

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, September 2, 2021 5pm

Nicasio School, 5555 Nicasio Valley Road, California

This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information was posted on the District website: <http://www.nicasioschool.org/index.php/school-board/board-meetings>

1. **OPENING BUSINESS**

- a. Call to Order at 5:04pm
- b. Roll Call *Present* (via videoconference): **Trustees Elaine Doss and Daniel Ager. Late arrival: Trustee Burton** at 5:10pm. *Also in attendance (via videoconference): Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, and MCOE Senior Director Debbie Towne.*

2. **Approval and Adoption of Open Session Agenda**

Action: M/S: Ager/Doss to approve and adopt Agenda Vote: 2/0 Ayes: Ager and Doss; Noes: None

3. **Reports/Information**

- a. Trustee/Superintendent/Principal Announcements
 - i. *Interim Supt. Neu reported the following:*
 - o Interim Supt. Neu welcomed Sr. Director Towne to the meeting, and thanked Principal Snekkevik and Office Manager Mikki McIntyre for their hard work in launching the 2021-22 school year safely.
 - o She said it was great meeting the parents in attendance at the Aug. 31st Nicasio School Foundation meeting.
 - o The District is currently understaffed and is using creative thinking to fill openings, such as adding a weekly music program.
 - o A focus of discussion at the August Superintendents' retreat was the social-emotional impact of the pandemic on students. Interim Supt. Neu noted that while learning loss is frequently discussed, students also lost a year of socialization. As a result, the District has added additional counseling time for students this year. The superintendents also addressed the importance of checking in with staff and students to promote wellness and self-care, especially during these stressful times.
 - o The District has been selected to pilot the BinaxNOW rapid antigen test. Tests will be distributed to all families and staff members with the goal of keeping school open for students and maximizing instructional days. The test is 97% acute and will show a positive result for anyone infected with Covid.

- Public Health meetings are conducted monthly. Booster shots will be arranged by health care providers. For children under age 12, vaccinations are projected for October-December. If boosters are recommended for kids ages 12-18, they would be available in January-May, 2022. Public Health is working closely with pediatricians to help parents understand the vaccinations, which are data and science driven, and very low risk.

ii. *Principal Snekkevik reported the following:*

- Events & Activities: Campus Clean-Up, Aug. 15, Welcome/Move-Up Day, Aug. 16, First Day of School, Aug. 18, Parent Coffee/Tea, Aug. 18, All-school outdoor assembly, Aug. 25, September Life Skill: Inclusion, New Social Emotional Learning Curriculum, The Toolbox Project, New Science Curriculum (Elevate Science, grades K-5; FOSS grades 6-8), New Music Specialist program begins (with Terry Shea), Marin Ballet Movement classes (guest teacher Casey Thorne) every Friday, Yoga/Mindfulness classes every other Tuesday (Shannon Kozubik), Nicasio School Foundation parent meeting, Aug. 31, Kindergarten story time (1:30 -3 pm) Tuesdays with Iris Meinolf of MCFL, MCFL Bookmobile visit (first Thursday of each month)
- Staff Updates: Professional Development Days, Aug. 9 & 10, Additional counseling services by BACR counselor, Amanda Speedy, Open positions for Instructional Assistant and PE Specialist, On-going Public Health Liaison meetings (weekly), Staff training in BinaxNOW Rapid Antigen Testing (pilot program)
- Site Updates: Water delivery service this school year
- Upcoming Events: Initial ELPAC testing next week (K English Learners only), Back to School Night Sept. 9, Performing Arts Specialist program begins Sept. 13 (with Monica Snell), Extended Support/Intervention program begins Sept. 14 (with Erica Sommers), NSF Movie Night, Oct. 1

b. 2021-22 Nicasio School Covid Safety Plan

Principal Snekkevik presented the plan, noting that it is very similar to the District's School Site Specific Protection Plan from last year. She said the guiding principles are the same, however, there have already been revisions since the start of the school year to items #14 (change in language to clarify that school staff is permitted to visit more than one classroom); #18 (large gatherings/assemblies must be outdoors); and #22 (assigned seating or a seating chart must be maintained at lunch).

c. 45-Day Adopted Budget Updates

i. Sr. Director Towne presented the updates, noting the following:

