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**Nicasio School  
Board of Trustees**

**Agenda Packet**

**Regular Meeting**

**5:00pm**

**Thursday, November 2, 2023**

*Packet for:*

Elaine Doss, Board President

Mark Burton, Trustee

Daniel Ager, Trustee

Margie Bonardi, Chief Business Official

Barbara Snekkevik, Superintendent/Principal

Beth Wolf, District Secretary

Public

# Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Dan Ager, *Trustee* ~ Mark Burton, *Trustee*

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## **AGENDA**

Regular Meeting of the Nicasio School District Board of Trustees

**Thursday, November 2, 2023 5pm**

*Nicasio School, 5555 Nicasio Valley Road, California*

### **1. Opening Business**

- a. Call to Order (*Elaine Doss – Board President*)
- b. Roll Call
- c. Patriotic Moment

### **2. Reports**

- a. Trustee/Superintendent/Principal Announcements

### **3. Public Comment**

*Public Comment is only for items not on the agenda. No formal action will be taken. Board members or district staff may, but are not obligated to, briefly respond to statements made or question posed by the public about items not appearing on the agenda. Designated amount of time to address the Board is limited to three minutes per individual. Concerns about individual employees shall not be discussed in public at school board meetings. Please contact the superintendent with specific concerns.*

### **4. Consent Agenda**

- a. Approval of Minutes: October 5, 2023 Regular Meeting of the Board of Trustees (*Supt. Snekkevik*)
- b. Ratify Warrants Paid: October, 2023 (*CBO Bonardi*)
- c. 2023-24 MOU Between Nicasio School District and MCOE for Nurse and Psychologist Services (*Supt. Snekkevik*)
- d. Jerry and Don's Yager Pump and Well Services Agreement, October 2023 (*CBO Bonardi*)
- e. One Time Staff Bonuses 2023-24 (*CBO Bonardi*)
- f. IDT out of 2023-24 Interdistrict Transfer Requests OUT of NSD:
  - i. IDT 23-24-05
  - ii. IDT 23-24-06

### **5. Discussion/Action**

- a. Discuss access to English classes for Adult Learners (*Supt. Snekkevik*) Discussion
- b. Discuss Parcel Tax renewal research and strategies (*Board Member Burton*) Discussion

**6. Correspondence**

- a. 2022-23 Unaudited Actuals Review and Certification, Kate Lane, Deputy Superintendent, October 16, 2023 (*Supt. Snekkevik*)
- b. Water Quality Report Letter to Consumers, September 18, 2023 (*Supt. Snekkevik*)

**7. Conclusion**

- a. Agenda items for upcoming Board Agenda
- b. Adjournment

*If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or [office@nicasioschool.org](mailto:office@nicasioschool.org). Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.*

# Nicasio School District

Since 1862

Agenda Item # 4a

## Board of Trustees

Elaine Doss, Board President ~ Dan Ager, Trustee ~ Mark Burton, Trustee

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### MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, October 5 2023 5:00 pm

Nicasio School, 5555 Nicasio Valley Road, California

#### 1. Opening Business

- a. Call to Order at 5:02pm by Board President Elaine Doss
- b. Roll Call *Present*: Trustees Mark Burton via remote, Trustee Elaine Doss and Trustee Daniel Ager. *Also in attendance*: Superintendent/Principal Barbara Snekkevik, District Business Manager Margie Bonardi and District Secretary Beth Wolf
- c. Patriotic Moment observed with a quote from Jimi Hendrix: "When the power of love overcomes the love of power, the world will know peace."
- d. **Approval and Adoption of Closed Session Agenda**  
**Action: M/S: Burton/Doss** to approve and adopt Open Session Agenda. **Roll Call Vote 3/0:** Ayes: Burton, Ager and Doss; Noes: None
- e. Public Comment on Closed Session Topic(s) - *None*

#### 2. CLOSED SESSION

- a. The following Closed Session item is listed in compliance with Government Code 54957.6 of the Brown Act
  - i. CONFERENCE WITH LABOR NEGOTIATORS
- b. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda

#### 3. Reconvene in OPEN SESSION

- c. Adjourn Closed Session and Reconvene Open Session

#### 4. Approval and Adoption of Open Session Agenda

**Action: M/A: Ager/Doss** to adopt the Open Session Agenda **Roll Call Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None

#### 5. Reports

- a. Trustee/Superintendent/Principal Announcements  
Superintendent Snekkevik brought back three topics from her recent Superintendents' meeting:
  1. Book by Jennifer Breheny Wallac, "Never Enough" regarding the damaging effects to students of over emphasis on achievement. The Nicasio community has a healthier balance but this is a relevant concern in many parts of Marin.
  2. Review of Inter-district Transfer Policy, keep it consistent with other District and update the request forms and procedures.
  3. Panel discussion on Artificial Intelligence and Education with a goal to calm fears and highlight potential benefits.

Back to School Night on September 7 is one of the most well attended events of the year. There was a Principal's Chat on October 20, which is an informal way for parents to connect and stay current with the school. Linda Greene started her intervention work in September. There was an all-school assembly in which the October life skill was Collaboration. The Marin County Free Library Bookmobile stops by twice a month and provides librarian visits to the school, which the students are very excited about. Our recent Professional Development Day was centered on Writer's Workshop, an area of need for our students. The presenter will come back to work with each teacher in their classrooms. The Walkathon and Pumpkin Patch events are coming up along with the Halloween parade. The community looks forward to the Barn Dance fundraiser on Nov. 4.

Supt. Snekkevik reported on the 2022-23 CAASPP (California Assessment of Student Performance and Progress) scores from last spring. This standardized test is computer-based and administered to 3<sup>rd</sup> through 8<sup>th</sup> graders. Results were disappointing but only 17 students took the test which was less than in prior years. That lower denominator means that each score is weighted heavier. Six of the students tested have learning disabilities and six are English learners. Reading comprehension was higher than written skills. Results were reviewed by the Principal with the teachers and next steps were discussed. They will address and better prepare students for Performance Tasks, starting with the recent Writer's Workshop, and strive to integrate efforts to prepare over the course of the year, not just before the test. Test-taking strategies and pride in results will also be emphasized.

6. **Public Comments** *There were no public comments.*

7. **Consent Agenda**

- a. Approval of Minutes: September 6, 2023 Regular Meeting of the Board of Trustees
- b. Approval of Revised 2023-24 Annual Calendar
- c. Ratify Warrants Paid: September, 2023
- d. Quarterly Report on Williams Uniform Complaints (July-Sept. 2023)
- e. 2023-24 Contract for Business Services with MCOE
- f. 2022 Consumer Confidence Report
- g. Approval of 2023-24 Interdistrict Transfer Request INTO NSD
  - i. IDT 23-24-13
- h. Denial of Interdistrict Transfer Request INTO NSD
  - i. IDT 23-24-14

**Action:** M/S: Burton/Ager to approve the Consent Agenda **Roll Call Vote:** 3/0 Ayes: Doss, Burton and Ager. Noes: None

8. **PUBLIC HEARING** on Pupil Textbooks and Instructional Materials – Education code 60019 establishes steps and procedures to ensure the availability of textbooks and instructional materials. The procedures require that the District offices take appropriate action to ensure the availability of textbooks and instructional materials annually. Notice was provided to the public in advance.

