

Nicasio School District

Agenda Item # 10104

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

AGENDA

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, June 2, 2022 5:00pm

5555 Nicasio Valley Road, California

1. Opening Business

- a. Call to Order (*Elaine Doss – Board President*)
- b. Roll Call
- c. Patriotic Moment
- d. Approval of Closed Session Agenda
- e. Public Comment on Closed Session Topic(s)

2. CLOSED SESSION

- a. The following Closed Session item is listed below in compliance with Government Code 54957.6 of the Brown Act:
 - i. CONFERENCE WITH LABOR NEGOTIATORS
- b. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda

3. Reconvene in OPEN SESSION at 5pm

- a. Adjourn Closed Session and Reconvene Open Session
- b. Report Out *Announcement of any reportable action take during Closed Session*

4. Approval and Adoption of Open Session Agenda (*Board President Doss*)

5. Reports *Information*

- a. Trustee/Superintendent/Principal Announcements
- b. State LCAP Priorities – Local Indicators Update *Principal Snekkevik*
- c. Universal Prekindergarten Planning and Implementation Grant Program *Principal Snekkevik*

6. Public Comment

Public Comment is only for items not on the agenda. No formal action will be taken. Board members or district staff may, but are not obligated to, briefly respond to statements made or question posed by the public about items not appearing on the agenda. Designated amount of time to address the Board is limited to three minutes per individual. Concerns about individual employees shall not be discussed in public at school board meetings. Please contact the superintendent with specific concerns.

7. Consent Agenda

- a. Approval of Minutes: March 30, 2022 Regular Meeting of the Board of Trustees (*Interim Supt. Neu*)
- b. Ratify Warrants Paid: March-May 2022 (*CBO Bonardi*)
- c. Interdistrict Transfer Requests INTO Nicasio School District (NSD) for 2022-23 (*Interim Supt. Neu*)
 - i. IDT 22-23-01
 - ii. IDT 22-23-02
 - iii. IDT 22-23-03

- iv. IDT 22-23-04
 - v. IDT 22-23-05
 - vi. IDT 22-23-06
 - vii. IDT 22-23-07
 - viii. IDT 22-23-08
 - ix. IDT 22-23-09
 - x. IDT 22-23-10
 - xi. IDT 22-23-11
 - xii. IDT 22-23-12
 - d. 2022-23 Agreement Between NSD and Bellevue Union School District Regarding Interdistrict Attendance Agreements (*Interim Supt. Neu*)
 - e. 2022-23 Certificate of Signatures (*CBO Bonardi*)
 - f. 2022-23 Legal Services Agreement Between NSD and School and College Legal Services (*Interim Supt. Neu*)
 - g. 2022-23 Dissemination Agent Agreement Between NSD and Capitol Public Finance Group (*CBO Bonardi*)
 - h. Amendment to California Department of Public Health K-12 School Laboratories MOU Between CDPH and NSD (*Interim Supt. Neu*)
 - i. 2022-24 (3-Year) Audit Services Contract with Stephen Roatch Accountancy Corp. (*CBO Bonardi*)
8. **Public Hearing** to Sunshine Proposal by Nicasio Teachers Association (NTA): The Board will hold a public hearing to accept the proposal from Nicasio Teachers Association.
9. **Action**
- a. Consider Approval of Resolution 2021-22 #4 Regarding Specifications of the Election Order ROLL CALL VOTE (*Interim Supt. Neu*) *Discussion/Action*
 - b. Consider Approval of Resolution 2021-22 #5 Authorization to Sign on Behalf of the Governing Board for 2022-23 ROLL CALL VOTE (*CBO Bonardi*) *Discussion/Action*
 - c. Updated Brown Act Teleconferencing/Virtual Meeting Requirements (AB 361) (*Interim Supt. Neu*) *Discussion/Action*
10. **Correspondence**
- a. 2021-22 Second Interim Review, Kate Lane, Assistant Superintendent, April 15, 2022
11. **Conclusion**
- a. Agenda items for upcoming Board Agenda
 - b. Adjournment

If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or office@nicasioschool.org. Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.

State LCAP Priorities- Local Indicators Update (June 2, 2022)



1

Basic

- Teachers are appropriately assigned and fully credentialed in the subject areas and for the pupils they are teaching
- Every pupil has sufficient access to standards-aligned materials
- School facilities are in good repair.



2

Implementation of State Standards

- Implementation of the adopted academic content and performance standards.
- How the programs/services will enable English learners to access the CCSS and the ELD standards for purpose of gaining academic content knowledge and English language proficiency.



3

Parent/Family Involvement

- Efforts the district makes to seek parent input in making decisions for the district and school sites.
- How the district promotes parental participation for unduplicated pupils.
- How the districts promoted parental participation in programs for individuals with exceptional needs.

Goal 1 (Credential Monitoring, SARC)

Goal 2 (Facilities Inspection Report)

Goal 1 (SARC, EL Reclassification Rate)

Goal 3 (representation in all Parent Advisory Committees, access to translation services)

Nicasio School District

Since 1862

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6

School Climate

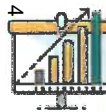
- Pupil suspension and expulsion rates
- Other local measures (surveys of pupils, parents, teachers) on the sense of safety and school connectedness



7

Course Access

- Broad course of study (all subject areas described in 51210 (a) to (i))
- Programs and services developed and provided to unduplicated pupils
- Programs/services provided to students with exceptional needs



8

- Pupil outcomes in the subject areas described in Section 51210 (a) to (i)

Goal 2 (suspension/expulsion rates, annual survey results)

Goal 1 (Master Schedule, designated language support, special education services)

Goal 1 (Master Schedule, report cards)



MARIN COUNTY
OFFICE OF EDUCATION

**Universal Prekindergarten Planning and Implementation Grant Program
Required Questions Template**

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Executive Summary

The purpose of this template is to **provide guidance on the required components of UPK planning** that will articulate how all children in the attendance area of the LEA will have access to full-day transitional kindergarten programs that meet the needs of parents and leverage partnerships with existing community-based early learning programs. The draft plan must be presented in a public meeting before the LEA's governing body on or before June 30, 2022. After this meeting, the LEA must provide the plan data in a survey by July 30, 2022 and LEA's will have until June 30, 2025 to use the funds. The questions **required** for submission are included in the guidance below and must be submitted to the CDE based on **what the LEA plans to implement in the 2022–23 school year**. Additional recommended questions that are not required for the CDE submission can be found in the original UPK guidance document set out by the State in December 2021. In addition to access to full day transitional kindergarten, the ELO-P requires LEAs to offer in-person before or after-school expanded learning opportunities that, when added to the core instructional day, are no fewer than nine hours of combined instructional time and expanded learning opportunities per instructional day.

Important Project Plan Dates/Deadlines

Date	Action Item
March 1, 2022 (Recommended)	Convene a public engagement process including parents and early learning communities to gather input and perspectives to inform the plan.
April 15, 2022 (Voluntary)	Submit a draft of the UPK plan to their COE for review by April 15, 2022 if the LEA wants technical assistance
June 30, 2022 (Required)	Present a draft plan to the school board
July 31, 2022 (Required)	Respond to the CDE's subsequent requests for information via survey format

Please note: Although not required, the planning tables to estimate service needs are included as an appendix to this template.

Timeline for Implementation of Project Plan

TK Timeline

The table below provides guidelines on the timeline for TK eligibility by year. All school districts must implement universally available TK for all 4-year-old children by 2025-2026. The CDE recommends LEAs prioritize full day TK over ELO-P because research suggests full day programs are more effective at ensuring students get the learning opportunities needed.

Table: TK Eligibility, Ratio, and Class Size Requirements by Fiscal Year

Type of Requirement	2021–22	2022–23	2023–24	2024–25	2025–26
Eligibility	Turn five between September 2 and December 2; at district discretion, turn five between December 3 and the end of the school year	Turn five between September 2 and February 2; at district discretion, turn five between February 3 and the end of the school year	Turn five between September 2 and April 2; at district discretion, turn five between April 3 and the end of the school year	Turn five between September 2 and June 2; at district discretion, turn five between June 3 and the end of the school year	Turn four by September 1

Type of Requirement	2021–22	2022–23	2023–24	2024–25	2025–26
Ratios	Not specified	1:12	1:10**	1:10**	1:10**
Class Size	24	24	24	24	24

* average class size across the school site

** Subject to future legislative appropriation

ELO-P Timeline

If LEAs have ELO-P funds, they must offer a minimum of a nine-hour day during the school year, provide pupil access, and offer 30 non-school days of programming such as during summer and intersession periods. LEAs with ELO-P funds must offer all TK through sixth grade (TK–6) classroom-based, unduplicated pupils an ELO-P and provide access to 50 percent of TK–6 enrolled, classroom-based, unduplicated pupils in the 2021-2022 school year. In 2022-2023, the following are the guidelines for the ELO-P based on the LEA's UPP.

- In LEAs where the Unduplicated Pupil Percentage (UPP) is at or above 80 percent, an ELO-P must be provided to all TK–6 classroom-based pupils and access must be provided to all TK–6 classroom-based pupils upon parent or guardian request.
- In LEAs with an UPP below 80 percent, an expanded learning opportunity must be provided to all TK–6 classroom-based, unduplicated pupils and access must be provided to 50 percent of TK–6 enrolled classroom-based, unduplicated pupils.

Required Plan Questions and Elements

Self-Certification

Answer the following questions.

1. Complete table

LEA Name	Contact Name and Title of the Individual Self-Certifying the Statement Above	Email	Phone
Nicasio School District	Barbara Snekkevik Principal	bsnekkevik@nicasioschool.org	(415) 662-2184

2. Did the LEA develop a joint plan with multiple LEAs (for example, multiple small and rural LEAs serving similar communities or countywide plans developed with support of the COE for all LEAs in the county)? [select one]

No

3. If the LEA answered Yes to Question 2, what other LEAs are part of this joint plan?

Focus Area A: Vision and Coherence

Answer the following required questions.

