

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

AGENDA

Regular Meeting

Thursday, October 10, 2019 5pm

Nicasio School Library, 5555 Nicasio Valley Road, California

OPEN SESSION

1. **Call to Order** (*Michelle Rutledge – Board President*)
 - a. Patriotic Moment
 - b. Roll Call
 - c. Trustee/Superintendent Announcements (*Trustees and Nancy Neu, Interim Superintendent*)
 - d. Principal Announcements (*Barbara Snekkevik, Principal*)
2. **Approval and Adoption of Agenda** (*Board President Rutledge*)
3. **Public Comment**

Public Comment is only for items not on the agenda. No formal action will be taken. Board members or district staff may, but are not obligated to, briefly respond to statements made or question posed by the public about items not appearing on the agenda. Designated amount of time to address the Board is limited to three minutes per individual. Concerns about individual employees shall not be discussed in public at school board meetings. Please contact the superintendent with specific concerns.
4. **Consent Agenda**
 - a. Approval of Minutes: September 5, 2019 Special and Regular Meetings of the Board of Trustees (*Interim Supt. Neu*)
 - b. Ratify Warrants Paid: September, 2019 (*CBO Bonardi*)
 - c. Quarterly Report on Williams Uniform Complaints (July-Sept. 2019) (*Interim Supt. Neu*)
 - d. 2019-20 Contract with MCOE for Basic Aeries Hosting Services (*CBO Bonardi*)
5. **PUBLIC HEARING** on Pupil Textbooks and Instructional Materials – Education code 60019 establishes steps and procedures to ensure the availability of textbooks and instructional materials. The procedures require that the District offices take appropriate action to ensure the availability of textbooks and instructional materials annually.
6. **Action**
 - a. Discussion and Possible Approval of Resolution 2019-20 #3 Regarding Sufficiency or Insufficiency of Instructional Materials (*Interim Supt. Neu*)
 - b. Discussion and Possible Approval of 2019-20 #4 to Tax Defer Member Paid Contributions - California Public Employees' Retirement System (*CBO Bonardi*)
 - d. Report on Parcel Tax Expenditures (*CBO Bonardi*)
 - e. Report on 2019 CAASPP Test Results (*Principal Snekkevik*)
 - f. Report on CDE Dashboard Annual Update of Local Indicators (*Principal Snekkevik*)

- g. Discussion and Decision Regarding State-Funded Preschool and Childcare Program as Part of Nicasio School District for 2020-21 (*Interim Supt. Neu*)

7. Correspondence

- a. Re: 2019-20 Adopted Budget Review, Kate Lane, Assistant Superintendent, MCOE, Sept. 16, 2019
- b. Re: 2019-20 Update to the 2017-2020 LCAP Approval, Kate Lane, Assistant Superintendent, MCOE, Sept. 16, 2019
- c. Re: Authorization of Temporary Transfer of Funds for 2019-20, Roy Given, Marin County Director of Finance, September 10, 2019

8. Conclusion

- a. Agenda items for upcoming Board Agenda
- b. Adjournment

If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or office@nicasioschool.org. Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Special Meeting 4:40-5:00pm *and*
Regular Meeting 5:00pm

Thursday, September 5, 2019

Nicasio School Library, 5555 Nicasio Valley Road, California

1. **Call to Order** at 4:40pm

CLOSED SESSION

- a. The following Closed Session item is listed below in compliance with Government Code 54957 of the Brown Act:
 - i) **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
 - b. Public Comment on Items on the Closed Session Agenda
 - *There were no public comments.*
 - c. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda at 4:42pm
2. **Reconvene to Open Session** at 4:57pm
- a. Report Out Announcement of any reportable action take during Closed Session:
 - *The Board has made the decision to increase the middle school staff by 1.0FTE through December, 2019.*

OPEN SESSION

3. **Call to Order** at 5:06pm
- a. **Patriotic Moment** was observed in honor of Labor Day
 - b. **Roll Call** In attendance: **Trustees Michelle Rutledge, Elaine Doss** and **Mark Burton** *Also in attendance: Interim Superintendent Nancy Neu, Chief Business Official Margie Bonardi, Principal Barbara Snekkevik, and District Secretary/Office Manager Mikki McIntyre*
 - c. **Trustee/Superintendent Announcements**
 - Interim Supt. Neu said she is excited to be working with the District again. Having served as interim principal, interim superintendent and principal mentor previously, she has had her finger on the pulse of the District for the past several years. She reported recent transition meetings with former Interim Supt. Jan La Torre-Derby, the District's administrative team, and Board President Rutledge to get up to date on current issues. She will meet regularly with Principal Snekkevik and Board President Rutledge going forward. She thanked the Board for the opportunity to work with the District again. Board President Rutledge welcomed Interim Supt. Neu back, adding "it's like you never left."
 - Interim Supt. Neu cited the critical importance of parent education. There is a countywide effort to help parents understand what their kids are doing socially and in the schools.

A workshop on cannabis and vaping is schedule for Sept. 24 at the Mill Valley Community Center. She said it is vital that everyone is informed about these issues in order to keep kids safe, and there will be an effort to have lots of relevant conversations with parents this year.

d. **Principal Announcements**

- Principal Snekkevik presented the following school updates:

Events & Activities

- Parent Clean Up Day, Welcome Back Coffee/Tea, and Parent Club Family Play Date

Student Updates & Achievements

- Marin County Fair Art Exhibition (61 entries from Nicasio students), School Assembly, September Life Skill: Digital Citizenship, and limited 15-week Performing Arts program instructed by Monica Snell (Aladdin Junior)

Staff Updates

- New PE specialist, Neal Chavez, Professional Development Day included required staff trainings, review of Learning Center Program, and training in Accelerated Reader program

Site Updates

- ATCO Pest Control gopher trapping in July and August (6 weeks), CA Department of Fish and Wildlife biologist, John Krause, visited in July re: campus deer issue, a (much appreciated) donation of gravel and re-grading of parking lot from Lunny Grading & Paving (updates to our track coming soon), Marin County Fire Department completed wildfire safety inspection, met with State Water Resources Control Board engineers Marianne Watada and Janice Oakley to discuss status of water system upgrades, new Nicasio School sign completed by Dan Breau to be installed in upcoming weeks, and in conversation with San Geronimo Valley Community Center about potential use of their 15-passenger van to transport students to after school programs

Upcoming Events

- Back to School Night, September 12th at 6 pm, Crazy Hair Day, September 13th, and first Principal's Chat, September 19th at 8:20 am
- Principal Snekkevik also reported that the focus for 2019-20 is to have clear vision on the students. She said she is happy to report that the school year is up and running and the kids are doing really well.

4. **Approval and Adoption of Agenda**

Action: **M/S Doss/Burton** to approve and adopt Open Session Agenda **Vote: 3/0** Ayes: Doss, Burton, Rutledge; *Noes:* None

5. **Public Comment** There were no public comments.

6. **Consent Agenda**

- Approval of Minutes: June 19, 2019 Regular Meeting of the Board of Trustees
- Ratify Warrants Paid: June-August 2019
- Quarterly Report on Williams Uniform Complaints (Apr.-June 2019)
- Personnel Actions
- Jerry and Don's Yager Pump & Well Services Agreement June 26, 2019 Service Agreement
- 2019-20 Contract Services Agreement with Marin County Office of Education for Psychologist and Nurse Services
- 2019-20 Contract Services Agreement with Marin County Office of Education for Support of Assistant Superintendent for Business Services (July 1, 2019-June 30, 2020)
- 2019-20 MOU with Novato Unified School District for BTSA Training Services

- i. 2018 California State Water Board Consumer Confidence Report for Nicasio School (Water System #2100582)
- j. Hazardous Materials Inventory Report, April, 2019, Keenan & Associates
- k. IDT Request OUT of NSD for 2019-20 (IDTX # 19-20-03)
Action: **M/S: Doss/Burton** to approve Consent Agenda with the modifications of accepting the resignation in Item 4d "with regret," and pulling Item 4h. from Consent Agenda for discussion as an Action item **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None

7. Action

- a. **2019-20 MOU with Novato Unified School District for BTSA Training Services** (Item was moved from Consent Agenda) *Discussion:* Interim Supt. Neu explained that all new teachers now must participate in a BTSA teacher induction program as a condition for clearing their credential. Principal Snekkevik noted this is year two of a two-year induction program for Teacher Kristy Snaith. She said MCOE helped secure the BTSA mentor through Novato Unified School District. The cost of the program is split between the teacher and NSD.
M/S: Doss/Burton to approve 2019-20 MOU with Novato Unified School District for BTSA Training Services **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None
- b. **Public Disclosure (AB1200) of Proposed NTA Collective Bargaining Agreement for the period of July 1, 2018-June 30, 2021** *Discussion:* CBO Bonardi clarified that the cap on benefits is whatever the single cost is for health, vision and dental for two years. The concept of the cap is for the District to pay the single coverage amount and nothing more. There is a third year of this contract that has no language about benefits or salary increases.
Action: **M/S: Doss/Burton** to approve 2019-20 Public Disclosure (AB1200) of Proposed NTA Collective Bargaining Agreement for the period of July 1, 2018-June 30, 2021 **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None
- c. **Revised Salary Schedules Effective July 1, 2018 and July 1, 2019 for the Nicasio Teachers' Association, Unrepresented Classified Management and Unrepresented Classified Staff**
Action: **M/S: Doss/Burton** to approve Revised Salary Schedules Effective July 1, 2018 and July 1, 2019 for the Nicasio Teachers' Association, Unrepresented Classified Management and Unrepresented Classified Staff **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None
- d. **Unaudited Actuals for Fiscal Year Ending June 30, 2019** *Discussion:* CBO Bonardi presented the Unaudited Actuals for 2018-19. She reported that property tax revenues were approximately \$20,000 higher than anticipated due to the county's three year revaluation of the shopping center in Corte Madera and other factors. Local revenues were improved due to a garden grant, facility use fees and other sources. Additionally, upon closing their books, MCOE reduced the District's excess costs for a savings of \$25,000 for Special Education. The difference in the ending balance was a \$46,323 increase in the reserve. CBO Bonardi said the District did very well last year, adding that the auditor will soon begin part two of the audit, which will be available in early January, 2020.
Action: **M/S: Doss/Burton** to approve Unaudited Actuals for Fiscal Year Ending Jun 30, 2019 **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None
- e. Resolution 2019-20 #1 for Gann Limit *Discussion:*
Action: **M/S: ed/mbo** to approve Resolution 2019-20 #1 for Gann Limit (Roll Call Vote) **Vote: 3/0** Ayes: Doss, Rutledge, Burton; Noes: None

- f. **2018-19 Education Protection Account Expenditures** *Discussion:* CBO Bonardi said Proposition 30 dictates that the EPA funds cannot be used for administrative purposes, but rather for educational purposes only.

