

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES**

Agenda Item # 26

AGENDA

~ Regular Meeting ~

Thursday, May 4, 2017 5:00 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

1. Initial Matters

- a. Call to Order
 - i. Roll Call

2. Open Session Agenda

- a. Patriotic Moment
- b. Approval and Adoption of Open Session Agenda *Action*

3. Public Comment Information

- o *Board members or district staff may, but are not obligated to, briefly respond to statements made or questions posed by the public.*
- o *No formal action will be taken.*
- o *Designated amount of time to address the Board is limited to three minutes per individual.*
- o *Concerns about individual employees shall not be discussed in public at school board meetings. Please contact the superintendent with specific concerns.*

4. Consent Agenda Mass Action

- a. Approval of Minutes: March 30, 2017 Regular Meeting of Board of Trustees
- b. Ratify Warrants Paid: March 24-April 28, 2017
- c. Approve IDT Request Out of Nicasio School District (NSD) for 2017-18
 - i. IDTX 17-18-02

5. Reports & Announcements Information

- a. Water System Update
- b. Principal's Report
- c. Superintendent's Report
- d. Trustees' Report

6. Finance/Business Services

- a. Update on NSD's Projected Pension Costs *Discussion*

7. Personnel

- a. Accept Letter of Resignation of Classified Employee Judith Kirkland effective June 9, 2017 *Information*
- b. Approve 2017-18 Contract Services Agreement with Marin County Office of Education for Psychologist and Nurse Services *Action*

8. Administrative/Governance

- a. Update on Superintendent and Business Services for 2017-18 *Discussion*
- b. First Reading BP/AR6173 Education for Homeless Children *Discussion/Action*
- c. Approve Agreement Between Nicasio School District and Two Rock Union School District Regarding Interdistrict Attendance Agreements *Discussion/Action*
- d. Approve Agreement Between Nicasio School District and Petaluma City Schools Regarding Interdistrict Attendance Agreements *Discussion/Action*
- e. Consideration of IDT Renewal Requests into NSD for 2017-18:
 - i. IDT 17-18-01
 - ii. IDT 17-18-02
 - iii. IDT 17-18-03
 - iv. IDT 17-18-04
 - v. IDT 17-18-07
 - vi. IDT 17-18-08
 - vii. IDT 17-18-09
 - viii. IDT 17-18-10
 - ix. IDT 17-18-11
 - x. IDT 17-18-12
 - xi. IDT 17-18-13
 - xii. IDT 17-18-14
 - xiii. IDT 17-18-15
 - xiv. IDT 17-18-16
 - xv. IDT 17-18-17*Discussion/Action*
- f. Consideration of New IDT Requests into NSD for 2017-18:
 - i. IDT 17-18-05
 - ii. IDT 17-18-06*Discussion/Action*

9. Correspondence Information

- a. Re: District of Choice, Bob Raines, Superintendent, Shoreline Unified School District, April 21, 2017
- b. Re: Approval of Second Interim Budget Report Positive Certification, James Cerreta, Assistant Superintendent, MCOE, April 14, 2017

10. Conclusion

- a. Agenda Planning *Discussion*
- b. Adjournment *Action*

If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or office@nicasioschool.org. Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES**

MINUTES

~ Regular Meeting ~

Thursday, March 30, 2017 5:00 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

1. Initial Matters

- a. **Call to Order** at 5pm
- b. **Roll Call** In attendance: **Trustees Madeleine Sloane, Michelle Rutledge and Jason Snell.**
Also in attendance: Superintendent Tom Lohwasser, Principal Barbara Snekkevik, Interim Business Official Margie Bonardi and Office Manager Mikki McIntyre

2. Open Session Agenda

- a. **Patriotic Moment** in recognition of the opening of the 2017 Baseball Season
- b. **Approval and Adoption of Open Session Agenda**
Action: M/S: Sloane/Rutledge to approve and adopt Open Session Agenda **Vote: 3/0**
Ayes: Rutledge, Sloane, Snell; Noes: None

3. Public Comment *There was no public comment.*

4. Consent Agenda

- a. **Approval of Minutes:** March 1, 2017 Regular Meeting of Board of Trustees
- b. **Ratify Warrants Paid:** Jan. 27 – Mar 23, 2017
- c. **Quarterly Report on Williams Uniform Complaints** (Jan-Mar 2017)
Action: M/S: Sloane/Rutledge to approve Consent Agenda **Vote: 3/0** *Ayes: Rutledge, Sloane, Snell; Noes: None*

5. Reports & Announcements *Information*

- a. **Water System Update** *There was no update.*
- b. **Principal's Report** *Principal Snekkevik provided her report and added the following:*
 - Principal Snekkevik said that on Professional Development Day (March 13th), the entire staff met to review last year's LCAP goals. In the afternoon, certificated staff prepared for this year's state assessments.
 - She is ascertaining where the District is in the ELA adoption process. She has chosen teacher leaders in each area who will research curriculum options and share that information with their colleagues.
 - K/1/2 Teacher Ellian Klein recently attended a social-emotional workshop, "Capturing Kids' Hearts," and will present what she learned at the next PLC staff meeting.
 - John Carney, Director of Restorative Services & Marin County Youth Court with the Marin YMCA, will visit campus after spring break and provide staff with an overview of his restorative practices program.
 - The District has signed a contract with Troy Pearce of AYS Services to provide monitoring of the septic system.

c. **Superintendent's Report** *Supt. Lohwasser reported the following:*

- Supt. Lohwasser acknowledged the personal loss by Barbara Snekkevik of her mother, who recently passed away. Condolences were extended to Barbara and her family.
- Supt. Lohwasser attended the State Budget Overview conference at MCOE on March 29th. He summarized the governor's budget as a downgrade compared to the January projections, noting that the budget goal will not be met and NSD is very lucky that it does not rely on the state for its funding. He added that increased pension costs will continue to be of great concern to every district in the state. In response to a trustee's inquiry, he said NDS's pension liabilities will be discussed at the next Board meeting.
- The trustees were encouraged to join Supt. Lohwasser at MCSBA's Annual Superintendent –Trustee Dinner on March 27. He said the event will showcase many innovative programs taking place at high schools around the county. Trustee Rutledge agreed to attend the dinner.
- Supt. Lohwasser anticipates presenting a plan for business and superintendent services at the next Board meeting.

d. **Trustees' Report** *There was no report.*

6. **Business Services**

a. **Consider Resolution 2016-17 #6 Authorization to Sign on Behalf of the Governing Board for 2016-17**

Action: **M/S: Sloane/Rutledge** to approve Resolution 2016-17 #6 Authorization to Sign on Behalf of the Governing Board for 2016-17 **ROLL CALL Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

7. **Administrative/Governance**

a. **Approve Enrollment Capacities for Interdistrict Attendance Requests into Nicasio School District for 2017-18** *Discussion:* Supt. Lohwasser explained that there are two

facets to enrollment capacities as they relate to IDT requests into NSD: classroom/grade level and program. In response to the Board's request that Principal Snekkevik solicit feedback from teachers regarding classroom/grade level capacities, she reported that the staff recommended - from both a teaching perspective and a social pool standpoint - that the capacities remain unchanged. She noted the importance of maintaining classroom capacities due to the challenges of teaching three grade levels at one time. With regard to (special education) program capacities, Principal Snekkevik said the District needs to make sure it can serve the needs of its current special education students before considering new IDT students. She said the District can continue serving all current students for 2017-18, but is concerned about exceeding program capacities. Supt. Lohwasser noted that the program "caps" were marginally exceeded during 2016-17 due to the fact that enrollment dropped slightly, thereby reducing program capacities. He said that based on staff input, he recommends maintaining existing classroom/grade level and program capacities for the 2017-18 school year, with a slight variance to retain current special education students.

