

# Nicasio School District Board of Trustees

## MINUTES

- Regular Meeting -

Thursday, May 3, 2018 5 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

### 1. Initial Matters

- a. Call to Order 5:05pm
- a. **Roll Call** In attendance: **Trustees Madeleine Sloane, Jason Snell and Michelle Rutledge**  
*Also in attendance: Superintendent Nancy Neu, Principal Barbara Snekkevik and Office Manager/District Secretary Mikki McIntyre*

### 2. Open Session Agenda

- a. Patriotic Moment with appreciation for freedom
- b. Approval and Adoption of Open Session Agenda  
Action: **M/S:Sloane/Snell** to approve and adopt Open Session Agenda **Vote: 3/0 Ayes:** Sloane, Snell; **Noes:** None

### 3. Public Comment

- a. Parent Tory Grady said she was happy to be in attendance at the meeting.

### 4. Consent Agenda

- a. Approval of Minutes: April 4, 2018 Regular Meeting of Board of Trustees
- b. Approval of Warrants Paid: March 27-April 25, 2018
- c. Quarterly Report on Williams Uniform Complaints (Jan-Mar 2018)
- d. Approve IDT Request Out of Nicasio School District (NSD) for 2018-19
  - IDTX 18-19-05Action: **M/S: Sloane/Snell** to approve and adopt Consent Agenda **Vote: 3/0 Ayes:** Sloane, Snell, Rutledge; **Noes:** None

### 5. Reports & Announcements

- a. Foundation Update *There was no update.*
- b. Principal's Report *Principal Snekkevik provided her report, adding the following:*
  - Organs R Us will use the campus parking lot for their annual fundraiser relay on Saturday, May 5.
  - The campus used an inordinate amount of water on one particular day, the cause of which is unknown. A community member suggested installation of a Badger Meter to monitor water usage.
- c. Superintendent's Report *Supt. Neu reported the following:*
  - Supt Neu said she attended the stakeholders meeting as part of the LCAP process and was impressed with the documentation that Principal Snekkevik provided. She added that the attendees asked very good questions, which were

incorporated into the LCAP. She noted that Spanish translation was provided.

- Supt. Neu also reported attending MCSBA's Annual Superintendents & Trustees Dinner along with Trustee Rutledge on April 25<sup>th</sup>. She said the featured speaker, Dr. Matthew Willis, Director of Marin County Health and Human Services, gave a very informative presentation about the rise in the use of opiates in Marin County as well as the increase in "vaping" by middle and high school students countywide. She said that another speaker, Mark Dale, of RxSafe Marin, recounted his son's addiction to and repeated overdose of cough syrup. Mr. Dale now travels nationwide to raise awareness about how kids are getting prescription and over-the-counter drugs out of their parents' medicine cabinets.

d. Trustees' Report

- A trustee commented on Supt. Neu's report, adding that while there may not be a known problem with drug use at Nicasio School, she believes there is definitely a problem at S.F. Drake High School. She said she would like to get Nicasio School students and parents informed about the local drug issues.

6. **Finance/Business Services**

- a. Consider Approval 2017-18 Certificate of Signatures for Commercial Warrants and Payroll Warrants

Action: **M/S: Sloane/Snell** to approve 2017-18 Certificate of Signatures for Commercial Warrants and Payroll Warrants **Roll Call Vote: 3/0** Ayes: Sloane, Snell, Rutledge; Noes: None

7. **Curriculum and Instruction**

- a. Discussion of Drug Abuse and Prevention *Discussion:* There was discussion about raising awareness among Nicasio School students and parents regarding the types and dangers of drug abuse. A parent recalled the effectiveness of the biannual research project former Principal/Language Arts Teacher Christy Stocker assigned to 7<sup>th</sup> and 8<sup>th</sup> grade students. There was agreement that a similar curriculum should be re-instated in the middle school and that the program be expanded to include an evening presentation by students to the school community.

8. **Facility**

- a. Consider Approval of Agreement between Nicasio Historical Society and NSD for Display of Historic Photos and Miwok Scale Model

Action: **M/S: Sloane/Snell** to approve Agreement between Nicasio Historical Society and NSD for Display of Historic Photos and Miwok Scale Model with minor amended verbiage as noted regarding termination by either party on 10 days' notice **Vote: 3/0** Ayes: Sloane, Snell, Rutledge; Noes: None

9. **Administrative/Governance**

- a. Results of 2017-18 Annual Parent Survey *Report:* Principal Snekkevik explained the survey process and results for 2017-18. She noted that communication from the Board was an area of dissatisfaction by parents. Trustee Rutledge said she will write a regular Board president's update to the school community. There was also a recommendation by a trustee to change the format of future surveys so that fundraisers and community-building activities are ranked by parents separately.

- b. Consider Approval of Resolution 2017-18 #3 Specifications of the Election Order  
Action: **M/S: Sloane/Snell** to approve Resolution 2017-18 #3 Specifications of the Election Order **Roll Call Vote: 3/0** Ayes: Sloane, Snell, Rutledge; Noes: None
- c. Consider Approval of Agreement Between Nicasio School District and Petaluma City Schools Regarding Interdistrict Attendance Agreements  
Action: **M/S: Sloane/Snell** to approve Agreement Between Nicasio School District and Petaluma City Schools Regarding Interdistrict Attendance Agreements **Vote: 3/0** Ayes: Sloane, Snell, Rutledge; Noes: None
- d. Consider Approval of IDT Renewal Requests into NSD for 2018-19:
  - IDT 18-19-01
  - IDT 18-19-02
  - IDT 18-19-03
  - IDT 18-19-04Action: **M/S: Sloane/Snell** to approve IDT Renewal Requests into NSD for 2018-19 (IDT #18-19-01, 02, 03 & 04) **Vote: 3/0** Ayes: Sloane, Snell, Rutledge; Noes: None

#### 10. Correspondence

- a. Re: Approval of Allowance of Attendance Because of Emergency Conditions (FY 2017-18), Form J-13A, Caryn Moore, Director, School Fiscal Services Division, April 18, 2018
- b. Re: Positive Certification of Second Interim Budget Report, Terena Mares, Deputy Superintendent, MCOE, April 16, 2018

#### 11. Conclusion

- a. Agenda Planning for June 7, 2018:
  - LCAP Hearing
  - Budget Hearing
  - Consideration of IDTs into NSD for 2018-19
- b. **Adjournment**  
Action: **M/S: Snell/Sloane** to adjourn meeting at 6:22 pm **Vote: 3/0** Ayes: Sloane, Snell, Rutledge; Noes: None

**Respectfully Submitted,**

**Mikki McIntyre**

☐ Unadopted    ☐ Adopted

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**Madeleine Sloane, Board Clerk**