**Action:** M/S Doss/Ager to open the Public Hearing on Pupil Textbooks and Instructional Materials **Roll Call Vote:** 3/0 Ayes: Burton, Ager and Doss; Noes: None

**Action:** M/S Ager/Doss 3/0 to close the Public Hearing on Pupil Textbooks and Instructional Materials and reopen the Open Session **Roll Call Vote:** 3/0 Ayes: Burton, Ager and Doss; Noes: None

## **9. Discussion/Action**

- a. Discussion and Possible Approval of Resolution 2023-24 #2 Regarding Sufficiency or Insufficiency of Instructional Materials

**Action:** M/S: Doss/Ager to approve Resolution 2023-24 #2 Regarding Sufficiency or Insufficiency of Instructional Materials **Roll Call Vote:** 3/0 Ayes: Burton, Ager and Doss; Noes: None

- b. Consider Approval of Resolution 2023-24 #3 Authorization to Sign on Behalf of the Governing Board for 2023-24

**Action:** M/S: Ager/Doss to approve Resolution 2023-24 #3 Authorization to Sign on Behalf of the Governing Board for 2023-24 **Roll Call Vote:** 3/0 Ayes: Burton, Ager and Doss; Noes: None

- c. Consider Approval of Resolution 2023-24 #4 Certificate of Signatures authorized to pick up warrants

**Action:** M/S: Ager/Doss move to approve Resolution 2023-24 #4 Certificate of Signatures authorized to pick up warrants **Roll Call Vote:** 3/0 Ayes: Burton, Ager and Doss; Noes: None

- d. Discuss access to English language classes for adult learners

**Discussion:** on-going discussion on how to encourage English language learning among Nicasio families. Supt. Snekkevik will coordinate with the Community Liaison to survey parent interest in participating in English classes, awareness of course offerings at Point Reyes library and any current barriers to participation.

## **10. Correspondence**

- a. 2023-24 Adopted Budget and LCAP Review, Kate Lane, Assistant Superintendent, MCOE, Sept. 15, 2023

## **11. Conclusion**

- a. Agenda items for upcoming Board Agenda – Parcel Tax renewal expires June 2025 (disc.)

**Action:** M/S: Doss/Ager move to adjourn the meeting at 5:41 pm **Roll Call Vote:** 3/0 Aye: Roll Call Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None

# Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

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Agenda Item # 46

**To:** Nicasio School District Board of Trustees  
**From:** Margie Bonardi, CBO  
**Date:** Nov. 2, 2023  
**Re:** Monthly Warrant Approval

**Objective:** To Approve Monthly Warrants

**Background:** Warrants are processed monthly and reflect expenditures for Nicasio School District. Payments (warrants) include: employee payroll, district operations, safety, instructional materials, supplies and state and county required expenditures.

**Funding Source/Cost:** All Funding Sources – \$

Current Year: October 2023

Batches: 0009,0010, 0012

**Recommendation:** Staff recommends approval of warrants.

APY250 L.00.06

Marin County Office of Education  
COMMERCIAL WARRANT REGISTER  
FOR WARRANTS DATED 10/18/2023

10/25/23 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
BATCH: 0010 OCTOBER BATCH\_2 OF 2  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20367236	001536/	BDJtech				
	PO-240128	1. 01-9322-0-4410.00-0000-2700-000-000-000	INV #5637		2,129.38	
		WARRANT TOTAL			\$2,129.38	
20367237	001360/	BEE CONSCIOUS REMOVAL				
	PV-240028	01-0000-0-5525.00-0000-8200-000-000-000	PO #240137 LARGE YELLOW JACKET		350.00	
		WARRANT TOTAL			\$350.00	
20367238	001341/	COMMON SENSE BUSINESS SOLUTION				
	PO-240011	1. 01-0000-0-5840.00-0000-2700-000-000-050	INV #77070		75.05	
		2. 01-0000-0-5840.00-1110-1010-000-000-050	INV #77070		40.46	
		WARRANT TOTAL			\$115.51	
20367239	001523/	INFINITY COMMUNICATIONS & CONS				
	PO-240110	1. 01-5830-0-5940.00-0000-2700-000-000-000	INV #16290		125.00	
		WARRANT TOTAL			\$125.00	
20367240	000807/	JERRY & DON'S PUMP & WELL				
	PO-240018	1. 01-0000-0-5535.00-0000-8200-000-000-000	INV #0164708-IN		1,333.08	
		WARRANT TOTAL			\$1,333.08	
20367241	000740/	LIBRARY WORLD INC				
	PO-240043	1. 01-5830-0-5864.00-1110-1010-000-000-000	INV #13615		495.00	
		WARRANT TOTAL			\$495.00	
20367242	001149/	MARIN COUNTY OFFICE OF ED				
	PV-240026	01-0000-0-9526.00-0000-0000-000-000-000	KLEIN, ELLIAN KAISER		965.00	
		01-0000-0-9526.00-0000-0000-000-000-000	WOLF, ELIZABETH KAISER		965.00	
		01-0000-0-9529.00-0000-0000-000-000-000	KLEIN, ELLIAN VISION		20.93	
		01-0000-0-9529.00-0000-0000-000-000-000	WOLF, ELIZABETH VISION		18.51	
		01-0000-0-9529.00-0000-0000-000-000-000	YOUNG, MEGAN VISION		20.93	
		WARRANT TOTAL			\$1,990.37	
20367243	001323/	NORTH BAY TAXI				
	PO-240027	1. 01-6500-0-5840.00-5770-3600-000-707-000	INV #420-092023		2,590.00	



APY250 L.00.06

Marin County Office of Education  
COMMERCIAL WARRANT REGISTER  
FOR WARRANTS DATED 10/18/2023

10/25/23 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
BATCH: 0010 OCTOBER BATCH 2 OF 2  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$2,590.00
20367244	000007/	ODP BUSINESS SOLUTIONS LLC				
	PO-240132	1.	01-0000-0-4300.00-0000-2700-000-000-000	INV #333714072001		424.61
	PO-240133	1.	01-0000-0-4300.00-0000-8100-000-000-000	INV #333724094001		340.89
	PO-240134	1.	01-0000-0-4300.00-0000-8200-000-000-000	INV #333049059001		621.84
	PO-240135	1.	01-0000-0-4300.00-0000-2700-000-000-000	INV #328658071001		58.08
		1.	01-0000-0-4300.00-0000-2700-000-000-000	INV #328774259001		48.70
		1.	01-0000-0-4300.00-0000-2700-000-000-000	INV #328658071001		11.71
			WARRANT TOTAL			\$1,505.83
20367245	000021/	RECOLOGY SONOMA MARIN				
	PO-240031	1.	01-0000-0-5550.00-0000-8200-000-000-000	SEPTEMBER BILL #39404769		408.97
			WARRANT TOTAL			\$408.97
20367246	001509/	SGVCC				
	PO-240033	1.	01-0000-0-5840.00-1514-1010-000-150-000	ZOILA'S AUGUST		1,900.00
		1.	01-0000-0-5840.00-1514-1010-000-150-000	SHUTTLE 4 WKS MINUS LABOR DAY		950.00
			WARRANT TOTAL			\$2,850.00
20367247	001543/	JANIS YERINGTON				
	PV-240027	01-9320-0-4300.00-1110-1010-000-000-000		FLAX ART SUPPLIES REIMBURSE.		44.56
			WARRANT TOTAL			\$44.56
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$13,937.70*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$13,937.70*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$13,937.70*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$13,937.70*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$13,937.70*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$13,937.70*

