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Nicasio School Board of Trustees

Agenda Packet

Regular Meeting

5:00pm

Thursday, November 4, 2021

Packet for:

Elaine Doss, Board President

Mark Burton, Trustee

Daniel Ager, Trustee

Nancy Neu, Interim Superintendent

Margie Bonardi, Chief Business Official

Barbara Snekkevik, Principal

Mikki McIntyre, District Secretary

Public

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, Board President ~ Dan Ager, Trustee ~ Mark Burton, Trustee

AGENDA

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, November 4, 2021 5pm

Nicasio School, 5555 Nicasio Valley Road, California

*This meeting is being held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information will be posted on the District website:
<http://www.nicasioschool.org/index.php/school-board/board-meetings>*

1. Opening Business

- a. Call to Order (Elaine Doss – Board President)
- b. Patriotic Moment

2. Approval and Adoption of Open Session Agenda (Board President Doss)

3. Reports

- a. Trustee/Superintendent/Principal Announcements
- b. Tam District Consolidations Report (Trustee Burton)

4. Public Comment

Public Comment is only for items not on the agenda. No formal action will be taken. Board members or district staff may, but are not obligated to, briefly respond to statements made or question posed by the public about items not appearing on the agenda. Designated amount of time to address the Board is limited to three minutes per individual. Concerns about individual employees shall not be discussed in public at school board meetings. Please contact the superintendent with specific concerns.

5. Consent Agenda

- a. Approval of Minutes: October 7, 2021 Regular Meeting of the Board of Trustees (Interim Supt. Neu)
- b. Ratify Warrants Paid: October, 2021 (CBO Bonardi)

6. Action

- a. Updated Brown Act Teleconferencing/Virtual Meeting Requirements (AB 361) (Interim Supt. Neu) Discussion/Action
- b. Hire of Terry Shea as .08 FTE Music Specialist for 2021-22 (Interim Supt. Neu) Discussion/Action
- c. Hire of James Vattuone as .18 FTE Music Specialist for 2021-22 (Interim Supt. Neu) Discussion/Action
- d. Hire of Erica Sommers as .10 FTE Intervention Specialist for 2021-22 (Interim Supt. Neu) Discussion/Action
- e. Revised Substitute Pay Schedule (Interim Supt. Neu) Discussion/Action
- f. Revised 2021-22 Classified Salary Schedules (CBO Bonardi) Discussion/Action

7. Conclusion

- a. Agenda items for upcoming Board Agenda
- b. Adjournment

If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or office@nicasioschool.org. Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.

Since 1862

Board of Trustees

Elaine Doss, Board President ~ Dan Ager, Trustee ~ Mark Burton, Trustee

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, October 7, 2021 5pm

Nicasio School, 5555 Nicasio Valley Road, California

*This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information was posted on the District website:
<http://www.nicasioschool.org/index.php/school-board/board-meetings>*

1. Opening Business

- a. Call to Order at 5:05pm
- b. Roll Call *Present* (via videoconference): **Trustees Elaine Doss and Daniel Ager. Absent: Trustee Mark Burton. Also in attendance (via videoconference): Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, and District Secretary Mikki McIntyre.**
- c. Patriotic Moment in appreciation for the two dozen federal agencies that have released reports on climate change and plans for continued mitigation.

2. Approval and Adoption of Open Session Agenda

Action: M/S: Doss/Ager to approve and adopt Agenda Vote: 2/0 Ayes: Ager and Doss; Noes: None