1. Which of the following model(s) of service delivery does the LEA plan to implement for UPK for all four-year-old children, including classes fully inclusive of children with disabilities, to provide access to the least restrictive environment for learning? [select all that apply]

TK and kindergarten combination classes

Other [describe, open response]

We are a rural school with small class sizes. Our TK students will be included in our established multi-age classroom (grades TK-2).

2. Does the LEA plan to implement full-day TK, part-day TK, or both? [select one]

Part Day TK

3. Describe how the model(s) of service delivery selected in the preceding two questions will be implemented across the LEA's sites and why.

We are a rural school with small class sizes. We do not have a preschool or family childcare program. Our TK students will be included in our established multi-age classroom (grades TK-2). We have appropriate facilities to accommodate this part-day model. We are in conversation with neighboring districts and community organizations about future options as the program grows.

4. Does the LEA plan to begin operating a CSPP or expand its current CSPP contract? [select one]

No - the LEA has no plans to begin or expand a CSPP contract in future years

5. If the LEA answered yes in question four, what age of children does the LEA plan to serve through a CSPP contract? [select all that apply]

6. Please indicate if the LEA plans to serve students eligible for early admittance TK, for children whose fifth birthday occurs after the enrollment date for the year of implementation (see implementation timeline above)?

- a. 2022–23 (Birthdays February 3 or after) [select one]

No

- b. 2023–24 (Birthdays April 3 or after) [select one]

No

- c. 2024–25 (Birthdays June 3 or after) [select one]

No

Focus Area B: Community Engagement and Partnerships

Answer the following required questions.

1. Identify which of the following opportunities the LEA implemented to obtain public input on the UPK Plan. [Select all that apply]

Family or parent surveys

LCAP educational partners input sessions

LPC Meetings

Local Quality Counts California (QCC) consortia meetings

First 5 County Commission meetings

2. Select which programs the LEA plans to combine with the TK instructional day to offer a minimum of nine hours per day of programming (instructional day plus programming) for children whose families opt in for extended learning and care. [select all that apply]

Other [describe, open response]

We are in conversation with neighboring districts and community organizations about future options as the program grows.

Focus Area C: Workforce Recruitment and Professional Learning

Answer the following required questions.

1. Which of the following strategies does the LEA intend to use to support diverse and effective prospective TK teachers, including multilingual educators, to earn a Multiple Subject Teaching Credential? [select all that apply]

Provide information on scholarship and grant opportunities to CSPP and other staff interested in providing extended learning and care services

Apply for workforce development funding and competitive grant opportunities from the CDE

Provide a stipend for tuition and fees for coursework leading to a Multiple Subject Teaching Credential

Provide advising on credential requirements and options for how to meet these requirements

Other [describe, open response]

Through Marin's EETD consortia, Marin County Office of Education provides access to some of the above selected supports.

2. Which of the following strategies does the LEA intend to employ to support diverse and effective prospective TK teachers, including multilingual educators, to meet the requirements under EC Section 48000(g)(4)? [select all that apply]

Partner with a local IHE offering eligible early childhood education or childhood development coursework

Provide information on scholarship and grant opportunities

Apply for workforce development funding and grant opportunities

Provide a stipend for tuition, fees, and other programmatic costs associated with obtaining credit-based coursework or a degree

Provide a stipend for tuition, fees, and other programmatic costs associated with obtaining a Child Development Teacher Permit

Provide advising on requirements and how to meet the requirements

Other [describe, open response]

Through Marin's EETD consortia, Marin County Office of Education provides access to some of the above selected supports.

3. Which of the following strategies does the LEA intend to employ to support diverse and effective prospective CSPP teachers, including multilingual educators, to obtain a Child Development Teacher Permit [select all that apply]

Partner with a local IHE offering eligible early childhood education or childhood development coursework

Provide information on scholarship and grant opportunities

Apply for workforce development funding and grant opportunities

Provide a stipend for tuition, fees, and other programmatic costs associated with obtaining credit-based coursework or a degree

Provide a stipend for tuition, fees, and other programmatic costs associated with obtaining a Child Development Teacher Permit

Provide advising on requirements and planning for how to meet the Child Development Teacher Permit requirements

Other [describe, open response]

Through Marin's EETD consortia, Marin County Office of Education provides access to some of the above selected supports.

4. On which child observational assessments does the LEA intend to offer professional learning to TK, CSPP, and other early education teachers during the 2022–23 school year? [select all that apply]

Desired Results Developmental Profile (DRDP)

Other [describe, open response]

LEA-based, grade level benchmarks and a report card

Through Marin's EETD consortia, P3 and Marin Quality Counts, Marin County Office of Education provides access to professional learning supports on observation assessments.

5. On what topics does the LEA intend to offer professional learning regarding early childhood education to site leaders and principals? [select all that apply]

Effective adult-child interactions

Children's literacy and language development (aligned with the Preschool Learning Foundations and Frameworks)

Children's developing math and science (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)

Children's social-emotional development (aligned with the California Preschool Learning Foundations and the California Preschool Curriculum Frameworks)

Implicit bias and culturally- and linguistically-responsive practice

ACEs and trauma- and healing-informed practice

Curriculum selection and implementation

Creating developmentally-informed environments

Administration and use of child assessments to inform instruction

Support for multilingual learners, including home language development and strategies for a bilingual classroom

Serving children with disabilities in inclusive settings, including Universal Design for Learning

Engaging culturally- and linguistically-diverse families

Other [describe, open response]

Through Marin's EETD consortia, P3 and Marin Quality Counts, Marin County Office of Education provides access to professional learning supports for the above topics.

Focus Area D: Curriculum, Instruction, and Assessment

Answer the following required questions.

1. Does the LEA plan to provide any of the following language model(s) for TK students? [select all that apply]

English-only instruction with home-language support

2. If the LEA administers CSPP, does it plan to provide any of the following language model(s) for CSPP students? [select all that apply]

Other [describe, open response]

Not applicable. District does not offer CSPP.

3. Identify methods the LEA plans to use to support the development of social-emotional learning and executive function skills through specific instruction in these areas and by embedding and reinforcing this instruction in all curriculum areas. [select all that apply]

Provide training for staff on the Center on the Social Emotional Foundations for Early Learning (CSEFEL) Pyramid Model

Designing developmentally-appropriate learning environments to allow for individual and group activities that promote social-emotional learning and executive function skills (for example, use students' pictures or words in daily routines, feelings charts)

Development of lesson plans or use of a curriculum that includes specific and targeted social-emotional learning and executive function activities throughout the day of instruction

Offer open-ended, self-directed learning opportunities that foster individual interests and curiosity and new learning

4. What instructional practices does the LEA plan to implement to support children with disabilities in UPK programming? [select all that apply]

Implement social-emotional strategies, such as the Pyramid Model, CSEFEL, and others

Provide specialized services (for example, occupational therapy, physiotherapy, speech and language pathology therapy) in the classroom with peer models

Provide adaptations to instructional materials

Implement Universal Design for Learning

5. What assessments does the LEA plan to use in TK or kindergarten? [select all that apply]

LEA-based grade level benchmarks and a report card

Focus Area E: LEA Facilities, Services, and Operations

Strongly Recommended, but Not Required for CDE Submission:

1. Describe how the LEA plans to address transportation issues resulting from UPK implementation.
Our district does not provide transportation. We are a rural community school. We are in conversation with community partners to provide transportation to after school/extended day programs.
2. What strategies does the LEA intend to implement to ensure TK students have access to meals and adequate time to eat (for example, adding additional meal services and time in the cafeteria, offering breakfast after the bell [students pick up a breakfast and bring it to the classroom])? (Note: The LEA must continue to comply with all health and safety, state, and federal Child Nutrition Program regulations while implementing meal service)
Nicasio School District will comply with all meal requirements. TK students will have access to additional time to eat and flexibility with meal scheduling.

Required:

1. To support an overall increase in UPK access, what efforts does the LEA plan to make to prevent the displacement of any early education programs on LEA campuses, including both LEA-administered and non-LEA-administered programs?
Not applicable. There are no early education programs on our district campus.
2. Does the LEA have adequate classroom space to meet the Projected Enrollment of TK students listed in the Projected Enrollment and Needs Assessment section of this document, for the respective implementation year? [multiple choice]
Yes
- i. If no, how many more classrooms does the LEA need? [identify number, open response]
- ii. If no, how might the LEA provide classrooms in the timeframe needed? [describe, open response]
3. Does the space meet the kindergarten standards described in California Code of Regulations, Title 5, Section 14030(h)(2)? [multiple choice]
Yes
- i. If no, what modifications need to be made? What resources are needed to make them? (See Facilities Grant Program Funding at <https://www.dgs.ca.gov/OPSC/Services/Page-Content/Office-of-Public-School-Construction-Services-List-Folder/Access-Full-Day-Kindergarten-Facilities-Grant-Program-Funding>) [describe, open response]
4. Does the space contain necessary adaptive equipment, assistive technology, or other accommodations to ensure children with disabilities have access to education in the least restrictive environment? [multiple choice]
Yes

- i. If no, what modifications need to be made? What resources are needed to provide equipment or accommodations? [describe, open response]

5. Does the LEA's Facilities Master Plan adequately address the need for UPK programming? [multiple choice]

- i. If no, what process will the LEA use to update the Facilities Master Plan to accommodate future TK and early education programming? [describe, open response]

6. In which of the following areas does the LEA intend to make updates to facilities? [select all that apply]

Apparatus area

7. What transportation will the LEA offer to children enrolled in TK? [select all that apply]

No transportation will be provided

8. Will the LEA offer transportation to transport TK children to extended learning and care opportunities that are at other sites than the one the child is enrolled at for TK?

Our district does not provide transportation. We are a rural community school. We are in conversation with community partners to provide transportation to after school/extended day programs.

