

## **Nicasio School District to Receive Requests for Interdistrict Transfers for 2017-18**

If you would like to apply for an interdistrict transfer for your child for the 2017-18 school year, your **Request for Interdistrict Transfer** (“application”) must be completed, considered by your district of residence, and received in the office at Nicasio School between **February 1, 2017 and April 15, 2017**. The application window applies to all students who desire authorization to transfer from their district of residence to attend Nicasio School in the 2017-18 school year.

Timely applications will be considered at the Board of Trustees’ regular May meeting. Applications received between April 16 and May 31, 2017, will be considered at a board meeting in June, 2017.

Capacity in grades K-8 is limited. Capacity is defined in AR 5117, which is enclosed for your information along with BP 5117.

- ***Before your application is delivered to the office at Nicasio School***, you must submit it to your school district of residence. Do **not** submit the application to Nicasio School District before it has been acted on by your district of residence.
- Your district of residence will forward the application to Nicasio School District. Your application must be received within the application window if you would like the Board of Trustees to consider it at the regular meeting in May, so be sure to allow sufficient time for your district of residence to review, act on, and transmit your application to Nicasio School District.
- If you have questions about the status of your application, please contact your district of residence first.
- Nicasio School District will notify you of the Board of Trustees’ decision.