

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Dan Ager, *Trustee* ~ Mark Burton, *Trustee*

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## **AGENDA**

Regular Meeting of the Nicasio School District Board of Trustees

**Thursday, October 7, 2021 5pm**

*Nicasio School, 5555 Nicasio Valley Road, California*

This meeting is being held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information will be posted on the District website:

<http://www.nicasioschool.org/index.php/school-board/board-meetings>

**1. Opening Business**

- a. Call to Order (*Elaine Doss – Board President*)
- b. Patriotic Moment

**2. Approval and Adoption of Open Session Agenda (*Board President Doss*)**

**3. Reports**

- a. Trustee/Superintendent/Principal Announcements
- b. Tam District Consolidations Report (*Trustee Burton*)
- c. California School Dashboard – Fall 2021 Update of Local Priorities (*Principal Snekkevik*)

**4. Public Comment**

*Public Comment is only for items not on the agenda. No formal action will be taken. Board members or district staff may, but are not obligated to, briefly respond to statements made or question posed by the public about items not appearing on the agenda. Designated amount of time to address the Board is limited to three minutes per individual. Concerns about individual employees shall not be discussed in public at school board meetings. Please contact the superintendent with specific concerns.*

**5. Consent Agenda**

- a. Approval of Minutes: September 2, 2021 Regular Meeting of the Board of Trustees (*Interim Supt. Neu*)
- b. Ratify Warrants Paid: September, 2021 (*CBO Bonardi*)
- c. Quarterly Report on Williams Uniform Complaints (July-Sept. 2021) (*Interim Supt. Neu*)

**6. PUBLIC HEARING on Pupil Textbooks and Instructional Materials – Education code 60019 establishes steps and procedures to ensure the availability of textbooks and instructional materials. The procedures require that the District offices take appropriate action to ensure the availability of textbooks and instructional materials annually.**

**7. Action**

- a. Updated Brown Act Teleconferencing/Virtual Meeting Requirements (AB 361) (*Interim Supt. Neu*) *Discussion/Action*
- b. Discussion and Possible Approval of Resolution 2021-22 #2 Regarding Sufficiency or Insufficiency of Instructional Materials (*Interim Supt. Neu*) *Discussion/Action*

**8. Correspondence**

- a. Application #01-119117 Approval of Plans: Construction of 1-Water Tank (5000 gal.), Alterations to 1-Water Treatment System, Richard Denio for State Architect), California Department of General Services, September 7, 2021
- b. 2021-22 Adopted Budget Review, Kate Lane, Assistant Superintendent, MCOE, Sept. 15, 2021

**9. Conclusion**

- a. Agenda items for upcoming Board Agenda
- b. Adjournment

*If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or [office@nicasioschool.org](mailto:office@nicasioschool.org). Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.*

## Fall 2021 Dashboard Update of Local Priorities



### Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (Priority 1)

**Standard:** Local educational agency annually measures its progress in meeting the Williams settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable; and provides information annually on progress meeting this standard to its local governing board and to stakeholders and the public through the Dashboard.

**Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions:** 0

**Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home:** 0

**Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies):** 0



### Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

**Standard:** Local educational agency annually measures its progress implementing state academic standards and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the Dashboard.

*English Language Arts curriculum aligned with Common Core State Standards and the English Language Development Framework is in full implementation in grades K-8 with opportunities for professional learning. Math curriculum is in full implementation with all teaching staff participating in a professional learning cohort during the 2019-20 school year. Curriculum aligned with Next Generation Science Standards was piloted in all grades during the 2019-20 and 2020-21 school years. Board adoption of NGSS aligned curriculum occurred June 2021 and initial implementation of this curricula (Elevate Science in grades K-5 and FOSS in grades 6-8) began in the 2021-22 school year. Staff participated in professional learning related to the piloting and implementation of new science curricula during the 2020-21 school year.*

*Staff participated in opportunities for professional learning for History-Social Science standards during the 2017-18 and 2018-19 school years and we are beginning to develop and utilize instructional materials. Staff is researching state-adopted curriculum in History-Social Science for future formal district adoption. Implementation of academic standards for health, PE, visual and performing arts is continuing. Nicasio School did not offer World Language courses during the 2020-21 school year. Staff engages in weekly collaborative time to support staff in identifying areas where they can improve practice. Professional development opportunities are also provided through the county office of education. We currently are in the research phase of Career Technical Education.*



### Self-Reflection Tool for Parent Engagement (Priority 3)

**Standard:** Local educational agency annually measures its progress in: (1) seeking input from parents in decision making; and (2) promoting parental participation in programs, and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the Dashboard.

The local educational agency utilizes a self-reflection tool that focuses on building relationships between school staff and families, building partnerships for student outcomes, and seeking input for decision-making.

*Based on results of the self-reflection tool, we are in the full implementation phase of building relationships between school staff and families. This includes developing the capacity of staff to building trusting relationships with families, creating a warm environment for all families in the community, supporting staff to learn about each family's strengths, cultures, languages and goals for their children, and engaging in 2-way communication between families and educators using language that is understandable and accessible to families.*

*Based on results of the self-reflection tool, we are in the full implementation phase of building partnerships for student outcomes. This includes professional learning and support to teachers and office staff to improve a school's capacity to partner with families, providing information and resources to support student learning and development in the home, providing opportunities for teachers, families and students to discuss student progress and ways to work together to support improved student outcomes, and supporting families to understand their legal rights and advocate for all students.*

*Based on results of the self-reflection tool, we are in the initial implementation phase of seeking input for decision-making. Our primary advisory group for decision-making is our LCAP Parent Advisory Committee. Parents from all student groups are represented in this committee and provide input on policies and programs and implement strategies to reach and seek input from any underrepresented groups in the school community. As an LEA, families, teachers and administrators will work together to develop our capacity to plan, design and implement family engagement activities.*



## School Climate (Priority 6)

**Standard:** Local educational agency administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness, such as the California Healthy Kids Survey, to students in at least one grade within the grade span(s) that the local educational agency serves (e.g., K-5, 6-8, 9-12), and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the Dashboard.

*Due to our small student population, the California Healthy Kids Survey would not provide significant results. However, each spring a student survey is administered in grades 5-8 to provide a measure of perceptions of school safety and connectedness. Results from the annual school survey (February 2021) indicate that students in grades 5-8 have a positive perception of both classroom and school climate. The school climate is rated positively by students. When asked "I feel happy to be at this school", 80% of students responded "most/all of the time" and 7% responded "sometimes". The school was rated as safe by students. When asked "I feel safe in my school", 93% of students responded "most/all of the time" and 7% responded "sometimes". When asked, "At my school, there is a teacher or some other adult who really cares about me", 93% of students responded either "a little true" or "very true".*



## Access to a Broad Course of Study (Priority 7)

**Standard:** Local educational agencies (LEAs) annually measure their progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to their local governing board at regularly scheduled meetings of the local governing board at a regularly scheduled meeting and reports to stakeholders and the public through the Dashboard.