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, Board President ~ Daniel Ager, Trustee ~ Mark Burton, Trustee

Agenda Item # 7a

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Wednesday, March 30, 2022 5pm

5555 Nicasio Valley Road, Nicasio, California

*This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information was posted on the District website:
<http://www.nicasioschool.org/index.php/school-board/board-meetings>*

1. Opening Business

- a. Call to Order at 5pm
- b. Roll Call Present (via videoconference): **Trustees Elaine Doss and Mark Burton Absent: Trustee Daniel Ager Also in attendance (via videoconference): Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, Chief Business Official Margie Bonardi and District Secretary Mikki McIntyre.**
- c. Patriotic Moment in honor of the Peace Corps, established by President Kennedy in March, 1961. During the past 61 years, more than 241,000 Peace Corps volunteers have delivered health care, education and other basic human services to 143 developing countries around the world.
- d. **Approval and Adoption of Closed Session Agenda**
Action: M/S: Doss/Burton to approve and adopt Closed Session Agenda **Vote: 2/0** Ayes: Burton and Doss; Noes: None
- e. Public Comment on Closed Session Topic(s) *There were no public comments.*

2. CLOSED SESSION

- a. The following Closed Session item is listed below in compliance with Government Code 54957.6 of the Brown Act:
 - (i) CONFERENCE WITH LABOR NEGOTIATORS
- o Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda at 5:03pm

3. Reconvene in OPEN SESSION

- a. Adjourn Closed Session and Reconvene in Open Session at 5:20pm
- b. Report Out *There was no reportable action taken.*

4. Approval and Adoption of Open Session Agenda

Action: M/S: Doss/Burton to approve and adopt Agenda **Vote: 2/0** Ayes: Burton and Doss; Noes: None

5. Reports

- a. Trustee/Superintendent/Principal Announcements
 - Interim Supt. Neu reported the following:
 - o Two candidates have filed to run in the upcoming election for the Marin County Superintendent of Schools seat currently held by Mary Jane Burke, who is not seeking re-election.
 - o Countywide superintendents are still meeting regularly with Drs. Willis and Santora regarding Covid. Marin County Public Health and MCOE officials have done a phenomenal

job throughout the pandemic. At this time, masking is not required, but is a personal choice. There have been issues of mask-related harassment in some districts.

- Marin County is proceeding with its housing element update, which takes place every eight years. Ken Lippi provided a presentation on how underutilized school sites could be developed for staff housing. Four Marin districts are currently considering such projects, which would help districts' ability to recruit and retain employees. Senator Mike McGuire has really taken a lead on this issue.
- Principal Snekkevik presented the following report:
 - Events & Activities: March's Life Skill: Perseverance; End of 2nd Trimester, March 4; Professional Development Day, March 7; ELPAC testing; "Go Green" Spirit Day, March 17; Doll Project in K/1/2, March 24; All-School Assembly, March 30; April's Life Skill: Sense of Humor
 - Staff Updates: On-going Public Health Liaison meetings; Professional Development Day, March 7; Kristy Snaith new TUPE Coordinator & Food Safety Manager; Meeting with Marin County Free Library directors (Barbara)
 - Site Updates: Playground structure currently closed. Visit with Miracle Play Group representative, March 21; Visit with Clark Electrical, March 21; Delivery of compost bins from Zero Waste Marin; New school mural
 - Upcoming Events; Open House, March 31; Crazy Mismatch Spirit Day, April 1; Spring Break, April 4-8; NSF Fundraiser Dinner/Dance, May 7

6. **Public Comment** *There were no public comments.*

7. **Consent Agenda**

- a. Approval of Minutes: March 3, 2022 Regular Meeting of the Board of Trustees
- b. Quarterly Report on William Uniform Complaints
- c. Memorandum of Understanding Between MCOE and Nicasio School District for Tobacco Use Prevention Education (TUPE) 2021-22
- d. Memorandum of Understanding Between Nicasio School District and Kristy Snaith for TUPE Coordinator Services 2021-22
- e. Approval of Interdistrict Transfer Requests Out of NSD for 2022-23
 - IDTX # 22-23-01
 - IDTX # 22-23-02

Action: M/S: Burton/Doss to approve Consent Agenda with two typographical corrections as noted **Vote:** 2/0 Ayes: Burton and Doss; Noes: None

8. **Action**

- a. Indoor Mask Requirement *Discussion* Interim Supt. Neu explained that when the state's masking mandate was dropped last month, the county was still in favor of masking and issued wording that masks were "strongly recommended." District staff were directed to report any related public feedback to the Board. An informal survey of students and parents yielded the following observations:
 - The school respects all personal and family choices regarding masks;
 - 70% of middle school students, 27% of Gr. 3/4/5 and 35% of Gr. K/1/2 students remain masked for part of all of the school day.

Interim Supt. Neu said she doesn't see any reason to recommend a mask requirement change. Unvaccinated staff members are tested regularly and symptomatic students must test before returning to school. Principal Snekkevik added that the school has plenty of test kits available and masks are provided for anyone who wants one. Interim Supt. Neu noted that MCOE anticipates a COVID surge after spring break.

No action was taken.

- b. Updated Brown Act Teleconferencing/Virtual Meeting Requirements (AB 361) *Discussion:* Interim Supt. Neu said that the Board voted previously to conduct its meetings via Zoom through the month of March. To continue doing so, while getting harder to justify, is still possible because of the ongoing pandemic. Trustee Burton suggested conducting at least one meeting in person during the current academic year, possibly in June. In the meantime, he proposed the next meeting (May 5) be held in person with a Zoom option for those who want to attend remotely. Interim Supt. Neu said this would be a good model for district staff. She noted that the Zoom option for public attendance does not require an action by the Board.

No action was taken.

9. Correspondence

- a. Nicasio School CA2100582 Water Partnerships and Regionalization Opportunities, Sarah Mahdi, Water Resource Control Engineer, State Water Resources Control Board, March 8, 2022
- b. Notice of Upcoming Road Sealing, Bradley Kurz, Senior Engineer, Marin County Dept. of Public Works, February 28, 2022

10. Conclusion

- a. Agenda items for upcoming Board Agenda
- May 5th meeting will be held in-person, with a Zoom option for the public.
 - Acceptance of NTA Sunshine Notice
 - NVFD Emergency Trailer Storage on District Property
 - Interim Supt. Neu will not be in attendance at May 5th meeting. Another superintendent will be present.
 - Trustee Burton will be out of the country on May 5th, but may be available for meeting via Zoom
 - Future meeting: Discussion of atmospheric water makers as a drinking water solution
- b. Adjournment

Action: M/S: Burton/Doss to adjourn meeting at 6pm **Vote: 2/0** Ayes: Doss and Burton; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Mark Burton, Board Clerk

Nicasio School District

Since 1862
Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

To: Nicasio School District Board of Trustees
From: Margie Bonardi, CBO
Date: June 2, 2022
Re: Monthly Warrant Approval

Objective: To Approve Monthly Warrants

Background: Warrants are processed monthly and reflect expenditures for Nicasio School District. Payments (warrants) include: employee payroll, district operations, safety, instructional materials, supplies and state and county required expenditures.

Funding Source/Cost: All Funding Sources – April, May 2022 TOTAL: \$ 87,369.40
Batches: 026 to 037

Recommendation: Staff recommends approval of warrants.

031 Nicasio School District J35181 ACCOUNTS PAYABLE PRELIST APY500 L.00.19 02/28/22 14:52 PAGE 2
 BATCH: 0026 GF 02/2022 << Held for Audit >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP T9MPS	Liq Amt	Net Amount			
001449/00	INYO NETWORKS PO BOX 513868 LOS ANGELES, CA 90051-3868							
PO-220034	02/28/2022	INV 1000032084 MARCH PAY	1 01-9322-0-5940.00-1110-1010-000-000-000 NN P	500.00	500.00			
		INTERNET						
		TOTAL PAYMENT AMOUNT	500.00 *		500.00			
001323/00	NORTH BAY TAXI 757 LINCOLN AVENUE, SUITE 30 SAN RAFAEL, CA 94901							
PO-220017	02/28/2022	JANUARY 2022	1 01-6500-0-5840.00-5770-3600-000-707-000 NN P	2,750.00	2,750.00			
		OTHER CONTRACT SERVICES						
		TOTAL PAYMENT AMOUNT	2,750.00 *		2,750.00			
001158/00	PAUL DOLCINI SEWER SVC & PLUMB PO BOX 750582 PETALUMA, CA 94975							
PO-220181	02/28/2022	12035	1 01-0000-0-5610.00-0000-8100-000-000-000 NN F	250.00	250.00			
		EQUIPMENT REPAIR						
		TOTAL PAYMENT AMOUNT	250.00 *		250.00			
001488/00	SAVVAS LEARNING CO LLC PO BOX 409496 ATLANTA, GA 30384							
PO-220178	02/02/2022	4026573843	1 01-1400-0-4100.00-1110-1010-000-221-000 NN F	452.91	490.28			
		APPRVD TEXTBOOKS & CORE CURR M						
		TOTAL PAYMENT AMOUNT	490.28 *		490.28			
001426/00	SNAITH, KRISTY P.O. BOX 238 FOREST KNOLLS, CA 94933							
PV-220049	02/21/2022	REIMB K SNAITH	01-5830-0-4300.00-1110-1010-000-000-000 NN		28.00			
		MATERIALS & SUPPLIES						
		TOTAL PAYMENT AMOUNT	28.00 *		28.00			
		TOTAL FUND PAYMENT	7,035.28 **		7,035.28			
		TOTAL BATCH PAYMENT	7,035.28 ***	0.00	7,035.28			

031 Nicasio School District J35181 ACCOUNTS PAYABLE PRELIST APY500 L.00.19 02/28/22 14:52 PAGE 3
 BATCH: 0026 GF 02/2022 << Held for Audit >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP T9MPS	Liq Amt	Net Amount			