Action: **M/S:Doss/Burton** to approve 2018-19 Education Protection Account Expenditures **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None

- g. **Parcel Tax Expenditure Report** *Discussion:* CBO Bonardi said the District would like to set up a meeting with Skywalker Ranch regarding their future plans, because once they transfer all of their personal property off the ranch, it will result in a significant drop in property tax revenue for the District. Supt. Neu expressed support for such a meeting, noting that Skywalker may want to consider helping the District if they are made aware of the impact their business tax reduction has on the District. CBO Bonardi said the attachment for this item did not print properly and recommended tabling the item until the next meeting.

The was no action: Item tabled until October.

- h. **Resolution 2019-20 #2 Authorization to Sign on Behalf of the Governing Board**

Action: **M/S: Doss/Burton** to approve Resolution 2019-20 #2 Authorization to Sign on Behalf of the Governing Board (*Roll Call Vote*) **Vote: 3/0** Ayes: Doss, Rutledge, Burton; Noes: None

8. **Correspondence**

- a. Re: FY 2018-19 Approval of Allowance of Attendance Due to Emergency Conditions (Form J-13A), Elizabeth Dearstyne, Associate Director, CDE School Fiscal Services Division, July 25, 2019

9. **Conclusion**

- a. Agenda items for upcoming Board Agenda: October 2019
- a. Sufficiency of Instruction Materials - Public hearing & Resolution
 - b. Williams Quarterly Report
 - c. Resolution re PERS Tax Deferral of Member Contributions
 - d. Parcel Tax Expenditure report
 - e. Preschool discussion
 - f. CAASP Results

- b. Adjournment

Action: **M/S: Doss/Burton** to adjourn meeting at 6:10pm **Vote: 3/0** Ayes: Doss, Rutledge; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Elaine Doss, Board Clerk

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Margie Bonardi, Interim CBO
Date: Oct. 10, 2019
Re: Consent: Approval of Warrants

Objective: To approve monthly warrants

Background: Warrants are processed monthly and reflect expenditures for Nicasio School and District. May warrants include: employee payroll, district operations, safety, instructional materials, supplies, and state and county required expenditures.

Funding Source/Cost: LCFF Funds/ through September 2019 Total for all batches: \$ 37,038.44
Batches: 05 through 08 2019-20

Recommendation: Staff recommends approval of Warrants.

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0008 GF 10/02/19
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20246889	001399/	BACR				
	PO-200007	1.	01-6500-0-5840.00-5770-3120-000-000-000	INV 20800007		9,000.00
			WARRANT TOTAL			\$9,000.00
20246890	000019/	MCGRW HILL EDUCATION INC				
	PO-200103	1.	01-1400-0-4100.00-1110-1010-000-221-000	108783975001		40.14
		2.	01-9040-0-4100.00-1110-1010-000-000-000	108783975001		2,000.00
	PV-200011	01-6300-0-4200.00-1110-1010-000-000-000		ORDER BAL FROM PO 200103		593.62
		WARRANT TOTAL				\$2,633.76
20246891	000007/	OFFICE DEPOT				
	PO-200126	1.	01-1100-0-4300.00-1110-1010-000-012-000	380002227001		180.21
		1.	01-1100-0-4300.00-1110-1010-000-012-000	INV 380012592001		15.58
			WARRANT TOTAL			\$195.79
20246892	000012/	P G & E				
	PO-200031	1.	01-0000-0-5510.00-0000-8200-000-000-000	INV 8516765363-4		726.40
		1.	01-0000-0-5510.00-0000-8200-000-000-000	INV 4964672870-6		6.23
			WARRANT TOTAL			\$732.63
20246893	001272/	RAUL SALDANA				
	PO-200036	1.	01-0000-0-5840.00-0000-8100-000-000-000	SEPT. PAYMENT		400.00
			WARRANT TOTAL			\$400.00
20246894	000016/	SCHOLASTIC MAGAZINES				
	PO-200119	1.	01-1100-0-4300.00-1110-1010-000-000-000	INV M6841391 3		276.90
			WARRANT TOTAL			\$276.90
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS: 6	TOTAL AMOUNT OF CHECKS:		\$13,239.08*
			TOTAL ACH GENERATED: 0	TOTAL AMOUNT OF ACH:		\$.00*
			TOTAL EFT GENERATED: 0	TOTAL AMOUNT OF EFT:		\$.00*
			TOTAL PAYMENTS: 6	TOTAL AMOUNT:		\$13,239.08*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS: 6	TOTAL AMOUNT OF CHECKS:		\$13,239.08*
			TOTAL ACH GENERATED: 0	TOTAL AMOUNT OF ACH:		\$.00*
			TOTAL EFT GENERATED: 0	TOTAL AMOUNT OF EFT:		\$.00*
			TOTAL PAYMENTS: 6	TOTAL AMOUNT:		\$13,239.08*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS: 6	TOTAL AMOUNT OF CHECKS:		\$13,239.08*
			TOTAL ACH GENERATED: 0	TOTAL AMOUNT OF ACH:		\$.00*
			TOTAL EFT GENERATED: 0	TOTAL AMOUNT OF EFT:		\$.00*
			TOTAL PAYMENTS: 6	TOTAL AMOUNT:		\$13,239.08*

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0007 GF 09/25/19
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	REFERENCE
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ABA NUM	ACCOUNT NUM	DESCRIPTION
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AMOUNT

20246101 000568/ AT&T

PO-200005	1. 01-0000-0-5970.00-0000-2700-000-000-000	WARRANT TOTAL
-----------	--------------------------------------------	---------------

0.59
\$0.59

20246102 001457/ DEPARTMENT OF JUSTICE

PO-200127	1. 01-0000-0-5821.00-0000-7100-000-000-000	WARRANT TOTAL
-----------	--------------------------------------------	---------------

49.00
\$49.00

20246103 000807/ JERRY & DON'S PUMP & WELT.

PO-200017	1. 01-0000-0-5535.00-0000-8200-000-000-000
	WARRANT TOTAL

17.82
\$17.82

20246104 000007/ OFFICE DEPOT

PO-200123 4. 01-0000-0-4300.00-0000-2700-000-000-000

81.94

2. 01-0000-0-4300.00-0000-8100-000-000-000

37-88

1. 01-0000-0-4300.00-0000-8200-000-000-000

4.32

1. 01-0000-0-4300.00-0000-8200-000-000-000

9.19

3. 01-1100-0-4300.00-1110-1010-0000-0000

143.24

5. 01-1100-0-4300.00-1110-1010-000-678-000

100.23

PV-200010	01-1100-0-4300.00-1110-1010-000-678-000	WARRANT TOTAL
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74.42
\$451.22

***	FUND	***
***	TOTALS	***

TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:
TOTAL PAYMENTS:	4	TOTAL AMOUNT:

BATCH TOTALS ***

TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:
TOTAL PAYMENTS:	4	TOTAL AMOUNT:

*** DISTRICT TOTALS ***

TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:
TOTAL PAYMENTS:	4	TOTAL AMOUNT:

