

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES**

MINUTES

~ Regular Meeting ~

Thursday, May 4, 2017 5:00 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

1. Initial Matters

- a. Call to Order at 5pm
- b. Roll Call In attendance: **Trustees Madeleine Sloane, Michelle Rutledge and Jason Snell.** *Also in attendance: Superintendent Tom Lohwasser, Principal Barbara Snekkevik and Office Manager Mikki McIntyre*

2. Open Session Agenda

- a. Patriotic Moment in recognition of the May 4th "Star Wars Day" as well as the approach of Memorial Day and President Kennedy's 100th Birthday
Action: M/S: Sloane/Rutledge to approve and adopt Open Session Agenda Vote: 3/0 Ayes: Rutledge, Sloane, Snell; Noes: None

3. Public Comment *There was no public comment.*

4. Consent Agenda

- a. Approval of Minutes: March 30, 2017 Regular Meeting of Board of Trustees
- b. Ratify Warrants Paid: March 24-April 28, 2017
- c. Approve IDT Request Out of Nicasio School District (NSD) for 2017-18
 - i. IDTX 17-18-02
 - ii. MS/MR 3/0*Action: M/S: Sloane/Rutledge to approve Consent Agenda Vote: 3/0 Ayes: Rutledge, Sloane, Snell; Noes: None*

5. Reports & Announcements *Information*

- a. **Water System Update** *There was no report. Supt. Lohwasser said he would contact Holly McArthur to find out the status of the District's water system upgrade application to the state.*
- b. **Principal's Report** *Principal Snekkevik provided her report.*
- c. **Superintendent's Report** *Supt. Lohwasser reported the following:*
 - i. Supt. Lohwasser said there has not been any advance word on the governor's May budget revision that is scheduled for release on May 15. He said he would obtain an update from Dixie School District's business manager, who will be in Sacramento for the budget release.
 - ii. High schools countywide have received information about the Netflix series "13 Reasons Why," a fictional series filmed in Marin County about a young woman who commits suicide, according to Supt. Lohwasser. Since Drake High School parents were among those contacted, he raised the question of whether middle school

parents at Nicasio should also be notified about the series and related issues. There was discussion about the graphic nature of the series content and concerns about the potential for copycat behaviors. Supt. Lohwasser said he will research the issue further.

- iii. Supt. Lohwasser noted his impending retirement and outlined several changes ahead for NSD; Margie Bonardi has agreed to extend her contract with MCOE to continue providing chief business officer services for the District; the business services assistant who has been providing services through a shared agreement with Bolinas-Stinson SD will be departing NSD to work full-time at Bolinas-Stinson; and finally, Nancy Neu will take over superintendent duties for at least six months beginning in July. He added that there has been some talk among the other rural districts about the possible formation of shared business or special education services.

d. **Trustees' Report**

- i. Trustee Rutledge reported having had an enjoyable experience at the March 27th MCSBA Annual Superintendent –Trustee Dinner that she attended with Supt. Lohwasser. She said the presentations at the event helped her learn about programs in other schools. “You can't help but love it when engaged students and teachers get up and present what they are passionate about,” she noted.

6. **Finance/Business Services**

- a. **Update on NSD's Projected Pension Costs Discussion** Supt. Lohwasser said increasing pension costs and the rate at which they are outpacing revenues have become a real concern for every district. He said the current rate of 8.25% would increase up to 18% for STRS in five years, noting that this may cause districts to enter into qualified budget status because they won't be able to make their reserves. Supt. Lohwasser said the discussion about those increased costs would continue as the District moves forward with tying LCAP into the budget.

7. **Personnel**

- a. **Accept Letter of Resignation of Classified Employee Judith Kirkland effective June 9, 2017**
Information Supt. Lohwasser said Judith Kirkland has resigned from her teaching position and he has already accepted her resignation. There was discussion about the future of the Foundation-funded Spanish program and potential changes. Supt. Lohwasser advised incorporating staff and survey feedback into the evaluation of the program and curriculum. He also suggested looking into sharing teachers and curriculum with other schools as an option.
- b. **Approve 2017-18 Contract Services Agreement with Marin County Office of Education for Psychologist and Nurse Services**
Action: M/S: Sloane/Rutledge to approve 2017-18 Contract Services Agreement with Marin County Office of Education for Psychologist and Nurse Services **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

8. **Administrative/Governance**

- a. **Update on Superintendent and Business Services for 2017-18** *There was no discussion.* This item was addressed during Superintendent's Report.