APY250 L.00.06

Marin County Office of Education  
 COMMERCIAL WARRANT REGISTER  
 FOR WARRANTS DATED 10/25/2023

10/25/23 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
 BATCH: 0012 SPECIAL OCTOBER BATCH  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20367825	001512/		CITI CARDS			
		PV-240029	01-0000-0-4300.00-1110-1010-000-150-000	WILSON LANGUAGE TRAINING TK-2		1,892.35
			01-0000-0-5839.00-1110-1010-000-000-000	COSTCO CLSD BIZ RWRD STATEMENT		50.46-
			01-9327-0-4300.00-1110-1010-000-000-000	AMAZON BEANBAGS FOR PE		30.29
			WARRANT TOTAL			\$1,872.18
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$1,872.18*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$1,872.18*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$1,872.18*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$1,872.18*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$1,872.18*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$1,872.18*

APY250 L.00.06

Marin County Office of Education  
 COMMERCIAL WARRANT REGISTER  
 FOR WARRANTS DATED 10/04/2023

10/25/23 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
 BATCH: 0009 OCTOBER BATCH 1 OF 2  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20365831	001204/	ADT COMMERCIAL				
		PO-240002 1. 01-0000-0-5620.00-0000-8300-000-000-000	INV #152168094		138.55	
		WARRANT TOTAL			\$138.55	
20365832	001542/	AMAZING GRACE MUSIC				
		PV-240021 01-9319-0-4300.00-1110-1010-000-000-000	INV #944295 UKULELE PACKAGE		975.00	
		WARRANT TOTAL			\$975.00	
20365833	000568/	AT&T				
		PO-240004 1. 01-0000-0-5970.00-0000-2700-000-000-000	INV #000020539140		112.31	
		WARRANT TOTAL			\$112.31	
20365834	001096/	CALIF DEPARTMENT OF JUSTICE				
		PO-240008 1. 01-0000-0-5821.00-0000-7100-000-000-000	INV #681126		49.00	
		WARRANT TOTAL			\$49.00	
20365835	001341/	COMMON SENSE BUSINESS SOLUTION				
		PO-240011 1. 01-0000-0-5840.00-0000-2700-000-000-050	INV #76442		0.16	
		2. 01-0000-0-5840.00-1110-1010-000-000-050	INV #76442		0.08	
		WARRANT TOTAL			\$0.24	
20365836	001541/	LILIAN DIAZ				
		PV-240022 01-0000-0-5230.00-0000-3700-000-000-000	SEPTEMBER MEAL TRANSPORTATION		47.68	
		WARRANT TOTAL			\$47.68	
20365837	001491/	EVAN-MOOR EDUCATIONAL PUBLISHE				
		PO-240124 1. 01-1100-0-4300.00-1110-1010-000-345-000	INV375021		46.49	
		WARRANT TOTAL			\$46.49	
20365838	001086/	FIREMASTER				
		PO-240014 1. 01-0000-0-5620.00-0000-8100-000-000-000	INV #0001106666		683.34	
		WARRANT TOTAL			\$683.34	
20365839	001461/	GREAT AMERICA FINANCIAL SVCS.				
		PO-240015 1. 01-0000-0-5840.00-0000-2700-000-000-050	INV #34864919		111.72	
		2. 01-0000-0-5840.00-1110-1010-000-000-050	INV #34864919		99.68	

APY250 L.00.06

Marin County Office of Education  
COMMERCIAL WARRANT REGISTER  
FOR WARRANTS DATED 10/04/2023

10/25/23 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
BATCH: 0009 OCTOBER BATCH 1 OF 2  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM.	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$211.40
20365840	000012/	P G & E				
	PO-240028	1.	01-0000-0-5510.00-0000-8200-000-000-000	8516765363-4		1,073.66
		1.	01-0000-0-5510.00-0000-8200-000-000-000	4964672870-6		54.30
			WARRANT TOTAL			\$1,127.96
20365841	001272/	RAUL SALDANA				
	PO-240032	1.	01-0000-0-5840.00-0000-8200-000-000-000	GROUNDS MAINTENANCE - SEPT.		450.00
			WARRANT TOTAL			\$450.00
20365842	001509/	SGVCC				
	PO-240033	1.	01-0000-0-5840.00-1514-1010-000-150-000	SHUTTLE 1 WEEK		250.00
		1.	01-0000-0-5840.00-1514-1010-000-150-000	LOFT 1 YR. MEMBER.+ZOILA'S AUG		2,475.00
			WARRANT TOTAL			\$2,725.00
20365843	001260/	SILYCO				
	PO-240037	1.	01-1400-0-5849.00-1110-1010-000-000-000	SEPTEMBER 2023		186.80
		3.	01-5830-0-5849.00-0000-2700-000-000-000	SEPTEMBER 2023		29.89
		2.	01-5830-0-5849.00-1110-2495-000-000-000	SEPTEMBER 2023		733.31
			WARRANT TOTAL			\$950.00
20365844	001426/	KRISTY SNAITH				
	PV-240023		01-1100-0-4300.00-1110-1010-000-678-000	REIMBURSEMENT FOR CLASSROOM		223.74
			WARRANT TOTAL			\$223.74
20365845	001418/	BARBARA SNEKKEVIK				
	PV-240024		01-0000-0-5230.00-0000-3700-000-000-000	AUGUST MEAL TRANSPORTATION		83.45
	PV-240025		01-0000-0-5230.00-0000-3700-000-000-000	SEPTEMBER MEAL TRANSPORTATION		190.74
			WARRANT TOTAL			\$274.19
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	15	TOTAL AMOUNT OF CHECKS:	\$8,014.90*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	15	TOTAL AMOUNT:	\$8,014.90*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	15	TOTAL AMOUNT OF CHECKS:	\$8,014.90*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	15	TOTAL AMOUNT:	\$8,014.90*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	15	TOTAL AMOUNT OF CHECKS:	\$8,014.90*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	15	TOTAL AMOUNT:	\$8,014.90*



# MARIN COUNTY OFFICE OF EDUCATION

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SAN RAFAEL, CA 94913-4925  
marincoe@marinschools.org

JOHN A. CARROLL  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625

## SPECIAL EDUCATION DEPARTMENT A Memorandum of Understanding

The following is a Memorandum of Understanding between Marin County Office of Education Schools (hereinafter referred to as the "MCOE") and Nicasio School District (hereinafter referred to as the "DISTRICT") to provide nursing and psychology services.

### Background: The MCOE will provide:

- a school nurse to the District for school health services 3 days (\$1,930.86)
- a school psychologist to the District for 15 days (\$11,948.55)

### Duration of Memorandum of Understanding

This MOU shall be in effect from August 18, 2023, to June 14, 2024.

### Payment for Services

Payment for services is \$13,879.41. The contract amount is calculate based on the 2023-2024 composite daily rate of the MCOE staff which includes salary plus benefits as stated on the attachment A. The District pays the MCOE within 30 days upon receipt of authorized invoice.

Please note that if the MCOE Governing Board grants any salary and/or benefit changes, those additional costs will be Invoiced upon negotiated settlements. Charges for mileage, printing, faxing and other administrative costs, i.e., postage and secretarial overtime, will be billed at year-end.