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0006 GF 09-18/19
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
20245428	000121/	BUILDING SUPPLY CENTER																	
				PO-200125	1.	01-0000-0-4300.00-0000-8100-000-000												SIGNAGE MATERIALS	262.20
																			\$262.20
20245429	000235/	ELAINE DOSS																	
				PV-200008	01-0000-0-5300.00-0000-7100-000-000-000													ELAINE DOSS REIMB MSCBA DINNER	45.00
																			\$45.00
20245430	000276/	MARIN SCHOOLS INSURANCE																	
				PV-200009	01-0000-0-9528.00-0000-0000-000-000-000													AUG 2019	482.36
					01-0000-0-9528.00-0000-0000-000-000-000													SEPT. 2019	482.36
																			\$964.72
20245431	000019/	MCGRAW HILL EDUCATION INC																	
				PO-200103	1.	01-1400-0-4100.00-1110-1010-000-221-000												108973785001	25.30
																			\$25.30
20245432	000007/	OFFICE DEPOT																	
				PO-200121	1.	01-1100-0-4300.00-1110-1010-000-678-000												368245099001	118.39
																			\$118.39
20245433	000050/	POINT REYES LIGHT INC.																	
				PO-200032	1.	01-0000-0-4300.00-0000-2700-000-000-000												NICASIO SCHOOL DISTR 1 YR	70.00
																			\$70.00
20245434	001418/	BARBARA SNEKKEVIK																	
				PV-200007	01-0000-0-4300.00-0000-2700-000-000-000													ADMIN SUPPLIES	46.89
					01-4035-0-5240.00-1110-1010-000-000-000													PROF DEVELOPMENT	118.69
					01-9327-0-4300.00-1110-1010-000-000-000													P. E. SUPPLIES	166.56
																			\$332.14
20245435	001354/	DAMENA WARE																	
				PV-200006	01-1100-0-4300.00-1110-1010-000-345-000													D WARE FED EX OFFICE	193.85
																			\$193.85
*** FUND	TOTALS ***																	TOTAL AMOUNT OF CHECKS:	\$2,011.60*
																		TOTAL AMOUNT OF ACH:	\$0.00*
																		TOTAL AMOUNT OF EFT:	\$0.00*
																		TOTAL AMOUNT:	\$2,011.60*
*** BATCH TOTALS ***																		TOTAL AMOUNT OF CHECKS:	\$2,011.60*
																		TOTAL AMOUNT OF ACH:	\$0.00*
																		TOTAL AMOUNT OF EFT:	\$0.00*
																		TOTAL AMOUNT:	\$2,011.60*

*** DISTRICT TOTALS ***

TOTAL NUMBER OF CHECKS:
TOTAL ACH GENERATED:
TOTAL EFT GENERATED:
TOTAL PAYMENTS:

8
0
0
8

TOTAL AMOUNT OF CHECKS:
TOTAL AMOUNT OF ACH:
TOTAL AMOUNT OF EFT:
TOTAL AMOUNT:

\$2,011.60*
\$.00*
\$.00*
\$2,011.60*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/04/2019

10/02/19 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0005 GF 08/27/19
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA	NUM	ACCOUNT	NUM	DESCRIPTION	AMOUNT	
20244034	001386/	ALL STAR RENTS																				
		PO-200003			1.	01	0000	0	5610	00	0000	8100	000	000	000		864229	4			149.99	
					1.	01	0000	0	5610	00	0000	8100	000	000	000		865631	4			83.54	
																					\$233.53	
20244035	000568/	AT&T																				
		PO-200005			1.	01	0000	0	5970	00	0000	2700	000	000	000		000013	485863			1.05	
																					\$1.05	
20244036	001162/	CDW GOVERNMENT INC																				
		PO-200113			1.	01	5830	0	4410	00	0000	1110	1010	000	000	000				TMJ1413	78.00	
					1.	01	5830	0	4410	00	0000	1110	1010	000	000	000				TMH5879	826.88	
																					\$904.88	
20244037	001437/	GREENFIELD LEARNING INC																				
		PO-200105			1.	01	1400	0	4100	00	0000	1110	1010	000	221	000				7995	1,020.00	
																					\$1,020.00	
20244038	001428/	HOME DEPOT CREDIT SERVICES																				
		PO-200110			1.	01	0000	0	4300	00	0000	8200	000	000	000	000				4354296	306.86	
					1.	01	0000	0	4300	00	0000	8200	000	000	000	000				4244872	64.94	
					1.	01	0000	0	4300	00	0000	8200	000	000	000	000				4225178	98.43	
																					\$470.23	
20244039	001149/	MARIN COUNTY OFFICE OF ED																				
		CI-190024																		INV 191246	13,026.54	
		CI-190025																		INV 191246	1,750.16	
		CI-190026																		INV 191234	87.34	
		PV-200005																		KAISER	1,382.02	
																				VISION	93.99	
																					\$16,340.05	
20244040	000019/	MCGRAW HILL EDUCATION INC																				
		PO-200103			1.	01	1400	0	4100	00	0000	1110	1010	000	221	000				108984	233001	425.14

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0005 GF 08/27/19
FUND : 01 GENERAL FUND

WARRANT REQ#	VENDOR/ADDR	NAME (REMIT)	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

20244041	000007/	OFFICE DEPOT	1.	01	1400	0	4100	00	1110	1010	0000	221	000	108969757001			350.53 \$775.67
WARRANT TOTAL																	
PO-200111 1. 01-0000-0-4300.00-0000-2700-000-000-000																	
PO-200117 1. 01-1100-0-4300.00-1110-1010-000-345-000																	
PO-200118 1. 01-1100-0-4300.00-1110-1010-000-678-000																	
WARRANT TOTAL																	
20244042	000012/	P G & E	1.	01	0000	0	5510	00	0000	8200	000	000	000	8516765363-4			498.78 \$498.78
WARRANT TOTAL																	
PROTECTION ONE ALARM MONITORIN																	
20244043	001204/		1.	01	0000	0	5620	00	0000	8300	000	000	000	130273247			99.99 \$99.99
WARRANT TOTAL																	
RAUL SALDANA																	
20244044	001272/		1.	01	0000	0	5840	00	0000	8100	000	000	000	AUGUST PAYMENT			400.00 \$400.00
WARRANT TOTAL																	
*** FUND TOTALS ***			TOTAL NUMBER OF CHECKS: 11											TOTAL AMOUNT OF CHECKS:			
			TOTAL ACH GENERATED: 0											TOTAL AMOUNT OF ACH:			
			TOTAL EFT GENERATED: 0											TOTAL AMOUNT OF EFT:			
			TOTAL PAYMENTS: 11											TOTAL AMOUNT:			
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS: 11											TOTAL AMOUNT OF CHECKS:			
			TOTAL ACH GENERATED: 0											TOTAL AMOUNT OF ACH:			
			TOTAL EFT GENERATED: 0											TOTAL AMOUNT OF EFT:			
			TOTAL PAYMENTS: 11											TOTAL AMOUNT:			
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS: 11											TOTAL AMOUNT OF CHECKS:			
			TOTAL ACH GENERATED: 0											TOTAL AMOUNT OF ACH:			
			TOTAL EFT GENERATED: 0											TOTAL AMOUNT OF EFT:			
			TOTAL PAYMENTS: 11											TOTAL AMOUNT:			

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Madeleine Sloane, *Trustee* ~ Jason Snell, *Trustee*

To: Nicasio School District Board of Trustees
From: Nancy Neu, Interim Superintendent
Date: October 10, 2019
Re: Action: Quarterly Reports Williams Uniform Complaints LCAP Goals #1-4

Objective: To approve the Quarterly Report on Williams Complaints

Background:

Education Code 35186 (d) requires school district to complete a quarterly report to ensure access and availability for textbooks, instructional materials, teacher assignments, and CAHSEE instruction for high school students. Nicasio School District is in compliance with all aspects of the Education Code 35186. There were no complaints filed as indicated on the required quarterly report.

Funding Source/Cost:

NA

Recommendation:

Staff recommends approval of the Quarterly Report on Williams Uniform Complaints.

Quarterly Report on Williams Uniform Complaints
[Education Code Section 35186]
Fiscal Year 2019-20

District: NICASIO

Person completing this form: Mikki McIntyre

Title: Office Manager/District Secretary

Quarterly Report Submission Date: (check one)

<input type="checkbox"/>	July 2019	(4/1/19 to 6/30/19)
<input checked="" type="checkbox"/>	October 2019	(7/1/19 to 9/30/19)
<input type="checkbox"/>	January 2020	(10/1/19 to 12/31/19)
<input type="checkbox"/>	April 2020	(1/1/20 to 3/31/20)

Date for information to be reported publicly at governing board meeting: October 10, 2019

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
Totals	0		

Nancy Neu, Interim Superintendent

Name of District Superintendent

Signature of District Superintendent

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Margie Bonardi, Interim CBO
Date: October 10, 2019
Re: Consent Agenda: 2019-20 Aeries Contract

Objective: To continue to work with the Marin County Office of Education and their IT department, who hosts our attendance software; Aeries.

Background: MCOE's IT department hosts attendance software for most districts in Marin County. Their technicians implement periodic yearly updates and reports, and store our attendance data as required by law. This data constitutes a permanent record, so it must be maintained. Since MCOE has personnel with Aeries expertise, districts don't have to duplicate these services on an individual basis. This practice saves time and funding for the entire consortium.

Funding Source/Cost: LCFF Funding; \$1,226.50

Recommendation: Staff recommends approval of the Aeries contract for 2019-20 with the Marin County Office of Education.



MARIN COUNTY

OFFICE OF EDUCATION

1111 Las Gallinas Avenue/P.O. Box 4925
San Rafael, CA 94913-4925
marincoe@marin.k12.ca.us

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625
TDD (415) 491-6611

August 26, 2019

To: Nancy Neu, Interim Superintendent
Nicasio School District

From: Dane Lancaster, Senior Director Information Services
Marin County Office of Education

Subject: **Marin County Aeries Student Information System Consortium
2019-20 Contract Services for Basic Aeries Hosting Services**

The Marin County Office of Education is providing Aeries Student Information Systems server hardware, software, data base administration and ongoing system administration services for your district in 2019-20

Basic hosting services include:

- Setup and maintenance of Aeries user security
- Server hardware repair and replacement
- Server software troubleshooting and updating
- Disaster recovery
- Backup and restore
- Regular database maintenance, database updates
- Year-end rollover and setup of new school year
- Aeries Browser Interface (ABI) installation for attendance and grades
Includes configuration, updates, and backups for ABI software
- Migration to Aeries.net
- Aeries Analytics Setup
- Network troubleshooting for connections to Aeries and ABI
- Consulting regarding the preparation, uploading and downloading of data (CSIS, SBAC)
- Assistance with the development of customized queries, reports
- Coordination of the Marin Aeries users group
- Creation of test/development databases

In order to help districts conserve training costs the Marin County Office of Education will schedule Aeries trainings throughout the year with costs shared by districts attending the training.

