

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, May 6, 2021 4:45pm

5555 Nicasio Valley Road, California

This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information was posted on the District website: <http://www.nicasioschool.org/index.php/school-board/board-meetings>

1. Opening Business

- a. Call to Order at 4:46pm
- b. Roll Call *Present (via videoconference): Trustees Elaine Doss, Dan Ager and Mark Burton*
Also in attendance (via videoconference): Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, and District Secretary Mikki McIntyre
- c. Patriotic Moment in appreciation that (due to the efforts of our federal, state and local governments) more than half of adults in U.S. have been vaccinated with at least one dose, and it seems like we have rounded the corner. There is now a lot of hope that this pernicious virus will soon be gone.
- d. Approval of Closed Session Agenda
Action: M/S: Burton/Ager to approve and adopt Closed Session Agenda Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None
- e. Public Comment on Closed Session Topic(s)
 - i. There were no public comments.

2. CLOSED SESSION

- a. The following Closed Session item is listed below in compliance with Government Code 54957.6 of the Brown Act:
 - (i) CONFERENCE WITH LABOR NEGOTIATORS
- b. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda at 4:49pm

3. Reconvene in OPEN SESSION at 5pm

- a. Adjourn Closed Session and Reconvene Open Session at 5:10pm
- b. Report Out
 - i. No reportable action was taken in Closed Session.

4. Approval and Adoption of Open Session Agenda

Action: M/S M/S: Burton/Ager to approve and adopt Open Session Agenda Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None

5. Reports/Presentations

- a. Trustee/Superintendent/Principal Announcements
 - i. *Interim Supt. Neu reported the following:*

- Interim Supt. Neu said it was a pleasure to finally meet school parent Ashley Arndt in person last.
 - A local glass company has provided a bid of \$2423 to repair a classroom window that broke when a whiteboard fell through it. The bid includes replacement of numerous other classroom windows with significant cracks.
 - Marin County is a statewide model for COVID-19 testing and vaccinations, and even received national recognition for the work they've done. Over 80% of residents ages 16 and older have been vaccinated, with 12-15 year olds next in line, and possibly even younger children becoming eligible by September.
 - A big focus in the county is on upcoming graduation ceremonies. Interim Supt. Neu is working with the county and CDC on the details. The District will be able to do more of a ceremony this year than last year, but will still be limited in terms of numbers, space, etc.
 - There are staffing issues countywide, particularly in high schools, where districts are considering reductions in force due to declining enrollment. Additionally, there are numerous open administrative positions in the county, which is unusual for this time of year. Staff have departed out of frustration during the pandemic, sought other professions, or retired early. Students have left for private schools, homeschool, and family relocations due to COVID.
 - The school administrative team, along with Kate Lane and architect consultants from PBK-WLC, participated in a May 5th Zoom meeting with CA Division of the State Architect (DSA) regarding the certification of a School Construction Project DSA application from 20 years ago. The project needs certification before the DSA will approve the District's current application for an upgrade to its water system. After extensive search of District archives, documents from 2004 were provided to DSA which mostly satisfy the DSA requirements. Kate Lane and PBK-WLC staff will provide DSA with the remaining documents and information required to close out the original project. Neu expressed pride in the NSD team for the research and work performed on this matter.
- ii. *Principal Snekkevik presented her report as follows:*
- Events & Activities: Principal's Chat, April 1; Nicasio School Foundation meeting, April 2; Spring Break, April 5-9; Suicide Prevention Community Webinar presented by MCOE, April 13; April Life Skill: Integrity; Spirit Day: Earth Day, April 22; Marin Ballet Movement classes (guest teacher Casey Thorne); CAASPP testing, May 3-6, 11-12
 - Staff Updates: Administrative Professionals Day, April 21; National Teacher Appreciation Day, May 4; On-going Public Health Liaison meetings (weekly); Curative testing for staff; Project Wayfinder Professional Development (Barbara); Golden Bell Award- recognizing ALL staff and community partners, May 20
 - Site Updates: Marin County Free Book Mobile visit, April 28; Zero Waste Marin meeting, April 29
 - Upcoming Events: Virtual Assembly, April 2 at 1 pm; Spring Break, April 5-9; Sex Education (grades 6-8), begins May 10; Spirit Day: Decades Day, May 28; Memorial Day, May 31; Field Day, June 10; Last Day of School, June 10; 8th grade promotion ceremony, June 10; Nicasio School Foundation Fundraiser, TBD

6. Public Comment

- a. Parent Ashley Arndt noted that a tentative date of June 5th has been selected for the fundraiser.

7. Consent Agenda

- a. Approval of Minutes: March 31, 2021 Regular Meeting of the Board of Trustees
- b. Ratify Warrants Paid: April, 2021

Action 1: M/S: Burton/Ager to approve Consent Agenda Item a., and table Item b. for discussion Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None

Discussion of Item b./Action 2: Discussion: There was a trustee inquiry regarding the North Bay Taxi expense listed in the May warrants. Interim Supt. Neu said the expense in question is for a District student enrolled in a special education program at a different school. She said the District is responsible for paying the transportation expenses for resident students with special needs, and that all options are considered when determining how that transportation will be provided. Principal Snekkevik added that the plan is re-evaluated each year to see if there is a more efficient means of transportation for those students.

M/S: Ager/Burton to approve Consent Agenda Item b. Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None

8. Action

- a. **Consider Approval of Expanded Learning Opportunities Grant Plan** *Discussion:* Principal Snekkevik said the plan is related to additional funding provided due to COVID, and it allows the District to explain how those funds will be used to best benefit its students. She collaborated with CBO Bonardi and Interim Supt. Neu on initial ideas, which were then presented to the parent advisory committee. The budget of approximately \$27,000 will be used for student enrollment in local summer enrichment programs, community building, social emotional learning for students, and school preparedness. She said student's biggest needs at this time are social emotional and academic readiness, and that staff will continue their regular system of reviewing and utilizing student assessment data to strategize targeted in-house interventions. In addition to STAR Accelerated Reading, the District will add STAR Math next year. She noted that while the data is not shared publicly, a report can be provided to the Board that provides general trends. Interim Neu applauded the staff for having such conversations that raise awareness of the needs of all students. She said the whole school is rallying around every child. She recommended Board approval of the plan.
Action: M/S: Ager/Burton to approve Expanded Learning Opportunities Grant Plan Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None

9. Correspondence

- a. NSD 2020-21 Second Interim Review, Kate Lane, Assistant Superintendent, Marin County Office of Education, April 16, 2021
- b. Certification Letter – Fiscal Year 2019-20 Nicasio Elementary, Joel James, Chief, Financial Audits Bureau, California Division of Audits, April 1, 2021

10. Conclusion

- a. Agenda items for upcoming Board Agenda
 - i. Bond presentation by Chris Terry LCAP Hearing
 - ii. Budget Hearing
 - iii. Consideration of Interdistrict Transfer Requests for 2021-22
 - iv. Projected enrollment for Fall 2021
- b. Adjournment

Action: M/S: Burton/Ager to adjourn meeting at 6:11pmM pm **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☒ Adopted

Mark Burton, Board Clerk

If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or office@nicasioschool.org. Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.