**1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served.**

*Nicasio School District uses the Master Schedule to track access and enrollment in a broad course of study for all students. In addition, special education staff provides updated schedules throughout the school year to measure and track access to a broad course of student for students with disabilities.*

**2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study. LEAs may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study.**

*All students in grades K-8 are enrolled in broad courses of study as evidenced by the Master schedule and have access to standards-aligned textbooks, materials and assessments. Courses include English-Language Arts, Math, Science, History-Social Science, PE, Visual and Performing Arts and Music. Students are taught in multi-age classrooms with the following grade spans: K-2, 3-5, 6-8. Students designated as English Learners (EL) are enrolled in the general education classroom with their peers. In addition, EL students receive designated English language support from qualified staff during the school day. Students with special needs receive support from special education staff as designated in their Individualized Education Plan (IEP) at a time determined by the IEP team.*

**3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students.**

*The Master Schedule is adjusted regularly to meet student needs in accessing a broad course of study. Due to the size of the school and resources available, some students may receive identified supports at various times of the day.*

**4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students?**

*Nicasio School District will work collaboratively with all stakeholders to investigate alternate methods and scheduling to ensure all students have access to a broad course of study.*



# Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, Board President ~ Daniel Ager, Trustee ~ Mark Burton, Trustee

Agenda Item # 5a

## MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

**Thursday, September 2, 2021 5pm**

*Nicasio School, 5555 Nicasio Valley Road, California*

This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information was posted on the District website: <http://www.nicasioschool.org/index.php/school-board/board-meetings>

### 1. **OPENING BUSINESS**

- a. Call to Order at 5:04pm
- b. Roll Call *Present* (via videoconference): **Trustees Elaine Doss and Daniel Ager. Late arrival: Trustee Burton** at 5:10pm. *Also in attendance (via videoconference): Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, and MCOE Senior Director Debbie Towne.*

### 2. **Approval and Adoption of Open Session Agenda**

**Action: M/S: Ager/Doss** to approve and adopt Agenda Vote: 2/0 Ayes: Ager and Doss; Noes: None

### 3. **Reports/Information**

- a. Trustee/Superintendent/Principal Announcements
  - i. *Interim Supt. Neu reported the following:*
    - o Interim Supt. Neu welcomed Sr. Director Towne to the meeting, and thanked Principal Snekkevik and Office Manager Mikki McIntyre for their hard work in launching the 2021-22 school year safely.
    - o She said it was great meeting the parents in attendance at the Aug. 31<sup>st</sup> Nicasio School Foundation meeting.
    - o The District is currently understaffed and is using creative thinking to fill openings, such as adding a weekly music program.
    - o A focus of discussion at the August Superintendents' retreat was the social-emotional impact of the pandemic on students. Interim Supt. Neu noted that while learning loss is frequently discussed, students also lost a year of socialization. As a result, the District has added additional counseling time for students this year. The superintendents also addressed the importance of checking in with staff and students to promote wellness and self-care, especially during these stressful times.
    - o The District has been selected to pilot the BinaxNOW rapid antigen test. Tests will be distributed to all families and staff members with the goal of keeping school open for students and maximizing instructional days. The test is 97% acute and will show a positive result for anyone infected with Covid.

- Public Health meetings are conducted monthly. Booster shots will be arranged by health care providers. For children under age 12, vaccinations are projected for October-December. If boosters are recommended for kids ages 12-18, they would be available in January-May, 2022. Public Health is working closely with pediatricians to help parents understand the vaccinations, which are data and science driven, and very low risk.
- ii. *Principal Snekkevik reported the following:*
  - Events & Activities: Campus Clean-Up, Aug. 15, Welcome/Move-Up Day, Aug. 16, First Day of School, Aug. 18, Parent Coffee/Tea, Aug. 18, All-school outdoor assembly, Aug. 25, September Life Skill: Inclusion, New Social Emotional Learning Curriculum, The Toolbox Project, New Science Curriculum (Elevate Science, grades K-5; FOSS grades 6-8), New Music Specialist program begins (with Terry Shea), Marin Ballet Movement classes (guest teacher Casey Thorne) every Friday, Yoga/Mindfulness classes every other Tuesday (Shannon Kozubik), Nicasio School Foundation parent meeting, Aug. 31, Kindergarten story time (1:30 -3 pm) Tuesdays with Iris Meinolf of MCFL, MCFL Bookmobile visit (first Thursday of each month)
  - Staff Updates: Professional Development Days, Aug. 9 & 10, Additional counseling services by BACR counselor, Amanda Speedy, Open positions for Instructional Assistant and PE Specialist, On-going Public Health Liaison meetings (weekly), Staff training in BinaxNOW Rapid Antigen Testing (pilot program)
  - Site Updates: Water delivery service this school year
  - Upcoming Events: Initial ELPAC testing next week (K English Learners only), Back to School Night Sept. 9, Performing Arts Specialist program begins Sept. 13 (with Monica Snell), Extended Support/Intervention program begins Sept. 14 (with Erica Sommers), NSF Movie Night, Oct. 1
- b. 2021-22 Nicasio School Covid Safety Plan
 

Principal Snekkevik presented the plan, noting that it is very similar to the District's School Site Specific Protection Plan from last year. She said the guiding principles are the same, however, there have already been revisions since the start of the school year to items #14 (change in language to clarify that school staff is permitted to visit more than one classroom); #18 (large gatherings/assemblies must be outdoors); and #22 (assigned seating or a seating chart must be maintained at lunch).
- c. 45-Day Adopted Budget Updates
  - i. Sr. Director Towne presented the updates, noting the following:
    - The State unemployment rate dropped, saving the District \$3500.
    - The District can apply for a Pre-K Development Grant of up to \$100,000. The program does not start until next fiscal year, but planning can start this year.
    - An Expanded Learning Opportunities Program would provide \$50,000, as well as planned future funding, for the District to offer an extra 30 days of school (summer and weekends), and a minimum 9-hour school day. Afterschool care could be included. The program is focused on low-income families whose children qualify for Free/Reduced Cost Lunch (FRL) and they would not be charged to participate. There was discussion about other families who would be willing to pay for afterschool care.
    - There was discussion about the District's current FRL program. Principal Snekkevik said lunches are prepared by Rancho Nicasio for qualifying students. While the cost is expensive (more than \$25,000/year for 15 students), it has been a challenge to find a vendor to provide lunches for so few students. She noted that it will be even more challenging in 2022-23, when the District will be required to serve two free meals per



day to all students. Sr. Director Towne said the District can get a \$25,000 grant if opts to participate in the National School Lunch Program next year.

4. **Public Comment** *There was no public comment.*

5. **Consent Agenda**

- a. Approval of Minutes: June 16, 2021 Special Meeting and June 17, 2021 Regular Meeting of the Board of Trustees
- b. Ratify Warrants Paid: June-August, 2021
- c. Approval of Interdistrict Transfer Requests Out of NSD for 2021-22
  - i. IDTX 21-22-01
  - ii. IDTX 21-22-02
  - iii. IDTX 21-22-03
  - iv. IDTX 21-22-04
- d. Approval of Interdistrict Transfer Requests Into NSD for 2021-22
  - i. IDT 21-22-15
  - ii. IDT 21-22-17
- e. Approval of 2021-22 EDJOIN Service Agreement
- f. Approval of 2021-22 GAMUT Service Agreement
- g. Approval of 2020 Consumer Confidence Report of Drinking Water System  
**Action: M/S: Burton/Ager** to approve and adopt Consent Agenda Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

6. **Action**

- a. Consider Approval of Unaudited Actuals for Fiscal Year Ending Jun 30, 2021 *Discussion:* Sr. Director Towne presented the budget report. Trustee Burton noted that the District realized a significant savings over the adopted budget.  
**Action: M/S: Burton/Ager** to approve Unaudited Actuals for Fiscal Year Ending Jun 30, 2021 Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- b. Consider Approval of Resolution 2021-22 #1 for Gann Limit  
**Action: M/S: Burton/Ager** to approve Resolution 2021-22 #1 for Gann Limit *Discussion:* Sr. Director Towne explained that legislation from the 1970s is meant to keep the state from overspending. The resolution affirms that the District is not being a poor steward of public money. Roll Call Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- c. Consider Approval of 2021-22 Consolidated Application for Federal Funding  
**Action: M/S: Burton/Ager** to approve 2021-22 Consolidated Application for Federal Funding Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- d. Consider Approval of Education Protection Account (EPA) Actual Expenditures for 2020-21  
**Action: M/S: Burton/Ager** to approve Education Protection Account (EPA) Actual Expenditures for 2020-21 Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- e. Consider Approval of Revised 2020-21 Classified Salary Schedules  
**Action: M/S: Burton/Ager** to approve Revised 2020-21 Classified Salary Schedules Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

- f. Consider Approval of 2021-22 Contract Services Agreement Between Marin County Office of Education (MCOE) and Nicasio School District for Support from the Superintendent for Business Services

**Action: M/S: Burton/Ager** to approve 2021-22 Contract Services Agreement MCOE and Nicasio School District for Support from the Superintendent for Business Services Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

- g. Consider Approval of 2021-22 Contract Services Agreement Between Marin County Office of Education and Nicasio School District for Psychologist and Nurse Services

**Action: M/S: Burton/Ager** to approve 2021-22 Contract Services Agreement Between MCOE and Nicasio School District for Psychologist and Nurse Services Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

**7. Conclusion**

- a. Agenda items for upcoming Board Agenda  
i. Sufficiency of Instructional Materials

- b. Adjournment *The meeting adjourned at 6:19pm.*

Respectfully Submitted,

Barbara Snekkevik

☐ Unadopted    ☐ Adopted

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Mark Burton, Board Clerk

# Nicasio School District

Since 1862

Board of Trustees

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Agenda Item # 56.

