

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

Minutes

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, March 5, 2020 5pm

Nicasio School Library, 5555 Nicasio Valley Road, California

1. **OPENING BUSINESS**

- a. Call to Order at 5:02 pm
- b. Roll Call *Present: Trustees Elaine Doss, Mark Burton and Michelle Rutledge Also in attendance: Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, Chief Business Official Margie Bonardi and District Secretary/Office Manager Mikki McIntyre*
- c. Patriotic Moment observed in gratitude for another peaceful election on March 3.
- d. Approval of Closed Session Agenda
Action: **M/S: Burton/Doss** to approve and adopt Closed Session Agenda **Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None
- e. Public Comment on Closed Session Topic(s) *There were no public comments.*

2. **CLOSED SESSION**

- a. The following Closed Session item is listed below in compliance with Government Code 54957.6 of the Brown Act:
 - i) CONFERENCE WITH LABOR NEGOTIATORS
- b. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda at 5:04pm

3. **Reconvene in OPEN SESSION**

- a. Adjourn Closed Session and Reconvene Open Session at 5:23pm
- b. Report Out: The Board agreed to extend an employee's medical benefits through the month of June, 2020.
Action: **M/S: Doss/Burton** **Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None

4. **Approval and Adoption of Open Session Agenda**

Action: **M/S: Doss/Burton** to approve and adopt Open Session Agenda **Vote: 3/0**
Ayes: Doss, Burton and Rutledge; Noes: None

5. **Reports**

- a. **Trustee/Superintendent Announcements** *Interim Superintendent Nancy Neu reported the following:*
 - A drug education workshop is being planned for this spring, date TBD. Principal Snekkevik contacted Mike Seybold, who has agreed to conduct the workshop along with School Resource Officer Josie Sanguinetti, Marin County Sheriff's Deputy.
 - There has been regular communication between MCOE and the Marin County Dept. of Public Health regarding the coronavirus. A "Coronavirus Community Meeting" will be

presented by the Marin County Dept. of Public Health and Kaiser Permanente on March 9 at MCOE. Marin County Superintendent of Schools Mary Jane Burke has provided ongoing information updates to all districts. There have been some school closures in the Bay Area and it is likely that some schools in Marin County will close. Direction is being taken from Marin County Public Health Director Matt Willis, MD. If the Health Dept. makes the decision to close schools, they will remain closed for a couple of weeks. The situation is unfolding day by day. The most important message right now is to encourage everyone to wash hands frequently and keep one's hands away from one's face.

b. **Principal Announcements** *Principal Barbara Snekkevik reported the following:*

- **Events & Activities:** Kindness Week (Feb. 10-14), End of Trimester 2 (Mar. 6)
- **Student Updates & Achievements:** Spirit Day: Sports Day (Feb. 7), MCFL Librarian Visit (Feb. 12), Rotary Club of West Marin dictionary distribution to 3rd graders (Feb. 13), Gr. 3/4/5 overnight field trip to Slide Ranch (Feb. 25-26), Gr. 6/7/8 field trip to CA Academy of Sciences (Feb. 25), Peer Summit at Dominican University, Gr. 6/7/8 (Feb. 28), Read Across America (Mar. 2), School Assembly (Mar. 4), March Life Skill: Fairness, Summative English Language Proficiency (ELPAC) testing on-going
- **Staff Updates:** Workshop: *LCAP Template (Day 2)* attended by Barbara (Feb. 28), Math Workshop, *Sensemaking Before Calculations*, attended by Ellian, Damena and Kristy (Feb. 10), Professional Development Day (Mar. 9)
- **Site Updates:** Soccer field re-seeded/irrigated *generously donated by the Lunny Family*, Fire Drill (Feb. 13), Playground inspection training by Keenan representative (Feb. 24), Earthquake Drill (Mar. 2)
- **Upcoming Events:** K/1/2 field trip to Dance Palace (Mar. 10), Principal's Chat (Mar. 12), Gr. 6/7/8 overnight field trip to Sacramento (Mar. 12-13), Gr. 3/4/5 field trip to CA Academy of Sciences (Mar. 12), Gr. K-5 field trip to Farm Day (Mar. 19), Bingo Night (Mar. 19), Open House and Talent Show (Apr. 2), Nicasio School Foundation fundraiser (Apr. 25), Drug Education Night for parents/students (date TBD)

c. **2020 Parent Survey Results** *Principal Snekkevik presented the survey results:*

- There was a very good response rate to the survey – 28 out of 31 households participated, including seven out of 11 Spanish-speaking households. She said she was very pleased with the overall feedback.

6. **Public Comment** *There were no public comments.*

7. **Consent Agenda**

- a. Approval of Minutes: February 6, 2020
- b. Ratify Warrants Paid: January-February, 2020

Action: **M/S: Doss/Burton** to approve and adopt Consent Agenda **Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None

8. **Action**

Consider Approval of 2019-20 Second Interim Budget Report *CBO Bonardi presented the report:*

- Property tax projections have been reduced by two percent (to \$713,098) to account for lower than projected estimated receipts and countywide adjustments.
- The decreased property tax revenue is offset by reduced staffing expenses this year as well as a reduction of Excess Costs payable to MCOE for Special Education Services.

- NSD may be required to reimburse the state between \$7000-\$9000 for a resident Nicasio student attending Ross Valley Charter School, a state charter school.
- There is no currently negotiated salary increase for 2020-21.
- In accordance with CA Ed. Code, the District will soon need to address the issue of providing lunch to its students who qualify for free and reduced lunch (FRL). Interim Supt. Neu recommended that the District keep food on hand to provide students in need of lunches until a formal program is instituted. In addition, applications should be provided to families during the summer to identify what additional students may qualify for FRL. She advised staff to contact Lagunitas School District and Rancho Nicasio about the potential for providing lunch service.
- The District is in a wildland-urban interface and has been informed it will soon be required to trim vegetation back from buildings in accordance with new wildfire prevention regulations.
- The budget currently looks good, and the District is currently not anticipating to deficit spend in the next two years.

Action: **M/S: Doss/Burton** to approve the 2019-20 Second Interim Budget Report **Vote: 3/0** Ayes: Doss, Burton and Rutledge; Noes: None

9. Conclusion

- a. Agenda items for upcoming Board Agenda
 - April 1, 2020
 - i. School Lunch Program discussion
 - ii. Williams Report
- b. Adjournment

Action: **M/S: Doss/Burton** to adjourn meeting at 6:36pm **Vote: 3/0** Ayes: Doss, Rutledge, Burton; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Elaine Doss, Board Clerk