- b. **First Reading BP/AR6173 Education for Homeless Children** *Discussion:* Supt. Lohwasser said the draft policy is pretty basic; large school districts with significant homeless students populations are eligible for funding. For smaller districts such as NSD, it is a matter of knowing the procedures and what the students' rights are. He said NSD would receive support through a liaison from MCOE in providing certain services to homeless students. There was discussion about the relevance to NSD of specific elements of the draft document. Supt. Lohwasser will provide clarification at the June second reading of the policy.
- c. **Approve Agreement Between Nicasio School District and Two Rock Union School District Regarding Interdistrict (IDT) Attendance Agreements**
Action: M/S: Sloane/Rutledge to approve Agreement Between NSD and Two Rock Union School District Regarding IDT Attendance Agreements **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; *Noes:* None
- d. **Approve Agreement Between Nicasio School District and Petaluma City Schools Regarding IDT Attendance Agreements**
There was no action. Item tabled until document is received.
- e. **Consideration of IDT Renewal Requests into NSD for 2017-18:**
- i. IDT 17-18-01
 - ii. IDT 17-18-02
 - iii. IDT 17-18-03
 - iv. IDT 17-18-04
 - v. IDT 17-18-07
 - vi. IDT 17-18-08
 - vii. IDT 17-18-09
 - viii. IDT 17-18-10
 - ix. IDT 17-18-11
 - x. IDT 17-18-12
 - xi. IDT 17-18-13
 - xii. IDT 17-18-14
 - xiii. IDT 17-18-15
 - xiv. IDT 17-18-16
 - xv. IDT 17-18-17
- Discussion* It was noted that IDT# 17-18-15 was inadvertently listed as a renewal request. It is, in fact, a new IDT request.
- Action: M/S: Sloane/Rutledge* to approve all IDT Renewal Requests into NSD for 2017-18 with the exception of IDT#17-18-15, which will be considered in the appropriate category of new requests. **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; *Noes:* None
- f. **Consideration of New IDT Requests into NSD for 2017-18:**
- i. IDT 17-18-05
 - ii. IDT 17-18-06
 - iii. IDT 17-18-15* (This new IDT request was erroneously listed with renewal IDTs and re-categorized as per preceding Board motion)
- Discussion* Supt. Lohwasser said IDT 17-18-15 relies on an agreement between NSD and Petaluma City Schools regarding IDT attendance that is in process. He noted that the other two requests fit the enrollment capacities approved by the Board at

the previous (March 30) meeting. He recommended approval of IDT #17-18-05 and #17-18-06, and holding off on #17-18-15 until the agreement between NSD and Petaluma City Schools is received.

Action: **M/S: Sloane/Rutledge** to approve IDT #17-18-05 and #17-18-06, and tabling IDT #17-18-15 **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; *Noes:* None

9. Correspondence

- a. Re: District of Choice, Bob Raines, Superintendent, Shoreline Unified School District, April 21, 2017
- b. Re: Approval of Second Interim Budget Report Positive Certification, James Cerreta, Assistant Superintendent, MCOE, April 14, 2017

10. Conclusion

- a. Agenda Planning
 - i. Second Reading BP 6173 Education for Homeless Children
 - ii. LCAP and Budget Public Hearing
 - iii. Consider IDT related to Agreement between Districts
 - iv. Update on Water System Upgrade
 - v. Foundation Report

11. Adjournment

Action: **M/S: Sloane/Rutledge** to adjourn meeting at 6pm **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; *Noes:* None

Respectfully submitted,

Mikki McIntyre

__ *Uadopted*

X *Adopted*

Madeleine Sloane, Board Clerk