**To:** Nicasio School District Board of Trustees  
**From:** Margie Bonardi, CBO  
**Date:** October 7, 2021  
**Re:** Monthly Warrant Approval

**Objective:** To Approve Monthly Warrants

**Background:** Warrants are processed monthly and reflect expenditures for Nicasio School District. Payments (warrants) include: employee payroll, district operations, safety, instructional materials, supplies and state and county required expenditures.

**Funding Source/Cost:** All Funding Sources – September 2021. Batch totals:  
\$ 66,112.66  
Batches: 006 through 010

**Recommendation:** Staff recommends approval of warrants.

APY250 L.00.06

Marin County Office of Education  
 COMMERCIAL WARRANT REGISTER  
 FOR WARRANTS DATED 08/20/2021

09/30/21 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0006 8/17/21

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20300054	000807/	JERRY & DON'S PUMP & WELL				
	PO-220035	1.	01-0000-0-5535.00-0000-8200-000-000-000	0149199-IN		1,709.83
			WARRANT TOTAL			\$1,709.83
20300055	000021/	RECOLOGY				
	PO-220019	1.	01-0000-0-5550.00-0000-8200-000-000-000	23673601 JULY		330.74
			WARRANT TOTAL			\$330.74
20300056	001488/	SAVVAS LEARNING CO LLC				
	PO-220101	1.	01-9040-0-4100.00-1110-1010-000-000-000	1009165777		489.47
		2.	01-9040-0-4100.00-1110-1010-000-000-000	1009165777		496.70
			WARRANT TOTAL			\$986.17
20300057	000016/	SCHOLASTIC				
	PO-220117	1.	01-1100-0-4300.00-1110-1010-000-000-000	M7144769		257.12
		2.	01-1100-0-4300.00-1110-1010-000-000-000	M7144769		104.72
			WARRANT TOTAL			\$361.84
20300058	001494/	WINZER CORPORATION				
	PO-220118	1.	01-7422-0-4300.00-0000-8100-000-000-000	6938896		162.38
			WARRANT TOTAL			\$162.38
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$3,550.96*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$3,550.96*
***	BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$3,550.96*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$3,550.96*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$3,550.96*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$3,550.96*

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
BATCH: 0007 NICASIO 8-26  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20300890	000568/	AT&T				
		PO-220004	1. 01-0000-0-5970.00-0000-2700-000-000-000	16908192		95.59
			WARRANT TOTAL			\$95.59
20300891	001461/	GREAT AMERICAN FINANCIAL CORP				
		PO-220043	1. 01-0000-0-5840.00-0000-2700-000-000-050	29890210		118.29
			2. 01-0000-0-5840.00-1110-1010-000-000-050	29890210		84.14
			WARRANT TOTAL			\$202.43
20300892	001449/	INYO				
		PO-220034	1. 01-9322-0-5940.00-1110-1010-000-000-000	32001551217 AUG BILLING		500.00
			WARRANT TOTAL			\$500.00
20300893	001228/	JET MULCH INC				
		PO-220119	1. 01-0000-0-4300.00-0000-8200-000-000-000	16595-OL		3,247.10
			WARRANT TOTAL			\$3,247.10
20300894	001149/	MARIN COUNTY OFFICE OF ED				
		PV-220003	01-0000-0-9521.00-0000-0000-000-000-000	WILLIAMS COBRA VISION		11.34
			01-0000-0-9523.00-0000-0000-000-000-000	KLEIN SUMMER AUG VISION		20.93
			01-0000-0-9523.00-0000-0000-000-000-000	KLEIN SUMMER AUG KAISER		822.00
			01-0000-0-9523.00-0000-0000-000-000-000	WARE SUMMER AUG VISION		20.93
			01-0000-0-9523.00-0000-0000-000-000-000	WARE SUMMER AUG ANTHEM		2,023.00
			01-0000-0-9529.00-0000-0000-000-000-000	MCINTYRE AUG VISION		20.93
			WARRANT TOTAL			\$2,919.13
20300895	000007/	OFFICE DEPOT				
		PO-220125	1. 01-1100-0-4300.00-1110-1010-000-345-000	187832616001		16.78
			1. 01-1100-0-4300.00-1110-1010-000-345-000	187832613001		47.72
			1. 01-1100-0-4300.00-1110-1010-000-345-000	187827581001		26.19
			WARRANT TOTAL			\$90.69
20300896	001426/	KRISTY SNAITH				
		PO-220126	1. 01-1100-0-4300.00-1110-1010-000-345-000	TARGET SUPPLIES		80.00

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
BATCH: 0007 NICASIO 8-26  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$80.00
20300897	001418/	BARBARA SNEKKEVIK				
	PO-220128	1.	01-0000-0-4300.00-0000-2700-000-000-000	SAFEWAY TARGET AMAZON		74.68
		2.	01-7422-0-4300.00-0000-8100-000-000-000	SAFEWAY TARGET AMAZON		19.37
	PO-220131	2.	01-0000-0-5300.00-0000-7100-000-000-000	SUPPLIES AND MEMBERSHIP		120.00
		1.	01-7425-0-4300.00-1110-2140-000-000-000	SUPPLIES AND MEMBERSHIP		27.54
	WARRANT TOTAL					\$241.59
20300898	001185/	STEPHEN ROATCH ACCOUNTANCY COR				
	PO-220032	1.	01-0000-0-5809.00-0000-7191-000-000-000	BILLING #2 20-21 AUDIT		3,500.00
	WARRANT TOTAL					\$3,500.00
20300899	000668/	TRANSBAY SECURITY SERVICE				
	PO-220127	1.	01-0000-0-5610.00-0000-8100-000-000-000	81889		245.47
	WARRANT TOTAL					\$245.47
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:		10	TOTAL AMOUNT OF CHECKS:	\$11,122.00*
		TOTAL ACH GENERATED:		0	TOTAL AMOUNT OF ACH:	\$ .00*
		TOTAL EFT GENERATED:		0	TOTAL AMOUNT OF EFT:	\$ .00*
		TOTAL PAYMENTS:		10	TOTAL AMOUNT:	\$11,122.00*
*** BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:		10	TOTAL AMOUNT OF CHECKS:	\$11,122.00*
		TOTAL ACH GENERATED:		0	TOTAL AMOUNT OF ACH:	\$ .00*
		TOTAL EFT GENERATED:		0	TOTAL AMOUNT OF EFT:	\$ .00*
		TOTAL PAYMENTS:		10	TOTAL AMOUNT:	\$11,122.00*
*** DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:		10	TOTAL AMOUNT OF CHECKS:	\$11,122.00*
		TOTAL ACH GENERATED:		0	TOTAL AMOUNT OF ACH:	\$ .00*
		TOTAL EFT GENERATED:		0	TOTAL AMOUNT OF EFT:	\$ .00*
		TOTAL PAYMENTS:		10	TOTAL AMOUNT:	\$11,122.00*