Action: **M/S: Sloane/Rutledge** to approve Enrollment Capacities for Interdistrict Attendance Requests into Nicasio School District for 2017-18 by maintaining existing capacities, with a slight program capacity adjustment to accommodate IDT renewal requests for special education students. **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

- b. **Approve 2017-18 Annual Calendar** *Discussion:* With regard to a trustee's concerns about the number of early dismissal days in November, Principal Snekkevik reported feedback from staff that although parent-teacher conferences result in several days of early dismissal, that is the optimal time of year to meet with parents. She added that the staff did not feel student learning is impacted by that schedule. Supt. Lohwasser noted that although no calendar is perfect, efforts are made to align feeder schools as much as possible, and that students are getting their required 180 days of instruction. *Action:* **M/S: Sloane/Rutledge** to approve 2017-18 Annual Calendar **Vote: 3/0** *Ayes:* Rutledge, Sloane, Snell; *Noes:* None

8. **Correspondence**

- a. Re: Request from School Districts to Move to Even-numbered Year Elections, Diane Patterson, Marin County Assistant Clerk of the Board, March 15, 2017

9. **Conclusion**

a. **Agenda Planning**

- Budget items
- NSD Pension Update
- Update on Superintendent and Business Services
- LCAP
- Consideration of IDT requests for 2017-18
- Water system update

b. **Adjournment**

Action: **M/S: Sloane/Rutledge** to adjourn meeting at 5:52pm **Vote: 3/0** *Ayes:* Rutledge, Sloane, Snell; *Noes:* None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Madeleine Sloane, Clerk

APY250 L.00.05

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/29/2017

04/03/17 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0026 NICASIO A/P BATCH 26
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20157176	000568/	AT&T				
		PO-170001 1. 01-0000-0-5970.00-0000-2700-000-000-000	9423069		80.37	
		WARRANT TOTAL			\$80.37	
20157177	001361/	ELLIAN KLEIN				
		PO-170187 1. 01-9315-0-4300.00-1110-1010-000-012-000	REIMBURSEMENT		28.76	
		PO-170188 1. 01-1100-0-4300.00-1110-1010-000-012-000	REIMBURSEMENT		52.65	
		WARRANT TOTAL			\$81.41	
20157178	001323/	NORTH BAY TAXI				
		PO-170031 2. 01-0000-0-9209.00-0000-0000-000-000-000	FEBRUARY INVOICE		420.00	
		1. 01-6500-0-5840.00-5770-3600-000-707-000	FEBRUARY INVOICE		1,600.00	
		WARRANT TOTAL			\$2,020.00	
20157179	001272/	RAUL SALDANA				
		PO-170040 1. 01-6500-0-5840.00-5770-3600-000-706-000	FEBRUARY TRANSPORTATION		680.00	
		PO-170041 1. 01-0000-0-5840.00-0000-8100-000-000-000	MARCH GROUNDS KEEPING		300.00	
		WARRANT TOTAL			\$980.00	
20157180	001004/	COLIN WILLIAMS				
		PO-170189 1. 01-1100-0-4300.00-1110-1010-000-678-000	REIMBURSEMENT		18.96	
		WARRANT TOTAL			\$18.96	
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$3,180.74*	
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
		TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$3,180.74*	

APY250 L.00.05

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 03/29/2017

04/03/17 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0026 NICASIO A/P BATCH 26
 FUND : 14 DEFERRED MAINTENANCE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT								
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT
20157181	001397/	PAUL DOLCINI SEWER SERVICE												
		PO-170184	1.	14	0000	0-5610.00-0000-8100-000-000-000							10463	871.80
		WARRANT TOTAL												\$871.80
*** FUND TOTALS ***		TOTAL NUMBER OF CHECKS: 1												TOTAL AMOUNT OF CHECKS: \$871.80*
		TOTAL ACH GENERATED: 0												TOTAL AMOUNT OF ACH: \$.00*
		TOTAL EFT GENERATED: 0												TOTAL AMOUNT OF EFT: \$.00*
		TOTAL PAYMENTS: 1												TOTAL AMOUNT: \$871.80*
*** BATCH TOTALS ***		TOTAL NUMBER OF CHECKS: 6												TOTAL AMOUNT OF CHECKS: \$4,052.54*
		TOTAL ACH GENERATED: 0												TOTAL AMOUNT OF ACH: \$.00*
		TOTAL EFT GENERATED: 0												TOTAL AMOUNT OF EFT: \$.00*
		TOTAL PAYMENTS: 6												TOTAL AMOUNT: \$4,052.54*
*** DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS: 6												TOTAL AMOUNT OF CHECKS: \$4,052.54*
		TOTAL ACH GENERATED: 0												TOTAL AMOUNT OF ACH: \$.00*
		TOTAL EFT GENERATED: 0												TOTAL AMOUNT OF EFT: \$.00*
		TOTAL PAYMENTS: 6												TOTAL AMOUNT: \$4,052.54*

APY250 L.00.05

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 04/05/2017

04/07/17 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0027 NICASIO A/P BATCH 27
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20157955	001162/	CDW GOVERNMENT INC													
		PO-170175	1.	01-0000-0-4410.00-1110-1010-000-000-000									HHM1898		261.75
		WARRANT TOTAL													\$261.75
20157956	001409/	EMERALD BEHAVIOR													
		PO-170014	2.	01-6500-0-5840.00-5752-1100-000-000-000									2234		1,957.00
		WARRANT TOTAL													\$1,957.00
20157957	000276/	MARIN SCHOOLS INSURANCE													
		PV-170029		01-0000-0-9528.00-0000-0000-000-000-000									ACTIVE SUBSCRIBERS		495.85
		WARRANT TOTAL													\$495.85
20157958	000007/	OFFICE DEPOT													
		PO-170182	2.	01-0000-0-4300.00-0000-2700-000-000-000									914920298001		145.60
			1.	01-1100-0-4300.00-1110-1010-000-000-000									914920371001		15.79
			1.	01-1100-0-4300.00-1110-1010-000-000-000									914920298001		60.00
			1.	01-1100-0-4300.00-1110-1010-000-000-000									914920370001		21.61
		PO-170183	1.	01-0000-0-4300.00-0000-8200-000-000-000									915148876001		509.85
			1.	01-0000-0-4300.00-0000-8200-000-000-000									915157846001		110.52
		WARRANT TOTAL													\$863.37
20157959	000012/	P G & E													
		PO-170033	1.	01-0000-0-5510.00-0000-8200-000-000-000									4964672870-6		12.93
			1.	01-0000-0-5510.00-0000-8200-000-000-000									8516765363-4		782.25
		WARRANT TOTAL													\$795.18
20157960	000255/	PALOS SPORTS INC													
		PO-170168	2.	01-1100-0-4300.00-1110-1010-000-000-000									253229-00		102.70
			1.	01-9040-0-4300.00-1483-1010-000-000-000									253229-00		500.00
		WARRANT TOTAL													\$602.70
20157961	001204/	PROTECTION ONE ALARM MONITORIN													
		PO-170035	1.	01-0000-0-5620.00-0000-8300-000-000-000									115397253		89.86