### Additional Provisions

1. The duly authorized officials of each respective party enter into this MOU.
2. It is understood by both parties that each will fulfill its responsibility under the MOU in accordance with the provisions of law and regulations that govern their activities.
3. Nothing in this MOU is intended to negate or otherwise render ineffective any previous agreements.
4. This MOU may be amended by the mutual written consent of the parties.
5. No amendment, modification or alteration in the terms of the MOU shall be binding on either party unless submitted in writing.

### Indemnification

MCOE agrees to protect, hold harmless, indemnify and defend DISTRICT (including its officers, officials, and employees) from any and all liability (including reasonable attorney's fees) resulting from injury to or death sustained by any person or damage to property of any kind, to the extent arising from the negligence of the MCOE.

DISTRICT agrees to protect, hold harmless, indemnify and defend MCOE (including its trustees, officers, volunteers and employees) from any and all liability (including reasonable attorney's fees) resulting from injury to or death sustained by any person or damage to property of any kind, arising out of the negligence of District.

### Insurance:

The DISTRICT and MCOE shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below for the duration of this MOU. The

insurance coverages and limits of liability shown are the minimum insurance requirements in this MOU. Should District maintain insurance policies with broader coverage and limits of liability that exceed these minimum coverage and limits requirements those broader coverages and higher limits shall be deemed to apply for the benefit of the MCOE and those coverages and limits shall become the required minimum limits of insurance and coverage in all sections of this MOU.

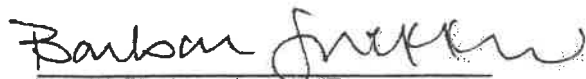
Type of Coverage	Minimum Requirements
General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, Each Occurrence General Aggregate	\$ 1,000,000 \$ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence - Combined Single Limit (CSL)	\$ 1,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000
Sexual Abuse/Molestation (May be Included in GL Coverage)	\$ 1,000,000 per Occurrence

The DISTRICT shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage's have been delivered in duplicate to the MCOE and approved by the MCOE. Certificates and insurance policies shall include the following:

1. An endorsement stating that the MCOE and their representatives, employees, trustees, officers, and volunteers are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that District's insurance policies shall be primary to any insurance or self-insurance maintained by MCOE.
2. The insurance provided herein is primary coverage to the MCOE with respect to any insurance or self-insurance programs maintained by MCOE and no insurance held or owned by MCOE shall be called upon to contribute to a loss.
3. This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to MCOE.
4. All policies shall be written on an occurrence form, except for Professional Liability which can be on a claims-made form.

#### Termination

Each party shall have the right to terminate this MOU by providing at least 30 days' notice in writing to the other party at any time.

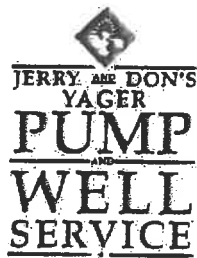


AUTHORIZED SIGNATOR  
Nicasio School District

JOHN CARROLL OR DESIGNEE  
Marin County Superintendent of Schools  
Marin County Office of Education

**ATTACHMENT A**  
**NAME OF PROGRAM**

<b>Services</b>	<b>Contract Days</b>	<b>Contract Amount</b>
<b>Nursing Services</b>	<b>3.2</b>	<b>\$2,059.58</b>
<b>Psychology Services</b>	<b>15</b>	<b>\$11,948.55</b>
	<b>Total</b>	<b>\$14,008.13</b>



Agenda Item # 4d  
California Contractor's License  
C36, C57 424778  
Certified Water Operators  
T2 35705 D1 44249  
Back Up Operator  
T1 25803 D1 16921

10-11-2023

Nicasio School District  
P.O. Box 711  
Nicasio, CA 94946  
EMAIL: [office@nicasioschool.org](mailto:office@nicasioschool.org)

Enclosed, please find a new copy of the Service Agreement with Jerry and Don's Yager Pump and Well Service (JDY) to operate and maintain your water system, the existing agreement needs to be updated due to a change in the systems requirements from the State Health Department. The new contract includes the costs to aid in completing your water system's reports and for getting the water levels in the well or wells and then reporting the information onto the State's new data base. There are a total of three State reports now. Please review the attached Service Agreement, sign, and return it to us. We have also included a "System Information Request" form to be filled out and returned with the agreement. This will help us keep our records up to date and aid in keeping the State's information up to date.

The new service agreement will begin on 11-1-2023, so please return it to us as soon as possible. Upon receipt, JDY will sign the agreement, mail/email you a fully executed copy for your records. On the Water System's behalf we will forward an executed copy of the contract to the State Water Resources Control board for their records per the State Water Code.

If you have any questions regarding the revised Service Agreement, please contact our office.

Thank you.

Sincerely,

Gary Mickelson  
Jerry and Don's Yager Pump and Well Service

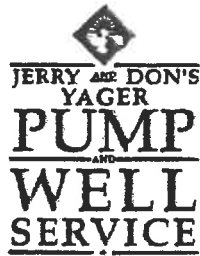
GM/pf



Quality • Satisfaction • Trust

MICKELSON ENTERPRISES INC. DBA JERRY AND DON'S YAGER PUMP & WELL SERVICE  
ALL MAIL TO: P.O. BOX 2689, PETALUMA, CA 94952-2689  
1290 BODEGA AVENUE, PETALUMA, CA 94952  
Telephone (707)762-1473 • Facsimile (707)769-9102  
[info@jdypumpwell.com](mailto:info@jdypumpwell.com)





California Contractor's License  
C36, C57 424778  
Certified Water Operators  
T2 35705 D1 44249  
Back Up Operator  
T1 25803 D1 16921

## SERVICE AGREEMENT

10/11/23  
Nicasio School District  
P.O. Box 711  
Nicasio, CA 94946  
EMAIL: [office@nicasioschool.org](mailto:office@nicasioschool.org)

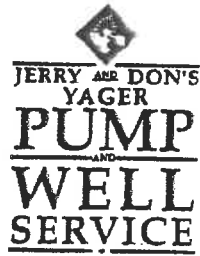
JOB ADDRESS: 5555 Nicasio Valley Rd.  
SYSTEM ID: 2100582

This Service Agreement (the "Agreement") is between Nicasio School District ("Customer") and Mickelson Enterprises Inc. DBA Jerry and Don's Yager Pump and Well Service ("JDY"), effective as of 11/1/23 (the "Effective Date"). The terms of this Agreement are as stated below:

**1. JDY will perform the following water distribution operator services:**

- Provide a Certified Operator to make once a week visit to the system.
- Once a week visual inspection of the water system and the Chlorination system.
- Check and record the free chlorine residual in the system and make a new solution as needed. Chlorine will be billed at the time of use.
- Record water meter readings at the Well.
- Collect (2) two bacteria samples monthly, (1) one from the system and (1) one from the well, and deliver to a state licensed lab who will supply the results of the sample to the State Water Resources Control Board, Division of Drinking Water. A copy of the results of each sample will also be mailed to Customer.
- Replace the 1-micron Absolute filters twice a year. This service will be billed time and materials at the time of service.
- Collect (3) three Turbidity samples weekly.
- Collect (2) PH water samples monthly.
- Monthly on-site static and pumping water level checks in the well per the new State requirement. JDY will log this information into the States data base Quarterly.
- Provide 24-hour service by calling 707-762-1473. After hour calls will be billed at 1 ½ times JDY's hourly rate set forth in Section 3; holiday calls will be billed at 2 times JDY's hourly rate.