See the table below for the estimated charges to your district for basic Aeries service in 2019-20

Districts	Total Enrollment	Annual Base Cost	Enrollment Base Cost	Total Cost
Lagunitas/Nicasio	262	4,000	453	2453
Marin COE	314	4,000	638	4,638
Mill Valley Elementary	2,850	4,000	5,795	9,795
Ross Elementary	380	4,000	773	4,773
Ross Valley SD	2,005	4,000	4,077	8,077
Sausalito Marin City School	496	4,000	970	4,970
Shoreline Unified	481	4,000	978	4,978
Bolinas	82	2,000	167	2,167
Total	6870	30,000	13,851	41,851

Source: Enrollment Data – CDE Educational Demographics Unit 2018-19

This agreement shall commence on July 1, 2019 and continue through June 30, 2020.

The costs listed may increase as a result of changes in district enrollment or by any salary and/or benefit changes granted by the Superintendent/Governing Board.

2019-20 Contract for Basic Aeries Hosting Services **\$ 1,226.50**

<hr/> Superintendent	<hr/> Assistant Superintendent
<hr/> Nicasio School District District	<hr/> Marin County Office of Education
<hr/> Date	<hr/> Date

If you have any questions about Marin County Office of Education Basic Aeries support services, please contact Dane Lancaster at 499 5847 or support@marinschools.org
 Please sign and return via mail or email by **July 1, 2019**

Cc: Margie Bonardi
 Business Office

Nicasio School District
Since 1862

Agenda Item # 5+69

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Nancy Neu, Interim Superintendent
Date: October 10, 2019
Re: Public Hearing re Sufficiency or Insufficiency of Instructional Materials

Objective: To comply with the requirements of Ed. Code Section 60119 (LCAP Goal 2)

Background: Information must be provided annually at a public hearing and to the governing board detailing the extent to which textbooks and instructional materials were provided to all students in the District, including English learners, in the subject areas of Mathematics, Science, History-Social Science, Reading, Writing and Foreign Language.

Funding Source/Cost: N/A

Recommendation:

Staff recommends approval of Sufficiency of Instructional Materials.

Nicasio School District

5555 Nicasio Valley Road, Nicasio, CA 94946

☎ 415.662.2184 / 📠 415.662.2250 / www.nicasioschool.org

Notice of Public Hearing

Nicasio School District

will hold a

Public Hearing

regarding the

Sufficiency or Insufficiency of
Instructional Materials

Thursday, October 10, 2019

5 PM

Nicasio School Library

5555 Nicasio Valley Road

Nicasio, CA

NICASIO SCHOOL DISTRICT
Nicasio, California

Agenda Item # _____

(Education Code Section 60119)

Resolution 2019-20 #3

REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS

Whereas, the governing board of Nicasio School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on Thursday, October 10, 2019 at 5pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students in the District, including English learners, in the district/county office of education, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, **which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:**

- Mathematics
 - K-5** My Math - McGraw Hill, (c) 2014
 - 6-8** California Mathematics (Course 1, 2, 3) Glencoe/McGraw-Hill (c) 2015

Adopted for implementation at the start of the 2014-15 school year. Approved by the State Department of Education for adoption in California Public Schools. Aligned to Common Core standards.

- Science

K-5 Full Option Science System (FOSS) for Elementary, Delta Education (c) 2007

6-8 Cambridge Physics Outlet (CPO) Science Program, Delta Education (c) 2007

Adopted for implementation at the start of the 2008-09 school year. On Sept. 4, 2013, the State Board of Education (SBE) adopted the *Next Generation Science Standards* for California Public Schools, Kindergarten-Grade 12. The list of SBE-approved K-8 science instructional materials for adoption is anticipated in 2018-19.

- History-Social Science

K-5 Scott Foresman (c) 2006

6-8 Teachers Curriculum Institute (TCI) - History Alive! (c) 2004

Adopted for implementation at the start of the 2004-05 school year. The District has opted not to adopt a later edition at this time. Textbooks in use are aligned to Content Standards for California Public Schools. Supplemental materials may be purchased during 2018-19 to align with the History Social Science Framework for California Public Schools (adopted July 2016).

- Reading

K-5 Reading Wonders (Literature Anthology, Reading/Writing Workshop, Close Reading Companion), McGraw Hill – Reading Wonders (c) 2017

6-8 Literature-based Thematic Units Aligned to Common Core, District-

Developed

Approved for implementation at the start of the 2006-07 school year with alignments to Content Standards for California Public Schools. Effective at the start of 2014-15, units are aligned to Common Core Standards.

6-8 StudySync (online and print ELA/ELD and literature materials), McGraw Hill (c) 2017.

Approved for piloting materials at the start of the 2016-17 school year, with continued piloting during 2019-20.

- Writing

K-5 *Units of Study in Opinion, Information and Narrative Writing* by Lucy Calkins, Heinemann, (c) 2014

6-8 *Units of Study in Argument, Information, and Narrative Writing* by Lucy Calkins, Heinemann, (c) 2014

Approved for implementation at the start of the 2014-15 school year.

- Foreign Language
6-8 ¡Asi se dice! McGraw Hill Spanish 1A, 1B (c) 2016

Therefore, it is resolved that for the 2019-20 school year, the Nicasio School District has provided each pupil with sufficient textbooks and instructional materials **aligned to the academic content standards** and consistent with the cycles and content of the curriculum frameworks.

Passed by the following vote:

Ayes:

Nayes:

Date:

Signed by the Clerk of the Board: _____

Nicasio School District
Since 1862

Agenda Item # 6b

Board of Trustees
Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Margie Bonardi, Interim CBO
Date: October 10, 2019
Re: Action: Resolution 2019-20 #4 to Tax Defer Member Paid Contributions -
California Public Employees' Retirement System

Objective: This resolution would make contributions paid by employees to the California Public Employees' Retirement System tax deferred, as is permissible by the Internal Revenue Code

Background: Nicasio currently has two (2) employees who are eligible to participate in the California Public Employees' Retirement System. This resolution will defer taxes paid by the employee for these funds.

Funding Source/Cost: NA/ employee paid

Recommendation: Staff recommends approval of Resolution 2019-20 #4 to tax defer member paid contributions to California Public Employees' Retirement System.

**NICASIO SCHOOL DISTRICT
Nicasio, California**

Resolution 2019-20 #4

CalPERS ID:

**RESOLUTION TO TAX DEFER MEMBER PAID CONTRIBUTIONS –
IRC 414(H)(2) EMPLOYER PICK-UP**

WHEREAS, Nicasio School District has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Board of Administration of the California Public Employees' Retirement System (CalPERS) adopted its resolution re section 414(h)(2) IRC on September 18, 1985; and

WHEREAS, the Internal Revenue Service has stated in December 1985, that the implementation of the provisions of section 414(h)(2) IRC pursuant to the Resolution of the Board of Administration would satisfy the legal requirements of section 414(h)(2) IRC; and

WHEREAS, N has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to Classified Employees who are members of the CalPERS:

NOW, THEREFORE, BE IT RESOLVED:

- I. That Nicasio School District will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to California Government Code Section 20691 to the CalPERS on behalf of all its employees or all its employees in a recognized group or class of employment who are members of CalPERS. "Employee contributions" shall mean those contributions to CalPERS which are deducted from the salary of employees and are credited to individual employee's accounts pursuant to California Government Code section 20691.
- II. That the contributions made by Nicasio School District to CalPERS, although designated as employee contributions, are being paid by Nicasio School District in lieu of contributions by the employees who are members of CalPERS.

- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by Nicasio School District to CalPERS.
- IV. Nicasio School District shall pay to CalPERS the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the amount of the contributions designated as employee contributions and paid by the Nicasio School District to CalPERS on behalf of an employee shall be the entire contribution required of the employee by CalPERS (California Government Code sections 20000, et seq.).
- VI. That the contributions designated as employee contributions made by Nicasio School District to CalPERS shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by CalPERS.

PASSED AND ADOPTED by the governing body of Nicasio School District this 10th day of October, 2019.

BY _____
(Signature of Official)

(Title of Official)

Nicasio School District
Since 1862

Agenda Item # 6d

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Margie Bonardi, Interim CBO
Date: Oct. 10, 2019
Re: Parcel Tax Expenditure Report

Objective: Information Item: Parcel Tax comparison report of actual expenditures from 2008-09 to the present, 2018-19.

Background: Measure B Parcel Tax was originally passed by Nicasio residents in 2008-09. The measure was renewed in 2014-15.

Funding Source/Cost: District Parcel Tax Measure B report outlines costs and categories of expenditure.

