

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Dan Ager, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, November 3, 2022 5pm

Nicasio School, 5555 Nicasio Valley Road, California

1. **Opening Business**

- a. Call to Order at 5:03pm by Board President Elaine Doss
- b. Roll Call *Present Trustees Mark Burton, Elaine Doss and Daniel Ager Also in attendance: Interim Superintendent Nancy Neu, Principal Barbara Snekevik, District Secretary Mikki McIntyre and MCOE Interim Assistant Superintendent Laura Trahan*
- c. Patriotic Moment in recognition that an election is taking place and in the hope of a better voter turnout than ever before.
- d. Approval of Closed Session Agenda
Action: M/S: Ager/Burton to approve Closed Session Agenda **Vote: 3/0** Ayes: Ager, Burton and Doss; Noes: None
- e. Public Comment on Closed Session Topic(s)
 - i. Nicasio Teachers Association President Kristy Snaith read a statement to the Board on behalf of the NTA.

2. **CLOSED SESSION**

- a. The following Closed Session item is listed below in compliance with Government Code 54957.6 of the Brown Act:
 - i. CONFERENCE WITH LABOR NEGOTIATORS
- b. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda

3. **Reconvene in OPEN SESSION**

- a. Adjourn Closed Session and Reconvene Open Session at 5:55
- b. Report Out *There was no reportable action taken in Closed Session.*

4. **Approval and Adoption of Open Session Agenda**

Action: M/S: Ager/Burton to approve and adopt Open Session Agenda **Vote: 3/0** Ayes: Ager, Burton and Doss; Noes: None

5. **Reports**

- a. Trustee/Superintendent/Principal Announcements
 - i. *Interim Superintendent Neu reported the following:*
 - Nancy Neu reported that she is still serving as Interim Superintendent, and along with MCOE Interim Assistant Supt. Trahan Trahan, is supporting the District on behalf of Marin County Superintendent of Schools Mary Jane Burke.
 - There is discussion countywide about the shortage of substitute teachers and how best to address the situation. All substitutes are encouraged to register through MCOE so Livescans, TB tests and other requirements can be streamlined. MCOE has committed to enhancing recruitment efforts for expediting the

onboarding process so substitutes can move in quickly. John Carroll, incoming Marin County Supt. of Schools, is working on a project with COM and Sonoma State University to attract young adults to a career path in education.

ii. *Principal Snekkevik reported the following:*

- Events & Activities: Professional Development Day, Oct. 10 (Trauma-Informed Practices training), NSF Movie Night in the Square, Oct. 14, Principal's Chat, Oct. 19, Great Shakeout Earthquake Drill, Oct. 20, Nicasio Valley Pumpkin Patch field trip, Oct. 20, Assembly, Oct. 26, November life skill- *gratitude*, Schools Rule distribution event at MCOE, Oct. 27, de Young Museum field trip, Oct. 28, Halloween Festivities, Oct. 31, School Picture Day, Nov. 3
- Staff Updates: Early Learning Institute for Elementary Leaders with Betsy Fox (Barbara), Math Workshops PD with Fawn Nguyen (Kristy), Tobacco Use and Prevention (TUPE) coordinator training (Kristy), Small LEA Special Education Cyclical Monitoring (Barbara)
- Site Updates: Rabid bat removed from campus, Oct. 24, Septic Monitoring, Oct. 25, Meeting with California Water Boards representatives, Nov. 8
- Upcoming Events: Walk-A-Thon, Nov. 7, Principal's Chat, Nov. 9, Lockdown drill, Nov. 9, Emergency communication system test for families, Nov. 9, End of Trimester 1, Nov. 10, Veterans Day Holiday, Nov. 11, Puberty Talk (grades 5 & 6) and Teen Talk (grades 7 & 8), Nov. 14-18, Fall Festival presented by grades 6/7/8, Nov. 16, Thanksgiving Break, Nov. 21-25, Parent/Teacher Conferences, Nov. 30 & Dec. 1, Winter Performance, Dec. 15

b. 2021-22 CAASPP Scores Report

- i. Principal Snekkevik reported that scores were released on October 24 for the standardized tests that students took last May. She said the CAASPP test is one data point of many, but it is nonetheless important. The scores can swing rapidly with just 21 students tested, six of whom have learning disabilities and six who are English Learners. Those factors are embedded in the data. Overall, the students' scores were lower than the county average, but higher than the statewide average in language arts and math. Principal Snekkevik said the students' science scores are worth celebrating, having ranked higher than both the county and the state. She highlighted ongoing local benchmark assessments as tools for addressing learning loss. Three times a year, teachers give local assessments in reading and math, and they review and monitor historical progress of every child. They provide bonus support for any child who needs it. Students are offered extended learning opportunities, and the district partners with San Geronimo Valley Community Center for student access to afterschool homework support, social activities and aftercare. Principal Snekkevik said there is a strong focus on the social and emotional health of all students, and making sure they are cared for emotionally. The trustees thanked Principal Snekkevik for her report.

6. **Public Comment** *There were no public comments.*

7. **Consent Agenda**

- a. Approval of Minutes: October 6, 2022 Regular Meeting of the Board of Trustees
- b. Ratify Warrants Paid: October, 2022
- c. Approval of 2022-23 MOU Between Nicasio School District and Marin County Tobacco Use Prevention Education Project (TUPE)

Action: M/S: Burton/Ager to approve Consent Agenda **Vote: 3/0** Ayes: Ager, Burton and Doss; Noes: None

8. **Action**

- a. Consider Approval to Establish the Role of a Superintendent/Principal Position for the Remainder of 2022-23 and 2023-24 *Discussion:* Board President Doss reported discussions with County Supt.

of Schools Mary Jane Burke about the proposed new Superintendent/Principal position. She said Nancy Neu has agreed to work with and support the three new superintendent/principals in Marin, and will meet with them regularly. Additionally, MCOE Interim Assistant Supt. Trahan and Deputy Supt. Jon Lenz will provide any needed support. Interim Supt. Neu said the recommendation is for the position to take effect beginning January, 2023 through the end of the 2023-24 school year, and to be reevaluated after that. She said the new role is for a specific individual, and that it would not be an established dual role if a new principal is hired. She said the additional salary cost will come from the general budget, and that it roughly equates to the funding the county gets in support of the rural districts. Principal Snekkevik said she is honored by the Board's consideration of her for the new superintendent/principal role.

Action: M/S: Ager/Burton to approve Establishing the Role of a Superintendent/Principal Position for the Remainder of 2022-23 and 2023-24 **Vote: 3/0** Ayes: Ager, Burton and Doss; Noes: None

- b. Consider Approval of 2023-24 Annual Calendar *Discussion:* Interim Supt. Neu said the proposed calendar is in alignment with Archie Williams H.S. and all the other Marin County public schools.

Action: M/S: Ager/Burton to approve 2023-24 Annual Calendar **Vote: 3/0** Ayes: Ager, Burton and Doss; Noes: None

9. Correspondence

- a. 2021-22 Unaudited Actuals Review and Certification, Kate Lane, Deputy Superintendent, October 17, 2022

10. Conclusion

- a. Agenda items for upcoming Board Agenda
- i. Enrollment Capacities for 2023-24
 - ii. First Interim Report
 - iii. Annual Organizational Meeting/Oaths of Office
- b. Adjournment

Action: M/S: Ager/Burton to adjourn meeting at 6:40pm **Vote: 3/0** Ayes: Burton and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☒ Adopted

Mark Burton, Board Clerk