3. Reports

- a. Trustee/Superintendent/Principal Announcements
 - Interim Supt. Neu reported the following:
 - Interim Supt. Neu attended Superintendents Day on Oct.6 and there continues to be much discussion about COVID. She said the group is looking forward to focusing more on the topic of academics.
 - She said that subsequent to last month when she told the Board about the District's participation in MCOE's pilot use of the BinaxNOW Rapid Antigen Test, the test is now available to all districts. The good news is that as students get sick, they can take the rapid test and return to school after recovering from illness without the need to quarantine if the test result is negative. Nicasio School has also signed up for antigen tests from the state, which will hopefully arrive soon.
 - The COVID vaccine may soon be approved by the FDA for children between ages of 5-11 years old. Once approved, it is projected that 78% of Marin County's school-age children will become vaccinated within a month. The governor has mandated the vaccine for school age children as well as school staff effective July 1, 2022. After that date, staff will no longer have the option of taking a weekly COVID test.
 - The County of Marin and MCOE have links on their websites to the county's COVID dashboard, which is updated daily. All test results from districts participating in the pilot program must be submitted to the county. An update to the 32-point plan will permit indoor events of up to 1000 attendees with proof of a vaccine or a COVID test, and masks will not be required outdoors. Masking will continue indoors and student seating charts will be required for indoor eating.
 - Marin County public health officials said that if things continue to go in the current direction and kids get vaccinated, there may be significant changes to the masking and other mandates by January. The situation may change from a pandemic an endemic.

- The mental health of students and staff has been a growing topic of concern. There have been numerous instances of aggression, anger and disrespect exhibited among kids who were away from school for a year. It is important to be sensitive about why that behavior is happening and how to address it without punishment.
- In response to a trustee inquiry about how long schools have required vaccines, Interim Supt. Neu said it had been required within California since the 1950s. She said charter schools often do not follow state guidelines but they are required to follow federal mandates. Any school receiving State funding is required to follow State mandates.
- There is currently a void of substitute teachers. The rate of pay for substitutes is going up countywide, however, that is not generating a lot of new applicants. The state froze the tests for credential applicants to qualify for their clear credentials. This also effects the substitute pool as subs are also looking to receive credentials. The JLAC will be talking to Mark Levin and Jared Huffman about the problem of the teacher and substitute shortages. Schools nationwide, including California, are shutting down due to COVID and the lack of subs.
- Principal's Report *Principal Snekkevik reported the following:*
 - Events & Activities: Back to School Night, Sept. 9, Initial ELPAC testing, Performing Arts Specialist program began Sept. 13 (Monica Snell), Music Specialist program began Sept. 14 (Terry Shea), Extended Support/Intervention program began Sept. 14 (Erica Sommers), All School Assembly, Oct. 1, NSF Movie Night, Oct. 1, MCFL Bookmobile visit, Oct. 7, Ongoing participation in BinaxNOW Rapid Antigen Testing (pilot program)
 - Staff Updates: Professional Development Day, Oct. 11, Additional counseling services (2 days per week) by BACR counselor, Amanda Speedy, PE Position filled by previous PE Specialist, Jamie Vattuone, Open positions for Instructional Assistant, On-going Public Health Liaison meetings (weekly)
 - Site Updates: Water update
 - Upcoming Events: Walk-A-Thon, Oct. 14, Great CA Shakeout Earthquake Drill, Oct. 21, Nicasio Pumpkin Patch field trip (grades K-8), Oct. 21, All-School Assembly, Oct. 27, Halloween Costume Parade and buddy activities, Oct. 29, Dia de los Muertos Ofrenda display, Nov. 1-12
- b. Tam District Consolidations Report *There was no presentation. Item tabled.*
- c. California School Dashboard – Fall 2021 Update of Local Priorities *Principal Snekkevik presented the Fall 2021 Update.*

4. **Public Comment** *There was no public comment.*

5. **Consent Agenda**

- a. Approval of Minutes: September 2, 2021 Regular Meeting of Board of Trustees
- b. Ratify Warrants Paid: September, 2021
- c. Quarterly Report on Williams Uniform Complaints (July-Sept. 2021)
Action: M/S: Doss/Ager to approve and adopt Consent Agenda Vote: 2/0 Ayes: Ager and Doss; Noes: None

6. **PUBLIC HEARING** on Pupil Textbooks and Instructional Materials – Education code 60019 establishes steps and procedures to ensure the availability of textbooks and instructional materials. The public hearing opened as 5:45pm. Interim Supt. Neu said it must be shared in a public hearing annually whether the District has sufficient or insufficient instructional materials. The hearing closed at 5:48pm.