TOTAL DISTRICT PAYMENT				7,035.28 ****	0.00	7,035.28		
TOTAL FOR ALL DISTRICTS:				7,035.28 ****	0.00	7,035.28		
Number of checks to be printed: 9, not counting voids due to stub overflows.				7,035.28				

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/09/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0027 GF 03/09/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20316447	001204/	ADT COMMERCIAL				
		PO-220002 1. 01-0000-0-5620.00-0000-8300-000-000-000	144187393		116.62	
		WARRANT TOTAL			\$116.62	
20316448	000568/	AT&T				
		PO-220004 1. 01-0000-0-5970.00-0000-2700-000-000-000	000017772828		93.08	
		WARRANT TOTAL			\$93.08	
20316449	001416/	MARGIE BONARDI				
		PV-220051 01-0000-0-4300.00-0000-7300-000-000-000	REIMB PRINTER INK		100.71	
		WARRANT TOTAL			\$100.71	
20316450	001389/	COAST SANITARY				
		PO-220182 1. 01-0000-0-5610.00-0000-8119-000-000-000	N: 1071		600.00	
		WARRANT TOTAL			\$600.00	
20316451	001461/	GREAT AMERICAN FINANCIAL CORP				
		PO-220043 1. 01-0000-0-5840.00-0000-2700-000-000-050	31048685		174.28	
		WARRANT TOTAL			\$174.28	
20316452	000807/	JERRY & DON'S PUMP & WELL				
		PO-220035 1. 01-0000-0-5535.00-0000-8200-000-000-000	0153234		1,445.26	
		WARRANT TOTAL			\$1,445.26	
20316453	000012/	P G & E				
		PO-220014 1. 01-0000-0-5510.00-0000-8200-000-000-000	4964672870-6		13.75	
		1. 01-0000-0-5510.00-0000-8200-000-000-000	8516765363-4		1,173.15	
		WARRANT TOTAL			\$1,186.90	
20316454	001272/	RAUL SALDANA				
		PO-220029 1. 01-0000-0-5840.00-0000-8200-000-000-000	FEBRRARY PAYMENT		400.00	
		WARRANT TOTAL			\$400.00	
20316455	001260/	SILYCO				
		PO-220031 2. 01-0000-0-5849.00-0000-2700-000-000-000	FEBRUARY PAYMENT027		850.00	
		WARRANT TOTAL			\$850.00	

APY250 1.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/09/2022

05/23/22 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0027 GF 03/09/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$4,966.85*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$4,966.85*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$4,966.85*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$4,966.85*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$4,966.85*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$4,966.85*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/16/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0028 GF 03/16/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20317098	001516/	ALEJANDRO ALVARADO				
		PV-220052	01-0000-0-9560.00-0000-0000-000-000-000	A ALVARADO SUB CUSTODIAN		68.80
		WARRANT TOTAL				\$68.80
20317099	001341/	COMMON SENSE BUSINESS SOLUTION				
		PO-220046	2. 01-0000-0-5840.00-1110-1010-000-000-050	55921		62.29
		WARRANT TOTAL				\$62.29
20317100	001486/	RANCHO NICASIO LLC				
		PO-220028	1. 01-0000-0-4300.00-0000-3700-000-000-000	FEB MEALS		1,710.00
		WARRANT TOTAL				\$1,710.00
20317101	000021/	RECOLOGY				
		PO-220019	1. 01-0000-0-5550.00-0000-8200-000-000-000	27897990		330.74
		WARRANT TOTAL				\$330.74
*** FUND	TOTALS ***					
		TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:		\$2,171.83*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	4	TOTAL AMOUNT:		\$2,171.83*
*** BATCH TOTALS ***						
		TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:		\$2,171.83*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	4	TOTAL AMOUNT:		\$2,171.83*
*** DISTRICT TOTALS ***						
		TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:		\$2,171.83*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	4	TOTAL AMOUNT:		\$2,171.83*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/23/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0029 GF 03/23/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20317798	000922/	AMERIGAS				
		PO-220003 1. 01-0000-0-5505.00-0000-8200-000-000-000	313888074		2,417.99	
		WARRANT TOTAL			\$2,417.99	
20317799	001468/	PAOLA & RAFAEL BARAJAS				
		PO-220008 1. 01-6500-0-5840.00-5770-3600-000-706-000	JAN 2022 REIMB		90.56	
		1. 01-6500-0-5840.00-5770-3600-000-706-000	FEB 2022 PAYMENT		120.74	
		WARRANT TOTAL			\$211.30	
20317800	001512/	CITI CARDS				
		PV-220056 01-0000-0-5839.00-0000-8200-000-000-000	FEES		49.85	
		01-1100-0-4300.00-1110-1010-000-000-000	STUDENT SUPP		88.47	
		01-1400-0-4410.00-1110-1010-000-000-000	CHROME BK SUPP		60.56	
		01-9319-0-4300.00-1110-1010-000-000-000	MUSIC SUPP		118.73	
		01-9328-0-4300.00-1110-1010-000-000-000	MUSIC SUPP		206.00	
		WARRANT TOTAL			\$523.61	
20317801	001149/	MARIN COUNTY OFFICE OF ED				
		PV-220054 01-0000-0-9521.00-0000-0000-000-000-000	mwilliams-cobra vision		11.34	
		01-0000-0-9526.00-0000-0000-000-000-000	WARE, KLEIN		2,862.00	
		01-0000-0-9529.00-0000-0000-000-000-000	VISION-MCINTYRE, klein.ware		62.79	
		WARRANT TOTAL			\$2,936.13	
20317802	001323/	NORTH BAY TAXI				
		PO-220017 1. 01-6500-0-5840.00-5770-3600-000-707-000	FEB 2022 PAYMENT		1,970.00	
		WARRANT TOTAL			\$1,970.00	
20317803	001272/	RAUL SALDANA				
		PO-220029 1. 01-0000-0-5840.00-0000-8200-000-000-000	MARCG 2022		400.00	
		WARRANT TOTAL			\$400.00	
20317804	001418/	BARBARA SNEKKEVIK				
		PV-220053 01-9315-0-4300.00-1110-1010-000-000-000	REIMB PRINCIPAL STUDENT COUNCI		53.47	

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 03/23/2022

05/23/22 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0029 GF 03/23/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
	PV-220055		01-1100-0-4300.00-1110-1010-000-012-000	REIMB PRINCIPAL ST DEV SUPPLIE		45.98
			WARRANT TOTAL			\$99.45
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$8,558.48*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$8,558.48*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$8,558.48*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$8,558.48*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$8,558.48*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$8,558.48*

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 03/30/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0030 gf 03/30/22
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20318326	000568/	AT&T				
		PO-220004	1. 01-0000-0-5970.00-0000-2700-000-000-000	000017918929		94.91
			WARRANT TOTAL			\$94.91
20318327	001461/	GREAT AMERICAN FINANCIAL CORP				
		PO-220043	1. 01-0000-0-5840.00-0000-2700-000-000-050	31250539		230.58
			WARRANT TOTAL			\$230.58
20318328	001449/	INYO NETWORKS				
		PO-220034	1. 01-9322-0-5940.00-1110-1010-000-000-000	10000080613		500.00
			WARRANT TOTAL			\$500.00
20318329	000012/	P G & E				
		PO-220014	1. 01-0000-0-5510.00-0000-8200-000-000-000	4964672870-6		56.57
			1. 01-0000-0-5510.00-0000-8200-000-000-000	851665363-4		1,016.98
			WARRANT TOTAL			\$1,073.55
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:	\$1,899.04*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	4	TOTAL AMOUNT:	\$1,899.04*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:	\$1,899.04*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	4	TOTAL AMOUNT:	\$1,899.04*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	4	TOTAL AMOUNT OF CHECKS:	\$1,899.04*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	4	TOTAL AMOUNT:	\$1,899.04*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 04/08/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0031 GF 04/04/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20319165	000922/	AMERIGAS				
	PO-220003	2. 01-0000-0-5505.00-0000-8200-000-000-000	313448797		1,370.30	
		WARRANT TOTAL			\$1,370.30	
20319166	001517/	JEWISH FAMILY CHILDREN'S				
	PO-220188	1. 01-9315-0-5819.00-1110-1010-000-000-000	3-28-2022		200.00	
		WARRANT TOTAL			\$200.00	
20319167	000007/	OFFICE DEPOT				
	PO-220186	1. 01-1100-0-4300.00-1110-1010-000-000-000	235414266001		43.38	
		1. 01-1100-0-4300.00-1110-1010-000-000-000	235420529001		49.44	
		1. 01-1100-0-4300.00-1110-1010-000-000-000	235420527001		15.14	
		WARRANT TOTAL			\$107.96	
20319168	001486/	RANCHO NICASIO LLC				
	PO-220028	1. 01-0000-0-4300.00-0000-3700-000-000-000	MARCH MEALS 23 DAYS		2,622.00	
		WARRANT TOTAL			\$2,622.00	
20319169	001260/	SILYCO				
	PO-220031	2. 01-0000-0-5849.00-0000-2700-000-000-000	MARCH 2022 PAYMENT		850.00	
		WARRANT TOTAL			\$850.00	
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$5,150.26*	
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
		TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$5,150.26*	
*** BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$5,150.26*	
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
		TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$5,150.26*	
*** DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$5,150.26*	
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
		TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$5,150.26*	