APY250 L.00.05

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 04/05/2017

04/07/17 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0027 NICASIO A/P BATCH 27
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT								
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT

WARRANT TOTAL														\$89.86
20157962	000600/	SONOMA COUNTY OFFICE OF ED												
	PO-170048	1.	01-0000-0-5829.00-0000-7100-000-000-000	IN17-02311		392.00								
		2.	01-6500-0-5829.00-5001-7100-000-000-000	IN17-02311		563.50								
WARRANT TOTAL														\$955.50
20157963	001185/	STEPHEN ROATCH ACCOUNTANCY COR												
	PO-170039	1.	01-0000-0-5809.00-0000-7191-000-000-000	PROGRESS BILLING #FINAL		775.00								
WARRANT TOTAL														\$775.00
*** FUND TOTALS ***														
			TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$6,796.21*								
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*								
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*								
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$6,796.21*								
*** BATCH TOTALS ***														
			TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$6,796.21*								
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*								
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*								
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$6,796.21*								
*** DISTRICT TOTALS ***														
			TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$6,796.21*								
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*								
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*								
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$6,796.21*								

APY250 L.00.05

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 04/12/2017

04/17/17 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0028 NICASIO A/P BATCH 28
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20158626	001177/	COUNTY OF MARIN ENVIR HLTH SVC				
		PO-170009	1. 01-0000-0-5839.00-0000-8200-000-000-000	15785		590.00
			WARRANT TOTAL			\$590.00
20158627	000807/	JERRY & DON'S PUMP & WELL				
		PO-170017	1. 01-0000-0-5535.00-0000-8200-000-000-000	0121006-in		900.88
			WARRANT TOTAL			\$900.88
20158628	001149/	MARIN COUNTY OFFICE OF ED				
		PV-170030	01-0000-0-3701.00-1110-1010-000-000-000	DISTRICT PORTION OF ROGERS		735.69
			01-0000-0-9210.00-0000-0000-000-000-000	ROGERS PORTION		196.40
			01-0000-0-9526.00-0000-0000-000-000-000	ACTIVE EMPLOYEES KAISER		1,841.46
			01-0000-0-9529.00-0000-0000-000-000-000	VISION ACTIVE EMPLOYEES		93.64
			WARRANT TOTAL			\$2,867.19
20158629	000007/	OFFICE DEPOT				
		PO-170186	1. 01-1100-0-4300.00-1110-1010-000-678-000	916021725001		62.71
			WARRANT TOTAL			\$62.71
20158630	000021/	REDWOOD EMPIRE DISPOSAL				
		PO-170037	1. 01-0000-0-5550.00-0000-8200-000-000-000	880202		223.37
			WARRANT TOTAL			\$223.37
20158631	001272/	RAUL SALDANA				
		PO-170040	1. 01-6500-0-5840.00-5770-3600-000-706-000	MARCH TRANSPORTATION		880.00
			WARRANT TOTAL			\$880.00
20158632	000668/	TRANSBAY SECURITY SERVICE				
		PO-170191	1. 01-0000-0-5610.00-0000-8100-000-000-000	66227		303.67
			WARRANT TOTAL			\$303.67
20158633	000093/	US BANK EQUIPMENT FINANCE				
		PO-170046	2. 01-0000-0-5605.00-0000-2700-000-000-000	327740080		46.47
			1. 01-0000-0-5605.00-1110-1010-000-000-000	327740080		108.44
			WARRANT TOTAL			\$154.91

APY250 L.00.05

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 04/12/2017

04/17/17 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0028 NICASIO A/P BATCH 28
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
*** FUND	TOTALS ***															TOTAL NUMBER OF CHECKS:	8	TOTAL AMOUNT OF CHECKS:	\$5,982.73*
																TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
																TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
																TOTAL PAYMENTS:	8	TOTAL AMOUNT:	\$5,982.73*
***	BATCH TOTALS ***															TOTAL NUMBER OF CHECKS:	8	TOTAL AMOUNT OF CHECKS:	\$5,982.73*
																TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
																TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
																TOTAL PAYMENTS:	8	TOTAL AMOUNT:	\$5,982.73*
***	DISTRICT TOTALS ***															TOTAL NUMBER OF CHECKS:	8	TOTAL AMOUNT OF CHECKS:	\$5,982.73*
																TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
																TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
																TOTAL PAYMENTS:	8	TOTAL AMOUNT:	\$5,982.73*

APY250 L.00.05

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 04/26/2017

04/28/17 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0029 NICASIO A/P BATCH 29
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20159923	000922/	AMERIGAS				
		PO-170051	2. 01-0000-0-5505.00-0000-8200-000-000-000	3063846743		612.64
			WARRANT TOTAL			\$612.64
20159924	000568/	AT&T				
		PO-170002	1. 01-1400-0-5940.00-1110-1010-000-000-000	43695118589544		385.13
			WARRANT TOTAL			\$385.13
20159925	001177/	COUNTY OF MARIN ENVIR HLTH SVC				
		PO-170195	1. 01-0000-0-5540.00-0000-8200-000-000-000	SEPTIC PERMIT 16-17 YEAR		610.00
			WARRANT TOTAL			\$610.00
20159926	001409/	EMERALD BEHAVIOR				
		PO-170014	2. 01-6500-0-5840.00-5752-1100-000-000-000	2271		1,472.50
			WARRANT TOTAL			\$1,472.50
20159927	001315/	MARIN COUNTY SHERIFF'S OFFICE				
		PO-170192	1. 01-0000-0-5821.00-0000-7100-000-000-000	10240		20.00
			WARRANT TOTAL			\$20.00
20159928	000276/	MARIN SCHOOLS INSURANCE				
		PV-170032	01-0000-0-9528.00-0000-0000-000-000-000	ACTIVE SUBSCRIBERS		495.85
			WARRANT TOTAL			\$495.85
20159929	000007/	OFFICE DEPOT				
		PO-170190	1. 01-1100-0-4300.00-1110-1010-000-678-000	918095268001		91.22
			1. 01-1100-0-4300.00-1110-1010-000-678-000	918095004001		93.48
			WARRANT TOTAL			\$184.70
20159930	001272/	RAUL SALDANA				
		PO-170041	1. 01-0000-0-5840.00-0000-8100-000-000-000	APRIL GROUNDS KEEPING		300.00
			WARRANT TOTAL			\$300.00
20159931	001069/02	SAN FRANCISCO ZOO				
		PV-170031	01-9315-0-5819.00-1110-1010-000-345-000	EXTRA CLASS		90.00
			WARRANT TOTAL			\$90.00

