

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, Board President ~ Daniel Ager, Trustee ~ Mark Burton, Trustee

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, March 2, 2023 5pm

Nicasio School Library, 5555 Nicasio Valley Road, Nicasio, California

1. Opening Business

- a. Call to Order at 5:04pm by Board President Elaine Doss
- b. Roll Call **Present Trustees Mark Burton and Elaine Doss Absent Trustee Daniel Ager Also in Attendance Superintendent/Principal Barbara Snekkevik, Chief Business Official Margie Bonardi and District Secretary Mikki McIntyre**
- c. Patriotic Moment in recognition that 110 years ago, women suffragette groups marching in Washington, D.C. were attacked by angry onlookers. The ERA, which was passed by Congress in 1972, was not ratified by the required number of states before the deadline and has yet to be recognized as a constitutional amendment.

2. Approval and Adoption of Open Session Agenda

Action: M/S: Doss/Burton to approve and adopt Open Session Agenda **Vote: 2/0** Ayes: Burton and Doss; Noes: None

3. Reports

- a. Trustee/Superintendent/Principal Announcements
 - i. *Superintendent Snekkevik reported the following:*
 - Superintendent Updates: Superintendent/Principal cohort meeting, Feb. 10 - Focus on LCAP; JLAC Legislative Action Day in Sacramento, Feb. 28; Marin County Superintendents Meeting, March 1; Equity Focus Groups using DARE (Districts Advancing Racial Equity) Tool; ILT/DBO LCAP Development Workshop, March 9
 - Events & Activities: February life skill- *kindness*; Annual climate survey administration (families and students in grades 5-8); Spirit Day: Sports Day, Feb. 10; Kindness Week, Feb. 13-17; Principal's Chat, Feb. 15; Mid-Winter Break, February 20-24; ELPAC testing; All-school assembly, March 2; Read Across America, March 3; End of Second Trimester, March 3
 - Staff Updates: Retirement of District Secretary/Office Manager, Mikki McIntyre; Reimagining School Readiness Mini Grants approved (Barbara & Ellian)
 - Site Updates: Keenan Facilities Inspection, Jan. 26; Inspection of damaged swallow netting, potential bat exclusion by North Point Pest Solutions, Jan. 25; Marin Municipal Water District assessment of creek erosion near playground, Feb. 1
 - Upcoming Events: Poetry with guest teacher, Michele Rivers (four sessions in March); Principal's Chat, March 15; Spirit Day: St. Patrick's Day, March 17; NSF Movie Night, March 24; Marin County Oral Health Education Day (grades TK-2), March 28
- b. Indigenous People & Land Acknowledgement
 - i. *Board President Doss reported the following:*
 - Board President Doss said she was inspired to propose the Indigenous People & Land Acknowledgement after reading similar statements by Dominican University and other school

districts in the county. She consulted with members of the Nicasio Historical Society for their input on the acknowledgement. She said the intent is for the acknowledgement to be included on the District website on behalf of the Board.

- c. 2022-23 Parent Survey Results *Report*: Supt. Snekkevik presented the 2022-23 Parent Survey Results. Eighteen out of 29 total households responded to this year's survey, which represented 24 of 34 students enrolled. She said she is very proud of the survey results, and that nearly every parent agreed or strongly agreed with a positive School Climate. She said the staff feels they communicate well with parents, but can always consider more avenues of doing so if needed. Community events could possibly be expanded to include District-sponsored parent educational event, math nights, etc.

4. **Public Comment** *There were no public comments.*

5. **Consent Agenda**

- a. Approval of Minutes: February 2, 2023 Regular Meeting of the Board of Trustees (*Supt. Snekkevik*)
- b. Ratify Warrants Paid: February 2023 (*CBO Bonardi*)
- c. Personnel Action (*Supt. Snekkevik*)

Action: M/S: **Burton/Doss** to approve Consent Agenda **Vote: 2/0** Ayes: Burton and Doss; Noes: None

6. **Action**

- a. Consider Approval of 2022-23 Second Interim Report *Discussion* CBO Bonardi presented the Second Interim report of the budget, which covers revisions from the start of the school year to January 31st. She noted that the ending balance benefited from a change that occurred after January 31st. The SELPA notified districts of changes in estimated indirect costs for Special Education Services provided by MCOE. Nicasio's indirect cost was reduced by \$55,00, a reduction in the contribution the district makes of unrestricted funding to support their Special Education Program.
- b. Final property taxes that were budgeted at 2% actually increased to 3.65% to date, resulting in an increase of \$13,890. For the multiyear projection, the District will project a conservative 1.5%. Due to two significant one-time grants (\$25,562 for Universal PreK; and \$22,280 for Art/Music/Instructional), state revenues increased by \$48,424. Although a spending plan for the Art/Music grant was approved by the District, the state may reduce that allocation due to SB135. The District will utilize the one-time expense funds on science curriculum. The District has used a portion of its UPK funds for age-appropriate curriculum and supplies. The remaining funds will be used for carryover next year. Increased salary and benefit expenses resulted from the new superintendent position and a negotiated multi-year contract for all staff (\$11,424 for 2021-22 and \$24,127 for 2022-23). Supplies and operating expenses represented the biggest increase in expenses (\$19,284 for supplies and \$74,999 for services). The bulk of the supplies is for the UPK grant. Much of the deficit spending is the expenditure of one-time funds, which includes the increase in salaries. The District's reserve is very healthy. There was discussion about adding parcel tax renewal on a future agenda, as the current tax expires in June, 2025. CBO Bonardi added that the District has applied for E-Rate this year and has gone out to bid.

Action: M/S: **Burton/Doss** to approve 2022-23 Second Interim Report **Vote: 2/0** Ayes: Burton and Doss; Noes: None

7. **Conclusion**

- a. Agenda items for upcoming Board Agenda
 - i. Transportation Plan
- b. Adjournment

Action: M/S: **Doss/Burton** to adjourn meeting at 6:26pm **Vote: 2/0** Ayes: Burton and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Mark Burton, Board Clerk