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 03/09/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
 BATCH: 0027 GF 03/09/22
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20316447	001204/	ADT COMMERCIAL													
		PO-220002	1.	01-0000-0-5620.00-0000-8300-000-000-000									144187393		116.62
		WARRANT TOTAL													\$116.62
20316448	000568/	AT&T													
		PO-220004	1.	01-0000-0-5970.00-0000-2700-000-000-000									000017772828		93.08
		WARRANT TOTAL													\$93.08
20316449	001416/	MARGIE BONARDI													
		PV-220051		01-0000-0-4300.00-0000-7300-000-000-000									REIMB PRINTER INK		100.71
		WARRANT TOTAL													\$100.71
20316450	001389/	COAST SANITARY													
		PO-220182	1.	01-0000-0-5610.00-0000-8119-000-000-000									N: 1071		600.00
		WARRANT TOTAL													\$600.00
20316451	001461/	GREAT AMERICAN FINANCIAL CORP													
		PO-220043	1.	01-0000-0-5840.00-0000-2700-000-000-050									31048685		174.28
		WARRANT TOTAL													\$174.28
20316452	000807/	JERRY & DON'S PUMP & WELL													
		PO-220035	1.	01-0000-0-5535.00-0000-8200-000-000-000									0153234		1,445.26
		WARRANT TOTAL													\$1,445.26
20316453	000012/	P G & E													
		PO-220014	1.	01-0000-0-5510.00-0000-8200-000-000-000									4964672870-6		13.75
			1.	01-0000-0-5510.00-0000-8200-000-000-000									8516765363-4		1,173.15
		WARRANT TOTAL													\$1,186.90
20316454	001272/	RAUL SALDANA													
		PO-220029	1.	01-0000-0-5840.00-0000-8200-000-000-000									FEBRRARY PAYMENT		400.00
		WARRANT TOTAL													\$400.00
20316455	001260/	SILYCO													
		PO-220031	2.	01-0000-0-5849.00-0000-2700-000-000-000									FEBRUARY PAYMENT027		850.00
		WARRANT TOTAL													\$850.00

05/23/22 PAGE 2

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD RESC Y	OBTJ SO GOAL FUNC LOC ACT GRP		ABA NUM	ACCOUNT NUM	
							DESCRIPTION	AMOUNT	
*** FUND	TOTALS ***				TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$4,966.85*	
					TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
					TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
					TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$4,966.85*	
*** BATCH TOTALS ***					TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$4,966.85*	
					TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
					TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
					TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$4,966.85*	
*** DISTRICT TOTALS ***					TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$4,966.85*	
					TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*	
					TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*	
					TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$4,966.85*	

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 04/22/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0032 4-14

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20320316	001204/	ADT COMMERCIAL				
		PO-220002 1. 01-0000-0-5620.00-0000-8300-000-000-000	144632410		116.62	
		WARRANT TOTAL			\$116.62	
20320317	001149/	MARIN COUNTY OFFICE OF ED				
		PV-220057 01-0000-0-9521.00-0000-0000-000-000-000	MWILLIAMS-COBRA VISION		11.34	
		01-0000-0-9526.00-0000-0000-000-000-000	WARE, KLEIN		2,862.00	
		01-0000-0-9529.00-0000-0000-000-000-000	VISION-MCINTYRE, KLEIN, WARE		62.79	
		WARRANT TOTAL			\$2,936.13	
20320318	000276/	MARIN SCHOOLS INSURANCE				
		PV-220058 01-0000-0-9521.00-0000-0000-000-000-000	M WILLIAMS DENTAL COBRA APRIL		69.59	
		01-0000-0-9521.00-0000-0000-000-000-000	M WILLIAMS DENTAL COBRA MARCH		69.59	
		01-0000-0-9523.00-0000-0000-000-000-000	E KLEIN, D WARE DENTAL APRIL		260.48	
		01-0000-0-9523.00-0000-0000-000-000-000	E KLEIN, D WARE DENTAL MARCH		260.48	
		01-0000-0-9528.00-0000-0000-000-000-000	M MCINTYRE DENTAL APRIL		130.24	
		01-0000-0-9528.00-0000-0000-000-000-000	M MCINTYRE DENTAL MARCH		130.24	
		WARRANT TOTAL			\$920.62	
20320319	001158/	PAUL DOLCINI SEWER SVC & PLUMB				
		PO-220183 1. 01-0000-0-5610.00-0000-8119-000-000-000	12055		1,756.24	
		PO-220190 1. 01-0000-0-5540.00-0000-8200-000-000-000	REPAIRS SEPTIC SYSTEM		4,612.64	
		WARRANT TOTAL			\$6,368.88	
20320320	000021/	RECOLOGY				
		PO-220019 1. 01-0000-0-5550.00-0000-8200-000-000-000	28333672 MARCH		330.74	
		WARRANT TOTAL			\$330.74	
20320321	001418/	BARBARA SNEKKEVIK				
		PO-220191 1. 01-0000-0-4300.00-0000-2700-000-000-000	REIMBURSEMENT		67.04	
		2. 01-9315-0-4300.00-1110-1010-000-000-000	REIMBURSEMENT		13.10	
		WARRANT TOTAL			\$80.14	

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 04/22/2022

05/23/22 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0032 4-14

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT								
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT
20320322	001185/	STEPHEN ROATCH ACCOUNTANCY COR												
		PO-220032	1.	01-0000-0-5809.00-0000-7191-000-000-000									21-22 ADUIT BILLING #1	1,190.00
													WARRANT TOTAL	\$1,190.00
*** FUND	TOTALS ***													
													TOTAL NUMBER OF CHECKS:	7
													TOTAL AMOUNT OF CHECKS:	\$11,943.13*
													TOTAL ACH GENERATED:	0
													TOTAL AMOUNT OF ACH:	\$.00*
													TOTAL EFT GENERATED:	0
													TOTAL AMOUNT OF EFT:	\$.00*
													TOTAL PAYMENTS:	7
													TOTAL AMOUNT:	\$11,943.13*
*** BATCH TOTALS ***														
													TOTAL NUMBER OF CHECKS:	7
													TOTAL AMOUNT OF CHECKS:	\$11,943.13*
													TOTAL ACH GENERATED:	0
													TOTAL AMOUNT OF ACH:	\$.00*
													TOTAL EFT GENERATED:	0
													TOTAL AMOUNT OF EFT:	\$.00*
													TOTAL PAYMENTS:	7
													TOTAL AMOUNT:	\$11,943.13*
*** DISTRICT TOTALS ***														
													TOTAL NUMBER OF CHECKS:	7
													TOTAL AMOUNT OF CHECKS:	\$11,943.13*
													TOTAL ACH GENERATED:	0
													TOTAL AMOUNT OF ACH:	\$.00*
													TOTAL EFT GENERATED:	0
													TOTAL AMOUNT OF EFT:	\$.00*
													TOTAL PAYMENTS:	7
													TOTAL AMOUNT:	\$11,943.13*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/04/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0033 4-29

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20321283	000568/	AT&T				
		PO-220004	1. 01-0000-0-5970.00-0000-2700-000-000-000	000018059118		38.66
			2. 01-0000-0-5970.00-0000-2700-000-000-000	000018059118		54.22
			WARRANT TOTAL			\$92.88
20321284	001468/	PAOLA & RAFAEL BARAJAS				
		PO-220008	1. 01-6500-0-5840.00-5770-3600-000-706-000	march		160.99
			WARRANT TOTAL			\$160.99
20321285	001416/	MARGIE BONARDI				
		PV-220061	01-0000-0-4300.00-0000-7300-000-000-000	STAPLES INK, PAPER		142.84
			WARRANT TOTAL			\$142.84
20321286	001341/	COMMON SENSE BUSINESS SOLUTION				
		PO-220046	1. 01-0000-0-5840.00-0000-2700-000-000-050	57029		7.56
			2. 01-0000-0-5840.00-1110-1010-000-000-050	57029		77.62
			WARRANT TOTAL			\$85.18
20321287	001177/	COUNTY OF MARIN ENVIR HLTH SVC				
		PO-220023	2. 01-0000-0-5839.00-0000-8200-000-000-000	32997		643.00
			WARRANT TOTAL			\$643.00
20321288	001461/	GREAT AMERICAN FINANCIAL CORP				
		PO-220043	1. 01-0000-0-5840.00-0000-2700-000-000-050	31434424		44.31
			2. 01-0000-0-5840.00-1110-1010-000-000-050	31434424		129.57
			WARRANT TOTAL			\$173.88
20321289	001449/	INYO NETWORKS				
		PO-220034	1. 01-9322-0-5940.00-1110-1010-000-000-000	10000129519		500.00
			WARRANT TOTAL			\$500.00
20321290	000807/	JERRY & DON'S PUMP & WELL				
		PO-220035	1. 01-0000-0-5535.00-0000-8200-000-000-000	0153882-IN		1,058.58
			WARRANT TOTAL			\$1,058.58
20321291	000007/	OFFICE DEPOT				
		PO-220186	2. 01-1100-0-4300.00-1110-1010-000-345-000	235572884001		11.64

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/04/2022

05/23/22 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0033 4-29
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
	PO-220187	1.	01-7422-0-4300.00-0000-8100-000-000-000	234114327001		129.77
	PO-220189	2.	01-0000-0-4300.00-0000-2700-000-000-000	236967666001		54.84
		1.	01-1100-0-4300.00-1110-1010-000-000-000	236967666001		142.46
			WARRANT TOTAL			\$338.71
20321292	000012/	P G & E				
	PO-220014	1.	01-0000-0-5510.00-0000-8200-000-000-000	8516765363-4		1,083.66
		1.	01-0000-0-5510.00-0000-8200-000-000-000	4964672870-6		114.87
			WARRANT TOTAL			\$1,198.53
20321293	000750/	POSTMASTER				
	PO-220027	1.	01-0000-0-5960.00-0000-2700-000-000-000	12 MONTHS PO BOX		296.00
			WARRANT TOTAL			\$296.00
20321294	001486/	RANCHO NICASIO LLC				
	PO-220028	1.	01-0000-0-4300.00-0000-3700-000-000-000	April 2022 16 days/12 students		1,824.00
			WARRANT TOTAL			\$1,824.00
20321295	001505/	READYREDRESH				
	PO-220134	1.	01-0000-0-4315.00-0000-8200-000-000-000	02D6703289400 3/5-4/4		70.54
			WARRANT TOTAL			\$70.54
20321296	001272/	RAUL SALDANA				
	PO-220029	1.	01-0000-0-5840.00-0000-8200-000-000-000	APRIL		400.00
	PV-220060		01-0000-0-5230.00-0000-2700-000-000-000	MILEAGE REFUSE CT		19.89
			01-0000-0-5550.00-0000-8200-000-000-000	TRASH DISPOSAL		98.00
			01-0000-0-5840.00-0000-8200-000-000-000	7.5 HRS. ADDITIONAL WORK		187.50
			WARRANT TOTAL			\$705.39
20321297	001260/	SILYCO				
	PO-220031	2.	01-0000-0-5849.00-0000-2700-000-000-000	APRIL 2022		850.00
			WARRANT TOTAL			\$850.00
20321298	000024/	STATE OF CALIFORNIA				
	PV-220059		01-0000-0-9515.00-0000-0000-000-000-000	1ST QTR		667.77