MICKELSON ENTERPRISES INC. DBA JERRYAND DONS YAGER PUMP & WELL SERVICE  
ALL MAIL TO: P.O. BOX 2689, PETALUMA, CA 94952-2689  
1290 BODEGA AVENUE, PETALUMA, CA 94952  
Telephone (707)762-1473 • Facsimile (707)769-9102



California Contractor's License  
C36, C57 424778  
Certified Water Operators  
T2 35705 D1 44249  
Back Up Operator  
T1 25803 D1 16921

- Make any necessary minor repairs to the system up to \$400.00. If repairs exceed \$401.00, JDY will contact Customer for prior written authorization for reimbursement.
- JDY will aid in submitting the annual report required by the State Water Resources Control Board, Division of Drinking Water and deliver them to the state and the water system unless a written request is made by Customer to cancel this service.

**1. Customer is responsible for the following:**

- Supplying all testing requirements to JDY and a copy of all correspondence from the State regarding the water system.
- Supply the water system users with a copy of any reports completed by JDY.
- Costs related to Samples or Tests- labor to draw regular samples required is included in the contract. All samples drawn will be billed at the time of service at invoice cost plus 20%.
  - Any additional samples required by the state and or county (repeat bacteria, source chemical, monitoring requirements, etc.) and the labor for collecting those samples will be billed at current hourly rates at time of collection. Currently, our labor rate is \$150 per hour for one man and \$230 per hour for two men.

**Terms:** Invoices are due upon receipt. Any invoice over 30 days will be charged a finance charge of 1½ %.

JDY reserves the right to discontinue service if the account is not current. This agreement can be terminated in writing by either party after 30 days of receipt of such termination letter. This agreement supersedes any other prior agreements between customer and JDY. This Service Agreement between customer and JDY, will expire 2 (two) years from the noted date of commencement on this agreement at which time customer's system will be re-evaluated and an updated Service Agreement will be provided for renewal.

**Monthly Fee: \$975.00**

*Barbara Sneekewik*

Customer Name: BARBARA SNEKEWIK

10/12/2023

Date

Jerry and Don's Yager Pump and Well Service

Date

# Nicasio School District

Since 1862  
Board of Trustees

Agenda Item # 4e

*Elaine Doss, Board President ~ Daniel Ager, Trustee ~ Mark Burton, Trustee*

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**To: Nicasio School District Board of Trustees**  
**From: Margie Bonardi**  
**Date: November 2, 2023**  
**Re: One Time Staff Bonus 2023-24**

On October 5, 2023, the Nicasio School Board of Trustees took action to provide a one-time bonus to all staff. Based on guidelines provided by the Board of Trustees, the following is a breakdown of the costs:

4 Certificated staff members: \$1,000 per employee - \$ 4,861 (includes all payroll taxes)

3 Classified staff members: \$ 750 per employee - \$ 2,625  
Staff working greater than 0.5 FTE or staff fulfilling multiple classified roles

5 Classified staff members: \$ 500 per employee - \$ 2,984  
Staff working less than 0.5 FTE

Total cost of one- time bonus: \$ 10,470

# Nicasio School District

Since 1862

## Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

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October 27, 2023

Dear Kristy,

The purpose of this letter is to outline actions taken by the Nicasio School Board of Trustees on October 5, 2023. These actions include:

- The directive to the District to provide a one-time bonus of \$1,000 to certificated staff
- The directive to the District to provide a one-time bonus of \$750 to classified staff working greater than 0.5 FTE or staff fulfilling multiple classified roles
- The directive to the District to provide a one-time bonus of \$500 to classified staff working less than 0.5 FTE

All other terms and conditions of the collective bargaining agreement between parties shall remain in effect unless changes by mutual agreement of the parties.

Thank you for all you do on behalf of the students, families and staff of Nicasio School.

Sincerely,



Barbara Snekkevik  
Superintendent/Principal



Signature

President, Nicasio Teachers Association

10/27/23

Date

# Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, Board President ~ Daniel Ager, Trustee ~ Mark Burton, Trustee

Agenda Item # 5a

To: Nicasio School District Board of Trustees  
From: Barbara Snekkevik, Superintendent/Principal  
Date: November 2, 2023  
Re: Discussion: Access to English language classes for adult learners

## Objective:

To discuss results of interest survey conducted with Spanish-speaking families

## Background:

On October 5, 2023 the Nicasio School Board of Trustees discussed access to English language classes for adult learners. The trustees directed Principal Snekkevik to coordinate with family liaison, Judith Kirkland, to understand the interest and access to English classes among parents in our school community. Of the 10 parents surveyed, 7 responded. The following are the results:

QUESTIONS	YES	NO
Do you participate in adult English classes?	4	3
If yes, where?	Petaluma, Santa Rosa, Nicasio School	
Do you have interest in participating in adult English classes?	5	2
Did you know the Point Reyes library offers adult English classes?	1	6
Are you interested in participating in these classes?	5	2
If not, what are the barriers to participation?	schedule, work, driving, after school activities	

In addition the results above, two parents indicated interest in classes focused on written expression in English.

## Funding Source/Cost:

N/A

## Recommendation:

Staff recommends discussion of these results and possible future action.

## Nicasio School District Parcel Tax Renewal- Measure A

Dear Voter: You will be receiving a special mail-in ballot soon regarding Nicasio School Measure A. We are writing to provide some information regarding this important vote which will renew the tax and its exemption for seniors.

Recognizing the importance of our school, in 2008 the voters of the Nicasio School District enacted a parcel tax by a two-thirds vote providing for a \$375 per parcel tax with an annual 4% increase. In 2015 voters increased that parcel tax with an annual 3% increase. Today the parcel tax stands at approximately \$XXXX, the current budget projects that \$XXXX will come from the parcel tax. This parcel tax is set to expire in 2025, thus, the district needs to extend the tax in 2024. The parcel tax is an important part of sustaining our school, particularly in light of the costs that confront the school due to increasing costs of special education, English as a second language programs and the limited services provided by the County Office of Education.

Almost every school district in Marin County employs a parcel tax to help support school operations and almost all of these school districts also have bonds outstanding which have been used to fund facilities. The Nicasio District has no outstanding bonds.

Parcel taxes in Marin County range from around \$151 to \$1,048.16 per parcel, with an average amount of approximately \$471.20 from the described districts below. The revenues from these parcel taxes typically fund between 10% -15% of school budgets in their respective districts – though some fund in excess of 20%. Most parcel taxes are designed to fund a broad range of school activities – including teachers, curriculum, and operating costs.

Measure A proposes to maintain the current parcel tax without any increase and continuing the annual escalator of 3% for a 10 year period. Seniors that use the property as their primary residence would be exempt.

The parcel tax amount should be viewed as reasonable when compared to other elementary school districts in Marin County (projected 2024-2025), and even more so when compared against the highest performing districts:

Mill Valley \$1,048.16  
Kentfield \$987.78  
Ross \$978.22  
Reed \$507.82  
Ross Valley \$496.08  
Larkspur \$448.36  
Lagunitas \$418.10  
Bollinas-Stinson \$300  
Dixie \$352  
Tamalpais \$260.92  
Novato \$251  
San Rafael Elem \$213.90  
San Rafael High \$146.08  
Shoreline \$188.38

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Average \$471.20

If Nicasio were unable to sufficiently fund its District, it is possible that it would be forced to consolidate with a nearby School District such as Lagunitas and then be subject that district's parcel tax. Also, this could result in closure of our school which would definitely impact property values.