APY250 L.00.05

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 04/26/2017

04/28/17 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0029 NICASIO A/P BATCH 29
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT	
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION		
20159932	001069/	SAN FRANCISCO ZOOLOGICAL SOC.					
		PO-170126	1. 01-9315-0-5819.00-1110-1010-000-345-000		OVERNIGHT AT THE SFO ZOO	1,900.00	
			WARRANT TOTAL			\$1,900.00	
20159933	001260/	SILYCO					
		PO-170043	2. 01-0000-0-5840.00-0000-2700-000-000-000		MAR2017	325.00	
			1. 01-0000-0-5840.00-1110-1010-000-000-000		MAR2017	325.00	
			WARRANT TOTAL			\$650.00	
*** FUND		TOTALS ***	TOTAL NUMBER OF CHECKS:	11	TOTAL AMOUNT OF CHECKS:	\$6,720.82*	
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
			TOTAL PAYMENTS:	11	TOTAL AMOUNT:	\$6,720.82*	
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	11	TOTAL AMOUNT OF CHECKS:	\$6,720.82*	
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
			TOTAL PAYMENTS:	11	TOTAL AMOUNT:	\$6,720.82*	
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	11	TOTAL AMOUNT OF CHECKS:	\$6,720.82*	
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
			TOTAL PAYMENTS:	11	TOTAL AMOUNT:	\$6,720.82*	



5555 Nicasio Valley Road, Nicasio, CA 94946

☎ 415.662.2184 / 📠 415.662.2250 / www.nicasioschool.org

Date: 5/4/2017
To: Nicasio Board of Trustees
From: Barbara Snekkevik
Subject: Principal's Report

Events & Activities

- Open House, April 6th
 - Well attended despite stormy conditions, including several incoming Kindergarteners and their families. Power was lost for the last 20 minutes. Community Talent Show was cancelled due to intermittent power outages. Rescheduled for Friday, April 21st.
- “Giving Through Youth” West Marin Fund presentations, April 7th
 - Grades 3/4/5 worked in pairs to present seven local nonprofits (including Audubon Canyon Ranch, the Bolinas Children’s Center, and Institute for Bird Populations)
 - Middle school students voted for recipients of \$3,000 donation
 - Three-way tie (Turtle Island Restoration Network, St. Mary’s Catholic Church, Bolinas Children’s Center). Each recipient will receive \$1,000 donation.
 - Featured in the Point Reyes Light (April 13, 2017)
- Rescheduled Talent Show, April 21st
 - Fun evening for the community that featured 14 acts, as well as artwork displayed
- Annual Parent Survey April 17th to 26th
 - Available on-line and hardcopy by request (in office)
 - Results are still being collected (hardcopy, Spanish version)
- Annual Student Survey, April 17th to 21st
 - Administered on-line to students in grades 5-8
 - Results analyzed by staff on April 26th (see below)
- Third Trimester progress reports sent home Thursday, April 27th
- CAASPP testing, May 2nd to May 11th
 - English Language Arts portions completed this week
 - 97% participation rate (1 parent exemption)
- Owl Box update... six owlets were evaluated and tagged on Tuesday, May 2nd

- Students were able to observe process and see owlets outside box
- One owlet has injured talon and was taken to Wildcare for rehabilitation
- Staff Appreciation Luncheon, May 4th
 - Organized by the Parent Club. Lunch prepared by Gisela Alvarado and Laura Flores.
- Night of the Coyote, Nicasio Foundation Fundraiser this Saturday, May 6th

Staff Updates

- Restorative Practices overview presented by Don Carney, Marin YMCA Director of Restorative Services and Marin County Youth Court (April 19th)
 - Staff is interested in piloting school-wide social emotional curriculum
 - Added as action item to LCAP
- Principal's Breakfast April 21st
 - Met with principals of Drake, White Hill, Lagunitas and Bolinas-Stinson
- Staff (certificated and classified) conducted review of student survey results (April 26th)
 - Highlights include:
 - 100% of students gave positive response to feeling safe at school
 - 96% positive response for school maintaining positive environment
 - 90% positive response for "teachers care about me"
 - 80% report "enjoy coming to school"
 - Areas for further review:
 - 30% reported (7 students) "sometimes" receive put-downs, name-calling
 - 26% (6 students) reported "sometimes" victim of targeted bullying
- Administrative Professionals' Day, April 26th
 - Fun opportunity to recognize Mikki and all she does for our school
- On-going collaboration with Margie Bonardi and Laura Trahan of MCOE to complete LCAP draft.
 - Parent consultant group will meet in late May (date TBD)
 - Final review of draft by staff May 24th
 - Present to Board for initial review June 1st

Site Updates

- 2017 Facilities Inspection Tool completed by Barbara and Mikki on April 19th. Nicasio maintains "exemplary" status.
- Facility Use
 - Saturday April 29th Parking lot was used as rest stop for AIDS/Life Cycle ride (Approx. 500 participants. Practice ride for SF-LA ride in June.)
 - Saturday May 6th Parking lot will be used for Organs R Us Golden Gate Relay (Approx. 175 participants)

April 17th, 2017

RECEIVED

Dr. Tom Lohwasser
Superintendent
Nicasio School District

APR 18 2017

by Nicasio School

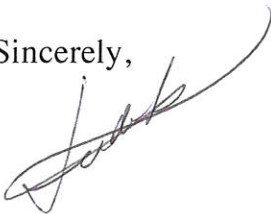
Subject: Resignation

Dear Mr. Tom Lohwasser:

The intent of this letter is to inform to you about my formal notification that I am resigning at the position as Spanish Specialist in Nicasio School, effective June 9th, 2017. About the position as Parent Liaison (Interpreter-Translator), I will keep it open for negotiation if Nicasio School District is interested.

I am thankful for the opportunities were provided to me during my time with the school district. I have had great moments during the six years I worked in Nicasio School, where I was surrounded for a professional and supporting environment among its staff and administrators, and I could witness students success taking Spanish as foreign language further based on their own interests.

Sincerely,



Judith A. Kirkland



MARIN COUNTY

OFFICE OF EDUCATION

1111 Las Gallinas Avenue/P.O. Box 4925
San Rafael, CA 94913-4925
marincoe@marin.k12.ca.us

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625
TDD (415) 491-6611

2017-2018 Contract Services Agreement Nicasio School District


This Marin County Office of Education agrees to provide the following services during Fiscal Year 2017-2018 to the Nicasio School District:


Services	Contract Days	Contract Amount
Psychologist	15	\$11,785.90
Nurse	3.2	\$1,723.05

The contract amount is based on the 2017-2018 composite daily rates. The composite daily rate for certificated staff is calculated by totaling base 2017-2018 salary plus longevity, step and column, health and welfare costs, STRS, SUI, Workers Compensation and Medicare, and dividing by the number of contract days. For classified staff, the estimated composite daily rate is calculated by totaling the daily base 2017-2018 salary plus longevity, step and column, health and welfare costs, PERS, FICA, SUI, Workers Compensation, and multiplying by the number of days the staff member is serving your district. We have added the indirect rate of 8.8% to all costs.