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/04/2022

05/23/22 PAGE 3

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0033 4-29
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		

WARRANT TOTAL						\$667.77
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$8,808.29*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$8,808.29*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$8,808.29*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$8,808.29*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$8,808.29*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$8,808.29*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/11/2022

05/24/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0034 GF 05/11/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20322017	001204/	ADT COMMERCIAL				
		PO-220002	2. 01-0000-0-5620.00-0000-8300-000-000-000	145157082		116.62
			WARRANT TOTAL			\$116.62
20322018	001468/	PAOLA & RAFAEL BARAJAS				
		PO-220008	1. 01-6500-0-5840.00-5770-3600-000-706-000	APRIL 2022 11 DAYS		110.68
			WARRANT TOTAL			\$110.68
20322019	001373/	EDMENTUM INC				
		PO-220194	1. 01-5830-0-4300.00-1110-1010-000-000-000	ORDER # Q-386647		120.00
			WARRANT TOTAL			\$120.00
20322020	000807/	JERRY & DON'S PUMP & WELL				
		PO-220035	1. 01-0000-0-5535.00-0000-8200-000-000-000	0154468-IN		1,001.92
			WARRANT TOTAL			\$1,001.92
20322021	001315/	MARIN COUNTY SHERIFF'S OFFICE				
		PO-220195	1. 01-0000-0-5821.00-0000-7100-000-000-000	11959		20.00
			WARRANT TOTAL			\$20.00
20322022	000150/	STATE TEACHERS' RETIREMENT SYS				
		PV-220062	01-0000-0-7438.00-0000-9100-000-000-000	INTEREST		1,867.50
			01-0000-0-7439.00-0000-9100-000-000-000	PRINCIPAL		4,893.00
			WARRANT TOTAL			\$6,760.50
*** FUND	TOTALS ***					
		TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:		\$8,129.72*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	6	TOTAL AMOUNT:		\$8,129.72*
*** BATCH TOTALS ***						
		TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:		\$8,129.72*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	6	TOTAL AMOUNT:		\$8,129.72*
*** DISTRICT TOTALS ***						
		TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:		\$8,129.72*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	6	TOTAL AMOUNT:		\$8,129.72*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/13/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0035 GF 05/13/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20322340	001512/	CITI CARDS				
		FV-220063	01-0000-0-4300.00-0000-2700-000-000-000	COFFEE MAKER, SIGNAGE, CUPS		25.87
			01-0000-0-4300.00-0000-8100-000-000-000	PAINT SUPPLIES		106.24
			01-0000-0-4300.00-0000-8200-000-000-000	EMERGENCY SIGNAGE		9.74
			01-1400-0-5200.00-1110-1010-000-000-000	K SNAITH PROGRAM		279.49
			01-5830-0-4410.00-1110-1010-000-000-000	PRIVACY SCREEN		85.51
			01-5830-0-4410.00-1110-1010-000-000-000	NOISE CANCELLING HEADPHONES		23.79
			01-7422-0-4300.00-0000-8100-000-000-000	DISINFECT WIPES		64.92
			01-9040-0-5839.00-0000-7100-000-000-000	FEE		19.19
			WARRANT TOTAL			\$614.75
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$614.75*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$614.75*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$614.75*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$614.75*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$614.75*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$614.75*

APY250 L.00.06

Marin County Office of Education
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/18/2022

05/23/22 PAGE 1

DISTRICT: 031 NICASIO SCHOOL DISTRICT
BATCH: 0036 GF 05/11/22
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20322587	001514/	CLARK ELECTRICAL CONTRACTOR				
		PO-220179	1. 01-0000-0-5610.00-0000-8119-000-000-000	72118		3,380.50
			WARRANT TOTAL			\$3,380.50
20322588	001341/	COMMON SENSE BUSINESS SOLUTION				
		PO-220046	2. 01-0000-0-5840.00-1110-1010-000-000-050	58086		60.22
			WARRANT TOTAL			\$60.22
20322589	001315/	MARIN COUNTY SHERIFF'S OFFICE				
		PO-220196	1. 01-0000-0-5821.00-0000-7100-000-000-000	11959		20.00
			WARRANT TOTAL			\$20.00
20322590	001323/	NORTH BAY TAXI				
		PO-220017	1. 01-6500-0-5840.00-5770-3600-000-707-000	APRIL 2022		2,240.00
			WARRANT TOTAL			\$2,240.00
20322591	000021/	RECOLOGY				
		PO-220019	1. 01-0000-0-5550.00-0000-8200-000-000-000	BILL # 29190691		330.74
			WARRANT TOTAL			\$330.74
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$6,031.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$6,031.46*

APY250 L.00.06

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/18/2022

05/23/22 PAGE 2

DISTRICT: 031 NICASIO SCHOOL DISTRICT

BATCH: 0036 GF 05/11/22

FUND : 14 DEFERRED MAINTENANCE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20322592	001514/	CLARK ELECTRICAL CONTRACTOR				
	PO-220179	2.	14-0000-0-5632.00-0000-8114-000-000-000	72066		1,000.00
			WARRANT TOTAL			\$1,000.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$1,000.00*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$1,000.00*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:	\$7,031.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	6	TOTAL AMOUNT:	\$7,031.46*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:	\$7,031.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	6	TOTAL AMOUNT:	\$7,031.46*

Batch status: A All

From batch: 0026

To batch: 0026

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

031 Nicasio School District J35181

ACCOUNTS PAYABLE PRELIST
 BATCH: 0026 GF 02/2022
 FUND : 01 GENERAL FUND

APY500 L.00.19 02/28/22 14:52 PAGE 1
 << Held for Audit >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP T9MPS	Liq Amt	Net Amount			
000922/00	AMERIGAS PO BOX 7155 PASADENA, CA 91109-7155							
PO-220003	02/02/2022	3132787205	1 01-0000-0-5505.00-0000-8200-000-000-000 NN P	1,326.24	1,326.24			
			GAS					
			TOTAL PAYMENT AMOUNT	1,326.24 *				1,326.24
001378/00	CAPITOL PUBLIC FINANCE GRP LLC 2436 PROFESSIONAL DR SUITE 300 ROSEVILLE, CA 95661							
PO-220021	02/21/2022	2021-187 CONTIN DISCLOSE RPT	1 01-9040-0-5839.00-0000-7300-000-000-000 NY P	1,050.00	1,050.00			
			OTHER FEES					
			TOTAL PAYMENT AMOUNT	1,050.00 *				1,050.00
001512/00	CITI CARDS COSTCO PO BOX 78019 PHOENIX, AZ 850628019							
PV-220050	02/04/2022	AMAZON	01-1400-0-4100.00-1110-1010-000-221-000 NN		112.92			
			APPRVD TEXTBOOKS & CORE CURR M					
PV-220050	02/04/2022	EB PHASE II ONLINE COUNSELOR	01-4035-0-5240.00-1110-1010-000-000-000 NN		175.00			
			STAFF DEVELOPMENT/INSERVICE					
PV-220050	02/04/2022	COVID MASKS-AMAZON	01-3217-0-4300.00-1110-1010-000-000-000 NN		85.33			
			MATERIALS & SUPPLIES					
			TOTAL PAYMENT AMOUNT	373.25 *				373.25
000586/00	FISHMAN SUPPLY COMPANY PO BOX 750279 ETALUMA, CA 94975-0279							
PO-220180	02/11/2022	1341061	1 01-0000-0-4300.00-0000-8100-000-000-000 NN F	267.51	267.51			
			MATERIALS & SUPPLIES					
			TOTAL PAYMENT AMOUNT	267.51 *				267.51

031 Nicasio School District
NICASIO W/ REVOLVING CASH

J52315

ACCOUNTS PAYABLE PRELIST

APY500 L.00.19 05/23/22 10:19 PAGE 0

Batch status: A All

From batch: 0037

To batch: 0037

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

031 Nicasio School District
NICASIO W/ REVOLVING CASH

J52315

ACCOUNTS PAYABLE PRELIST
BATCH: 0037 GF 05/25/22
FUND : 01 GENERAL FUND

APY500 L.00.19 05/23/22 10:19 PAGE 1
<< Held for Audit >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP T9MPS	Liq Amt	Net Amount			
001512/00	CITI CARDS COSTCO PO BOX 78019 PHOENIX, AZ 850628019							
PV-220066	05/23/2022	CITI BANK ADMIN SUPPLIES	01-1100-0-4300.00-0000-2700-000-000-000 NN		73.56			
			MATERIALS & SUPPLIES					
PV-220066	05/23/2022	CITI BANK ADMIN SUPPLIES	01-9040-0-5839.00-0000-7100-000-000-000 NN		54.00			
			OTHER FEES					
		TOTAL PAYMENT AMOUNT		127.56 *				127.56
001449/00	INYO NETWORKS PO BOX 513868 LOS ANGELES, CA 90051-3868							
PO-220034	05/23/2022	May 2022 inv 86321001551	1 01-9322-0-5940.00-1110-1010-000-000-000 NN F		500.00			500.00
			INTERNET					
		TOTAL PAYMENT AMOUNT		500.00 *				500.00
001149/00	MARIN COUNTY OFFICE OF ED ATTN: ACCOUNTS RECEIVABLE P O BOX 4925 SAN RAFAEL, CA 94913-4925							
PO-220010	05/22/2022	INV 220371 1/1 TO 03/31 129 HR 2	01-0000-0-5840.00-0000-2700-000-000-000 NN P		15,867.00			15,867.00
			OTHER CONTRACT SERVICES					
PV-220064	05/22/2022	MCOE SUPPORT K RICCI 18.5 HRS	01-0000-0-5840.00-0000-2700-000-199-000 NN		2,051.90			
			OTHER CONTRACT SERVICES					
PV-220065	05/23/2022	VISION; MCINTYRE, WARE, KLEIN	01-0000-0-9529.00-0000-0000-000-000-000 NN		62.79			
			VISION					
PV-220065	05/23/2022	COBRA; M WILLIAMS	01-0000-0-9521.00-0000-0000-000-000-000 NN		11.34			
			COBRA HEALTH & WELFARE					
PV-220065	05/23/2022	MEDICA;: KLEIN, WARE	01-0000-0-9526.00-0000-0000-000-000-000 NN		2,862.00			
			HEALTH PLAN					
		TOTAL PAYMENT AMOUNT		20,855.03 *				20,855.03