Nicasio citizens recognize the importance of quality public education. Nicasio School's consistent excellence has helped distinguish our community and enhance property values.

The parcel tax renewal must be passed by a 66.67% majority of voters who actually vote in the election. The vote will be held on May 7, 2024 - Vote-By-Mail Special Election. Voters will only receive the ballot by mail and ballots must be postmarked by that date in order to be counted.

If you have any questions regarding the tax, please contact Mark Burton at [mburton@nicasioschool.org](mailto:mburton@nicasioschool.org) or one of the other Nicasio School Board members:

Mark Burton

Elaine Doss, [edoss@nicasioschool.org](mailto:edoss@nicasioschool.org)  
Daniel Ager, [dager@nicasioschool.org](mailto:dager@nicasioschool.org)

Partial List of Measure A supporters:

Eric Blantz

Mimi Lewis

Rocky Shone

Kim Wallach

Jeanie Casey

Stan Loar

Kent and Tory Grady

Whit and Marnie Jackson

Amy Morse

.....



RESOLUTION NO. \_\_\_\_

BOARD OF TRUSTEES  
NICASIO SCHOOL DISTRICT

RESOLUTION ORDERING AN ELECTION TO BE HELD ON TUESDAY, XXXX, 20XX  
FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE  
DISTRICT THE QUESTION OF LEVYING A QUALIFIED SPECIAL TAX UPON EACH  
PARCEL IN THE DISTRICT FOR EDUCATIONAL PURPOSES AND ESTABLISHING  
THE SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, the California State Legislature fails to provide adequate and predictable funding for schools, and without the funds provided by the proposed parcel tax, the Nicasio School District (the "District") would be forced to reduce or eliminate instructional staff and important programs beneficial and necessary to the children who attend Nicasio School; and

WHEREAS, the District engages in a variety of efforts to generate funds for its educational programs, including lobbying in the State Legislature, supporting the local fundraising efforts of the Nicasio School Foundation and seeking grants to fill as much of the funding gap as possible; and

WHEREAS, the Nicasio School Foundation will continue to raise essential funds to provide enrichment programs such as Spanish, art, music, and drama for students in the District and will additionally provide scholarships for enrichment activities such as fieldtrips to support students in financial need; and

WHEREAS, the District faces increasing and unpredictable costs associated with special education and programs for students who speak English as their second language; and

WHEREAS, the District has implemented economic and operational efficiencies in the face of additional administrative burden and costs imposed upon it; and adheres to the highest standards of fiscal accountability; and

WHEREAS, the community of Nicasio has consistently supported the District's excellent educational program as evidenced by consistently high student test scores, which has benefitted from small class sizes, high quality teachers and staff, specialized support programs for diverse learners, and a modern safe facility for all students; and

WHEREAS, a high quality local public education program confers many diverse benefits to all residents of our community including protecting the values of properties and bolstering the long term well being of the entire community; and

WHEREAS, Nicasio School District cannot continue to maintain its excellent education programs without the proposed parcel tax and would be forced to lay-off teachers and staff, reduce the number of multi-grade classrooms, increase class sizes, and cut vital programs, and

WHEREAS, the Board of Trustees (the "Board") of the Nicasio School District is committed to preserving quality in educational programs and has determined that in order to continue meeting the educational needs of all of the District's students and to provide stable local funding for Nicasio School, it is necessary to authorize a special tax, and

WHEREAS, Section 4 of Article XIII A of the California Constitution and California Government Code Sections 50079 et seq. and 50075 et seq. (the "Law") authorize a school district, upon approval by two-thirds (2/3) of the electorate voting on the measure, to levy a qualified special tax for specified purposes following notice and a public hearing; and

WHEREAS, the Board has on this date held a public hearing which was duly noticed where all interested persons have been heard on the matter of holding an election in the District on the matter of levying a qualified special tax on each parcel in the District; and

WHEREAS, the Board desires at this time to order an election to be held on May 7, 2024 in the District for the purpose of submitting to the voters in the District the matter of levying a qualified special tax on each parcel in the District for educational purposes and to designate the specifications thereof, pursuant to Education Code Section 5320 et seq.; and

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE NICASIO SCHOOL DISTRICT DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

**Section 1. Call for Election.** The Board hereby orders an election to be called and consolidated with any and all elections also called to be held on May 7, 2024 insofar as said elections are held in the same territory or in territory that is in part the same as the territory of the District and requests the Board of Supervisors of the County of Marin to order such consolidation under Elections Code Section 10400. The Board submits to the electors of the District the question of whether a qualified special tax shall be levied and collected in the District for the purposes as set forth more fully in the ballot proposition approved below. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

**Section 2. Election Date.** The date of the election shall be May 7, 2024, and the election shall be held solely within the boundaries of the District.

**Section 3. Purpose of Election; Ballot Proposition.** The purpose of the election shall be for the voters in the District to vote on a proposition, a full copy of which is attached hereto and marked Exhibit "A", containing the question of whether the District shall levy a qualified special tax in the District for the purpose stated therein, together with the accountability requirements of Government Code Section 50075.1. As required by Elections Code Section 13247, the

abbreviated form of the measure to appear on the ballot is attached hereto and marked as Exhibit "B". The Superintendent or her designee is hereby authorized and directed to make any changes to the text of the measure as required to conform to any requirements of the Law or the Marin County Registrar of Voters.

**Section 4. Authority for Election.** The authority for ordering the election is contained in Section 4 of Article XIII A of the California Constitution and California Government Code Sections 50079 et seq. and 50075 et seq. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

**Section 5. Type of Tax Rate, and Method of Collection.** Said qualified special tax shall be levied in an amount of \$ XXXX against each parcel of taxable land in the District commencing XXXX, 20XX for a period of ten (10) years through June 30, 20XX with a 3% annual cost of living adjustment for each year after the date of commencement, and with an exemption for resident property owners age 65 and older. A parcel shall be defined as any unit of land in the District that receives a separate tax bill from the Marin County Tax Collector. All property that would otherwise be exempt from property taxes will also be exempt from the qualified special tax.

**Section 6. Accountability Requirements.** The members of the Board, the Superintendent and officers of the District are hereby requested and directed, individually and collectively, to provide accountability measures pursuant to Government Code Section 50075.1 that include, but are not limited, to the following: (a) a statement indicating the specific purposes of the special tax, (b) a requirement that the proceeds be applied only to the specific purposes identified, (c) the creation of an account into which the proceeds shall be deposited, and (d) an annual report pursuant to Government Code Section 50075.3 as provided in Section 7 hereof. Such accountability measures shall be set forth on the ballot in the form of Exhibit A attached hereto and incorporated herein by reference.

**Section 7. Annual Report.** Pursuant to Government Code Section 50075.3, the Board directs the chief fiscal officer of the District to file a report with the Board each year containing (a) the amount of funds collected and expended and (b) the status of any project required or authorized to be funded as identified in Section 6(a) hereof.

**Section 8. Delivery of this Resolution.** The Clerk of the Board is hereby directed to send a copy of this Resolution to the Marin County Superintendent of Schools, the Marin County Registrar of Voters (the "County Registrar") and the Marin County Clerk of the Board of Supervisors.

**Section 9. Consolidation of Election.** The County Registrar and the Marin County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on May 7, 2024, within the District.