Recommendation: NA

Nicasio School District
Historical Report of Parcel Taxes

9/5/2018

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-16
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals
Parcel Taxes	\$ 130,875	\$ 131,415	\$ 135,876	\$ 140,888	\$ 145,642	\$ 150,553	\$ 153,250	181,787
Transfer to support Special Ed								-17550
Total Revenues	\$ 130,875	\$ 131,415	\$ 135,876	\$ 140,888	\$ 145,642	\$ 150,553	\$ 153,250	\$ 164,237
Certificated Teachers	\$ 78,681	\$ 84,421	\$ 79,436	\$ 83,645	\$ 89,538	\$ 107,714	\$ 124,090	\$ 134,183
Instructional Aide	29,308	29,426	8,476	8,832	4,484	-	-	-
Benefits	18,364	18,859	17,233	19,690	21,286	23,417	24,188	28,094
Materials and Supplies	-	500	500	500	250	-	-	-
Parcel Tax Administration Fee	2,054	676	672	666	666	660	646	630
Contracted Business Services	-	-	25,387	25,918	32,493	21,053	-	-
Total Expenditures	\$ 128,407	\$ 133,882	\$ 131,704	\$ 139,251	\$ 148,717	\$ 152,844	\$ 148,924	\$ 162,907
Excess (Deficit) of Revenues to Expenditures	2,468	(2,467)	4,172	1,637	(3,075)	(2,291)	4,326	1330
Beginning Fund Balance	-	2,468	1	4,173	5,810	2,735	444	4770
Ending Fund Balance	\$ 2,468	\$ 1	\$ 4,173	\$ 5,810	\$ 2,735	\$ 444	\$ 4,770	\$ 6,100

The District's Parcel Tax 'Measure B' was approved by the voters on June 3, 2008 effective July 1, 2008. The above report represents a full accounting of the measure's proceeds to date and the budget for the 2014-15 school year. The Parcel Tax expires on June 30, 2016.

The Parcel Tax budget was re-aligned in 2014-15 in the course of developing the District's first Local Control and Accountability Plan. The base instructional program and all necessary operational and administrative support costs are charged to the District's unrestricted general operating fund as part of this re-alignment and the Parcel Taxes are now budgeted exclusively to supporting certificated instructional staff. General purpose funding affords a student teacher ratio of 25:1 and with an average enrollment of 50 students, the base program therefore funds 2 full time certificated teachers. Parcel taxes afford an additional 1.4 full time equivalent certificated teachers, bringing the student teacher ratio down to 15:1.

2016-17	2017-18	2018-19
Actuals	Actuals	Actuals
\$ 185,467	\$ 189,815	\$ 196,132
-17550	-60000	-80000
\$ 167,917	\$ 129,815	\$ 116,132
\$ 86,937	\$ 106,710	\$ 91,271
12,277	6,512	6,392
28,319	32,744	30,616
661		
630	1,549	1,551
\$ 128,824	\$ 147,515	\$ 129,830
39093	\$ (17,700)	\$ (13,698)
6100	\$ 45,193	\$ 27,493
\$ 45,193	\$ 27,493	\$ 13,795

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Barbara Snekkevik
Date: October 10, 2019
Re: Report on 2019 CAASPP results

Objective: To provide Trustees information regarding student performance on the 2019 California Assessment of Student Performance and Progress (CAASPP)

Background: Each Spring, each public school student in grades 3-8 completes the California Assessment of Student Performance and Progress. The CAASPP results are intended to demonstrate how well students are mastering California's challenging academic standards in English language arts/literacy and mathematics. The skills called for by these standards—the ability to write clearly, think critically, and solve problems—are critical to success in college and 21st-century careers.

These results should be considered along with other measures of learning and in consultation with a student's teachers. Because CAASPP tests are given statewide, they provide an opportunity to measure the skills of all students against the same academic standards in the same way, and the results provide information schools can use to improve teaching and learning.

Funding Source/Cost: N/A

Recommendation: Staff recommends Trustee discussion regarding student performance.

Nicasio CAASPP Standardized Measures

% Students Exceeded Level 4/Met Level 3 (Combined) Revised 10/10/19

Year	Nicasio School Overall		Marin County Overall		Number of students tested (2019): 23 Number of students with disabilities: 5 (22%) Number of English Language Learners: 3 (13%)
	ELA	Math	ELA	Math	
2015	73%	60%	65%	57%	
2016	70%	45%	67%	59%	
2017	71%	52%	65%	57%	
2018	50%	45%	65%	58%	
2019	70%	56%	65%	58%	

English Language Arts Standards Analysis-% Above, Near, Below Level

ELA Levels % Above, Near, Below Standard	<u>3rd-8th</u> 2015	<u>3rd-8th</u> 2016	<u>3rd-8th</u> 2017	<u>3rd-8th</u> 2018	<u>3rd-8th</u> 2019
Reading	35-54-11	29-53-18	29-61-9	25-54-20	35-52-13
Writing	62-27-11	35-62-3	35-54-9	29-62-8	39-44-17
Listening	36-62-0	24-74-3	22-64-12	16-70-12	13-78-9
Research	51-49-0	41-50-9	32-64-3	25-62-12	31-65-4

Math Standards Analysis-Above, Near, Below Level

Math Levels % Above, Near, Below Standard	<u>3rd-8th</u> 2015	<u>3rd-8th</u> 2016	<u>3rd-8th</u> 2017	<u>3rd-8th</u> 2018	<u>3rd-8th</u> 2019
Concepts & Procedures	43-32-24	37-40-23	29-41-29	16-50-33	26-48-26
Problem Solving and Modeling & Data	38-46-16	34-60-6	25-64-9	16-50-33	35-57-9
Communicating Reasoning	43-46-11	43-34-23	25-61-12	25-50-25	26-57-17

Nicasio School District
Since 1862

Agenda Item # 6f

Board of Trustees
Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Barbara Snekkevik
Date: October 10, 2019
Re: Report: California Department of Education (CDE) Dashboard Annual Update of Local Indicators (LCAP Goals 1,2,3,4)

Objective: To provide Trustees information regarding the required CDE Dashboard Annual Update of Local Indicators

Background: The CDE requires an annual review regarding compliance with state guidelines and adherence to the LCAP Plan submitted by every district in California. Additionally, a three year evaluation of the LCAP accomplishments will be required in June 2020. Annual updates of local indicators must address accomplishments of intended goals for priorities 1, 2, 3, 6, and 7.
Priority 1-Basic Services and Conditions at School
Priority 2-Implementation of State Instructional Standards
Priority 3-Family Engagement
Priority 4 & 5-No Local Indicator
Priority 6-Climate
Priority 7-Broad Course of Study-Enrichment: VPA, Spanish, PE
Districts are required to review the updates with Trustees annually.

Funding Source/Cost: LCAP Funds as allocated in the Trustee approved Plan of June 2019

Recommendation: Staff recommends Trustee discussion regarding the local indicator updates and accomplishments.

Fall 2019 Dashboard Update of Local Priorities



California School
DASHBOARD



California Department of
EDUCATION

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (Priority 1)

Standard: Local educational agency annually measures its progress in meeting the Williams settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable; and provides information annually on progress meeting this standard to its local governing board and to stakeholders and the public through the Dashboard.

Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions: 0

Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: 0

Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies): 0



California School
DASHBOARD



California Department of
EDUCATION

Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

Standard: Local educational agency annually measures its progress implementing state academic standards and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the Dashboard.

English Language Arts curriculum aligned with Common Core State Standards and the English Language Development Framework is implemented in grades TK-5 with opportunities for professional learning. English Language Arts curriculum (aligned with the English Language Development Framework) was piloted in 2018-19 in grades 6-8 with anticipated board adoption in the 2019-20 school year. Math curriculum is in full implementation with staff participation in professional learning during the 2019-20 school year. Staff participated in opportunities for professional learning for NGSS and History-Social Science standards during the 2017-18 and 2018-19 school years and we are beginning to develop and utilize instructional materials. Staff is researching and piloting state-adopted curriculum in these areas for future formal district

adoption. Implementation of academic standards for health, PE, visual and performing arts, and world language is continuing. Staff engages in weekly collaborative time to support staff in identifying areas where they can improve practice. Professional development opportunities are also provided through the county office of education. We currently are in the research phase of Career Technical Education.



Self-Reflection Tool for Parent Engagement (Priority 3)

Standard: Local educational agency annually measures its progress in: (1) seeking input from parents in decision making; and (2) promoting parental participation in programs, and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the Dashboard.

The local educational agency utilizes a self-reflection tool that focuses on building relationships between school staff and families, building partnerships for student outcomes, and seeking input for decision-making.

Based on results of the self-reflection tool, we are in the full implementation phase of building relationships between school staff and families. This includes developing the capacity of staff to building trusting relationships with families, creating a warm environment for all families in the community, supporting staff to learn about each family's strengths, cultures, languages and goals for their children, and engaging in 2-way communication between families and educators using language that is understandable and accessible to families.

Based on results of the self-reflection tool, we are in the full implementation phase of building partnerships for student outcomes. This includes professional learning and support to teachers and office staff to improve a school's capacity to partner with families, providing information and resources to support student learning and development in the home, providing opportunities for teachers, families and students to discuss student progress and ways to work together to support improved student outcomes, and supporting families to understand their legal rights and advocate for all students.

Based on results of the self-reflection tool, we are in the initial implementation phase of seeking input for decision-making. Our primary advisory group for decision-making is our LCAP Parent Advisory Committee. Parents from all student groups are represented in this committee and provide input on policies and programs and implement strategies to reach and seek input from any underrepresented groups in the school community. As an LEA, families, teachers and administrators work together to plan, design and implement family engagement activities.



School Climate (Priority 6)

Standard: Local educational agency administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness, such as the California Healthy Kids Survey, to students in at least one grade within the grade span(s) that the local educational agency serves (e.g., K-5, 6-8, 9-12), and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the Dashboard.