031 Nicasio School District
NICASIO W/ REVOLVING CASH

J52315

ACCOUNTS PAYABLE PRELIST
BATCH: 0037 GF 05/25/22
FUND : 01 GENERAL FUND

APY500 L.00.19 05/23/22 10:19 PAGE 2
<< Held for Audit >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP T9MPS	Liq Amt	Net Amount			
000567/00	NICASIO REVOLVING CASH NICASIO SCHOOL DISTRICT NICASIO, CA 94946							
RC-220002	05/23/2022	OCT 2021/MARCH 2022 REPLENISH	01-0000-0-5960.00-0000-2700-000-000-000 N		7.95			
		POSTAGE						
RC-220002	05/23/2022	OCT 2021/MARCH 2022 REPLENISH	01-0000-0-5960.00-0000-2700-000-000-000 N		59.36			
		POSTAGE						
RC-220002	05/23/2022	OCT 2021/MARCH 2022 REPLENISH	01-0000-0-5960.00-0000-2700-000-000-000 N		116.00			
		POSTAGE						
RC-220002	05/23/2022	OCT 2021/MARCH 2022 REPLENISH	01-0000-0-5960.00-0000-2700-000-000-000 N		128.77			
		POSTAGE						
RC-220002	05/23/2022	OCT 2021/MARCH 2022 REPLENISH	01-7422-0-4300.00-0000-8100-000-000-000 N		76.37			
		MATERIALS & SUPPLIES						
RC-220002	05/23/2022	OCT 2021/MARCH 2022 REPLENISH	01-0000-0-4300.00-0000-8200-000-000-000 N		93.12			
		MATERIALS & SUPPLIES						
RC-220002	05/23/2022	OCT 2021/MARCH 2022 REPLENISH	01-1100-0-4300.00-0000-2700-000-000-000 N		17.98			
		MATERIALS & SUPPLIES						
		TOTAL PAYMENT AMOUNT	499.55 *		499.55			
001272/00	SALDANA, RAUL PO BOX 818 NICASIO, CA 94946							
PO-220029	05/22/2022	MAY 2022 PAYMENT	1 01-0000-0-5840.00-0000-8200-000-000-000 NY F	100.00	100.00			
			OTHER CONTRACT SERVICES					
PO-220029	05/22/2022	MAY 2022 PAYMENT	2 01-0000-0-5840.00-0000-8200-000-000-000 NY P	300.00	300.00			
			OTHER CONTRACT SERVICES					
		TOTAL PAYMENT AMOUNT	400.00 *		400.00			
001260/00	SILYCO PO BOX 70984 RICHMOND, CA 94807							
PO-220031	05/22/2022	MAY 2022 PAYMENT	2 01-0000-0-5849.00-0000-2700-000-000-000 NY P	850.00	850.00			
			PROFESSIONAL CONSULTING SVCS					
		TOTAL PAYMENT AMOUNT	850.00 *		850.00			
		TOTAL FUND PAYMENT	23,232.14 **		23,232.14			
		TOTAL BATCH PAYMENT	23,232.14 ***	0.00	23,232.14			
		TOTAL DISTRICT PAYMENT	23,232.14 ****	0.00	23,232.14			
		TOTAL FOR ALL DISTRICTS:	23,232.14 ****	0.00	23,232.14			
		Number of checks to be printed:	6, not counting voids due to stub overflows.		23,232.14			

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

AGREEMENT BETWEEN
NICASIO SCHOOL DISTRICT
AND
BELLEVUE UNION SCHOOL DISTRICT
REGARDING
INTERDISTRICT ATTENDANCE AGREEMENTS

This agreement is between Nicasio School District and the Bellevue Union School district for the annual review of Interdistrict Transfer Requests between the two districts based on local board policy.



Superintendent, Bellevue Union School District

2/10/22

Date of District Approval

Superintendent, Nicasio School District

Date of District Approval

MARIN COUNTY OFFICE OF EDUCATION

DISTRICT BUSINESS SERVICES

NICASIO

School District

Certificate of Signatures

I, Nancy Neu, Superintendent, certify that the signatures shown below are the verified signatures of this district's agents who are authorized to pick up commercial vendor warrants, and payroll and payroll-related vendor warrants.

These approved signatures will be considered valid for the period of July 1, 2022 through June 30, 2023.

Signatures of District Agents

	Commercial Vendor Warrants	Payroll Warrants
Signature:		
Name:	Margie Bonardi	Margie Bonardi
Signature:		
Name:	Barbara Snekkevik	Barbara Snekkevik
Signature:		
Name:	Mikki McIntyre	Mikki McIntyre
Signature:		
Name:	Judith Kirkland	Judith Kirkland

Authorized by: _____
Superintendent

June 2, 2022
Date

If more signatures are required, please attach an additional sheet.



SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

*A Joint Powers Authority
serving school and college
districts throughout the
state.*

5350 Skylane Boulevard
Santa Rosa, CA 95403

Tel: (707) 524-2690
Fax: (707) 578-0517
santarosa@scscal.org
www.scscal.org

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Carl D. Corbin

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Nancy L. Klein
Damara L. Moore
Jennifer E. Nix
Steven P. Reiner
Kaitlyn A. Schwendeman
Leah M. Smith
Loren W. Soukup
Erin E. Stagg

Of Counsel
Robert J. Henry
Frank E. Zotter

April 19, 2022

RECEIVED

APR 26 2022

To: Nancy Neu, Interim Superintendent
Nicasio School District

From: Carl D. Corbin, General Counsel

by Nicasio School/District

Subject: BILLABLE AGREEMENT FOR LEGAL SERVICES

This letter invites the NICASIO SCHOOL DISTRICT to enter into a Billable Agreement with SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA ("SCLS") effective July 1, 2022.

As you consider your legal service needs for the coming year, I want to be clear about our commitment to provide you with excellent services. I welcome your input on how we can best meet your needs, so please do not hesitate to call me. As a reminder SCLS is a Joint Powers of Authority ("JPA") public agency. As such, SCLS does not make a profit. We are a school related agency just like our clients and we are also subject to the Education Code, Brown Act, etc. All of our employees are public employees just like you.

The SCLS JPA Board, comprised of some of our clients, carefully considered for the 2022-2023 school year the increase in fees necessary to address SCLS's fiscal needs while continuing to ensure the lowest possible rates for our clients. Effective July 1, 2022, our rates will be increasing \$15 per hour. This means our billable rate will be \$305 per hour. Many of our clients also consult or use limited services from private law firms so you know that even with our increased rate of \$305 per hour we charge generally below the private firm hourly rate. Essentially, our rates (with this increase) will have increased over approximately the past ten years at less than \$10 an hour per year. We believe this represents extraordinary cost containment for our clients.

I also want to emphasize that unlike many private law firms, we do not charge additional fees for secretarial time, photocopies, facsimile transmissions, on-line research costs, a flat "administrative" fee or the many other "hidden/add-on" fees associated with doing business with a private law firm, except we do charge for hotel and airline costs if necessary. If you have any questions regarding our services or fees, please do not hesitate to call me.

To become a Billable Contract Client for the 2022-2023 school year, please sign and return this agreement to us after the governing board has acted on it.

We very much look forward to working with you.

Enc.

**BILLABLE AGREEMENT
BETWEEN
NICASIO SCHOOL DISTRICT
AND
SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA**

The NICASIO SCHOOL DISTRICT (DISTRICT) and SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA (a legal service program operating under a Joint Powers Agreement pursuant to California Government Code sections 6500 et seq.) (COUNSEL), mutually agree as follows:

**I.
RECITALS**

This agreement, effective July 1, 2022, is entered into by and between the DISTRICT and COUNSEL.

COUNSEL has the background, experience, and expertise to perform the work to be done and agrees to do so in accordance with the terms and conditions of this agreement.

**II.
WORK TO BE PERFORMED**

COUNSEL shall provide legal and labor relations services as requested by the DISTRICT.

COUNSEL shall have the right to retain court reporters, professional experts, and other independent contractors as appropriate and to recommend to DISTRICT the employment and association of outside legal counsel in cases and matters that singly or cumulatively require an inordinate amount of time or which require, in the opinion of COUNSEL, specialized legal services and expertise. In the event DISTRICT fails to approve the employment of such outside counsel, COUNSEL reserves the right to terminate its representation of DISTRICT on the specific case or matter involved.

COUNSEL shall decline any assignment which would result in a conflict of interest or violations of professional ethical standards.

**III.
COMPENSATION**

The DISTRICT shall compensate COUNSEL for all time spent on DISTRICT'S work, including necessary travel time, at the rates specified in the attached Fee Schedule. Such rates may be changed by COUNSEL no earlier than July 1, 2022, provided, however, that COUNSEL shall first give DISTRICT at least thirty (30) days advance written notice of such change.