**Section 10. Ballot Arguments.** Any and all members of this Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a

rebuttal argument. The Superintendent, President of the Board, or their designees, are hereby authorized to execute any document and to perform all acts necessary to place the measure on the ballot.

**Section 11. Notice of Election.** The Marin County Registrar of Voters is hereby requested to prepare a formal Notice of Qualified Special Tax Election in time, form and manner as required by law. The suggested form of notice of the election is as follows:

NICASIO SCHOOL DISTRICT  
ELECTION NOTICE

NOTICE IS HEREBY GIVEN to the qualified electors of the Nicasio School District (the "District") of Marin County, that in accordance with law, an election will be held on Tuesday, the 7th day of May, 2024 in the District, at which election there will be submitted the question of levying a qualified special tax of \$ XXX on each nonexempt parcel of land in the District for the purpose of raising money for the cost of public education.

**Section 12. Printing.** The Marin County Registrar of Voters requests the District to print the attached measure text exactly as filed in the Voter's Information Pamphlet section of the Sample Ballot for the May 7, 2024 election. Cost of printing and distribution of the measure text will be paid for by the District.

**Section 13. Reimbursement for Services Performed.** The Nicasio School District agrees to reimburse Marin County Registrar of Voters for services performed when work is completed on the election upon presentation of a bill.

**Section 14. Election Pursuant to Law.** In all particulars not recited in this Resolution, said election shall be held and conducted as provided by law for holding school district elections in the District.

**Section 15. Certification by Clerk of the Board** The Clerk of the Board shall certify to the passage and adoption of and shall make minutes of the passage and adoption of this resolution in the records of the proceedings of the Board of Trustees of the District, in the minutes of the meeting at which the same is passed and adopted.

ADOPTED, SIGNED AND APPROVED this XX day of XX, 20XX.

BOARD OF TRUSTEES OF THE  
NICASIO  
SCHOOL DISTRICT

By: \_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Trustees

DRAFT

STATE OF CALIFORNIA        )  
  )ss.  
COUNTY OF MARIN         )

I, \_\_\_\_\_, Clerk of the Board of Trustees of the Nicasio School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of said District at a regular meeting thereof held on the XX day of XXXX, 20XX, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Clerk of the Board of Trustees of the  
Nicasio School District

By: \_\_\_\_\_  
Superintendent  
Nicasio School District

## EXHIBIT A

### BALLOT MEASURE FULL TEXT OF MEASURE

#### INTRODUCTION

"To maintain small class sizes structured in appropriate multi-grade classroom configurations, provide competitive salaries for teachers and staff, offer instructional programs that support diverse learners in achieving educational goals, and fund school operations essential to ensuring these accomplishments, should Nicasio School District maintain its parcel tax commencing July 1, 2025 for a period of ten (10) years, with a 3% annual cost of living adjustment for each year after the date of commencement, with an exemption for resident property owners 65 and older?"

This parcel tax shall be at the rate of \$ XXX for the first year, with a 3% annual cost of living increase to be applied annually per parcel for a period of ten (10) years, through June 30, 2035. An exemption from the special tax will apply to the following taxpayers who file with the District an annual application for exemption no later than March 1:

(A) Persons who are 65 years of age or older.

#### STATEMENT OF PURPOSES

To provide local revenue that cannot be taken by the State and to aid in maintaining exceptional public education in our community school, the Nicasio School District proposes to levy and collect a qualified special parcel tax as described below (see "SPECIAL TAX AND PROCEDURES" below), and to implement accountability measures in connection with the special parcel tax to provide oversight and accountability to ensure that funds are used to:

Maintain small class sizes structured in appropriate multi-grade classroom configurations, provide competitive salaries for teachers and staff, offer instructional programs that support diverse learners in achieving educational goals, and fund school operations essential to ensuring these accomplishments.

The Board of Trustees will utilize parcel tax proceeds for the purposes listed above, unless the Board of Trustees determines in any given year that changes in student population, fiscal constraints, or other changes in state or federal funding make doing so

unfeasible or inadvisable. In any event, the Board of Trustees will not fund any program or reduction other than those listed above from the proceeds of the special parcel taxes.

## **SPECIAL TAX AND PROCEDURES**

*Special Tax Generally.* Subject to two-thirds approval of the voters, the special tax of \$ XXXX per parcel shall be levied and collected for a period of ten (10) years, commencing July 1, 2025, and be collected by the Marin County Tax Collector at the same time as and along with, and shall be subject to the same penalties as general *ad valorem* taxes collected by said tax collector.

*Definition of Parcel.* A parcel is defined as any unit of land in the District that receives a separate tax bill from the Marin County Tax Collector.

*Exemptions.* All property that would otherwise be exempt from property taxes will also be exempt from the qualified special tax.

*Exclusive Procedures.* The procedures described herein with respect to the levy and collection of the special tax and exemptions, and any additional procedures established by the Board of Trustees, shall be the exclusive claims procedure for claimants seeking an exemption, refund, reduction, or re-computation of the special parcel tax. Whether any particular claim is to be resolved by the District or by the County shall be determined by the District, in coordination with the County as necessary. The District's Board of Trustees shall adopt such additional or supplemental procedures as it deems necessary or convenient for the administration of the qualified special tax.

## **ACCOUNTABILITY MEASURES**

**Legally Required Accountability Measures.** In accordance with the requirements of California Government Code sections 50075.1 and 50075.3, the following accountability measures, among others, shall apply to the special parcel taxes levied in accordance with this Measure: (a) the specific purposes of the special parcel tax shall be only those purposes identified above; (b) the proceeds of the special parcel tax shall be applied only to those specific purposes identified above; (c) a separate, special account shall be created into which the proceeds of the special parcel taxes must be deposited; and (d) an annual written report shall be made by the District's chief fiscal officer to the Board of Trustees of the District showing (i) the amount of funds collected and expended from the proceeds of the special taxes and (ii) the status of any projects, programs, or purposes required or authorized to be funded from the proceeds of the special taxes, as identified above.



## SEVERABILITY

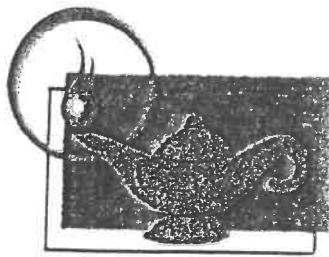
The Board of Trustees of the District hereby declares, and the voters by approving this measure concur, that every section, paragraph, sentence and clause of this measure has independent value, and the Board of Trustees and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law.

## EXHIBIT B

### BALLOT MEASURE ABBREVIATED FORM\*

"To maintain small class sizes, provide competitive salaries, offer instructional programs that support diverse learners in achieving educational goals, and fund school operations essential to ensuring these accomplishments, should Nicasio School District maintain its parcel tax commencing July 1, 2025 for a period of ten (10) years, with a 3% annual increase, and exemptions for persons 65 and older?"

*\*Limited to 75 words pursuant to Section 13247 of the California Elections Code.*



Agenda Item # 6a

# MARIN COUNTY

## OFFICE OF EDUCATION

1111 Las Gallinas Avenue  
P.O. Box 4925  
San Rafael, CA 94913-4925

JOHN A. CARROLL  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

Phone (415) 472-4110  
Fax (415) 491-6625  
[marincoe@marinschools.org](mailto:marincoe@marinschools.org)

October 16, 2023

President of Board & Board of Trustees  
Nicasio School District  
PO Box 711  
Nicasio, CA 94946

Dear President Doss and Members of the Board,

We have reviewed the Nicasio School District's 2022-23 Unaudited Actuals and certified the report to the California Department of Education. Enclosed is a copy of the signed Certification for your records.