- The State unemployment rate dropped, saving the District \$3500.
- The District can apply for a Pre-K Development Grant of up to \$100,000. The program does not start until next fiscal year, but planning can start this year.
- An Expanded Learning Opportunities Program would provide \$50,000, as well as planned future funding, for the District to offer an extra 30 days of school (summer and weekends), and a minimum 9-hour school day. Afterschool care could be included. The program is focused on low-income families whose children qualify for Free/Reduced Cost Lunch (FRL) and they would not be charged to participate. There was discussion about other families who would be willing to pay for afterschool care.
- There was discussion about the District's current FRL program. Principal Snekkevik said lunches are prepared by Rancho Nicasio for qualifying students. While the cost is expensive (more than \$25,000/year for 15 students), it has been a challenge to find a vendor to provide lunches for so few students. She noted that it will be even more challenging in 2022-23, when the District will be required to serve two free meals per

day to all students. Sr. Director Towne said the District can get a \$25,000 grant if opts to participate in the National School Lunch Program next year.

4. **Public Comment** *There was no public comment.*

5. **Consent Agenda**

- a. Approval of Minutes: June 16, 2021 Special Meeting and June 17, 2021 Regular Meeting of the Board of Trustees
- b. Ratify Warrants Paid: June-August, 2021
- c. Approval of Interdistrict Transfer Requests Out of NSD for 2021-22
 - i. IDTX 21-22-01
 - ii. IDTX 21-22-02
 - iii. IDTX 21-22-03
 - iv. IDTX 21-22-04
- d. Approval of Interdistrict Transfer Requests Into NSD for 2021-22
 - i. IDT 21-22-15
 - ii. IDT 21-22-17
- e. Approval of 2021-22 EDJOIN Service Agreement
- f. Approval of 2021-22 GAMUT Service Agreement
- g. Approval of 2020 Consumer Confidence Report of Drinking Water System
Action: M/S: Burton/Ager to approve and adopt Consent Agenda Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

6. **Action**

- a. Consider Approval of Unaudited Actuals for Fiscal Year Ending Jun 30, 2021 *Discussion:* Sr. Director Towne presented the budget report. Trustee Burton noted that the District realized a significant savings over the adopted budget.
Action: M/S: Burton/Ager to approve Unaudited Actuals for Fiscal Year Ending Jun 30, 2021 Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- b. Consider Approval of Resolution 2021-22 #1 for Gann Limit
Action: M/S: Burton/Ager to approve Resolution 2021-22 #1 for Gann Limit *Discussion:* Sr. Director Towne explained that legislation from the 1970s is meant to keep the state from overspending. The resolution affirms that the District is not being a poor steward of public money. Roll Call Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- c. Consider Approval of 2021-22 Consolidated Application for Federal Funding
Action: M/S: Burton/Ager to approve 2021-22 Consolidated Application for Federal Funding Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- d. Consider Approval of Education Protection Account (EPA) Actual Expenditures for 2020-21
Action: M/S: Burton/Ager to approve Education Protection Account (EPA) Actual Expenditures for 2020-21 Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- e. Consider Approval of Revised 2020-21 Classified Salary Schedules
Action: M/S: Burton/Ager to approve Revised 2020-21 Classified Salary Schedules Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

- f. Consider Approval of 2021-22 Contract Services Agreement Between Marin County Office of Education (MCOE) and Nicasio School District for Support from the Superintendent for Business Services

Action: M/S: Burton/Ager to approve 2021-22 Contract Services Agreement MCOE and Nicasio School District for Support from the Superintendent for Business Services Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

- g. Consider Approval of 2021-22 Contract Services Agreement Between Marin County Office of Education and Nicasio School District for Psychologist and Nurse Services

Action: M/S: Burton/Ager to approve 2021-22 Contract Services Agreement Between MCOE and Nicasio School District for Psychologist and Nurse Services Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

7. Conclusion

- a. Agenda items for upcoming Board Agenda
 - i. Sufficiency of Instructional Materials
- b. Adjournment *The meeting adjourned at 6:19pm.*

Respectfully Submitted,

Barbara Snekkevik

☐ Unadopted ☒ Adopted

Mark Burton, Board Clerk