APY250 L.00.06

Marin County Office of Education  
COMMERCIAL WARRANT REGISTER  
FOR WARRANTS DATED 09/10/2021

09/30/21 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
BATCH: 0008 9/8  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20301670	001204/	ADT COMMERCIAL				
		PO-220002	1. 01-0000-0-5620.00-0000-8300-000-000-000	141446106		116.62
		PV-220004	01-0000-0-5610.00-0000-8100-000-000-000	141460714		1,913.65
			WARRANT TOTAL			\$2,030.27
20301671	001497/	AMERICAN CLASSICAL LEAGUE				
		PV-220005	01-6300-0-4200.00-1110-1010-000-000-000	26426		90.00
			WARRANT TOTAL			\$90.00
20301672	001495/	INTRADO INTERACTIVE SVCS CORP				
		PO-220042	1. 01-5830-0-5840.00-1110-2495-000-000-000	137674		1,250.00
			WARRANT TOTAL			\$1,250.00
20301673	001149/	MARIN COUNTY OFFICE OF ED				
		PV-220006	01-0000-0-9521.00-0000-0000-000-000-000	WILLIAMS COBRA VISION SEP		11.34
			01-0000-0-9523.00-0000-0000-000-000-000	KLEIN SUMMER SEP VISION		20.93
			01-0000-0-9523.00-0000-0000-000-000-000	KELIN SUMMER SEP MED		822.00
			01-0000-0-9523.00-0000-0000-000-000-000	WARE SUMMER SEP VISION		20.93
			01-0000-0-9523.00-0000-0000-000-000-000	WARE SUMMER SEP MED		2,023.00
			01-0000-0-9529.00-0000-0000-000-000-000	MCINTYRE SEP VISION		20.93
			WARRANT TOTAL			\$2,919.13
20301674	000007/	OFFICE DEPOT				
		PO-220123	1. 01-1100-0-4300.00-1110-1010-000-678-000	189128204001		102.30
			1. 01-1100-0-4300.00-1110-1010-000-678-000	189130043001		100.95
		PO-220124	2. 01-0000-0-4300.00-0000-2700-000-000-000	189192790001		38.23
			3. 01-1100-0-4300.00-1110-1010-000-000-000	189192790001		114.67
			1. 01-7425-0-4300.00-1110-2140-000-000-000	189192790001		42.95
			WARRANT TOTAL			\$399.10
20301675	001272/	RAUL SALDANA				
		PO-220029	1. 01-0000-0-5840.00-0000-8200-000-000-000	AUGUST		400.00

APY250 L.00.06

Marin County Office of Education  
 COMMERCIAL WARRANT REGISTER  
 FOR WARRANTS DATED 09/10/2021

09/30/21 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0008 9/8

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT								
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT
WARRANT TOTAL														\$400.00
20301676	001187/	SCHOOL SPECIALTY LLC												
		PO-220102	1.	01-9040-0-4100.00-1110-1010-000-000-000									206128347690	268.32
			1.	01-9040-0-4100.00-1110-1010-000-000-000									308103825093	5,096.34
WARRANT TOTAL														\$5,364.66
20301677	001260/	SILYCO												
		PO-220031	2.	01-0000-0-5849.00-0000-2700-000-000-000									AUG2021	483.06
			3.	01-1400-0-5849.00-1110-1010-000-000-000									AUG2021	185.79
			1.	01-5830-0-5849.00-1110-1010-000-000-000									AUG2021	181.15
WARRANT TOTAL														\$850.00
20301678	001426/	KRISTY SNAITH												
		PV-220007		01-1100-0-4300.00-1110-1010-000-000-000									REIMB K SNAITH CLASSRM SUPPLIE	268.97
WARRANT TOTAL														\$268.97
*** FUND TOTALS ***		TOTAL NUMBER OF CHECKS:		9	TOTAL AMOUNT OF CHECKS:		\$13,572.13*							
		TOTAL ACH GENERATED:		0	TOTAL AMOUNT OF ACH:		\$.00*							
		TOTAL EFT GENERATED:		0	TOTAL AMOUNT OF EFT:		\$.00*							
		TOTAL PAYMENTS:		9	TOTAL AMOUNT:		\$13,572.13*							
*** BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:		9	TOTAL AMOUNT OF CHECKS:		\$13,572.13*							
		TOTAL ACH GENERATED:		0	TOTAL AMOUNT OF ACH:		\$.00*							
		TOTAL EFT GENERATED:		0	TOTAL AMOUNT OF EFT:		\$.00*							
		TOTAL PAYMENTS:		9	TOTAL AMOUNT:		\$13,572.13*							
*** DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:		9	TOTAL AMOUNT OF CHECKS:		\$13,572.13*							
		TOTAL ACH GENERATED:		0	TOTAL AMOUNT OF ACH:		\$.00*							
		TOTAL EFT GENERATED:		0	TOTAL AMOUNT OF EFT:		\$.00*							
		TOTAL PAYMENTS:		9	TOTAL AMOUNT:		\$13,572.13*							

APY250 L.00.06

Marin County Office of Education  
 COMMERCIAL WARRANT REGISTER  
 FOR WARRANTS DATED 09/17/2021

09/30/21 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
 BATCH: 0009 9-15  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20302277	001468/	PAOLA & RAFAEL BARAJAS				
		PO-220008	1. 01-6500-0-5840.00-5770-3600-000-706-000	AUGUST		86.69
			WARRANT TOTAL			\$86.69
20302278	001096/	CALIF DEPARTMENT OF JUSTICE				
		PO-220016	1. 01-0000-0-5821.00-0000-7100-000-000-000	532926		49.00
			WARRANT TOTAL			\$49.00
20302279	001506/	CITI CARDS				
		PV-220010	01-0000-0-4300.00-0000-2700-000-000-000	ADMIN SUPPLIES PO 220135		61.76
			WARRANT TOTAL			\$61.76
20302280	001449/	INYO				
		PO-220034	1. 01-9322-0-5940.00-1110-1010-000-000-000	32001551218		1,000.00
			WARRANT TOTAL			\$1,000.00
20302281	000807/	JERRY & DON'S PUMP & WELL				
		PO-220035	1. 01-0000-0-5535.00-0000-8200-000-000-000	0149814-IN		1,295.97
			WARRANT TOTAL			\$1,295.97
20302282	001149/	MARIN COUNTY OFFICE OF ED				
		PV-220009	01-0000-0-9510.00-0000-0000-000-000-000	210663 psychologist		14,638.84
			01-0000-0-9510.00-0000-0000-000-000-000	210663 nurse		2,005.21
			WARRANT TOTAL			\$16,644.05
20302283	000009/	MARIN COUNTY SCHOOL BOARD ASSN				
		PO-220012	1. 01-0000-0-5300.00-0000-7100-000-000-000	21-22 MEMBERSHIP		75.00
			WARRANT TOTAL			\$75.00
20302284	001323/	NORTH BAY TAXI				
		PO-220017	1. 01-6500-0-5840.00-5770-3600-000-707-000	61420 ESY		1,120.00
			1. 01-6500-0-5840.00-5770-3600-000-707-000	7420 ESY		2,250.00
			WARRANT TOTAL			\$3,370.00
20302285	000050/	POINT REYES LIGHT INC.				
		PO-220015	1. 01-0000-0-5803.00-0000-7100-000-000-000	1 YEAR SUBSCRIPTION		90.00

APY250 L.00.06

Marin County Office of Education  
 COMMERCIAL WARRANT REGISTER  
 FOR WARRANTS DATED 09/17/2021