Please note that if the Marin County Superintendent of Schools/Governing Board grants any salary and/or benefit changes, those additional costs will be invoiced upon negotiated settlements. Charges for mileage, printing, faxing and other administrative costs, i.e., postage and secretarial overtime, will be billed at year-end.

Please sign and return this contract to Raquel Rose, Assistant Superintendent of the Marin County Office of Education.


District Superintendent /Designee
3/14/17
Date


Marin County Superintendent of Schools
4/28/17
Date

BUILDING THE FUTURE . . . ONE STUDENT AT A TIME

NICASIO SCHOOL DISTRICT

Board Policy

Series 6000: Instruction

BP 6173(a)

EDUCATION FOR HOMELESS CHILDREN

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for them to meet the same challenging academic standards as other students.

(cf. 6011 - Academic Standards)

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way.

(cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students. (Education Code 52052, 52060)

(cf. 0460 - Local Control and Accountability Plan)

At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to better support the education of homeless students.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference: (see next page)

EDUCATION FOR HOMELESS CHILDREN (continued)

Legal Reference:

EDUCATION CODE

2558.2 *Use of revenue limits to determine average daily attendance of homeless children*

39807.5 *Payment of transportation costs by parents*

48850 *Educational rights; participation in extracurricular activities*

48852.5 *Notice of educational rights of homeless students*

48852.7 *Enrollment of homeless students*

48915.5 *Recommended expulsion, homeless student with disabilities*

48918.1 *Notice of recommended expulsion*

51225.1-51225.3 *Graduation requirements*

52060-52077 *Local control and accountability plan*

CODE OF REGULATIONS, TITLE 5

4600-4687 *Uniform complaint procedures*

UNITED STATES CODE, TITLE 42

11431-11435 *McKinney-Vento Homeless Assistance Act*

Management Resources:

CALIFORNIA CHILD WELFARE COUNCIL

Partial Credit Model Policy and Practice Recommendations

CALIFORNIA DEPARTMENT OF EDUCATION

Homeless Education Dispute Resolution Process, January 30, 2007

NATIONAL CENTER FOR HOMELESS EDUCATION PUBLICATIONS

Homeless Liaison Toolkit, 2013

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Education for Homeless Children and Youth Program, Non-Regulatory Guidance, July 2004

WEB SITES

California Child Welfare Council: <http://www.cbhs.ca.gov/Pages/CACChildWelfareCouncil.aspx>

California Department of Education, Homeless Children and Youth Education: <http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

Policy
adopted:

CSBA MANUAL MAINTENANCE SERVICE

December 2015
AR 6173(a)

Instruction

EDUCATION FOR HOMELESS CHILDREN

Definitions

Homeless students means students who lack a fixed, regular, and adequate nighttime residence and includes: (Education Code 48852.7; 42 USC 11434a)

1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement

(cf. 6173.1 - Education for Foster Youth)

2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because they are living in conditions described in items # 1-3 above
5. Unaccompanied youth who are not in the physical custody of a parent or guardian

School of origin means the school that the homeless student attended when permanently housed or the school in which he/she was last enrolled. If the school the homeless student attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that he/she attended within the preceding 15 months and with which he/she is connected, the district liaison shall determine, in consultation with and with the agreement of the homeless student and the person holding the right to make educational decisions for the student, and in the best interests of the homeless student, which school shall be deemed the school of origin. (Education Code 48852.7)

Best interest means that, in making educational and school placement decisions for a homeless student, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the student's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 42 USC 11432)

EDUCATION FOR HOMELESS CHILDREN (continued)**District Liaison**

The Superintendent designates the following staff person as the district liaison for homeless students: (42 USC 11432)

Name/Title: Principal

Address: 5555 Nicasio Valley Road / P.O. Box 711

Phone: (415) 662-2184

Email: principal@nicasioschool.org

The district's liaison for homeless students shall: (Education Code 48852.5; 42 USC 11432)

1. Ensure that homeless students are identified by school personnel and through coordinated activities with other entities and agencies

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 3553 - Free and Reduced-Price Meals)

(cf. 5141.6 - School Health Services)

2. Ensure that homeless students enroll in, and have a full and equal opportunity to succeed in, district schools
3. Ensure that homeless families and students receive educational services for which they are eligible
4. Inform parents/guardians of the educational and related opportunities available to their children and ensure that they are provided with meaningful opportunities to participate in the education of their children

(cf. 5145.6 - Parental Notifications)

5. Disseminate notice of the educational rights of homeless students in district schools that provide services to homeless children and at places where they receive services, such as schools, family shelters, and hunger relief agencies (soup kitchens)
6. Mediate enrollment disputes in accordance with law, Board policy, and administrative regulation
7. Fully inform parents/guardians of all transportation services

EDUCATION FOR HOMELESS CHILDREN (continued)

(cf. 3250 - Transportation Fees)

(cf. 3541 - Transportation Routes and Services)

8. When notified pursuant to Education Code 48918.1, assist, facilitate, or represent a homeless student who is undergoing a disciplinary proceeding that could result in his/her expulsion

(cf. 5144.1 - Suspension and Expulsion/Due Process)

9. When notified pursuant to Education Code 48915.5, participate in an individualized education program team meeting to make a manifestation determination regarding the behavior of a student with a disability

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159 - Individualized Education Program)

10. Assist a homeless student to obtain records necessary for his/her enrollment into or transfer out of district schools, including immunization, medical, and academic records

Enrollment

The district shall make placement decisions for homeless students based on the student's best interest. (42 USC 11432)

When making a placement decision for a homeless student, the Superintendent or designee may consider the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the time remaining in the school year.

However, placement decisions shall not be based on whether a homeless student lives with his/her homeless parent/guardian or has been temporarily placed elsewhere. (42 USC 11432)

In the case of an unaccompanied youth, the liaison shall assist in placement or enrollment decisions, consider the views of the student, and provide notice to the student of his/her appeal rights. (42 USC 11432)

In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in his/her school of origin, unless his/her parent/guardian requests otherwise. (Education Code 48852.7; 42 USC 11432)

EDUCATION FOR HOMELESS CHILDREN (continued)

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice. The student shall be enrolled even if he/she: (Education Code 48852.7; 42 USC 11432)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

2. Does not have clothing normally required by the school, such as school uniforms

(cf. 5132 - Dress and Grooming)

3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, records or other proof of immunization history

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

(cf. 5125 - Student Records)

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other medical records, the principal or designee shall refer the parent/guardian to the district liaison for homeless students. The district liaison shall assist the parent/guardian, or the student if he/she is an unaccompanied youth, in obtaining the necessary immunizations or records for the student. (42 USC 11432)

If the student is placed at a school other than his/her school of origin or the school requested by his/her parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision along with a statement regarding the parent/guardian's right to appeal the placement decision. (42 USC 11432)

The student may continue attending his/her school of origin for the duration of the homelessness. (Education Code 48852.7; 42 USC 11432)

To ensure that the homeless student has the benefit of matriculating with his/her peers in accordance with the established feeder patterns, the following shall apply: (Education Code 48852.7)

EDUCATION FOR HOMELESS CHILDREN (continued)

1. If the student is transitioning between grade levels, he/she shall be allowed to continue in the same attendance area.
2. If the student is transitioning to a middle school or high school, and the school designated for matriculation is in another school district, he/she shall be allowed to continue to the school designated for matriculation in that district.