7. **Action**

- a. Updated Brown Act Teleconferencing/Virtual Meeting Requirements (AB 361) *Discussion:* Interim Supt. Neu said that at the last (Sept. 2) Board meeting, it was not clear whether in-person meetings would be required after October 1. Since that time, the governor has released a new mandate extending the option for remote meetings – to a point. Virtual meetings are still allowed if the Board feels there is a safety risk to its members or attendees. Due to the fact that the pandemic is ongoing, there is concern

about conducting a public meeting where people might attend masked or unmasked. Interim Supt. Neu said that although a special meeting was not held, she made the decision to hold the Oct. 7th meeting remotely because the trustees had expressed that preference at the last meeting. She said the Board must decide each month if it wants to continue meeting remotely. She noted that countywide, the split between in-person and remote meetings is approximately 50/50. She said that due to the Board's safety concerns after consulting with legal counsel, she feels that meeting remotely for at least one more month is a good course to follow.

Action: M/S: Ager/Doss to meet via teleconference for the next (November 4) Board meeting. to approve and adopt Consent Agenda Vote: 2/0 Ayes: Ager and Doss; Noes: None

- b. Discussion and Possible Approval of Resolution 2021-22 #2 Regarding Sufficiency or Insufficiency of Instructional Materials *Discussion:* Interim Supt. Neu said the District has the materials needed for the school and meets the requirements of the state. She recommended approval of the sufficiency of instructional materials.

Action: M/S: Ager/Doss to approve Resolution 2021-22 #2 Regarding Sufficiency or Insufficiency of Instructional Materials Roll Call Vote: Ayes: Ager and Doss; Noes: None 2/0

8. **Correspondence**

- a. Application #01-119117 Approval of Plans: Construction of 1-Water Tank (5000 gal.), Alterations to 1-Water Treatment System, Richard Denio for State Architect), California Department of General Services, September 7, 2021
- b. 2021-22 Adopted Budget Review, Kate Lane, Assistant Superintendent, MCOE, Sept. 15, 2021

9. **Conclusion**

- a. Agenda items for upcoming Board Agenda
- Revised Classified Salary Schedule – *Corrected version*
 - Disposal of curriculum Substitute pay schedule
 - 2022-23 Academic calendar

- b. Adjournment

Action: M/S: Ager/Doss to adjourn meeting at 6:01pm Vote: 2/0 Ayes: Ager and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Mark Burton, Board Clerk

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Margie Bonardi, CBO
Date: November 4, 2021
Re: Monthly Warrant Approval

Objective: To Approve Monthly Warrants

Background: Warrants are processed monthly and reflect expenditures for Nicasio School District. Payments (warrants) include: employee payroll, district operations, safety, instructional materials, supplies and state and county required expenditures.

Funding Source/Cost: All Funding Sources – October 2021. Batch totals: \$24,760.77
Batches: 011 - 0012

Recommendation: Staff recommends approval of warrants.

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/20/2021

10/27/21 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0012 GF 10/20/21
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT							
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION
20305059	001468/	PAOLA & RAFAEL BARAJAS											
		PO-220008	1.	01-6500-0-5840.00-5770-3600-000-706-000									SEPT 2021 MILEAGE
													192.64
													\$192.64
20305060	001341/	COMMON SENSE BUSINESS SOLUTION											
		PO-220046	1.	01-0000-0-5840.00-0000-2700-000-000-050									50681
													83.45
													\$83.45
20305061	001335/	CON E SOLUTIONS											
		PO-220020	1.	01-0000-0-5840.00-0000-2700-000-000-000									JULY 1 - SEPT. 30, 2021
													146.25
													\$146.25
20305062	000923/	DELL MARKETING LP											
		PO-220120	1.	01-5830-0-4410.00-1110-1010-000-000-000									#10514576088
													3,804.39
													\$3,804.39
20305063	001086/	FIREMASTER											
		PO-220026	1.	01-0000-0-5620.00-0000-8100-000-000-000									0000894133
													455.34
													\$455.34
20305064	000586/	FISHMAN SUPPLY COMPANY											
		PO-220147	1.	01-0000-0-4300.00-0000-8200-000-000-000									1324659
													193.58
													\$193.58
20305065	000807/	JERRY & DON'S PUMP & WELL											
		PO-220035	1.	01-0000-0-5535.00-0000-8200-000-000-000									0150579
													2,175.92
													\$2,175.92
20305066	000740/	LIBRARY WORLD INC											
		PO-220036	1.	01-5830-0-5864.00-1110-1010-000-000-000									2021-7965
													470.00
													\$470.00
20305067	001149/	MARIN COUNTY OFFICE OF ED											
		PV-220016		01-0000-0-9521.00-0000-0000-000-000-000									M WILLIAMS OCT COBRA VISION
													11.34
				01-0000-0-9526.00-0000-0000-000-000-000									KLEIN, WARE HEALTH
													2,862.00
				01-0000-0-9529.00-0000-0000-000-000-000									MCINTYRE, WARE, KLEIN OCT VISI
													62.79