09/30/21 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
 BATCH: 0009 9-15  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$90.00
20302286	001486/	RANCHO NICASIO LLC				
	PO-220028	1.	01-0000-0-4300.00-0000-3700-000-000-000	AUGUST MEALS		1,425.00
	PO-220132	1.	01-1100-0-4300.00-1110-1010-000-000-000	67907928		173.12
	WARRANT TOTAL					\$1,598.12
20302287	001505/	READYREDRESH				
	PO-220134	1.	01-0000-0-4315.00-0000-8200-000-000-000	01H6703289400		119.80
	WARRANT TOTAL					\$119.80
20302288	001426/	KRISTY SNAITH				
	PO-220137	1.	01-1100-0-4300.00-1110-1010-000-000-000	MAKER SPACE SUPPLIES		146.04
	WARRANT TOTAL					\$146.04
20302289	001418/	BARBARA SNEKKEVIK				
	PO-220138	3.	01-0000-0-4300.00-0000-2700-000-000-000	LUNCH/SNACKS/PE		50.30
		2.	01-0000-0-4315.00-0000-8200-000-000-000	LUNCH/SNACKS/PE		23.87
		1.	01-9327-0-4300.00-1110-1010-000-000-000	LUNCH/SNACKS/PE		5.14
	WARRANT TOTAL					\$79.31
20302290	000600/	SONOMA COUNTY OFFICE OF ED				
	PO-220136	1.	01-0000-0-5240.00-0000-2700-000-000-000	IN22-00637		30.00
	WARRANT TOTAL					\$30.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:	\$24,645.74*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	14	TOTAL AMOUNT:	\$24,645.74*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:	\$24,645.74*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	14	TOTAL AMOUNT:	\$24,645.74*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:	\$24,645.74*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	14	TOTAL AMOUNT:	\$24,645.74*

APY250 L.00.06

Marin County Office of Education  
COMMERCIAL WARRANT REGISTER  
FOR WARRANTS DATED 09/24/2021

09/30/21 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT  
BATCH: 0010 9-22  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20302897	000568/	AT&T				
		PO-220004	1. 01-0000-0-5970.00-0000-2700-000-000-000	000017052389		97.83
			WARRANT TOTAL			\$97.83
20302898	001461/	GREAT AMERICAN FINANCIAL CORP				
		PO-220043	1. 01-0000-0-5840.00-0000-2700-000-000-050	30090268		141.64
		2. 01-0000-0-5840.00-1110-1010-000-000-050	30090268		100.74	
			WARRANT TOTAL			\$242.38
20302899	000012/	P G & E				
		PO-220014	1. 01-0000-0-5510.00-0000-8200-000-000-000	8516765363-4		573.38
			WARRANT TOTAL			\$573.38
20302900	001507/	PBK-WLC ARCHITECTS				
		PV-220011	01-0000-0-5807.00-0000-8200-000-000-000	PR YR PO 220121		12,000.00
			WARRANT TOTAL			\$12,000.00
20302901	001272/	RAUL SALDANA				
		PO-220029	1. 01-0000-0-5840.00-0000-8200-000-000-000	SEP		400.00
			WARRANT TOTAL			\$400.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$13,313.59*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$13,313.59*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$13,313.59*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$13,313.59*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$13,313.59*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$13,313.59*

Agenda Item # 5c

**Quarterly Report on Williams Uniform Complaints**  
**[Education Code Section 35186]**  
**Fiscal Year 2021-22**

District: Nicasio School District

Person completing this form: Mikki McIntyre

Title: District Secretary/Office Manager

Quarterly Report Submission Date: (check one)

<input type="checkbox"/> July 2021	(4/1/21 to 6/30/21)
<input checked="" type="checkbox"/> October 2021	(7/1/21 to 9/30/21)
<input type="checkbox"/> January 2022	(10/1/21 to 12/31/21)
<input type="checkbox"/> April 2022	(1/1/22 to 3/31/22)

Date for information to be reported publicly at governing board meeting: 10/7/21

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

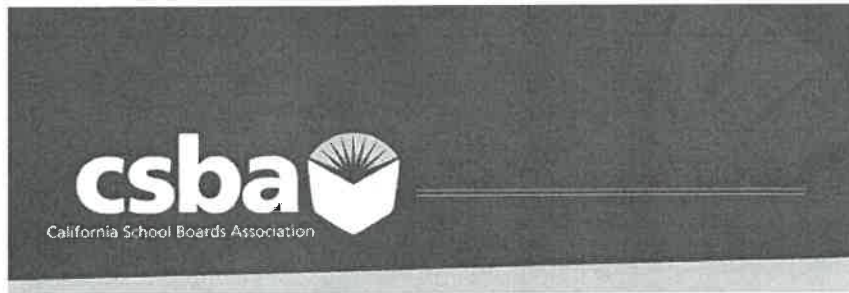
General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
Totals	0	0	0

Nancy Neu, Interim Superintendent

Name of District Superintendent

Signature of District Superintendent





## Governor signs AB 361 allowing for virtual board meetings

On September 16, 2021, Governor Newsom signed **AB 361** into law. The bill, which is an urgency bill that became effective immediately upon the Governor's signature, amends the Brown Act to provide the ability for boards to hold remote meetings during a proclaimed state of emergency without following the Brown Act's teleconferencing rules. Boards had been anxiously awaiting this bill, as Governor Newsom's Executive Order suspending certain parts of the Brown Act to allow teleconferenced meetings during the COVID-19 pandemic expires on September 30, 2021.

AB 361 provides that boards need not follow the Brown Act's teleconferencing rules if the board makes a finding that there is a proclaimed state of emergency and either state or local officials have imposed or recommended social distancing measures or meeting in person would present imminent risks to the health or safety of attendees due to the emergency. If a board chooses to use the option provided in AB 361, the board must make findings every 30 days that the board has reconsidered the circumstances of the state of emergency and either the state of emergency continues to directly impact the ability of the members to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing.

If boards utilize the remote meeting option provided in AB 361, they must also adhere to the following requirements:

- Give notice of meetings and post agendas as otherwise required by the Brown Act.
- Provide members of the public virtual access to the meeting and an opportunity to address the board directly through that virtual access;
- Provide notice of the means by which members of the public may access the meeting virtually in any instance in which they give notice of the time for the teleconferenced meeting or post the agenda for the teleconferenced meeting;
- Ensure the agenda identifies and includes an opportunity for all persons to attend the teleconference meeting by a call-in option or internet-based service option;
- Provide an opportunity for the public to address the board in real-time; boards may not require members of the public to submit comments in advance;
- Stop the meeting if there is a disruption into the call-in option or internet-based service option that results in members of the public being unable to access the meeting; boards may not take action on any agenda items during this disruption of access; and
- Refrain from closing a timed public comment period before the time for the comment period has elapsed. If boards do not use timed public comment periods, they must allow a reasonable time per agenda item for public comment.

The bill includes a sunset on local agency provisions which are repealed on January 1, 2024.



# Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

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Agenda Item # 76

To: Nicasio School District Board of Trustees  
From: Nancy Neu, Interim Superintendent  
Date: October 7, 2021  
Re: Public Hearing re Sufficiency or Insufficiency of Instructional Materials

**Objective:** To comply with the requirements of Ed. Code Section 60119 (LCAP Goal 2)

**Background:** Information must be provided annually at a public hearing and to the governing board detailing the extent to which textbooks and instructional materials were provided to all students in the District, including English learners, in the subject areas of Mathematics, Science, History-Social Science, Reading, Writing and Foreign Language.

**Funding Source/Cost:** N/A

**Recommendation:**

Staff recommends approval of Sufficiency of Instructional Materials.

