

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting

Thursday, November 7, 2019 5pm

Nicasio School Library, 5555 Nicasio Valley Road, California

OPEN SESSION

1. **Call to Order** at 5:06pm

- a. **Patriotic Moment** in honor of Veterans Day and with gratitude that Marin County was spared from recent potential firestorms.
- b. **Roll Call** *Present: Trustees Michelle Rutledge, Elaine Doss and Mark Burton Also in attendance: Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, and District Secretary/Office Manager Mikki McIntyre*
- c. **Trustee/Superintendent Announcements**
 - Interim Supt. Neu reported that communication was very strong between MCOE and the countywide districts during the recent PG&E Public Service Power Shut-off (PSPS). MCOE Supt. of Schools Mary Jane Burke held twice daily conference calls with district superintendents following her discussions with the Marin County Sheriff's Office of Emergency Services group. Superintendents were able to update one another as to which schools had power and which did not. Due to the disparity of districts with and without power, as well as affected staff and daycare issues, the determination was made to close schools countywide Oct. 28-30. Interim Supt Neu said it is not clear whether the state will grant attendance waivers for the closures, and that districts are being encouraged to plan for such events by adding makeup days to their school calendars. There was discussion about possibly conducting classes at an off-site location in the event of future power outages.
- d. **Principal Announcements** Principal Snekkevik provided the following report:
 - Events & Activities: Nicasio Foundation Fall Picnic & Movie Night, Great Shakeout earthquake drill, Schools Rule Check Distribution event, Principal's Chat and Lockdown/Emergency Student Release drill
 - Student Updates & Achievements: Halloween Parade and "Thriller" Performance, School Assembly, November Life Skill: Gratitude, *Project Gratitude* candy collection by Student Council and SGVCC canned food drive
 - Staff Updates: Professional Development Day - staff trained in Pearson Elevate science curriculum, Workshop: *Developing Expert Language Learners* attended by Damena Ware
 - Site Updates: Fire Alarm Inspection, School Closure due to PSPS (Oct. 28, 29 & 30), and Keenan Hazardous Materials Inspection
 - Upcoming Events: Principal's Chat (Nov.14), End of Trimester 1 (Nov. 15), Thanksgiving Recess (Nov. 25- 29), Parent Teacher Conferences (Dec. 4-6), Winter Holiday Program (Dec. 19), and One Warm Coat drive (Dec. 2 – Jan. 17)

2. **Approval and Adoption of Agenda**

Action: **M/S Doss/Burton** to approve and adopt Open Session Agenda **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None

3. **Public Comment** There were no public comments.

3. **Consent Agenda**

- a. Approval of Minutes: October 10, 2019
- b. Ratify Warrants Paid: October, 2019
- c. IDT New Request into NSD for 2019-20

Action: **M/S: Doss/Burton** to approve Consent Agenda **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None

5. **Action**

- a. **Report on Parcel Tax Expenditures Report:** Interim Supt. Neu presented report on behalf of CBO Bonardi initially, followed by a conference call between CBO Bonardi and the Board to answer specific questions related to special education costs.
- b. **Overnight Field Trip Proposals Grades 3/4/5 and 6/7/8**
Action: **M/S: Doss/Burton** to approve Overnight Field Trip Proposals Grades 3/4/5 and 6/7/8
Vote: 3/0 Ayes: Doss, Burton, Rutledge; Noes: None
- c. **Approve Adoption of English Language Arts Curriculum (Grades 6-8) StudySync**, published by McGraw-Hill School Education (c)
Action: **M/S: Doss/Burton** to approve Adoption of English Language Arts Curriculum (Grades 6-8) StudySync **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None

6. **Correspondence**

- a. Re: 2018-19 Unaudited Actuals Review, Kate Lane, Assistant Superintendent, MCOE, Oct. 17, 2019

7. **Conclusion**

- a. Agenda Planning
 - Possible Community/Board Workshop including NS Foundation and recognition of community members in 2020
 - December:
 - i. Annual Organization Meeting
 - ii. 2019-20 First Interim report
- b. **Adjournment**
Action: **M/S: Doss/Burton** to adjourn meeting at 6:00pm **Vote: 3/0** Ayes: Doss, Rutledge, Burton; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Elaine Doss, Board Clerk