Due to our small student population, the California Healthy Kids Survey would not provide significant results. However, each spring a student survey is administered in grades 5-8 to provide a measure of perceptions of school safety and connectedness. Results from the annual school survey (March 2019) indicate that students in grades 5-8 have a positive perception of both classroom and school climate. The classroom climate is rated as positive by 100% of the students. The school climate is rated as positive by students. When asked "I feel happy to be at this school" 86% of students responded "most/all of the time" and 14% responded "sometimes." The school was rated safe by students. When asked "I feel safe in my school" 86% of students responded "most/all of the time" and 14% responded "sometimes." When asked "At my school, there is a teacher or some other adult who really cares about me" 100% of students responded either "very true" or "a little true."



Access to a Broad Course of Study (Priority 7)

Standard: Local educational agencies (LEAs) annually measure their progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to their local governing board at regularly scheduled meetings of the local governing board at a regularly scheduled meeting and reports to stakeholders and the public through the Dashboard.

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served.

Nicasio School District uses the Master Schedule to track access and enrollment in a broad course of study for all students. In addition, special education staff provides updated schedules

throughout the school year to measure and track access to a broad course of study for students with disabilities.

2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study. LEAs may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study.

All students in grades TK-8 are enrolled in broad courses of study as evidenced by the Master schedule and have access to standards-aligned textbooks, materials and assessments. Courses include English-Language Arts, Math, Science, History-Social Science, PE, Art and Spanish. Students are taught in multi-age classrooms with the following grade spans: TK-2, 3-5, 6-8. Students designated as English Learners (EL) are enrolled in the general education classroom with their peers. In addition, EL students receive designated English language support during a Learning Center course twice per week (grades TK-2) or three times per week (grades 3-8). Students with special needs receive support from special education staff as designated in their Individualized Education Plan (IEP) at a time determined by the IEP team.

3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students.

The Master Schedule is adjusted regularly to meet student needs in accessing a broad course of study. Due to the size of the school and resources available, some students may receive identified supports at various times of the day.

4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students?

Nicasio School District will work collaboratively with all stakeholders to investigate alternate methods and scheduling to ensure all students have access to a broad course of study.



MARIN COUNTY

OFFICE OF EDUCATION

Agenda Item # 7a.

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SAN RAFAEL, CA 94913-4925
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MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

RECEIVED

SEP 19 2019

by Nicasio School

September 16, 2019

Ms. Michelle Rutledge
Nicasio School District
P O Box 513
Nicasio CA 94946

Dear Ms. Rutledge,

In accordance with Education Code Sections 42127, the Marin County Office of Education has reviewed the adopted budget of the Nicasio School District for fiscal year 2019-2020. Education Code sections 52070 and 52064.1 require the County Superintendent to approve the Local Control and Accountability Plan (LCAP) including the Budget Overview for Parents prior to approving the District's adopted budget. A separate letter approving the District's LCAP accompanies this letter.

Education Code also requires the County Superintendent to approve, conditionally approve or disapprove the adopted final budget for each school district after examining and determining the following:

- Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.
- Determine whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.
- Determine whether the adopted budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties and verify compliance with disclosure requirements if above the minimum reserves.

Based upon our review, the adopted budget of the Nicasio School District has been approved.

STATE AND NATIONAL ECONOMIC INFLUENCES

Through our fiscal oversight role, we carefully monitor the economy, its impact on State and Federal revenues and how these might affect Marin County school districts and students. We also closely monitor changes associated with the accountability element of the Local Control Funding Formula (LCFF) as the State continues to refine the statewide accountability system, aligning federal and state compliance through the California

School Dashboard and the Local Control Accountability Plan (LCAP). Also, on the watch list are current legislative efforts, especially those impacting property and parcel taxes, the continuing uncertainties associated with federal actions, the steady increase in pension costs despite recent State action to provide relief, and fiscal information unique to each district.

Current Economic Conditions

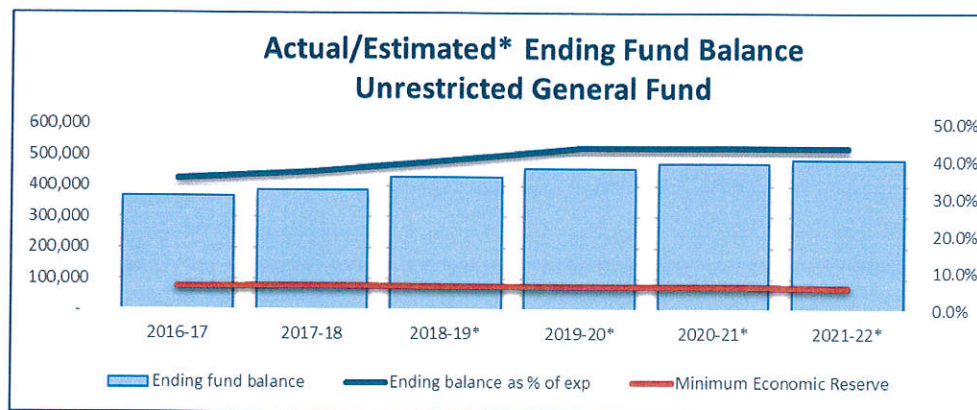
The 2019-20 California state budget provided a 3.26% cost of living adjustment (COLA) to the Local Control Funding Formula and selected categorical programs including the special education apportionment. The only other increases in the state budget are funded with non-Proposition 98 resources. The Special Education Early Intervention Preschool Grant will provide approximately \$2.6 million in one-time unrestricted funding to Marin's school districts. Marin school district budgets will also benefit from the state's \$3.15 billion one-time buy-down of the unfunded liabilities for pension benefits thereby reducing pension contribution rates.

The District is dependent on local economic conditions for revenue growth as the rise in local property taxes is the primary source for revenue increases. While the property tax growth rate is estimated to outpace the state's COLA in most areas of Marin, we are, nonetheless, seeing a slow-down in the property tax growth rate. We therefore advise caution to ensure reserves will be sufficient to withstand the inevitable slow-down in the economy.

We anticipate future increases in education funding will continue to be limited to the cost of living inflation factor at a maximum. For community-funded districts, there are potentially competing measures proposed for the upcoming ballot that, if passed, will impact property taxes. The risks of a record period of economic recovery and known cost pressures underscores the need to maintain budget reserves and fiscal flexibility. It is within this context that school districts should exercise caution when considering out-year spending commitments, to ensure they are well positioned for economic volatility over the next few years.

BUDGETARY POSITION FOR NICASIO SCHOOL DISTRICT

The following graph depicts the District's estimated ending balance in the adopted budget and multi-year projection for the unrestricted general fund, with both the state required minimum reserve and the District's actual reserve as a percentage of total expenditures.



The District's ending balance meets the minimum required reserve requirement for the current and two (2) subsequent years.

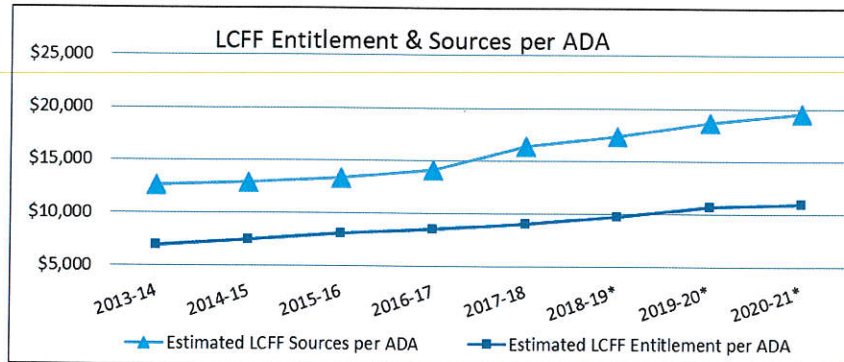
CASH FLOW

The District's historical cash flow statements indicate the District has sufficient cash throughout the year to meet operating expenditures without external cash borrowing through a Tax Anticipation Note (TAN). The District is well advised to maintain reserve levels at far higher levels than the state required minimums to ensure sufficient cash for operating purposes.

LOCAL CONTROL FUNDING FORMULA (LCFF) FOR NICASIO SCHOOL DISTRICT

The increase in Proposition 98 funding for schools in the 2019-20 state budget is just enough to fund the statutory cost of living adjustment (COLA) of 3.26%. Going forward, based on state projections, Proposition 98 funding will continue to be enough to fund the LCFF entitlement with adjustments for changes in the pupil population and the annual cost of living factor.

The graph below is based on the State's Adopted Budget and shows the District's LCFF entitlement per unit of attendance (ADA) as compared to actual general-purpose funding (LCFF Sources including property taxes) per ADA from the inception of the LCFF in 2013-14 with projections for the adopted budget and multi-year projection.



As portrayed in the graph above, as a community funded district, the District's property taxes exceed the LCFF entitlement and the District is therefore reliant on growth in the property tax base for increases in unrestricted revenues.

The District has an obligation under the new funding formula to direct the supplemental grant included in the District's LCFF entitlement towards increasing or improving services to pupils of higher need. This requirement applies to all districts, including community funded districts. The District's estimated 2019-20 LCFF supplemental grant is approximately \$22 thousand.