**Nicasio School District**

5555 Nicasio Valley Road, Nicasio, CA 94946

☎ 415.662.2184 / 📠 415.662.2250 / [www.nicasioschool.org](http://www.nicasioschool.org)

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## **Notice of Public Hearing**

Nicasio School District  
will hold a  
Public Hearing  
regarding the  
Sufficiency or Insufficiency of  
Instructional Materials

**Thursday, October 7, 2021**

**5 PM**

*Nicasio School Library  
5555 Nicasio Valley Road  
Nicasio, CA*

**NICASIO SCHOOL DISTRICT**  
**Nicasio, California**

*(Education Code Section 60119)*

**Resolution 2021-22 #2**

**REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS**

Whereas, the governing board of Nicasio School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on Thursday, October 7, 2021 at 5pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days' notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students in the District, including English learners, in the district/county office of education, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, **which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:**

- **Mathematics**

- K-5** My Math - McGraw Hill, © 2014

- 6-8** California Mathematics (Course 1, 2, 3) Glencoe/McGraw-Hill © 2015

Adopted for implementation at the start of the 2014-15 school year. Approved by the State Department of Education for adoption in California Public Schools. Aligned to Common Core standards.



- Science

**K-5** California Elevate Science, SAVVAS Learning Company © 2020

**6-8** FOSS Next Generation, Delta Education © 2018

Adopted for implementation at the start of the 2021-22 school year. Approved by the State Department of Education for adoption in California Public Schools. Aligned to Next Generation Science Standards.

- History-Social Science

**K-5** Scott Foresman (c) 2006

**6-8** Teachers Curriculum Institute (TCI) - History Alive! © 2004

Adopted for implementation at the start of the 2004-05 school year. The District has opted not to adopt a later edition at this time. Textbooks in use are aligned to Content Standards for California Public Schools. Supplemental materials may be purchased to align with the History Social Science Framework for California Public Schools (adopted July 2016).

- Reading

**K-5** Reading Wonders (Literature Anthology, Reading/Writing Workshop, Close Reading Companion), McGraw Hill – Reading Wonders © 2017

**6-8** Literature-based Thematic Units Aligned to Common Core, District-Developed

Approved for implementation at the start of the 2006-07 school year with alignments to Content Standards for California Public Schools. Effective at the start of 2014-15, units are aligned to Common Core Standards.

**6-8** StudySync (online and print ELA/ELD and literature materials), McGraw Hill © 2017.

Adopted November 2019.

- Foreign Language

**6-8** ¡Así se dice! McGraw Hill Spanish 1A, 1B © 2016

Therefore, it is resolved that for the 2021-22 school year, the Nicasio School District has provided each pupil with sufficient textbooks and instructional materials **aligned to the academic content standards and** consistent with the cycles and content of the curriculum frameworks.

Passed by the following vote:

Ayes:

Nays:

Date:

Signed by the Clerk of the Board: \_\_\_\_\_



**Nicasio School District**  
5555 Nicasio Valley Road, Nicasio, CA 94946  
☎ 415.662.2184 / 📧 415.662.2250 / [www.nicasioschool.org](http://www.nicasioschool.org)

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## **Notice of Public Hearing**

Nicasio School District  
will hold a  
Public Hearing  
regarding the  
Sufficiency or Insufficiency of  
Instructional Materials

**Thursday, October 7, 2021**

**5 PM**

*Nicasio School Library  
5555 Nicasio Valley Road  
Nicasio, CA*



**DEPARTMENT OF GENERAL SERVICES**

Division of the State Architect - Oakland Office

**9/7/2021 - APPROVAL OF PLAN(S)**

**RECEIVED**

SEP 30 2021

Nancy Neu  
Nicasio Elementary School District  
5555 Nicasio Valley Rd.  
Nicasio, CA 94946

*by Nicasio School/District*

**Project:** Nicasio Elementary School

**Total Scope of Project:** Construction of 1-Water Tank (5000 gal), Alterations to 1-Water Treatment System

**Increment #:** 0  
**Application #:** 01-119117  
**File #:** 21-26

Drawings and specifications for the subject project have been examined and stamped by the Division of the State Architect (DSA) for identification on 9/7/2021. This letter constitutes the "written approval of the plans as to the safety of design and construction" required before letting any contract for construction, and applies to the work shown on these drawings and specifications. The date of this letter is the DSA approval date.

Approval is limited to the particular location shown on the drawings and is conditioned on construction starting within one year from the stamped date. The inspector must be approved and the contract information, including the construction start date, must be given to DSA prior to start of construction.

DSA does not review drawings and specifications for compliance with Parts 3 (California Electrical Code), 4 (California Mechanical Code), and 5 (California Plumbing Code) of Title 24. It is the responsibility of the professional consultants named on the application to verify this compliance.

Please refer only to the boxes checked below which indicate applicable conditions specific to this project.

- ☒ Buildings constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for structural safety.
- ☒ Buildings or site improvements constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for fire and life safety.
- ☒ This constitutes the written approval certifying that the drawings and specifications are in compliance with state regulations for the accommodation of the disabled which are required before letting any contract for construction. (See Section 4454, Government Code.)
- ☐ Due to the nature of the building(s), certain precautions considered necessary to assure long service have not been required. In the condition as built, the building(s) will meet minimum required standards for structural, and fire and life safety. The owner must observe and correct deterioration in the building in order to maintain it in a safe condition.

Application #: 01-119117

File #: 21-26

- ☐ Your attention is drawn to the fact that this application was submitted under the provisions of Sections 39140/81130 of the Education Code which permit repairs or replacement of a fire damaged building to be made in accordance with the drawings and specifications previously approved by this office. The drawings and specifications approved for the reconstruction of this building conform to the drawings and specifications approved under application # \_\_\_\_\_.
- ☐ Due to the nature of the poles, certain precautions considered necessary to assure long service have not been insisted upon. In their condition as built, they will meet minimum required safety standards; however, your attention is directed to the comparatively short life of wood poles. It will be the responsibility of the owner to maintain them in a safe condition.
- ☐ Bleachers or grandstands constructed in accordance with approved drawings and specifications will meet minimum required standards for structural, and fire and life safety. The owner should provide for and require periodic safety inspections throughout the period of use to ensure framing and other parts have not been damaged or removed. On bleachers or grandstands having bolts, locking or safety devices, the owner should require that all such components be properly tightened or locked prior to each use.
- ☐ The building(s) was designed to support a snow load of 0 pounds per square foot of roof area. Snow removal must be considered if the amount of snow exceeds that for which the building(s) was designed.
- ☐ Deferred Approval(s) Items:

This project has been classified as **Class 3**. An Inspector who is certified by DSA to inspect this class of project must be approved by DSA prior to start of construction.

Please refer to the above application number in all correspondence, reports, etc., in connection with this project.

Sincerely,

**Richard  
Denio**

Digitally signed by  
Richard Denio  
Date: 2021.09.30  
09:26:25 -07'00'

for Ida Antoniolli Clair, AIA  
State Architect

cc:

Architect



Agenda Item # 86

# MARIN COUNTY

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## OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925  
SAN RAFAEL, CA 94913-4925  
marincoe@marinschools.org

MARY JANE BURKE  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625

**RECEIVED**

SEP 20 2021

*by Nicasio School/District*

September 15, 2021

Elaine Doss, Board President  
Nicasio School District  
P O Box 711  
Nicasio, CA 94946

Dear Ms. Doss,

In accordance with Education Code Sections 42127, the Marin County Office of Education has reviewed the adopted budget of the Nicasio School District for fiscal year 2021-22 in conjunction with the Local Control Accountability Plan (LCAP) and the Budget Overview for Parents pursuant to Education Codes 52070 and 52064.1.

The County Superintendent is required to approve, conditionally approve, or disapprove the Adopted Budget after examining and determining the following:

- Examine the adopted budget to determine whether it complies with the criteria and standards established pursuant to Education Code 33127 and identify any technical corrections needed to bring the budget into compliance with those standards.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

Prior to approving the adopted budget, the County Superintendent is required to approve the LCAP and the Budget Overview for Parents for each school district after determining all of the following:

- The LCAP and the Budget Overview for Parents adhere to the template adopted by the State Board of Education (SBE).
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.
- The LCAP adheres to the expenditure requirements for English Learners, Low-Income and Foster Youth students.

