



Nicasio School District

5555 Nicasio Valley Road, P.O. Box 711, Nicasio, CA 94946

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Dear Parents/Guardians,

In the event of an emergency or disaster, students may be required to stay at school for an extended period of time. For this reason, it is **ESSENTIAL** that those **STUDENTS WHO REQUIRE DAILY MEDICATION SHOULD KEEP a 72-HR SUPPLY at THEIR SCHOOL SITE.**

Examples of medications which should not be stopped abruptly include those used to treat diabetes, epilepsy or seizures, asthma, cardiac problems, depression, anxiety and any other chronic problems.

If your child needs medication(s) at on a daily basis, both the PARENT **and** PHYSICIAN must complete and sign a **72-Hr Disaster Medication – Authorization to Administer Medication** form. This form must be submitted to the school by the parent/guardian at the **START** of **EACH SCHOOL YEAR**, or more frequently, should the child's medication needs change.

The following steps should be taken to prepare for the medication needs of your child in the event of a school emergency/disaster:

- Obtain a **72-Hr Disaster Medication – Authorization to Administer Medication form** from your school.
- Physician and parent must **BOTH** sign the form, indication the dose, frequency and side effects.
- Provide the school with a 72-hr supply of student's medication in the original prescription container, along with the completed authorization form.
- Please place medication container and the authorization form in a quart-sized zip-lock bag labeled with your child's name and teacher
- Replacement medications will be due in October every year.
- If any medication changes occur, please contact the office or the school nurse.

If you have question, please contact **Laura Olivo, RN**, School Nurse, at **499-5887 ext. 748**.