

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

SPECIAL MEETING MINUTES

Special Meeting of the Nicasio School District Board of Trustees

Wednesday June 14, 2023 5pm

5555 Nicasio Valley Road, California

1. Opening Business
 - a. Call to Order at 5:08pm
 - b. Roll Call *Present Trustees Daniel Ager and Mark Burton Late Arrival Elaine Doss Also in attendance: Superintendent/Principal Barbara Snekkevik, Chief Business Official Margie Bonardi and District Secretary Mikki McIntyre*
 - c. Patriotic Moment in honor of Flag Day
2. **Approval and Adoption of Special Meeting Agenda**
Action: M/S: Ager/Burton to approve and adopt Special Meeting Agenda **Vote: 2/0** Ayes: Burton and Ager; Noes: None
3. Public Comment *There was no public comment.*
4. **PUBLIC HEARING on the Nicasio School District 2023-24 Local Control Accountability Plan (LCAP):**
The Board held a public hearing regarding the Nicasio School District 2023-24 Local Control Accountability Plan (LCAP), LCAP Annual Update, and LCAP Budget Overview for Parents. Hearing opened at 5:09pm. Supt. Snekkevik presented the 2023-24 LCAP. She expressed gratitude to CBO Bonardi for her extensive contributions to the financial elements of the LCAP. She said the Overview document is a summary of the overall LCAP which she utilizes at parent advisory and staff meetings as part of the stakeholder engagement. Conversations focused on review of the metrics and whether what is being implemented has met the established goals. Among successes this year, the district continues to retain outstanding staff, including the addition of a new teacher for the Gr. 3-5 classroom. Also, the addition of a classroom aide to the Gr. TK-2 classroom helped maintain small class sizes and met the required TK teacher-to-student ratio. The use of supplemental grant funds to provide EL and low-income students with transportation to and enrollment in afterschool programs at San Geronimo Valley Community Center has been very successful, with additional days per week planned for next year. The District staff is proud to have found a way to secure high quality afterschool care for students that was not possible to provide in-house. We're proud that we found a way to provide high quality after school care for kids that we could not provide in-house. In addition to statewide standardized testing, the District also conducts benchmark assessment testing of students three times per year. Staff reviews the data and continues to work on ways to support students through lesson planning and professional development. Regarding chronic absenteeism,

the District is coming off a worldwide pandemic, where students were encouraged to stay home when not feeling well. At the same time, there are also absences by students who should be in school, so the staff continues to work on that. Hearing closed at 5:40pm.

5. **PUBLIC HEARING on the Nicasio School District 2023-24 Proposed Budget:** The Board held a public hearing regarding the Nicasio School District's 2023-24 Proposed Budget. Hearing opened at 5:41pm. CBO Bonardi presented the budget overview. Property taxes, which account for 68% of the District's revenues, are projected at \$757,125. Property tax increases were budgeted at 2%. The projected property taxes combined with \$46,381 in anticipated LCFF state aid totals \$803,506. The District's other big source of revenue (20%) is the parcel tax, which is budgeted at a projected \$228,820. Total expenditures are budgeted at \$763,975, which includes an increase in salaries and benefits for 2023-24. Services and operating expenses total \$326,684. The District is spending down the carryover money from the previous year, thus resulting in deficit spending, however, the bump in property taxes will correct that. In summary, the District is maintaining its reserves over the next three years, which is a good thing. The hearing closed at 6:05pm

6. **Conclusion**

- a. Adjournment

Action: M/S: Ager, Burton and Doss to adjourn meeting at 6:06pm **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Mark Burton, Board Clerk