Based upon our review, the adopted budget and the LCAP of the Nicasio School District have been approved.

## **MULTI-YEAR PROJECTION/CURRENT ECONOMIC CONDITIONS**

Each district faces its own unique set of educational challenges, and there is no “one size fits all” plan. Similarly, each district faces its own set of financial risk factors based on current reserve levels, enrollment trends, bargaining agreements, degree of revenue volatility, stability and experience of key personnel, and various other local and statewide factors. The adopted 2021-22 California state budget includes changes for most school districts as budgets were based on assumptions included in the Governor’s May Revise. The adopted budget remains constant for the Local Control Funding Formula (LCFF) entitlement as proposed by the Governor boosting the 4.05% cost of living adjustment (COLA) to provide a 5.07% ‘super-COLA’. Selected categorical programs including the special education apportionment are increased by 4.05% COLA, resulting in an increase for the Marin County SELPA. The passage of AB130, the main budget bill for education, seeks to redress the learning loss that occurred in 2020-21 adding both one-time grants as well as multiple ongoing categorical grant funded programs, some of which will require future legislative action and appropriations as well as additional local resources to implement.

The District is dependent on local economic conditions for revenue growth as growth in local property taxes is the primary source for unrestricted revenue increases. While the property tax growth rate usually outpaces the state’s COLA in most areas of Marin, estimated tax growth rates for 2021-22 are below the 5.07% COLA applied to the LCFF for almost all districts in Marin County.

While the economic recovery from the pandemic has been more robust than anticipated, the continued state of emergency and the uneven nature of the recovery has implications for the economic outlook. Districts have been awarded an unprecedented amount of stimulus funding to navigate the pandemic, however, the lack of additional funding for known cost pressures including pension rate increases and the underfunding of special education, underscores the need to maintain budget reserves and fiscal flexibility. It is within this context that school districts should exercise caution when considering out-year spending commitments, to ensure they are well positioned for economic volatility over the next few years.

## **SALARY SETTLEMENTS**

We note that the District has not settled negotiations for the budget year. Government Code 3547.5 requires the District to publicly disclose costs, as certified by the superintendent and chief fiscal officer. Please provide a Public Disclosure of Collective Bargaining Agreement including the tentative agreement(s) and multi-year projection to our office ten (10) working days prior to Board approval. Budget revisions associated with salary settlements should be approved within 45 days of Board approval.

## **CASH FLOW**

The District’s historical cash flow statements indicate the District has sufficient cash throughout the year to meet operating expenditures without external cash borrowing through a Tax Anticipation Note (TAN). Nonetheless, we note the District has taken the precaution of requesting a TAN which has been submitted for approval by the Board of Supervisors. The District is well advised to maintain reserve levels at far higher levels than the state required minimums to ensure sufficient cash for operating purposes.

## **RESERVES**

The District maintains the state-required minimum reserve for economic uncertainty of \$71,000 in the current and two (2) subsequent years. In addition, we note the District maintains an additional Board reserve for economic uncertainty of \$186,325 for a total reserve of \$257,325 in all three (3) years of the budget and multi-year projection. All school districts, whether state aid or community funded, are well

advised to establish higher than minimum reserves in order to provide for the financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs, cash flow deferrals and general economic uncertainties. Higher than minimum reserves allow the District to better ensure a consistent and stable program offering for students.

#### **CONCLUSION**

We thank District staff for the timely submission of the adopted budget, the LCAP and associated statutorily required forms and for their responsiveness to the requests for information made in the course of our review including technical corrections to the LCAP.

We appreciate your dedication and service to the children of Marin County. Your attention to good fiscal stewardship ensures the children of Marin County will continue to experience quality education now and in the future. If you have any questions, please do not hesitate to contact me at 415-499-5822.

Sincerely,

MARY JANE BURKE  
Marin County Superintendent of Schools



KATE LANE  
Assistant Superintendent

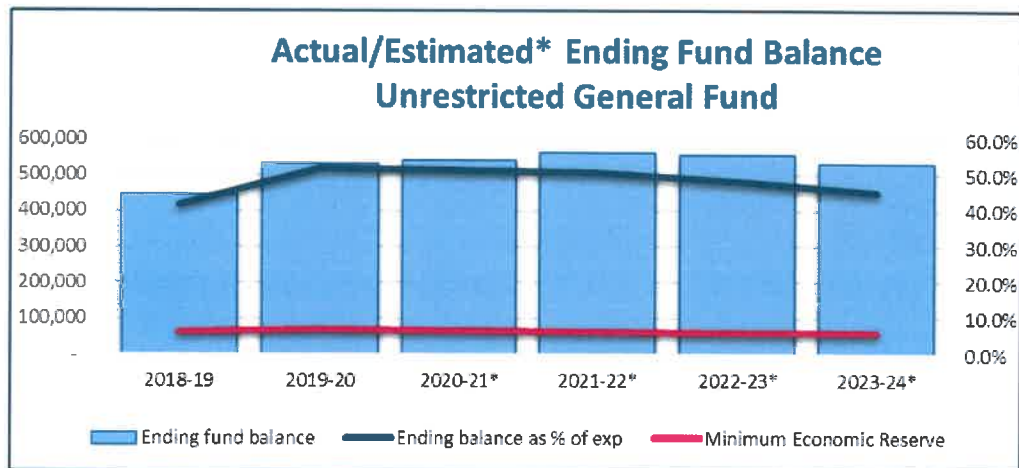
cc: Nancy Neu, Interim Superintendent  
Margie Bonardi, Interim Chief Business Official

Enclosure: Trend Analysis

## Trend Analysis Budget Adoption 2021-22

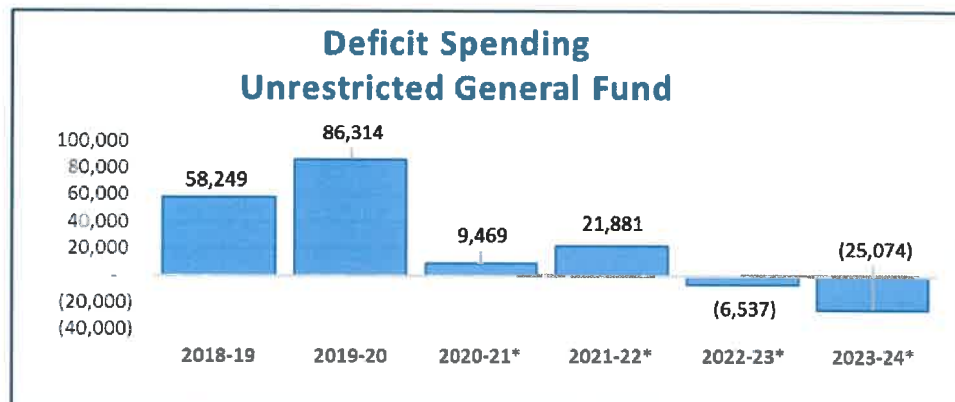
### BUDGETARY POSITION FOR NICASIO SCHOOL DISTRICT

The following graph depicts the District's estimated ending balance in the adopted budget and multi-year projection for the unrestricted general fund, with both the state required minimum reserve and the District's actual reserve as a percentage of total expenditures. The District's ending balance meets the minimum required reserve requirement for the current and two (2) subsequent years.