If the student's status changes before the end of the school year so that he/she is no longer homeless, he/she shall be allowed to stay in the school of origin: (Education Code 48852.7)

1. Through the duration of the school year if he/she is in grades K-8
2. Through graduation if he/she is in high school

Resolving Enrollment Disputes

If a dispute arises over school selection or enrollment in a particular school, the student shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. (42 USC 11432)

The parent/guardian shall be provided with a written explanation of the placement decision, which shall be complete, as brief as possible, simply stated, and provided in language that the parent/guardian or student can understand. The written explanation shall include:

1. The district liaison's contact information
2. A description of the district's placement decision
3. Notice of the student's right to enroll in the school of choice pending resolution of the dispute, including the right to fully participate in all school activities
4. Notice of the parent/guardian's right to appeal the decision to the county office of education and, if the dispute remains unresolved, to the California Department of Education

The district liaison shall work to resolve an enrollment dispute as expeditiously as possible after receiving notice of the dispute. (42 USC 11432)

In working with a student's parents/guardians to resolve an enrollment dispute, the district liaison shall:

1. Inform them that they may provide written and/or oral documentation to support their position

AR 6173(f)

EDUCATION FOR HOMELESS CHILDREN (continued)

2. Inform them that they may seek the assistance of social services, advocates, and/or service providers in having the dispute resolved
3. Provide them a simple form that they may use and turn in to the school to initiate the dispute resolution process
4. Provide them a copy of the dispute form they submit for their records
5. Provide them the outcome of the dispute for their records

If a parent/guardian disagrees with the liaison's enrollment decision, he/she may appeal the decision to the Superintendent. The Superintendent shall make a determination within five working days.

If the parent/guardian chooses to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office of education.

Transportation

The district shall provide transportation for a homeless student to and from his/her school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend his/her school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation. (42 USC 11432)

(cf. 3250 - Transportation Fees)

(cf. 3541 - Transportation Routes and Services)

The district shall not be obligated to provide transportation to students who continue attending their school of origin after they cease to be homeless, unless the formerly homeless student has an individualized education program that includes transportation as a necessary related service for the student. (Education Code 48852.7)

Transfer of Coursework and Credits

When a homeless student transfers into a district school, the district shall accept and issue full credit for any coursework that the student has satisfactorily completed while attending another

public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the student to retake the course. (Education Code 51225.2)

AR 6173(g)

EDUCATION FOR HOMELESS CHILDREN (continued)

If the homeless student did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the student to retake the portion of the course completed if, in consultation with the holder of educational rights for the student, the district finds that the student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a homeless student in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5.

In no event shall the district prevent a homeless student from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

(cf. 6143 - Courses of Study)

Applicability of Graduation Requirements

To obtain a high school diploma, a homeless student shall complete all courses required by Education Code 51225.3 and fulfill any additional graduation requirements prescribed by the Governing Board.

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)

However, when a homeless student who has completed his/her second year of high school transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the homeless student's transfer, the Superintendent or designee shall notify the student, the person holding the right to

make educational decisions for him/her, and the district liaison for homeless students of the availability of the exemption and whether the student qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the student is no longer homeless. (Education Code 51225.1)

AR 6173(h)

EDUCATION FOR HOMELESS CHILDREN (continued)

To determine whether a homeless student is in his/her third or fourth year of high school, the district shall use either the number of credits he/she has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her for the exemption. (Education Code 51225.1)

The Superintendent or designee shall notify any homeless student who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

The district shall not require or request a homeless student to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a homeless student, the person holding the right to make educational decisions for the student, or the district liaison on behalf of the student. (Education Code 51225.1)

If a homeless student is exempted from local graduation requirements, the exemption shall continue to apply after the student is no longer homeless or if he/she transfers to another school or school district. (Education Code 51225.1)

If the Superintendent or designee determines that a homeless student is reasonably able to complete district graduation requirements within his/her fifth year of high school, he/she shall: (Education Code 51225.1)

1. Inform the student and, if under 18 years of age, the person holding the right to make educational decisions for him/her, of the option available to the student to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her ability to gain admission to a postsecondary educational institution
2. Provide information to the homeless student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the homeless student or with the person holding the right to make educational decisions for him/her if he/she is under 18 years of age, permit the student to stay in school for a fifth year to complete the district's graduation requirements

Eligibility for Extracurricular Activities

A homeless student who enrolls in any district school shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

AR 6173(i)

EDUCATION FOR HOMELESS CHILDREN (continued)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

Notification and Complaints

Information regarding the educational rights of homeless students, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint that the district has not complied with requirements regarding the education of homeless students, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Regulation
approved:

CSBA MANUAL MAINTENANCE SERVICE
December 2015

AGREEMENT BETWEEN
NICASIO SCHOOL DISTRICT
AND
TWO ROCK UNION SCHOOL DISTRICT
REGARDING
INTERDISTRICT ATTENDANCE AGREEMENTS

- Education Code 46600(a) provides that "The governing boards of two or more school districts may enter into an agreement, for a term not to exceed five school years, for the interdistrict attendance of pupils who are residents of the districts."
- Education Code 46600(a) further provides that "The agreement shall stipulate the terms and conditions under which interdistrict attendance shall be permitted or denied."
- Assembly Bill No. 2444 amended Education Code 46600 so as to allow the transfer agreement to contain standards for reapplication and revocation of interdistrict transfers agreed to by the district of residence and the district of attendance.
- The undersigned school districts seek to serve the students in their districts in an efficient and collaborative manner.
- Pursuant to Assembly Bill No. 2444, the Governing Boards of the districts listed below hereby agree that when interdistrict requests are approved the reapplication and revocation of such permits shall be subject to the interdistrict transfer provisions set forth in Board Policy and Regulations from each of the other districts.
- This agreement will take effect July 1, 2017 for a 5-year term. On or about May of each year, districts will review the agreement for purposes of extending the term for an additional year.

Kathy Wilson
Board President, Two Rock Union School District

4-13-17
Date of Governing Board Approval

Board President, Nicasio School District

Date of Governing Board Approval

SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX (707) 878-2554



RECEIVED

APR 24 2017

by Nicasio School

April 21, 2017

Agenda Item # 9a

Re: District of Choice

To our neighboring school districts and others:

As per our Board Policy 5117 – Interdistrict Attendance (District of Choice) and Education Code 48313, we are required to provide information regarding our district's status as a school district of choice to each geographically adjacent school district, the Marin County Office of Education, the California Department of Education, and the California Department of Finance.

