

Nicasio School District Board of Trustees

MINUTES

- Regular Meeting and (concurrent) Special Meeting -

Thursday, March 8, 2018 5 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

1. **Initial Matters**
 - a. Call to Order at 5:04 pm
 - b. **Roll Call** In attendance: **Trustees Madeleine Sloane, Michelle Rutledge and Jason Snell** Also in attendance: **Superintendent Nancy Neu and Office Manager Mikki McIntyre**
2. **Special Meeting**
 - a. **Approve and Adopt Special Meeting (Closed Session) Agenda**
Action: M/S: Sloane/Snell to approve and adopt Special Meeting (Closed Session) Agenda **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None
 - b. **Public Comment on Special Meeting (Closed Session) Agenda** *There was no public comment.*
 - c. **Recess to Closed Session**
 - d. The Special Meeting was adjourned at 6:08pm.
4. **Reconvene to Regular Meeting** at 6:09pm
 - a. **Report Out:** *There was no reportable action taken during closed session.*
5. **Open Session Agenda**
 - a. **Patriotic Moment** was held in honor of those children and adults who, with great courage, are taking a stand and making their voices heard.
 - b. **Approval and Adoption of Open Session Agenda**
Action: M/S: Sloane/Snell to approve and adopt Open Session Agenda **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None
6. **Public Comment** *There was no public comment.*
7. **Consent Agenda**
 - a. **Approval of Warrants Paid:** Jan 26-Mar 1, 2018
 - b. **Approval of Minutes:** Jan 31, 2018 Regular Meeting of Board of Trustees
 - c. **Approve IDT Requests Out of Nicasio School District (NSD) for 2018-19**
 - IDTX 18-19-01
 - IDTX 18-19-02*Action: M/S: Sloane/Snell to approve and adopt Consent Agenda with correction as noted.* **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

8. Reports & Announcements

- a. **Principal's Report** *Principal Snekkevik's written report was presented and summarized by Supt. Neu.*
- b. **Superintendent's Report** *Supt. Neu reported the following:*
 - Supt. Neu said there will be a 17-minute student walkout in many schools countywide on March 14 in protest of the school shooting in Florida.
- c. **Trustees' Report** *There was no report.*

9. Financial/Business Services

- a. **Approval of 2017-18 Second Interim Budget Report** *Discussion:* Supt. Neu provided an explanation of the budget revisions on behalf of CBO Margie Bonardi. There was a question about the status of a fatal flaw regarding a code in the report. Supt Neu said she will get clarification on that matter.
Action: **M/S: Sloane/Snell** to approve **2017-18 Second Interim Budget Report** subject to any immaterial corrections needed. **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

10. Facility

- a. **Approval of Contract with Aaero Heating & Sheet Metal, Inc. for Replacement of Campus-wide Thermostats (using Prop. 39 Clean Energy Funds)**
Action: **M/S: Sloane/Snell** to approve Contract with Aaero Heating & Sheet Metal, Inc. for Replacement of Campus-wide Thermostats (using Prop. 39 Clean Energy Funds) **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None
- b. **Approval of Agreement between Nicasio Historical Society and NSD for Display of Historic Photos and Miwok Scale Model** *Discussion:* There was discussion about the terms of the contract with regard to liability. President Rutledge offered to draft a revision of the contract.
Action: Item tabled. No action was taken pending revision of the agreement.

11. Administrative/Governance

- a. **Approval of 2018-19 Annual Calendar** *Discussion:* Confirmation was provided to the Board that the proposed 2018-19 calendar aligns with that of S.F. Drake High School.
Action: **M/S: Sloane/Snell** to approve 2018-19 Annual Calendar **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None
- b. **First Reading of BP and AR 5141.52 Suicide Prevention** *Discussion:* Supt. Neu said it was brought to her attention that the District does not currently have a board policy for Suicide Prevention. She said the issue of mental health for middle school students is growing and that the District has the availability of services from counselors and MCOE if needed. The trustees reviewed the draft and made recommendations for changes.
Action: There was no action pending a future second reading.

12. Correspondence

- a. *Re: League Ballot Measure Endorsements, V-Anne Chernock, President, League of Women Voters of Marin County, January 9, 2018*
- b. *Re: 1,2,3-Trichloropropane Monitoring Water, Janice M. Thomas, Sonoma District Engineer, Division of Drinking Water, CA SWRCB, February 23, 2018*

13. Conclusion

a. Agenda Planning

- Future Budget Workshop
 1. Supt. Neu will contact Kate Lane about additional potential budget workshop dates
- Other Agenda Planning
 1. Second reading- Suicide Prevention BP
 2. Revision of Historical Society contract
 3. Foundation Update
 4. Discussion of two Board vacancies in November, 2018

b. Adjournment

Action: **M/S: Sloane/Snell** to adjourn meeting at 7:16 pm **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; *Noes:* None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Madeleine Sloane, Clerk