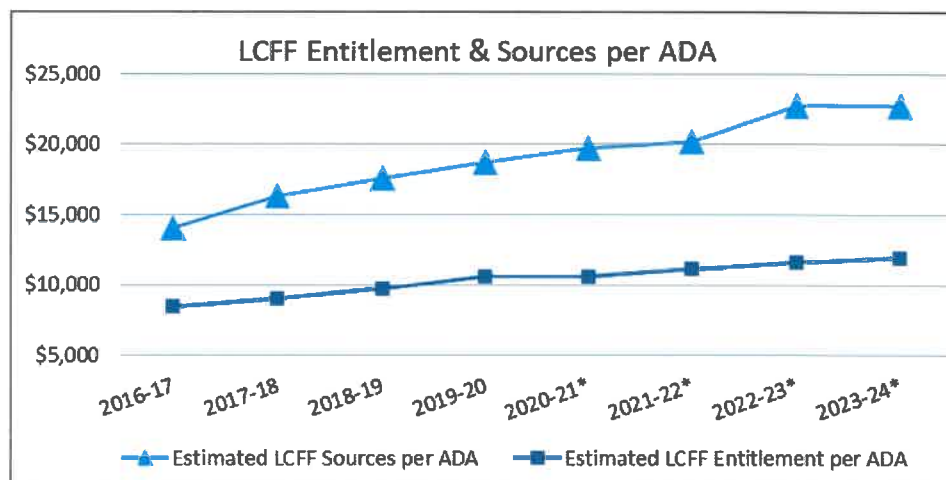
### OPERATING DEFICITS

The District's adopted budget reflects operating deficits in the unrestricted general fund in both subsequent years of the multi-year projection as displayed in the chart below. The cumulative impact of this projected deficit spending is a 5.6% decline in fund balance over the current plus two (2) subsequent years, leaving the District with reserves of \$531,761 or around 45% of general fund expenditures at June 30, 2024. While some deficit spending may be planned, ongoing deficits threaten a school district's future educational programs. Districts that wait too long to address and correct deficits are forced to make dramatic corrections all at once. In contrast, carefully planned and phased-in corrections lessen the impact on children.



### LOCAL CONTROL FUNDING FORMULA (LCFF) and LCAP

The final budget holds all Local Educational Agencies (LEAs) harmless at 2019-20 student attendance (ADA) and associated funding levels. The graph below is based on the State's Adopted Budget and shows the District's LCFF entitlement per unit of attendance (ADA) as compared to actual general-purpose funding (LCFF Sources including property taxes) per ADA with projections for the adopted budget and multi-year projection. As portrayed in the graph below, as a community funded district, the District's property taxes exceed the LCFF entitlement and the District is therefore reliant on growth in the property tax base for increases in unrestricted revenues. The District's property tax growth continues to outpace growth in LCFF funding in the adopted budget and multi-year projection.



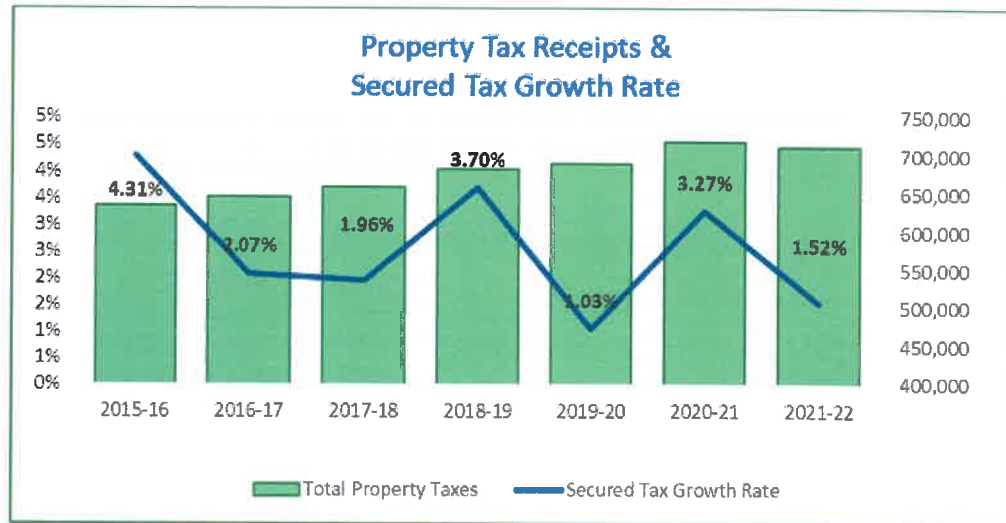
The District has an obligation under the LCFF to direct the supplemental grant included in the District's entitlement towards increasing or improving services to pupils of higher need. This requirement applies to all districts, including community funded districts. The District's estimated 2021-22 supplemental LCFF grant as adopted in the District's Local Control and Accountability Plan (LCAP) is almost \$23,908 and the percentage to increase or improve services is 6.06%.

The state budget adds new requirements that any unspent supplemental dollars be carried forward and accounted for in the subsequent years' LCAP increasing the District's obligation to serve English Learners, low income and foster youth. These changes required the State Board of Education (SBE) to develop a plan template for the current year as a one-time supplement to the LCAP, which all districts must adopt in February 2022 as part of an update to the annual update. The SBE will also be developing a new LCAP template for use in the 2022-23 LCAP cycle to accommodate these changes on an ongoing basis. Our team stands ready to provide support and guidance in navigating the continually evolving plan design and requirements.



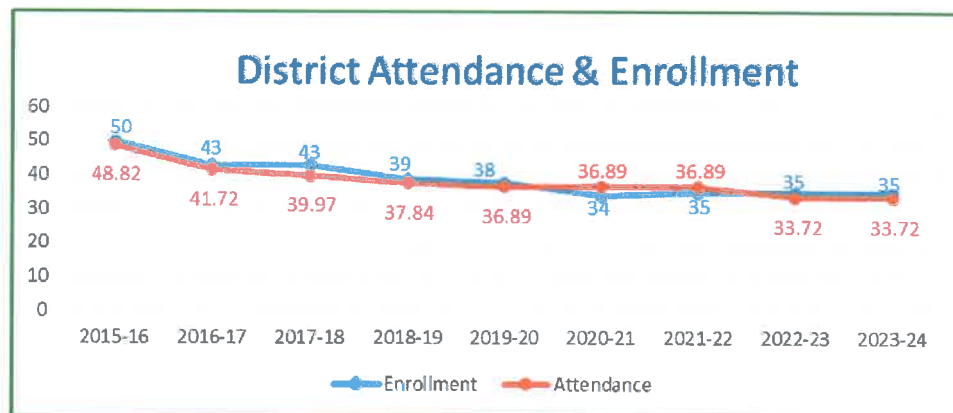
## PROPERTY TAX TRENDS

Property taxes provide 91% of the District's total unrestricted revenue sources exclusive of parcel taxes. The following chart shows the growth in total property tax revenues as well as the actual secured tax growth rates through 2020-21 and the County of Marin's preliminary tax roll for 2021-22. The assessed roll is increased each year by the lesser of California Consumer Price Index (CCPI), which for 2021-22 is just over 1%, or 2%. Districts across the county are seeing estimated tax growth rates of approximately 1% less than experienced in 2020-21 as a result of the lower CCPI.



## STUDENT ENROLLMENT AND ATTENDANCE

Due to COVID-19, the District's ADA was held harmless in 2020-21 and 2021-22 to the 2019-20 level, as a result, the graph below shows attendance as being flat across those three years and reflecting a minor decline when two years of declining enrollment are recognized. For community funded districts, enrollment can take on more importance than attendance as staffing and supplies are based on the number of students enrolled. Student attendance (ADA) is, however, a factor for certain categorical programs including special education, lottery and mandate block grant. The district is estimating enrollment will remain essentially unchanged as reflected in the chart below.



## PENSION CONTRIBUTIONS

The final state budget did not include any relief for either CalSTRS (teachers retirement system) or CalPERS (classified employees retirement system). As a result, pension contributions will continue to increase for at least the foreseeable future. The following chart reflects the increase in the cost of STRS pensions over the historical rate of 8.25% prior to the pension reform that took effect in 2013.