COMMUNITY FUNDED DISTRICTS – BASIC AID

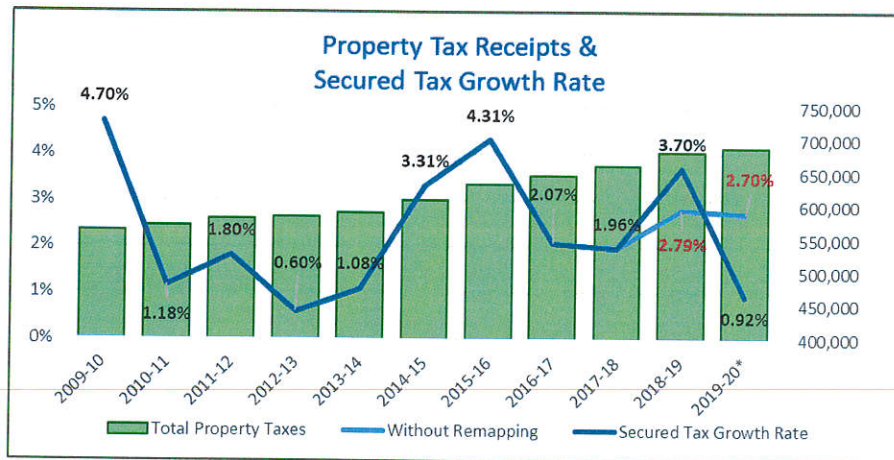
Community funded districts are commonly called "basic aid", which refers to the basic aid entitlement for all students of \$120 per average daily attendance (ADA) as set forth in the California Constitution as defined in Education Code Section 41975. Ultimately, basic aid districts receive the benefit of excess taxes which exceed their LCFF entitlement.

An additional constitutional guarantee began with the passage of Proposition 30 in 2012. Drafted as a means of guaranteeing benefit to all schools, Proposition 30's Education Protection Act (EPA) provides that no school district shall receive less than \$200 per Average Daily Attendance. The temporary income taxes and minimum

funding guarantee authorized by Proposition 30 were extended with the passage of Proposition 55 at the November 2016 election for another 12 years through 2030.

PROPERTY TAX TRENDS

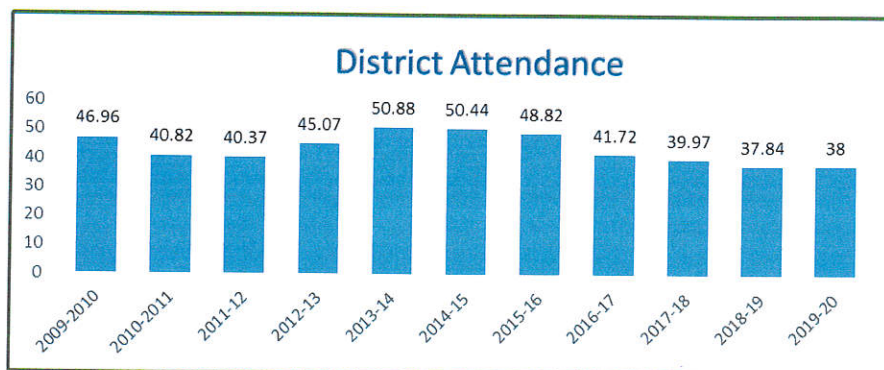
Property taxes provide 90% of the District's total unrestricted revenue sources. The following chart shows the growth in total property tax revenues as well as the actual secured tax growth rates through 2018-19 and the County of Marin's preliminary tax roll for 2019-20.



We note that property tax receipts were temporarily increased by \$5,826, or 0.89%, to close the 2018-19 year and, conversely, will be temporarily decreased by a similar amount in 2019-20 related to a remapping of the Corte-Madera Village Complex that crossed fiscal years. The chart above also displays the tax growth rates (percentages in red) with the remapping impact removed from both 2018-19 and 2019-20.

STUDENT ATTENDANCE

The District is estimating average daily attendance (ADA) will remain essentially unchanged as reflected in the chart below. The District is community funded, therefore, decreases in ADA do not impact LCFF revenue projections.



FEDERAL BUDGET

The Every Student Succeeds Act (ESSA) is the 2015 reauthorization of the Federal Elementary and Secondary Education Act, which provides states, districts and schools with supplemental funding to ensure equitable education for disadvantaged students such as students living in poverty, minorities, students who receive special education, and English learners. The accountability provisions of ESSA identifies districts for 'Comprehensive Support and Improvement' to help improve pupil outcomes.

Beginning with the 2018-19 unaudited actuals, provisions of ESSA become effective, requiring all districts to report per pupil expenditures at the school level. The California Department of Education anticipates collecting this data from districts in early 2020. Additionally, beginning with the 2019-20 application for federal funding known as the 'Consolidated Application', ESSA required districts to certify board approval of the federal addendum to the LCAP.

The federal budget for fiscal year 2020 is likely to provide small increases in Title I funding. A concerted effort to secure an increase in the federal budget for Special Education has emerged, however, the budget has not yet been approved. Federal funding for California school districts is forward funded meaning that the 2020 budget will determine federal revenues in the District's 2020-21 budget. Federal actions especially as related to immigration and trade are heightening economic uncertainties both nationally and in California, and, as such, we will continue to monitor events in Washington closely.

PARCEL TAXES

Your community has shown support for its schools through a parcel tax. The District's multi-year projection includes parcel taxes in all three (3) years starting with a base of \$0.2 million in the adopted budget representing 19% of the District's total general fund revenue sources. The District's current parcel tax is escalated 3% annually and expires on June 30, 2025.

SALARY SETTLEMENTS

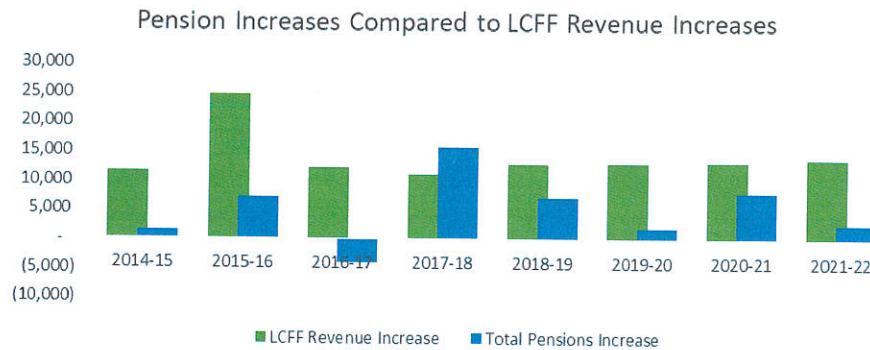
School districts are in the "people business.". We note that the District has not settled negotiations with bargaining units for either 2018-19 or the budget year. Due to the ongoing nature of these costs, any permanent increases to salary require permanent and ongoing funding sources.

When the District and bargaining unit are ready to settle negotiations, Government Code 3547.5 requires the District to publicly disclose costs, as certified by the superintendent and chief fiscal officer. Please provide a Public Disclosure of Collective Bargaining Agreement including the tentative agreement(s) and multi-year projection to our office ten (10) working days prior to Board approval. Budget revisions associated with salary settlements should be approved within 45 days of Board approval.

PENSION CONTRIBUTIONS

As noted above, the state budget included an infusion of \$3.15 billion to slow the pension contribution rate increases for the budget and subsequent years. The final state budget includes relief for both CalSTRS (teachers retirement system) and CalPERS (classified employees retirement system). The District's adopted budget includes pension relief savings of approximately \$4,000.

While the state's actions have provided some welcome relief to the budget, pension contributions will continue to increase for the foreseeable future. The following chart reflects the historical and budgeted change in LCFF funding, including local property taxes, compared to the change in retirement system costs.



RESERVES

The District maintains the state-required minimum reserve for economic uncertainty of \$69,000 in the current and two (2) subsequent years. In addition, we note the District maintains a Board reserve for economic uncertainty of \$180,219 for a total reserve of \$247,219 in all three (3) years of the budget and multi-year projection.

All school districts, whether state aid or community funded, are well advised to establish higher than minimum reserves in order to provide for the financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs, cash flow deferrals and general economic uncertainties. Higher than minimum reserves allow the District to better ensure a consistent and stable program offering for students.

Transparency Requirement

The District met the requirement of disclosing reserve levels, including justification for carrying higher than minimum reserves, at the adopted budget public hearing.

Cap on Reserves

Should the Public School System Stabilization Account (PSSSA) equal or exceed 3% of state general fund revenues, a cap on district reserves is effective in the following fiscal year. Although conditions have triggered the requirement for the State to deposit \$389 million to the PSSSA, this amount falls far short of 3% of state general fund revenues. The reserve cap does not apply to community-funded districts or districts with less than 2,500 ADA. Additionally, if triggered, districts may request an exemption from the reserve cap from the county superintendent of schools. In all circumstances, we continue to encourage districts to maintain higher than minimum reserves.

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) AND 2019-20 UPDATE TO THE 2017-2020 LCAP

We commend the District's efforts in preparing the final update to the 2017-2020 LCAP including the 2018-19 Annual Update and the Budget Overview for Parents. Information about the District's LCAP approval has been provided through a separate letter.

CONCLUSION

We thank Margie Bonardi for her timely submission of the adopted budget using the statutorily required forms and responsiveness to the requests for information made in the course of our technical review.

We appreciate your dedication and service to the children of Marin County. Your attention to good fiscal stewardship ensures the children of Marin County will continue to experience quality education now and in the future. If you have any questions, please do not hesitate to contact me at 415-499-5822.

Sincerely,

MARY JANE BURKE
Marin County Superintendent of Schools

A handwritten signature in cursive script that reads "Kate Lane".

