

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, November 5, 2020 5pm

5555 Nicasio Valley Road, California

This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information will be posted on the District website:

<http://www.nicasioschool.org/index.php/school-board/board-meetings>

1. **Opening Business**

- a. Call to Order *at 5pm*
- b. Roll Call *Present (via videoconference): Trustees Elaine Doss, Mark Burton and Michelle Rutledge*
Also in attendance (via videoconference): Interim Superintendent Nancy Neu, Principal Snekkevik, Chief Business Officer Margie Bonardi Margie Bonardi, District Secretary Mikki McIntyre and Trustee-Elect Daniel Ager
- c. Patriotic Moment in honor of the Presidential election and a peaceful transfer or continuation of power.

2. **Approval and Adoption of Open Session Agenda**

Action: M/S: Burton/Doss to approve and adopt Agenda Vote: 3/0 Ayes: Doss, Burton and Rutledge; Noes: None

3. **Reports**

a. **Trustee/Superintendent/Principal Announcements**

- Interim Supt. Neu reported the following:
 - Bond measures were recently approved by voters for Shoreline Unified and Sausalito-Marín City School Districts, and a critical parcel tax was approved for Tam Union H.S. District. For the educational community, there was disappointment that Prop. 15 did not pass, as it would have brought additional resources to schools.
 - Marin County is now in the Covid-19 “Orange” tier, which is moderate. Information about this new designation has been posted on the MCOE website. Fewer than one percent of those being tested in the county are positive for Covid-19. No longer a shelter in place, but rather a risk-reduction order. Everyone should continue the good work they are doing to reduce risk, limit travel and keep cohorts to three or less.
 - There have been 48 in-person school days this year with 18% of students countywide now attending in-person classes. Of those, seven students and one staff member have tested positive for Covid-19, but no cases were transmitted within schools. The county’s interactive dashboard map details which schools are open and how many students are attending in-person classes: <https://coronavirus.marinhhs.org/schools>

- MCOE has begun using Curative Labs for non-invasive, self-administered Covid-19 testing at no cost to employees. Insurance is billed directly. MCOE has already held two testing periods and the goal is to test employees monthly.
- Principal Snekkevik presented her report:
 - Events & Activities: Great California Shakeout Earthquake Drill, Oct. 15; School Supplies Donation from the Salvation Army, Oct. 21; Nicasio School Foundation Meeting, Oct. 21; Principal's Chat, Oct. 22; Día de los Muertos ofrenda, Oct. 28- Nov. 4; Halloween classroom celebrations, Oct. 30; Installation of time capsule in Peace Pole, Oct. 30; Virtual School Assembly, Nov. 2; Nov. 6 is "Wear Red, White and Blue" spirit day.
 - Staff Updates: On-going Public Health Liaison meetings (weekly)
 - Site Updates: School Messenger Test, Oct. 7 (staff) and Oct. 12 (families); Heating Inspection and installation of MERV 13 filters, Oct. 20; PG&E Public Safety Power Shutoff, Oct. 26 (* make-up day via remote instruction Jan. 4, 2021)
 - Upcoming Events: Veteran's Day Holiday, Nov. 11; End of Trimester 1, Nov. 13; Walk-A-Thon, Nov. 19; Thanksgiving Recess, Nov. 23-27; Parent/Teacher Conferences (virtual), Dec. 2 and 3
 - The Marin IJ interviewed staff and took photos Nov. 5 for a story about Nicasio School being one of the only districts in the county offering in-person and livestreamed distance learning.

4. **Public Comment** *There were no public comments.*

5. **Consent Agenda**

- a. Approval of Minutes: October 1, 2020 Regular Meeting of the Board of Trustees
- b. Ratify Warrants Paid: October, 2020
- c. Approve Interdistrict Transfer Request into Nicasio School District for 2020-21
 - IDT 20-21-16

Action: **M/S: Burton/Doss** to approve Consent Agenda **Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None

6. **Information**

- a. **Overview of Agreement for On-Site, Covid-19 Testing of Nicasio School Staff by Curative Labs, Inc.** *Information* Interim Supt. Neu said MCOE's recent piloting of Curative's Covid-19 testing service was very successful. She explained that the company provides staff training, software, test supplies, bar coding, etc. The test can be self-administered at home and sent from school to the lab in L.A. the following day. Results, whether positive or negative, will be provided to the school within 48 hours. The test has a 99.05% accuracy rate. No cost to individuals or the school. Curative will bill staff members' insurance companies directly. Interim Supt. Neu will investigate the cost of the test. She plans to sign the contract with Curative Labs and school staff will set up the program.
- b. **2020 Drinking Water Lead Report** *Information:* Interim Supt. Neu said the test results of the potable water supply were all within acceptable levels.

7. **Action**

- a. **Review of BP/AR 5117 Interdistrict Attendance** *Discussion:* Interim Supt. Neu said the pandemic has prompted review of AP/AR 5117 Interdistrict Attendance with regard to capacity. She said the District can utilize an existing clause in the policy that allows denial of an IDT request if it is in the best interests of the student, school or district. Current classroom capacities do not provide the required social distancing within the classroom cohorts. There is not sufficient space to accept more students in two of the classrooms, however, there is room for a few more students in the

K/1/2 classroom. She advised not accepting new IDTs in Grades 3-8 at this time and continuing to follow the existing policy.

- b. **Revision of BP/AR 5141.52 Suicide Prevention** *Discussion:* Principal Snekkevik said the revision reflects a new state law requiring suicide prevention policies to now include K-12 grades. The previous requirement was for grades 7-12. The proposed revised policy has been adjusted to include the lower grades.

Action: **M/S: Burton/Doss** to approve Revision of BP/AR 5141.52 Suicide Prevention **Vote: 3/0**
Ayes: Doss, Burton and Rutledge; Noes: None

- c. **Approve Change of Date for 2020 Annual Organizational Meeting to December 15, 2020**

Discussion: Interim Supt. Neu said the meeting date change is necessary because new state law stipulates that an organizational meeting must be held on or after the second Friday in December. Additionally, the first interim budget report must be approved by Dec. 15. Those two factors resulted in the proposed new meeting date of Dec. 15. Trustee Burton offered (socially distanced) space in his Wi-Fi-connected barn for any Internet-compromised community members who would like to attend the meeting virtually.

Interim Supt. Neu also extended a belated welcome and appreciation to Trustee-Elect Daniel Ager for attending this evening's meeting. She said she and the school Admin team met with Mr. Ager on Nov. 4 to welcome him as trustee-elect of the District.

Action: **M/S: Burton/Doss** to approve the Change of Date for the 2020 Annual Organizational Meeting to Tuesday, December 15. **Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None

8. Correspondence

- a. Signed Certification of Nicasio School District's 2019-20 Unaudited Actuals, Kate Lane, MCOE Assistant Superintendent, Oct. 15, 2020

8. Conclusion

- a. Agenda items for upcoming Board Agenda
- Oath of Office for Incoming Trustee Daniel Ager
 - Annual Organizational Meeting
 - 2020-21 First Interim Report
 - Application Timeframe and Enrollment Capacities for IDT into NSD for 2021-22
- b. Adjournment
Action: **M/S: Burton/Doss** to adjourn meeting at **5:38pm** **Vote: 3/0** Ayes: Doss, Burton, Rutledge; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Elaine Doss, Board Clerk