

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, October 1, 2020 5pm

Nicasio School Library, 5555 Nicasio Valley Road, California

This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information will be posted on the District website:

<http://www.nicasioschool.org/index.php/school-board/board-meetings>

1. **Opening Business**

- a. Call to Order at 5:04pm
- b. Roll Call *Present (via videoconference): Trustees Elaine Doss, Mark Burton and Michelle Rutledge*
Also in attendance (via videoconference): Interim Superintendent Nancy Neu and Principal Barbara Snekkevik
- c. Patriotic Moment observed in honor of the late Supreme Court Justice Ruth Bader Ginsburg.

2. **Approval and Adoption of Open Session Agenda**

Action: M/S: Burton/Doss to approve and adopt Agenda Vote: 3/0 Ayes: Doss, Burton and Rutledge;
Noes: None

3. **Reports**

- a. Trustee/Superintendent/Principal Announcements
 - Interim Supt. Neu gave the following report:
 - Interim Supt. Neu said she was pleased to report that students have returned to campus for in-person instruction. She commended Principal Snekkevik for doing an incredible job in getting the school re-opened. Having been granted a waiver by the state means that the school will still be able to operate should the county revert back to “purple” status for Covid-19 cases. She expressed appreciation for the Nicasio School District team, noting that it is good for the kids to be back at school.
 - Superintendents countywide have been reviewing resources and sending out trainings related to anti-racism.
 - Marin County Superintendent of Schools Mary Jane Burke is participating in a statewide study of a Covid-19 test that can be administered at home with rapid results. Such a test would be valuable to use at Nicasio School. Testing is not currently required of staff, but the District can encourage it.
 - MCOE has prepared a handbook for steps to follow should a student or staff member test positive for Covid-19. This tool will help provide guidance and minimize panic. The key is good communication between school staff and parents, and Principal Snekkevik has done a great job of communicating.
 - The Marin County School/Law Enforcement Partnership group shares information in a countywide effort to keep Marin schools and communities safe and healthy. A virtual meeting on Oct. 14 will address whether school resource officer roles should be maintained. It is important for people to know the value of all the agencies in that group.

- Schools Rule distribution of funds to districts will take place in a virtual presentation on Oct. 27.
- Marin County Public Health Director Matt Willis, MD, spoke to the superintendents group about the potential for a trustworthy vaccine to be released in early 2021. Should that happen, the school could possibly be used as a site to get kids vaccinated.
- Principal Snekkevik her report as follows:
 - Events & Activities: Virtual Back to School Night, Sept. 10; 2nd First Day of School (Sept. 29) - Currently 24 students in-person and 10 remote; Partnership with Rancho Nicasio for Free and Reduced Lunch Program; Partnership with Marin County Free Library (Buddy Program K-3, hot spots); Partnership with SF/Marin Food Bank and SGVCC for weekly food pantry
 - Staff Updates: On-going Public Health Liaison meetings (weekly)
 - Site Updates: Waiver to reopen schools (K-6) approved 9/18/2020; Facility Use- Nicasio will not be a polling place this year
 - Upcoming Events: Trimester 1 progress reports to be sent home next week; Reimagining Halloween (TBD)
 - Interim Supt. Neu asked that the trustees be added to the teachers' weekly email lists.
 - A trustee inquired about pumpkin patch field trips. Principal Snekkevik said that the Health Dept. prohibits fields trips at this time, but pumpkins will be provided to all students in each cohort. She also thanked Board President Rutledge for creating customized "humanity shields" for students and staff in grades K-5.

4. **Public Comment** *There were no public comments.*

5. **Consent Agenda**

- a. Approval of Minutes: September 9, 2020 Regular Meeting and September 10, 2020 Special Meeting of the Board of Trustees (*Interim Supt. Neu*)
- b. Ratify Warrants Paid: September, 2020 (*CBO Bonardi*)
- c. Quarterly Report on Williams Uniform Complaints (July-Sept. 2020) (*Interim Supt. Neu*)
- d. Approval of 2019-20 COVID-19 Closure Certification (*Interim Supt. Neu*)
Action: **M/S: Burton/Doss** to approve Consent Agenda with correction to typo in "adjournment" section of Regular Meeting Minutes as noted **Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None

6. **PUBLIC HEARING** on Pupil Textbooks and Instructional Materials – Education code 60019 establishes steps and procedures to ensure the availability of textbooks and instructional materials. The procedures require that the District offices take appropriate action to ensure the availability of textbooks and instructional materials annually. The hearing was opened at 5:29pm. Interim Supt. Neu said the District must attest within the first eight weeks of school that the students have all the instructional materials they need. It is important when evaluating those materials that participation is solicited from staff and parents. She said the District does a good job of that. Additionally, she noted, the District makes sure that its English language learners have the materials they need. The hearing was closed at 5:31pm.

7. **Action**

- a. Discussion and Possible Approval of Resolution 2020-21 #2 Regarding Sufficiency or Insufficiency of Instructional Materials MBu/ED 3/0 Ayes
Action: **M/S: Doss/Burton** to approve Resolution 2020-21 #2 Regarding Sufficiency or Insufficiency of Instructional Materials **Roll Call Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None

8. **Correspondence**

- a. 2020-21 Adopted Budget Review, Kate Lane, Assistant Superintendent, MCOE, Sept. 15, 2020

9. **Conclusion**

- a. Agenda items for upcoming Board Agenda

- Review of Interdistrict Transfer Policy in the context of the current pandemic
- Revision of Suicide Prevention Policy to include grades K-5

- b. Adjournment

Action: **M/S: Burton/Doss** to adjourn meeting at 5:37pm **Vote: 3/0** Ayes: Doss, Burton, Rutledge;
Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Elaine Doss, Board Clerk