If you have any questions, please contact my office at (415) 499-5835.

Sincerely,

JOHN CARROLL  
Marin County Superintendent of Schools

KATE LANE  
Deputy Superintendent

cc: Barbara Snekkevik, Superintendent  
Margie Bonardi, Interim Chief Business Official

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: 

Clerk / Secretary of the Governing Board

(Original signature required)

Date of Meeting: Sep 06, 2023

To the Superintendent of Public Instruction:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: 

County Superintendent/Designee

(Original signature required)

Date: 10-16-2023

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Kate Lane

Name

Deputy Superintendent

Title

(415) 498-5838

Telephone

klane@marinschools.org

E-mail Address

For School District:

Margie Bonardi

Name

CBO

Title

(415) 662-2184

Telephone

cbo@nicasioschool.org

E-mail Address

Dear water consumers,

This letter is to report the lead results from the samples collected at 5555 Nicasio Valley Road at our monitoring locations on 07/31/23-08/24/23. The reported lead results are shown on the following table:

Sampling Location	Lead Result (mg/L)
Middle School Sink	<.005
K1+2 Class Sink	<.005
MPR Kitchen Sink	<.005
Staff Room Kitchen Sink	<.005
3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup> Class Room Sink	<.005

The 90th percentile lead sample result is <.005 milligrams per liter (mg/L).

#### **What Does This Mean?**

Under the authority of the Safe Drinking Water Act, the U.S. Environmental Protection Agency (EPA) and State of California set the Action Level for lead at 0.015 mg/L. This means utilities must ensure that water from the customer's tap does not exceed this level in at least 90 percent of the homes sampled (90<sup>th</sup> percentile). The Action Level is the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

The U.S. EPA also set a maximum contaminant level goal (MCLG) for lead of zero. The MCLG is the level of lead in drinking water below which there is no known or expected risk to health.

This consumer notification information is for the occupants of the residence where the lead samples were collected. Some individual homes may have high lead concentrations while the 90<sup>th</sup> percentile for the entire water system is below the Action Level. These individual high levels may be due to conditions unique to the individual home, such as the presence of lead-solder, brass and chrome plated brass faucets, and lead pipes that connect your house to the water main (service lines). If your reported lead result exceeds the Action Level of 0.015 mg/L, we strongly urge you to review the enclosed information and take the steps listed to reduce your exposure to lead in drinking water.

# **LEAD IN DRINKING WATER**

## **Important Information of Lead Health Effects and How to Protect Your Health**

**HEALTH EFFECTS OF LEAD:** Lead is a common metal found throughout the environment in lead-based paint, air, soil, household dust, food, certain types of pottery, porcelain and pewter, and water. Lead can pose a significant risk to your health if too much of it enters your body. Lead builds up in the body over many years and can cause damage to the brain, red blood cells and kidneys. The greatest risk is to young children and pregnant women. Amounts of lead that won't hurt adults can slow down normal mental and physical development of growing bodies. In addition, a child at play often comes into contact with sources of lead contamination, such as dirt and dust that rarely affect an adult. It is important to wash children's hands and toys often and to try to make sure they only put food in their mouths.

**SOURCE OF LEAD:** The primary sources of lead exposure for most children are deteriorating lead-based paint, lead-contaminated dust, and lead-contaminated residential soil. Exposure to lead is a significant health concern, especially for young children and infants whose growing bodies tend to absorb more lead than the average adult. If you are concerned about lead exposure, parents should ask their health care providers about testing children for high levels of lead in the blood.

Lead in drinking water, although rarely the sole cause of lead poisoning, can significantly increase a person's total lead exposure, particularly the exposure of infants who drink baby formulas and concentrated juices that are mixed with water. The U.S. EPA estimates that drinking water can make up 20 percent or more of a person's total exposure to lead. Lead is unusual among drinking water contaminants in that it seldom occurs naturally in water supplies like rivers and lakes. Lead enters drinking water primarily as a result of the corrosion, or wearing away, of materials containing lead in the water distribution system and household plumbing.

When water stands in lead pipes or plumbing systems containing lead for several hours or more, the lead may dissolve into your drinking water. This means the first water drawn from the tap in the morning, or later in the afternoon after returning from work or school, can contain fairly high levels of lead.

**STEPS YOU CAN TAKE TO REDUCE EXPOSURE TO LEAD IN DRINKING WATER:** If a water test indicates that the drinking water drawn from a tap contains lead above 0.015 mg/L, then you should take the following precautions:

1. Run your water to flush out lead. Let the water run from the cold water tap for 15 to 30 seconds before using it for drinking or cooking any time the water in a faucet has gone unused for more than six hours. The longer water resides in the plumbing the more lead it may contain. Flushing tap water is a simple and inexpensive measure you can take to protect your health. To conserve water, fill a couple of bottles for drinking water after flushing the tap and, whenever possible, use the first flush water to wash the dishes or water the plants.

2. **Use cold water for cooking.** Try not to cook with, prepare baby formula with, or drink water from the hot water tap. Hot water can dissolve lead more quickly than cold water. If you need hot water, draw water from the cold tap and heat it on the stove.

3. **Check your plumbing and fixtures.** Remove loose lead solder and debris from the plumbing materials installed in newly constructed homes, or homes in which the plumbing has recently been replaced, by removing the faucet strainers from all taps and running the water from 3 to 5 minutes. If your water pipe is made of lead or joined with lead solder that has been installed illegally since it was banned in 1986, you should notify the California Department of Public Health and your local environmental health department about the violation and have a licensed plumber to replace it with lead-free material. Lead solder looks dull gray, and when scratched with a key looks shiny. The public water system that delivers water to your home should also maintain records of the materials located in the distribution system.

4. **Check your wiring.** If grounding wires from the electrical system are attached to your pipes, the chance of corrosion may be greater. Check with a licensed electrician or your local electrical code to determine if your wiring can be grounded elsewhere. **DO NOT** attempt to change the wiring yourself because improper grounding can cause electrical shock and fire hazards.

5. **Do not boil water to remove lead.** Boiling water will not reduce lead.

6. **Look for alternative sources or treatment of water.** You can purchase bottled water for drinking and cooking, or purchase or lease a treatment device. All of the devices require periodic maintenance and replacement. Be sure to check the actual performance of a specific treatment device before and after installing the unit. Only devices certified by the California Water Resources Control Board should be used for this purpose.

#### **FOR MORE INFORMATION**

You can also consult a variety of sources for additional information. Your family doctor or pediatrician can perform a blood test for lead and provide you with information about the health effects of lead. You may find more information about lead by visiting U.S. EPA website at <http://www.epa.gov/lead/>, call the National Lead Information Center at 1-800-424-LEAD, or contact your local government agencies for additional information:

<b>LOCAL AGENCY</b>	<b>PHONE NUMBER</b>
<b>Lake County Environmental Health</b>	<b>(707) 263-1164</b>
<b>Marin County Human and Health Services</b>	<b>(415) 473-3078</b>
<b>Mendocino County Health and Human Services</b>	<b>(707) 463-4466</b>
<b>Napa County Health and Human Services</b>	<b>(707) 253-4270</b>
<b>Sonoma County Health Services</b>	<b>(707) 565-6565</b>