Please find attached our report details for the 2016-2017 school year. Should you have any questions about this report please call our office at (707) 878-2266.

Sincerely,

Bob Raines
Superintendent

Enclosure

SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX (707) 878-2554



RECEIVED

APR 24 2017

April 20, 2017

District of Choice Reporting - Education Code 48313

by Nicasio School

In accordance with Education Code 48313, each school district electing to accept transfer pupils shall keep an accounting of all requests made for alternative attendance. The information maintained shall be reported to the governing board of the school district at a regularly scheduled meeting of the governing board, no later than May 15th of each year.

This report details the District of Choice data for the 2016-17 school year, and is presented for your consideration:

1. The number of requests granted, denied, or withdrawn:

- 115 granted
- 3 denied: 7th grade class full
- 5 denied: by district of residence
- 5 withdrawn

2. The number of pupils transferred out of the district pursuant to this article:

- 2 transfers out: Lagunitas School District

3. The race, ethnicity, gender, self-reported socioeconomic status, and the school district of residence of each pupil granted in #1:

- I. -Asian: 1 -Hispanic: 66 -Pacific Islander: 2 -White: 46
- II. -Female: 61 -Male: 54
- III. -Free & Reduced Meal Eligible: 64
- IV. -Bellevue USD: 5 -Cotati/Rohnert Park USD: 9 -Harmony SD: 7 -Laguna Joint SD: 4
-Old Adobe USD: 5 -Petaluma HSD: 41 Piner-Olivet USD: 1 -Ross Valley: 1
-Santa Rosa HSD: 7 Twin Hills USD: 8 Two Rock USD: 22 West Sonoma County UHSD: 5

4. The number of pupils described in #3 who are classified as English learners or identified as individuals with exceptional needs, as defined in Section 56026:

- Redesignated Fluent (RFEP): 24 Limited English (EL): 31 -English Only (EO): 60
- Individuals with Exceptional Needs: 8

TOMALES ELEMENTARY	BODEGA BAY ELEMENTARY	TOMALES HIGH SCHOOL	WEST MARIN ELEMENTARY	INVERNESS PRIMARY
(707) 878-2214	(707) 875-2724	(707) 878-2286	(415) 663-1014	(415) 669-1018
FAX: 878-2467	FAX: 875-2182	FAX: 878-2787	FAX: 663-8558	FAX: 669-1581

TRANSPORTATION
(707) 878-2221



MARIN COUNTY OFFICE OF EDUCATION

Agenda Item # 9b

1111 LAS GALLINAS AVENUE/P.O. BOX 4925
SAN RAFAEL, CA 94913-4925
marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

RECEIVED

April 14, 2017

APR 18 2017

by Nicasio School

Mr. Jason Snell, President
Nicasio School District
35 La Canada Road
Nicasio, CA 94946

Dear Mr. Snell:

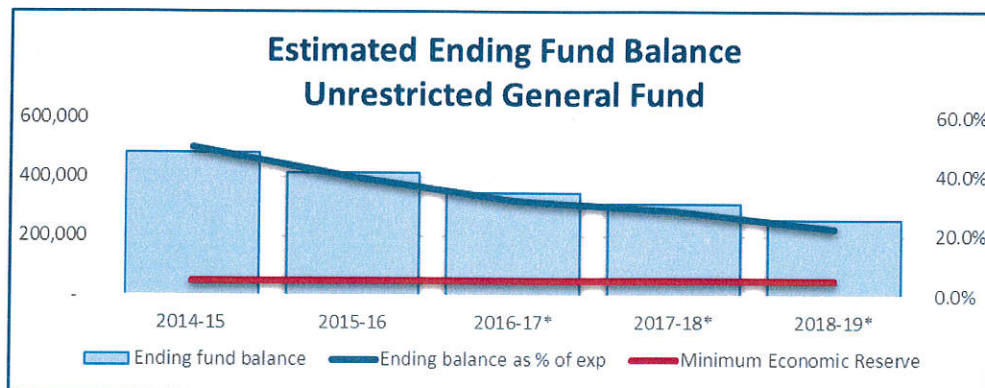
Our office has completed its review of the Nicasio School District's Second Interim budget report for 2016-17 in compliance with the provisions of Education Code 42131(a)(2). The Code requires the County Superintendent to approve or disapprove Interim Report certifications after:

Examining the report to determine whether it complies with the standards and criteria established pursuant to Education Code 33127 and determining whether the Second Interim budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

Based upon our review, the Board's POSITIVE certification of the Second Interim budget report has been approved.

CHANGE IN BUDGETARY POSITION for NICASIO SCHOOL DISTRICT

The District's Second Interim budget and multi-year projection reflects a steady decline in budgetary position.

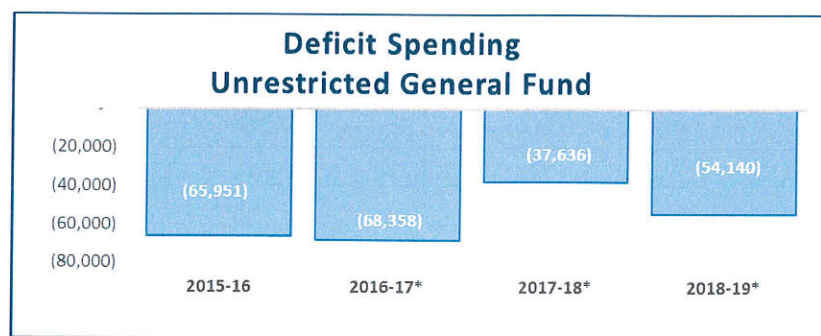


The last several years have seen substantial one-time revenues that have helped immensely in meeting the many competing demands, however, if expended on ongoing commitments, the District's budget has to absorb future costs. The final budget for 2016-17 includes just \$214 per ADA in one-time revenues and the 2017-18 Governor's budget proposal includes less than \$50 per ADA in one-time revenues.

The District's financial position is under increasing pressure from retirement system increases, obligations under the Local Control Funding Formula (LCFF) supplemental grant as well as natural inflation. The retirement system cost increases alone are projected to consume over 50% of the budgeted increase in LCFF revenues including property taxes in 2017-18 and beyond.

OPERATING DEFICITS

The District's budget and multi-year projection continues to project operating deficits in the unrestricted general fund as displayed in the chart below.



The cumulative impact of this projected deficit spending is a 39% decline in fund balance over the current plus two subsequent years, leaving the District with reserves of \$0.25 million at June 30, 2019 which is equal to 23% of total expenditures.

While some deficit spending may be a result of one-time costs from prior year funding sources, ongoing structural deficits threaten a school district's future educational programs. Districts that wait too long to address and correct deficit spending are forced to make dramatic corrections all at once. In contrast, carefully planned and phased-in structural corrections lessen the impact on children.