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/20/2021

10/27/21 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0012 GF 10/20/21
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$2,936.13
20305068	000276/	MARIN SCHOOLS INSURANCE				
	PV-220018		01-0000-0-9521.00-0000-0000-000-000-000	M WILLIAMS COBRA		69.59
			01-0000-0-9523.00-0000-0000-000-000-000	WARE, KLEIN SUMMER		260.48
			01-0000-0-9528.00-0000-0000-000-000-000	M MCINTYRE		130.24
			WARRANT TOTAL			\$460.31
20305069	001323/	NORTH BAY TAXI				
	PO-220017	1.	01-6500-0-5840.00-5770-3600-000-707-000	SEPT 2021		2,660.00
			WARRANT TOTAL			\$2,660.00
20305070	000007/	OFFICE DEPOT				
	PO-220142	1.	01-1100-0-4300.00-1110-1010-000-000-000	200781705001		11.25
		1.	01-1100-0-4300.00-1110-1010-000-000-000	200778111001		81.67
			WARRANT TOTAL			\$92.92
20305071	001486/	RANCHO NICASIO LLC				
	PO-220028	1.	01-0000-0-4300.00-0000-3700-000-000-000	SEPTEMBER MEALS		2,992.50
			WARRANT TOTAL			\$2,992.50
20305072	001505/	READYREDRESH				
	PO-220134	1.	01-0000-0-4315.00-0000-8200-000-000-000	TICKET 7870314999 SEPT/OCT		119.80
			WARRANT TOTAL			\$119.80
20305073	000021/	RECOLOGY				
	PO-220019	1.	01-0000-0-5550.00-0000-8200-000-000-000	ACCT# 1811889740		330.74
			WARRANT TOTAL			\$330.74
20305074	001272/	RAUL SALDANA				
	PO-220029	1.	01-0000-0-5840.00-0000-8200-000-000-000	OCTOBER 2021		400.00
			WARRANT TOTAL			\$400.00
20305075	001443/	SECURLY INC.				
	PO-220149	1.	01-5830-0-5840.00-1110-2495-000-000-000	3 YEAR CONTRACT		2,315.50
			WARRANT TOTAL			\$2,315.50

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 10/20/2021

10/27/21 PAGE 3

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0012 GF 10/20/21
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20305076	001509/	SGVCC				
		PV-220019	01-7425-0-5840.00-1430-1020-000-000-000	KAYLA HERNANDEZ	3 WKS, 4TH G	450.00
			WARRANT TOTAL			\$450.00
20305077	001418/	BARBARA SNEKKEVIK				
		PV-220017	01-0000-0-4300.00-0000-2700-000-000-000	REIMB PRIBICIPAL		17.78
			01-9315-0-4300.00-1110-1010-000-000-000	STUDENT COUNCIL		18.72
			WARRANT TOTAL			\$36.50
20305078	000024/	STATE OF CALIFORNIA				
		PV-220015	01-0000-0-9515.00-0000-0000-000-000-000	EDD THIRD QT		422.52
			WARRANT TOTAL			\$422.52
20305079	001425/	SWRCB ACCOUNTING OFFICE				
		PO-220044	1. 01-0000-0-5839.00-0000-8200-000-000-000	System # 2100582		185.00
			WARRANT TOTAL			\$185.00
20305080	000668/	TRANSBAY SECURITY SERVICE				
		PO-220145	1. 01-0000-0-5610.00-0000-8100-000-000-000	82024		150.00
			WARRANT TOTAL			\$150.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	22	TOTAL AMOUNT OF CHECKS:	\$21,073.49*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	22	TOTAL AMOUNT:	\$21,073.49*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	22	TOTAL AMOUNT OF CHECKS:	\$21,073.49*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	22	TOTAL AMOUNT:	\$21,073.49*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	22	TOTAL AMOUNT OF CHECKS:	\$21,073.49*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	22	TOTAL AMOUNT:	\$21,073.49*