KATE LANE
Assistant Superintendent

cc: Dr. Nancy Neu, Interim Superintendent
Margie Bonardi, Interim Chief Business Official



MARIN COUNTY
OFFICE OF EDUCATION

Agenda Item # 76

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MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
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September 16, 2019

Ms. Michelle Rutledge, President
Nicasio School District
P O Box 513
Nicasio CA 94946

RECEIVED

SEP 19 2019

by Nicasio School

Dear Ms. Rutledge,

The Marin County Office of Education (MCOE) has reviewed the Nicasio School District's Board-approved 2019-20 update to the 2017-2020 Local Control and Accountability Plan (LCAP) and the accompanying Budget Overview for Parents.

The Education Code requires the County Superintendent to approve the LCAP and the Budget Overview for Parents for each school district after determining all of the following:

- The LCAP adheres to the template adopted by the State Board of Education (SBE).
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.
- The LCAP adheres to the expenditure requirements for English learners, low income and foster youth students.
- The Budget Overview for Parents adheres to the template and has been completed in accordance with the instructions.

Adherence to the California State Board of Education (SBE) Template

The SBE Template requires districts to develop goals aligned with the State's eight (8) priorities, based on locally identified needs. Using required metrics, each goal is to include measurable outcomes across the three-year plan. The SBE Template also requires districts to describe the actions and resources necessary to accomplish those goals. Finally, the SBE Template requires districts to provide an annual update on the progress of their goals. After reviewing each of these elements, we concluded your District met this requirement and adhered to the SBE Template.

Sufficient Expenditures to Implement the Local Control and Accountability Plan (LCAP)

Education Code Section 52060 and 42127 requires districts to align their budget in support of the LCAP identified expenditures. As a result of our review we concluded that your District's budgeted expenditures were sufficient to implement the LCAP.

Adherence to the Expenditure Requirements

Education Code Section 52060 and the California Code of Regulations 15494-15497 require districts to demonstrate how supplemental and concentration entitlements are used to support English learners, low

income and foster youth students. As a result of our review we concluded the District's LCAP adhered to these expenditure requirements.

Budget Overview for Parents

A new requirement to prepare a Budget Overview for Parents (Overview) became effective with the 2019-20 update to the 2017-20 LCAP. The Overview must adhere to the State template and follow the directions provided with the template. As a result of our review we concluded the District met these requirements and adhered to the template.

LCAP and the California School Dashboard including the Evaluation Rubrics

The California Dashboard has become an integral part of the State's accountability system reporting on an increasing number of metrics related to the State's priorities for K-12 education. As a state, we are now tracking and measuring student success across a number of different measures including absenteeism, suspension and graduation rates and test scores. Dashboard measures for 2018-19 resulted in the identification of several Marin districts and schools for 'Differentiated Assistance' help from our office to improve pupil outcomes.

Preparing for the next Three-year LCAP cycle 2020-21 through 2022-23

The State Board of Education will be considering approval of a newly designed LCAP template at their November 2019 board meeting for use with the next three-year LCAP cycle for 2020-21 through 2022-23. Under consideration is a new way to streamline LCAPs by encouraging LEAs to approach the process differently by prioritizing goals and associated actions in response to key performance indicators as displayed on the California School Dashboard.

The Marin County Office of Education will again provide professional development to support your District's locally defined goals. The 2019-20 Series of LCAP support sessions will begin early in the fall with a review of the California School Dashboard and will continue with training in the newly redesigned LCAP template.

Conclusion

We thank the District staff for submission of the 2019-20 Update to the 2017-2020 LCAP and their responsiveness to needed clarification and technical corrections. We appreciate your dedication and service to the children of Marin County.

Sincerely,

MARY JANE BURKE
Marin County Superintendent of Schools



KATE LANE
Assistant Superintendent

cc: Nancy Neu, Interim Superintendent
Margie Bonardi, Interim Chief Business Official
Barbara Snekkevik, Principal

DEPARTMENT OF FINANCE

Excellent and responsive fiscal leadership.

Roy Given, CPA
DIRECTOR

September 10, 2019

Mina Martinovich, CPA
ASSISTANT DIRECTOR

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Board of Supervisors
County of Marin
Civic Center
San Rafael, CA 94903



Dear Board Members:

The following request is to adopt the resolution of the Marin County Board of Supervisors authorizing temporary transfer of funds not to exceed \$502,321.00 from the funds in the custody of the Treasurer of the County of Marin to the Nicasio School District, for meeting the obligations incurred for maintenance purposes by said entity for the 2019-2020 fiscal year.

There is no Net County cost to the County of Marin since the entity is paying interest on the amount borrowed.

Sincerely,

A handwritten signature in black ink, appearing to read "Roy Given".

Roy Given, CPA
Director of Finance

RG: rb

Requests for accommodations may be made by calling (415) 473- 4381 (Voice/TTY), 711 for the California Relay Service or by e-mail at disabilityaccess@marincounty.org. Copies of documents are available in alternative formats, upon request.

CA-3a

RESOLUTION NO. 2019-103
RESOLUTION OF THE MARIN COUNTY BOARD OF SUPERVISORS
AUTHORIZING TEMPORARY TRANSFER OF FUNDS

WHEREAS, Article XVI, Section 6 of the Constitution of the State of California provides that it shall be the duty of the Treasurer of any County to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any political subdivision whose funds are in his custody and are paid out solely through his office; and

WHEREAS, it is necessary that the sum of up to and not to exceed \$502,321.00 be transferred from funds in the custody of the Treasurer of the County of Marin to Nicasio School District, for meeting the obligations incurred for maintenance purposes by said entity for the 2019-2020 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND DECLARED that the Treasurer of The County of Marin be and is hereby authorized and directed to transfer from the funds in his custody to Nicasio School District, the sum of up to and not to exceed \$502,321.00, said sum to be used for meeting the obligations incurred for maintenance purposes. Said sum does not exceed eighty five percent (85%) of the anticipated revenues accruing to said entity and shall be replaced from the revenues accruing to said entity before any other obligations are met from said revenues.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Marin held on this 10th day of September 2019, by the following vote:

AYES: SUPERVISORS Judy Arnold, Dennis Rodoni, Damon Connolly, Katie Rice,
 Kathrin Sears

NOES: NONE

ABSENT: NONE



PRESIDENT, BOARD OF SUPERVISORS

ATTEST:



CLERK



MARIN COUNTY OFFICE OF EDUCATION

Mary Jane Burke
Marin County Superintendent of Schools
1111 Las Gallinas Avenue / P O Box 4925
San Rafael, California 94913

LOAN REQUEST - TAX ANTICIPATION

In accordance with Article XVI, Section 6, of the Constitution of the State of California, and Education Code Section 42620, the NICASIO School District requests that the sum of Five hundred and two thousand, three hundred twenty one dollars (\$ 502,321) be transferred from funds in the custody of the Treasurer of the County of Marin to the district for meeting the obligations incurred for maintenance purposes for the fiscal year 2019/2020 (July 1 through last Monday in April only).

PART A - Justification (Source: School District Adopted Budget SACS Form 01, Page 1, Column F)

1. Total Expenditures & Other Outgo (Objects 1000-7000).	\$ 1,047,238	✓
2. Less: Capital Outlay (Objects 6000).	0	
3. Less: Total Other Outgo (Objects 7000).	119,918	
4. Total Items 2 & 3.	\$ 119,918	✓
5. Current Operating Expenditures (Item 1, less Item 4).	\$ 927,320	

PART B - Maximum Amount Which Can Be Borrowed

1. School District Maximum Secured Tax Limitation
(Adopted Budget SACS Form 01, Page 4, Column F, Object 8041).. . \$ 669,761 ✓
2. 75% of Item 1 (85% may be requested later provided County funds are available). Must not exceed Item 5, Part A or 85% of Item 1, Part B. . . . \$ 502,321 ✓

DISTRICT NICASIO

06/19/19

Date

Clerk or Authorized Agent

MARY JANE BURKE

Marin County Superintendent of Schools

06/19/19

Date

Assistant or Deputy

APPROVED:

ROY GIVEN

Director of Finance

Date

Director of Finance

Distribution:

District to submit signed original form to the Marin County Office of Education for transmittal to the Board of Supervisors for approval.

**NICASIO SCHOOL DISTRICT
RESOLUTION 2018-19 #10**

TAX ANTICIPATION NOTE (TAN)

WHEREAS, school districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the Government code of the State of California (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary note; and

WHEREAS, the Governing Board has determined that, in order to satisfy certain obligations and requirements of the school district, a public body corporate and politic located in the County of Marin, it is desirable that a sum not to exceed \$502,321 be borrowed for such purpose during its fiscal year ending June 30, 2020, by the issuance of its 2018-19 Tax Anticipation Note, in anticipation of the receipt of taxes, to be received by the District for the general fund; and

WHEREAS, no money has heretofore been borrowed by or on behalf of the District through issuance of tax anticipation notes or temporary notes in anticipation of the receipts of, or payable from or secured by taxes, or other moneys for fiscal year 2018-19;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Nicasio School District does hereby resolve this Note to be executed by a duly authorized officer of the district:

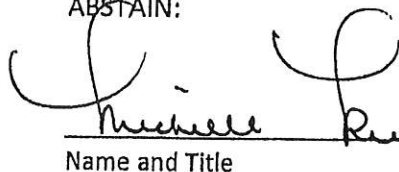
This Resolution is adopted this 19th day of June, 2019, by the following vote:

AYES: Rutledge, Doss, Burton

NOES:

ABSENT:

ABSTAIN:


Name and Title

6/19/19
Date