

Nicasio School District Board of Trustees

Minutes

- Regular Meeting -

Thursday, June 7, 2018 5 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

1. Initial Matters

- a. Call to Order at 5:05pm
- a. **Roll Call** In attendance: **Trustees Madeleine Sloane** and **Michelle Rutledge** Absent: **Trustee Jason Snell** Also in attendance: **Superintendent Nancy Neu, Principal Barbara Snekkevik** and **Office Manager/District Secretary Mikki McIntyre**

2. Open Session Agenda

- a. Patriotic Moment reflecting on Memorial Day and all the sacrifices made by so many on our behalf.
- b. Approval and Adoption of Open Session Agenda
Action: **M/S:Sloane/Rutledge** to approve and adopt Open Session Agenda **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None

3. Public Comment *There was no public comment.*

4. Consent Agenda

- a. Approve Minutes: May 3, 2018 Regular Meeting of Board of Trustees
- b. Approve Warrants Paid: April 26-May 30, 2018
- c. Approve IDT Request Out of Nicasio School District (NSD) for 2018-19
 - IDTX 18-19-06Action: **M/S: Sloane/Rutledge** to approve and adopt Consent Agenda **Vote: 2/0**
Ayes: Sloane, Rutledge; Noes: None

5. Reports & Announcements

- a. Foundation Update *There was no update.*
- b. Principal's Report *Principal Snekkevik provided her report.*
- c. Superintendent's Report *Supt. Neu reported the following:*
 - Supt. Neu said Principal Snekkevik has done an outstanding job during the course of completing her first year of the North Coast School of Education's Administrator Induction Program. Supt. Neu noted that she serves as Principal Snekkevik's certified coach for the two-year program, which is required in order to receive a clear administrator's credential.
 - Supt Neu said the additional good news is that Marin County Superintendent Mary Jane Burke, who has been so supportive of Nicasio School, has just been re-elected for four more years.
- d. Trustees' Report
 - Trustee Rutledge said she attended the NS Foundation's May 4th Barn Dance fundraiser and that it was a very fun event.

6. **Public Hearing on the Nicasio School District 2018-19 Local Control Accountability Plan:**
The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures propose to be included in Nicasio School District's 2018-19 Local Control and Accountability Plan.
- a. The public hearing opened at 5:18pm. Principal Snekkevik presented a summary of the plan. A trustee asked for clarification about the difference between what was budgeted in lottery funds for books and supplies, and what was actually spent. CBO Bonardi responded that quite a bit of lottery funding was carried over from the previous year. The public hearing closed at 5:32pm.
7. **Public Hearing on the Nicasio School District 2018-19 Proposed Budget:** The Board will hold a public hearing regarding the Nicasio School District 2018-19 Proposed Budget.
- a. The public hearing opened at 5:32pm. CBO Bonardi provided a corrected budget summary, noting that there had been a couple of major changes and assumptions since the budget was initially prepared. With regard to the multi-year projections, she noted that the District's expenses exceed its revenues in each subsequent year and that the Board will not be able to maintain its reserve after 2020-21. A member of the public inquired whether there were any upcoming teacher contract negotiations. There was no response. The public hearing closed at 5:56pm.
8. **Finance/Business Services**
- a. Consider Approval of School & College Legal Services of California 2018-19 Billable Agreement for Legal Services
Action: **M/S: Sloane/Rutledge** to approve School & College Legal Services of California 2018-19 Billable Agreement for Legal Services **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None
 - b. Consider Approval 2018-19 Certificate of Signatures for Commercial Warrants and Payroll Warrants
Action: **M/S: Sloane/Rutledge** to approve 2018-19 Certificate of Signatures for Commercial Warrants and Payroll Warrants **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None
 - c. Consider Approval of Resolution 2017-18 #4 Authorization to Sign on Behalf of the Governing Board
Action: **M/S: Sloane/Rutledge** to approve Resolution 2017-18 #4 Authorization to Sign on Behalf of the Governing Board **Roll Call Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None
 - d. Consider Approval of Marin County Aeries SIS Consortium 2018-19 Contract Services for Basic Aeries Hosting Services
There was no action. Item tabled pending clarification of the fee charged to NSD compared to that charged to other local districts.
 - e. Consider Approval of Marin County Data Processing Consortium 2018-19 QSS Business and Financial Data Processing Services
Action: **M/S: Sloane/Rutledge** to approve Marin County Data Processing Consortium 2018-19 QSS Business and Financial Data Processing Services **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None

- f. Consider Approval of 2018-19 Silyco Proposal for Technology Support Services
Action: **M/S: Sloane/Rutledge** to approve 2018-19 Silyco Proposal for Technology Support Services **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None

9. Facilities

- a. Consider Approval of Jerry and Don's Yager Pump & Well Service May 1, 2018 Service Agreement
Action: **M/S: Sloane/Rutledge** to approve Jerry and Don's Yager Pump & Well Service May 1, 2018 Service Agreement **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None

10. Administrative/Governance

- a. Overview of Nicasio School District's Budget Challenges in 2019-20 SY and Beyond - facilitated by Linda Sheppard. *Discussion:* Supt. Neu said the District wants to be proactive about examining its budget challenges and looking at long-term strategies for providing academic rigor while being fiscally responsible. Supt. Neu said Linda Sheppard works for MCOE and was invited to facilitate the budget discussion as a follow-up to the Board's May 9, 2018 budget workshop. Linda engaged the Board and members of the public in discussion about the District's challenges by soliciting responses to the questions: "What do we know?", "Where do we need to be?", and "What do we need to know/do to move forward?" The Board concurred that next steps should be to collect data and to schedule community conversations and additional budget workshops during the next year, beginning in September.
- b. Consider Approval of 2018-19 Nicasio School Board Meeting Schedule
Action: **M/S: Sloane/Rutledge** to approve 2018-19 Nicasio School Board Meeting Schedule with modifications September and June meeting dates as noted **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None
- c. Consider Approval of IDT Renewal Requests Into NSD for 2018-19
- IDT 18-19-05
 - IDT 18-19-06
 - IDT 18-19-07
 - IDT 18-19-08
 - IDT 18-19-09
 - IDT 18-19-10
- Action: **M/S: Sloane/Rutledge** to approve IDT Renewal Requests Into NSD for 2018-19 (IDT #'s 18-19-05, 06, 07, 08, 09, and 10) **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None

11. Conclusion

- a. Agenda Planning
- Possible change of June 28 meeting date if two trustees not available
 - 2018-19 Aeries Hosting Contract with MCOE
 - Approval of 2018-19 LCAP
 - Adoption of 2018-19 Budget
 - Interdistrict Transfer Requests into NSD

- b. Adjournment

Action: **M/S: Sloane/Rutledge** to adjourn meeting at 7pm **Vote: 2/0** Ayes: Sloane, Rutledge; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Madeleine Sloane, Board Clerk