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 10/06/2021

10/27/21 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0011 10-1

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20303787	001204/	ADT COMMERCIAL				
		PO-220002	1. 01-0000-0-5620.00-0000-8300-000-000-000	141905729		116.62
			WARRANT TOTAL			\$116.62
20303788	001416/	MARGIE BONARDI				
		PV-220014	01-0000-0-4300.00-0000-7100-000-000-000	CBO REIMB OFFICE SUPPLIES		112.73
			WARRANT TOTAL			\$112.73
20303789	001341/	COMMON SENSE BUSINESS SOLUTION				
		PO-220046	1. 01-0000-0-5840.00-0000-2700-000-000-050	49720		95.11
			WARRANT TOTAL			\$95.11
20303790	000587/	HEINEMANN				
		PV-220012	01-7425-0-4307.00-1110-1010-000-000-000	BENCHMARK ASSESSMENTS		506.07
			WARRANT TOTAL			\$506.07
20303791	001361/	ELLIAN KLEIN				
		PO-220140	1. 01-1100-0-4300.00-1110-1010-000-012-000	CLASSROOM SUPPLIES		241.44
			WARRANT TOTAL			\$241.44
20303792	000276/	MARIN SCHOOLS INSURANCE				
		PV-220013	01-0000-0-9521.00-0000-0000-000-000-000	M WILLIAMS COBRS		69.59
			01-0000-0-9528.00-0000-0000-000-000-000	KLEIN, MCINTYRE, WARE		390.72
			WARRANT TOTAL			\$460.31
20303793	000567/	NICASIO REVOLVING CASH				
		RC-220001	01-0000-0-5960.00-0000-2700-000-000-000	RC REIMB JULY, AUG, SEPT. 2021		23.95
			01-0000-0-5960.00-0000-2700-000-000-000	RC REIMB JULY, AUG, SEPT. 2021		63.29
			01-0000-0-5960.00-0000-2700-000-000-000	RC REIMB JULY, AUG, SEPT. 2021		118.52
			01-0000-0-5960.00-0000-2700-000-000-000	RC REIMB JULY, AUG, SEPT. 2021		52.20
			WARRANT TOTAL			\$257.96
20303794	001323/	NORTH BAY TAXI				
		PO-220017	1. 01-6500-0-5840.00-5770-3600-000-707-000	8420 AUGUST		1,260.00
			WARRANT TOTAL			\$1,260.00

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 10/06/2021

10/27/21 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0011 10-1

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20303795	000007/	OFFICE DEPOT				
	PO-220133	1.	01-0000-0-4300.00-0000-2700-000-000-000	194190471001		147.74
			WARRANT TOTAL			\$147.74
20303796	000012/	P G & E				
	PO-220014	1.	01-0000-0-5510.00-0000-8200-000-000-000	4964672870-6		44.85
			WARRANT TOTAL			\$44.85
20303797	000021/	RECOLOGY				
	PO-220019	1.	01-0000-0-5550.00-0000-8200-000-000-000	24214694 AUG		330.74
			WARRANT TOTAL			\$330.74
20303798	001354/	DAMENA WARE				
	PO-220139	1.	01-7425-0-4300.00-1110-2140-000-000-000	TOOLBOX PROJECT		113.71
			WARRANT TOTAL			\$113.71
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$3,687.28*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$3,687.28*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$3,687.28*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$3,687.28*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$3,687.28*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$3,687.28*

2021/2022 MARIN SUBSTITUTE TEACHER RATE SHEET IN A CERTIFICATED POSITION & DISTRICT CONTACT INSTRUCTIONS

(Rev. 10/05/2021)

Please follow district-specific instructions (far right column) to register or re-register as a substitute within the district.

