

**NICASIO SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

~ Regular Meeting ~

Thursday, October 5, 2017 5 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

**1. Initial Matters**

- a. **Call to Order** at 5:06pm
- b. In attendance: **Trustees Madeleine Sloane, Michelle Rutledge**. Absent: **Jason Snell** *Also in attendance: Superintendent Nancy Neu, Principal Barbara Snekkevik, Chief Business Official Margie Bonardi and Office Manager Mikki McIntyre*

**2. Open Session Agenda**

- a. Patriotic Moment remembering, with deep sorrow, the tragic events in Las Vegas on Sunday night; and encouraging those who run the country to put lives ahead of guns.
- b. Approval and Adoption of Open Session Agenda  
*Action: M/S: Rutledge/Sloane to approve and adopt Open Session Agenda* **Vote: 2/0**  
*Ayes: Rutledge, Sloane; Noes: None; Absent: Snell*

**3. Public Comment** There was no public comment.

**4. Consent Agenda Mass Action**

- a. Approval of Minutes: Sept. 7, 2017 Regular Meeting of Board of Trustees
- b. Quarterly Report on Williams Uniform Complaints (Jul-Sep 2017)  
*Action: M/S: Rutledge/Sloane to approve Consent Agenda* **Vote: 2/0** *Ayes: Rutledge, Sloane; Noes: None; Absent: Snell*

**5. Reports & Announcements**

- a. Foundation Update *There was no update.*
- b. Principal's Report *Principal Snekkevik presented her report.*
- c. Superintendent's Report *Supt. Neu reported the following:*
  - Supt. Neu said she is serving in a dual role as superintendent for the District and as a coach to Principal Snekkevik, who is enrolled in an administrative induction program. She said the state now requires first-year administrators to take the induction program, which is overseen by a certified coach. Because she is both superintendent and coach, Supt. Neu will provide input to Marin County Superintendent Mary Jane Burke, who will conduct Principal Snekkevik's evaluation.
  - Supt. Neu said superintendents countywide have been working together to address the recent tragedies that have occurred i.e. earthquakes in Mexico, Las

Vegas rampage, etc. She noted that discussion has focused on how to address those issues with children and make sure they feel safe and secure.

- She also said the superintendents group is focused this year on examining the difference between equity and equality e.g. are we doing everything we need to do so all of our kids can reach our high standards? Supt. Neu said that question is prompting superintendents to reflect on the equity agenda in their respective districts.
- Supt Neu reported researching state requirements for installation of a generator on school property. She has been in contact with Luke McCann, who advised that there are some steps the District will need to take to get approval by the state. She said Luke can bring a representative from Graystone West to a future Board meeting, noting that the firm oversees construction projects and works with the state architecture department. Due to the generator's proposed installation on school property, Supt. Neu said an MOU could be created between the District and the Nicasio Volunteer Fire Dept. (NVFD). She added that with the Board's consent, she would be happy to follow up on the matter with project coordinator Kirby Wilcox.

d. Trustees' Report

- Trustee Rutledge expressed interest in keeping tabs on how the staff is doing and to make sure everyone is on board and happy. She noted that when Principal Stocker left, it shifted responsibilities among staff and increased their workloads. She said she wants to make sure teachers don't feel overburdened.

6. **Curriculum/Instruction**

- a. Approve 2017-18 Year-End Overnight Field Trip Proposal for Grades 3/4/5 *Discussion:* There was conversation among trustees about what a valuable experience this field trip will be for students.  
*Action: M/S: Rutledge/Sloane* to approve 2017-18 Year-End Overnight Field Trip Proposal for Grades 3/4/5 **Vote: 2/0** *Ayes:* Rutledge, Sloane; *Noes:* None; *Absent:* Snell

7. **Personnel**

- a. Accept Letter of Resignation from Classified Employee Angelique Borges effective September 15, 2017 *Discussion:* The Board expressed their acceptance - with regret, gratitude, and best wishes – of Angelique's resignation from the District.

8. **Facilities**

- a. Approval to Dispose of Non-operable Refrigerator as per BP3270 Disposal and Sale of Books, Equipment and Supplies (ref. Ed Code 17546c)  
*Action: M/S: Rutledge/Sloane* to approve Dispose of Non-operable Refrigerator as per BP3270 Disposal and Sale of Books, Equipment and Supplies **Vote: 2/0** *Ayes:* Rutledge, Sloane; *Noes:* None; *Absent:* Snell

9. **Correspondence**

- a. Re: 2017-20 LCAP Approval, Terena Mares, Deputy Superintendent, MCOE, Sept. 15, 2017
- b. Re: 2017-18 Adopted Budget Approval, James Cerreta, Assistant Superintendent, MCOE, Sept. 15, 2017

10. **Conclusion**

a. Agenda Planning November meeting:

- *6/7/8 Year End Field Trip Proposal*
- *Foundation Update*
- *Generator Update*

b. Adjournment

Action: **M/S: Rutledge/Sloane** to adjourn meeting at 5:50pm **Vote: 2/0** Ayes: Rutledge, Sloane; Noes: None; Absent: Snell

**Respectfully Submitted,**

***Mikki McIntyre***

Unadopted     Adopted

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**Madeleine Sloane, Clerk**