LOCAL CONTROL FUNDING FORMULA (LCFF) for NICASIO SCHOOL DISTRICT

The 2016-17 state budget may be the last year for the foreseeable future to include a significant increase in Proposition 98 funding for schools. The Governor's budget proposal for 2017-18 provides just enough gap funding to fund the cost of living increase (COLA) on the LCFF: State-wide, LCFF funding will be maintained at 96% progress towards meeting the LCFF Target grant.

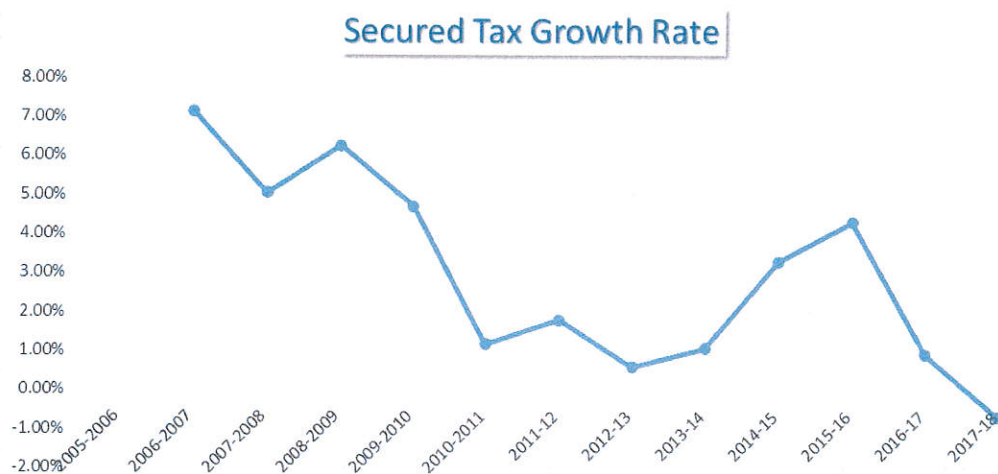
The LCFF includes a supplemental grant which must be directed towards increasing or improving services to pupils of higher need. The District's 2017-18 LCFF supplemental grant to be reported in the District's upcoming 2017-18 Local Accountability Plan (LCAP) will be determined by the gap percentage used in the Governor's May revision to the budget proposal.

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

The State Board of Education has adopted an updated template for preparation of the LCAP for the cycle beginning in 2017-18 and has released the first iteration of the new California School Dashboard. The Marin County Office of Education will review district's draft LCAPS again this Spring as part of our commitment to work with districts in support of their locally defined LCAP goals while ensuring compliance with state statutes.

PROPERTY TAX TRENDS

Property taxes provide 88% of the District's total unrestricted revenue sources. The following chart shows actual growth rates through 2015-16 and the County of Marin projections for 2016-17 and 2018-19. The latest projections for 2017-18 from the County of Marin reflect a decline of 0.68% in the secured growth rate because projections do not yet include business and personal property. For Nicasio, this omission is significant as over 5% of the District's assessed valuation base is from business and personal property on a single property. The extremely low secured tax growth rate (0.92%) the District is seeing in 2016-17 is due to a reassessment of the aforementioned property resulting in a 35% reduction of the property's assessed value since 2014-15. The resulting loss of revenue for Nicasio is equivalent to over 1% of secured tax growth.



COMMUNITY FUNDED DISTRICTS – BASIC AID

Community funded districts are commonly called “basic aid”, which refers to the basic aid entitlement for all students of \$120 per Average Daily Attendance (ADA) as set forth in the California Constitution and defined in Education Code Section 41975. Ultimately, basic aid districts receive the benefit of excess taxes which exceed their LCFF entitlement.

An additional constitutional guarantee began with the passage of Proposition 30. Drafted as a means of guaranteeing benefit to all schools, Proposition 30's Education Protection Act (EPA) which expires in 2018 provides that no school district shall receive less than \$200 per Average Daily Attendance. Proposition 55 approved by the voters in November 2016 extends this temporary tax and associated funding to school districts through 2030.

FEDERAL BUDGET

The federal government recently repealed certain regulations to implement the provisions of the newly enacted 'Every Student Succeeds Act' (ESSA). ESSA reauthorizes the Elementary and Secondary Education Act (ESEA) and replaces the No Child Left Behind (NCLB) Act. The recent regulatory repeal does not impact the requirement to comply with ESSA effective with the 2017-18 budget.

President Obama signed a continuing resolution in December 2016 funding government operations through April 2017 at the current budget cap which sets the stage for 2017-18 being flat funded for school budgets. However, the implementation of ESSA requires states to create a new set-aside and also eliminates held-harmless rules. As a result, districts should anticipate cuts of up to 22% to Title I apportionments and extreme volatility in the Title II apportionment for the 2017-18 budget. The new administration's recent federal budget proposal includes significant reductions and the outright elimination of certain education programs and associated funding for the 2018-19 year.

SALARY SETTLEMENTS

School districts are in the "people business." We note the District settled negotiations with all bargaining units for 2016-17 subsequent to preparing the First Interim budget. We note the Second Interim budget has been updated to include the cost of the settlement. We thank the District for the timely submission of the Public Disclosure of Collective Bargaining Agreement and multi-year projection.

BOND FINANCING

The District previously issued general obligation bonds under the authority of Measure H approved by the voters in November 1999. As of June 30, 2016 the District reported outstanding general obligation bond debt of \$1.85 million. The debt service schedule indicates all outstanding debt will be retired by June 30, 2025.

School district bond financing has come under increasing scrutiny in the past few years and is subject to new regulations relative to disclosure, issuance structure and debt-service ratios. The passage of Senate Bill 1029 in 2016 also requires all districts issuing debt to have adopted a debt policy. We are encouraging all Marin County school districts to become familiar with the resources available through the California Debt and Investment Advisory Commission (CDIAC) and the best practices guides related to financing published by the Government Finance Officers Association (GFOA) to assist in the management of risks associated with bond financing.

RESERVES

The District maintains the state-required minimum reserve for economic uncertainty of 5% in the current and two subsequent years. In addition, we note the District maintains a board reserve of \$180,000 for a total reserve of \$246,000 which is maintained in the current and both subsequent years.

All school districts, whether state aid or community funded, are well advised to establish higher than minimum reserves in order to provide for the financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs, cash flow deferrals, and general economic uncertainties. Higher than minimum reserves allows the District to better ensure a consistent and stable program offering for students.

CONCLUSION

We thank Margie Bonardi for her timely submission of the Second Interim budget using the statutorily required forms. If you have any questions, please do not hesitate to contact me at 415-491-6607.

We appreciate your dedication and service to the children of Marin County. Due to your good fiscal stewardship, the children of Marin County will continue to experience quality education now and in the future.

Sincerely,

MARY JANE BURKE
Marin County Superintendent of Schools



JAMES R. CERRETA
Assistant Superintendent

cc: Dr. Thomas Lohwasser, Superintendent
Margie Bonardi, Interim Chief Business Official