The following districts have automated sub calling systems: Kentfield, Larkspur-Corte Madera, Mill Valley, Miller Creek, Novato Unified, Ross, Ross Valley, San Rafael City Schools, Sausalito-Marín City, Tamalpais Union, and MCOE Special Ed, MCOE Alt Ed Programs, and MCOE ROP Programs

The following districts have staff sub callers: Bolinas-Stinson, Laguna Joint, Lagunitas, Lincoln Union, Nicasio, Reed, and Shoreline

Agenda Item # 6e

District	Day Rate of Pay	Contact Person	INITIAL REGISTRATION: Follow instructions below. SUBSEQUENT YEARS: Re-register with the district(s).
Bolinas-Stinson	\$160 per day/\$175 after 10 days	Kara Perras karap@bolinas-stinson.org Tel: 415-868-1603	For initial registration, show sub registration confirmation email to register at school site first day called to sub in the district.
Kentfield	\$190 per day/\$95 for half day/salary schedule after 20 days at Step 1, Column 1*	Patty Martinez pmartinez@kentfieldschools.org Tel: 415-458-5131 Fax: 415-458-5137	Automated Calling System. Email sub registration confirmation email to Human Resources. Sub registration paperwork for the district office will be emailed for completion. Bring this paperwork with you on your first day.
Laguna Joint	\$160 per day/\$80 for half day/\$300 per day for long-term assignment	Jordan Brown (located at MCOE) jbrown@marinschools.org Tel: 415-499-5859	Register with Jordan Brown, who is located at the Marin County Office of Education. Call or email to schedule an appointment.
Lagunitas	(Effective until December 31, 2021) \$200 per day/\$120 for morning half day/\$80 for afternoon half day	Liz Wickersham lwickersham@lagunitas.org Tel: 415-488-4118 x201	Prior to first sub day, register at Lagunitas District Office: bring two documents to verify ability to work in the U.S.; additional forms to be completed on-site.
Larkspur-Corte Madera	\$180 per day (1-10 same assignment)/\$90 for half day/\$196 for days 11+ consecutive days in the same assignment/Salary schedule for days 101+*	Linda Tarantino ltarantino@lcmsschools.org Tel: 415-927-6960 Fax: 415-927-6964	Automated Calling System Go to www.lcmsschools.org , under Administration open the Human Resources tab and click Substitutes and Subfinder for district registration instructions.
Mill Valley	\$160 per day/\$80 half day (3.5 hours). Long-term sub: \$195 for 1-20 days. Long term sub rates apply to credentialed positions only. Salary schedule Column I Step 1>20 days*	Annette Gamboa agamboa@mvschools.org Tel: 415-389-7744	Automated Calling System. Visit www.mvschools.org > Human Resources > Employment > Substitute Info for registration instructions.
Miller Creek	\$200 per day/\$100 for half day/salary schedule after 15 days*	Roxana Ascencio rascencio@millercreeksd.org Tel: 415-492-3711 Fax: 492-3723	Automated Calling System D.O. Hours: 8:00a.m. – 4:00p.m. Register at District Office: two documents to verify ability to work in the U.S. and sub registration confirmation email; additional forms.
Nicasio	\$150 per day/Long-term sub rates: \$150 per day for 10 days/\$170 per day on 11 th day forward or working on a regular part-time basis for a minimum of a three-month period.	Mikki McIntyre Tel: 415-662-2184	Prior to first sub day, register at Nicasio District Office: bring two documents to verify ability to work in the U.S. and sub registration confirmation email; additional forms to be completed on-site.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE

Novato & Novato Charter	\$200 per day/\$100 for half day (3 hours)/\$228 after 10 days*/\$268 after 21+ days*	Jennifer Albini jalbini@nUSD.org Tel: 415-493-4246 Fax: 415-897-1531	Automated Calling System D.O. Hours: 8:00a.m. – 3:00p.m. Please make sure you are on the cleared sub list with MCOE first. Once cleared through MCOE, fill out NUSD Sub application on EdJoin . Sub registration paperwork will be emailed once application complete and submitted.
Reed	\$150 per day/\$75 for half day/Long-Term Sub \$150 for 10 days*/\$170 for 10 days*, 21 st day first step of salary schedule	Bel Aire: Scout Smit 415-388-7100 Reed: Juli Tantum 415-435-7841 Del Mar: Lisa Grinnell 415-435-1468	Show training completion certificates, credential/permit, and if applicable, sub registration confirmation email to secretary and fill out additional paperwork first day called to sub in the district.
Ross	\$155 per day; \$80 half day. Convert to salary schedule (Step 1, Column 1) after 20 days*	Tracy Reid treid@rossbears.org Tel: 415-457-2705 x337 or x201 Fax: 415-457-8923	Automated Calling System. Email sub registration confirmation to treid@rossbears.org . Additional sub registration paperwork for the Ross District will be mailed for completion.
Ross Valley	\$150 full day/\$75 half day. Long-term sub rates: \$150 full day for first 10 days (\$75 half day); \$165 full day for days 11-20 (\$82.50 half day); Step 1/Class I for days 21+ (pro-rated for less than full day). Long-term sub rates only apply to credentialed positions to replace a teacher on leave.	Meg Maher mmaher@rossvalleyschools.org Tel: 415-488-5782	Automated Calling System. Register at school site on first day called to sub in District; bring sub registration confirmation email and two documents to verify ability to work in the U.S. (e.g.: driver license, social security card). Additional forms will be completed on site.
Ross Valley Charter	\$150 full day/\$75 half day	Elizabeth Ellis elizabeth.ellis@rossvalleycharter.org Tel: 415-534-6970	Connect with Elizabeth for registration requirements.
San Rafael	\$200 per day/\$100 for half day (4 hours)/Salary schedule Column 1 Step 1 > 20 days*	Karen Moncayo kmoncayo@srcs.org Tel: 415-492-3212 Fax: 415-492-3230	Automated Calling System. By appointment only (call or email Karen) for registration requirements and materials.
Sausalito-Marin City	\$140 per day/\$70 for half day/\$170 after 10 days*/\$250 after 20 days*	Human Resources Tel: 415-332-3190	Automated Calling System. Register at SMC District Office prior to first sub day: bring two documents to verify ability to work in the U.S. and sub registration confirmation email; additional forms completed on-site.
Shoreline	\$150 per day. LT sub placed on salary schedule after hire as LT and after 15 consecutive days in the same assignment.	Snow McIsaac snow.mcisaac@shorelineunified.org Tel: 415-663-8130	Show sub registration confirmation email to register at school site first day called to sub in the district.
Tamalpais	\$130-\$150 per full day based on block Periods/salary schedule after 10 days*	Leah Noble-Christoff lnoblechristoff@tamdistrict.org Tel: 415-945-1028	Automated Calling System. Email sub registration confirmation email to Human Resources. Paperwork, at each site, to be filled out first day called to work in the district.
MCOE	\$165 per day/\$82.50 for half day/\$185 after 20 days*	Personnel – Mirna Long mlong@marinschools.org Tel: 415-499-5846 Fax: 415-491-6625	Automated Calling System. HR Office Hours: 8:00a.m. – 4:00p.m. Present sub registration confirmation email to Personnel Department.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE

NICASIO SCHOOL DISTRICT CLASSIFIED / OTHER SALARY SCHEDULE

Agenda Item # 6f

Effective 7-1-2020

POSITION	Hourly Rate									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Custodian	43.05	43.91	44.78	45.69	46.59	47.52	48.48	49.44	50.43	51.45
Business Office Assistant	28.52	29.94	31.43	33.00	34.66	36.39	38.21	40.12	42.13	44.23
Classroom Aide/ Yard Duty	18.20	18.56	18.93	19.31	19.70	20.09	20.49	20.90	21.32	21.75
Spanish Language Expert	41.41	42.24	43.08	43.94	44.81	45.72	46.62	47.55	48.51	49.48
Subject Area Specialist	34.12	35.85	37.66	39.57	41.57	43.67	45.87	46.79	47.73	48.68

Substitute rates:

Subject Area Specialist	34.12
Classroom Aide/ Yard Duty	18.20
Custodial	22.28
School Secretary	28.52

Board Approved: June 17, 2021
 Approved increase: 2.00%