Time will be accounted for in an initial minimum increment of 0.2 hour per entry (i.e., 12-minute minimum). This reflects the time it takes to respond to and record the nature of short-term assignments. After the initial minimum of 0.2, all assignments will be recorded in increments of one-tenth of an hour.

Payment by DISTRICT is due within 30 calendar days of receipt of monthly billing statement.

IV.

RETENTION OF CLIENT RECORDS


Client records will be maintained by COUNSEL for at least 10 calendar years. Following the determination by COUNSEL that either the client records no longer need to be maintained or 10 calendar years have passed, whichever is later, COUNSEL will contact the DISTRICT by letter to inform the DISTRICT that the records will be destroyed unless the DISTRICT has indicated it would like to take possession of the records. In this case, the DISTRICT will be billed for the cost of producing the records from storage and providing the records to the DISTRICT. If the DISTRICT does not provide any response within 90 calendar days or if the DISTRICT indicates no desire to take possession of the records, then COUNSEL will have the records destroyed through shredding. COUNSEL reserves the right to make an electronic copy (scan into PDF) of client records and then shred the paper records; however, if COUNSEL does make an electronic copy then these electronic records will be maintained indefinitely by COUNSEL and available to our clients upon request.

V.

TERM OF AGREEMENT

This agreement, effective July 1, 2022, is ongoing for up to four years and may be modified by mutual written agreement of the parties. This agreement may be terminated by either party at any time upon thirty (30) days written notice.

**SCHOOL AND COLLEGE LEGAL
SERVICES OF CALIFORNIA**

By: 
Carl D. Corbin
General Counsel

Dated: April 19, 2022

NICASIO SCHOOL DISTRICT

By: Nancy Neu, Interim Superintendent

Dated: _____

**SCHOOL AND COLLEGE LEGAL SERVICES OF CALIFORNIA
FEE SCHEDULE ***

Effective July 1, 2022

Billable Contract Clients

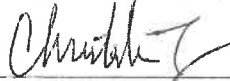
All Attorneys	\$305.00 per hour
Litigation	\$305.00 per hour
Labor Relations Coordinator	\$275.00 per hour
Paralegal/Paraprofessional	\$170.00 per hour
Law Clerk	\$135.00 per hour

-
- * No additional fee is charged for meals while traveling to or from your District. No additional fee is charged for secretarial time, or for the cost of photocopies, telephone calls, or “facsimile” transmissions to or from your District. There are no postage charges for regular mail, no “administrative fee,” and no charge for on-line research. Set fees may be charged for formed contracts and bid documents. If required, overnight lodging and air travel costs would be charged.

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the Nicasio School District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
 - a. The "Commencement Date" shall be July 1, 2022.
 - b. The "Termination Date" shall be the June 30, 2023.
 - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
 - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
4. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.



Christopher Terry
Capitol Public Finance Group, LLC

Nancy Neu
Superintendent
Nicasio School District

Date: 5/11/2022

Date _____

CONSULTING SERVICES ORDER

This Consulting Services Order (“CSO”) is an attachment to the Consulting Services Agreement made between the Client and Capitol PFG.

Continuing Disclosure Services:

Provide Dissemination Agent services as described in the Continuing Disclosure Certificates (CDCs) related to all outstanding debt of Client and Certificate of Acceptance of Dissemination Agent (attached).

Consulting Service Fee:

Annual Report Filing

Capitol PFG will receive a fee of \$1,000 plus expenses. Expenses related to this service involve statistical data reports provided by outside vendors.

Material Event Filing

Capitol PFG will receive a fee of \$500 per filing.

Payment Schedule:

The Consulting Service Fee will be invoiced upon completion and submittal of the Annual Report and Material Event filings.

Certificate of Acceptance of

Capitol Public Finance Group, LLC as Dissemination Agent

The purpose of this Certificate of Acceptance ("Certificate") is to assist the Client with meeting its continuing disclosure responsibilities under S.E.C Rule 15c2-12(b)(5). Upon acceptance of this Certificate, Capitol PFG will perform the following services as a third party Dissemination Agent:

- Annually request financial information and operating data from the Client. Such request will be made at least 30 days prior to the Annual Report filing due date. The information request will include a review of a material event checklist.
- Monthly request update on issuance of any Financial Obligations or events reflecting financial difficulties, interactions with rating agencies, or change in Client contacts.
- Seek methods to improve the Client's continuing disclosure filings, including making it easier for investors to locate filings.
- Annually file and appropriately cross reference the Client's Comprehensive Continuing Disclosure for all outstanding debt governed by a continuing disclosure certificate. Capitol PFG will provide the Client with the Annual Report prior to its filing.
- Prepare continuing disclosure log of outstanding debt and review, amend and/or file any late or incomplete continuing disclosure filings.
- File material and significant event notices within 5 days of receipt.
- Annually provide the Client with its fee proposal for Dissemination Agent Services.
- Capitol PFG is obligated to provide Dissemination Agent services only upon written direction by the Client.

The Client agrees to assist Capitol PFG as Dissemination Agent by doing the following:

- Timely provide financial information, operating data and the material event checklist as requested by Capitol PFG.
- Notify Capitol PFG of any events that are listed as a material or significant events within 5 days of having knowledge of such event.
- Review and acknowledge the Annual Report prior to its filing.
- Compensate Capitol PFG for its services in accordance with its fee schedule, and reimburse Capitol PFG for all expenses incurred in the performance of its duties as Dissemination Agent.
- Annually provide written acceptance of Capitol PFG's fee proposal to take effect.
- The District may terminate Capitol PFG as Dissemination Agent at any time with written notice.

Agenda Item # 7b

DocuSign Envelope ID: D1812CFE-8E87-4BAA-BCC7-EDA9F7FE7670

AMENDMENT 001 dated 5/16/2022

The California Department of Public Health ("CDPH") and **Nicasio School District** ("Participant") have entered into this amendment agreement to the CDPH K-12 School Laboratories Memorandum of Understanding ("Agreement") as follows:

1. The Parties agree to modify Paragraph 1 by amending the term of the Agreement. The term of the Agreement shall be from the Effective Date until June 30, 2023.
2. The Parties agree to modify Paragraph 4, subsection B by amending the contact information for General Inquiries for the California Department of Public Health. The telephone contact for Megan Cornejo is (510) 965-1485.
3. The Parties agree to modify Paragraph 6, subsection 5 by amending the criteria for additional and follow-up testing of individuals. Paragraph 6, subsection 5 will now read:
"5) Coordinate with CDPH in arranging for additional or follow-up testing for individuals who meet specified criteria established by the Laboratory Director."
4. All other aspects of the Agreement not covered by this amendment agreement shall continue to apply.

California Department of Public Health

Name: Carol A Glaser, DVM, MD

Signature: Carol A Glaser

Title: Assistant Deputy Director

Date: 5/16/2022**Participant**

Participant's full legal name

Barbara SnekkevikSignature: Barbara SnekkevikTitle: PrincipalDate: 5/16/2022

**CDPH K-12 SCHOOL LABORATORIES MEMORANDUM OF UNDERSTANDING
Nicasio School District & CDPH**

1. Term

- A. The term of the Memorandum of Understanding ("MOU") shall be from the date of execution (the "Effective Date") until June 1, 2022.
- B. In addition to any other provision of this MOU, the California Department of Public Health ("CDPH") or the organization wishing to make available COVID-19 testing at their site ("Participant") may terminate this MOU or cancel a portion of the service for any reason with fourteen (14) days written notice.

2. Service Overview

The Participant shall comply with the scope, the terms, conditions, and requirements set forth herein for the testing of samples for SARS-CoV-2.

3. Service Location

The services shall be performed at temporary testing sites identified by Participant that have been approved by the Laboratory Director of CDPH K-12 School Laboratories.

4. Project Representatives

- A. The project representatives during the term of this MOU will be:

California Department of Public Health Sabel Davis Telephone: (916) 865-8717 E-mail: testing.taskforce@cdph.ca.gov	Barbara Snekkevik Telephone: 415-662-2184 Fax: 415-662-2250 E-mail: bsnekkevik@nicasioschool.org
--	---

- B. Direct all general inquiries to:

California Department of Public Health Attention: Megan Cornejo 850 Marina Bay Parkway City, CA, 95899-7413 Telephone: (510) 231-7836 E-mail: SchoolBinax@cdph.ca.gov	Barbara Snekkevik Attention: 5555 Nicasio Valley Road PO Box 711 Nicasio, CA 94946 Telephone: 415-662-2184 Fax: 415-662-2250 E-mail: bsnekkevik@nicasioschool.org
---	--

5. Services to be Performed by CDPH K-12 School Laboratories

CDPH K-12 School Laboratories shall supervise, oversee, and facilitate, under its state clinical laboratory registration and federal CLIA certificate of waiver, testing of samples for SARS-CoV-2 using equipment and supplies provided by CDPH. Molecular testing may be arranged or provided for at the discretion of the Laboratory Director. CDPH K-12 School Testing Laboratories shall also make available the services of an authorized health care provider ("Ordering Physician") to make assignments for test reports for the performance of tests described in this MOU. CDPH, through CDPH Agreement 20-10982, has contracted with Primary Diagnostics, Inc. and via Primary Diagnostics, Inc. will provide patient registration services and laboratory and medical records data collection, management, storage, and reporting services.

6. Services to be Performed by Participant

Participant shall be responsible for the direct oversight of testing personnel at the designated temporary testing site and shall ensure that personnel meet the training and competency criteria established by the Laboratory Director of CDPH K-12 School Laboratories. Participant shall comply with all operational guidelines established by the Laboratory Director.

Participant shall be responsible for all of the following:

1) Comply with all requirements and specifications of the Laboratory Director, and its contractor, Primary Diagnostics, Inc., to ensure that all test results and data reporting, storage, and management requirements applicable under state and federal law are satisfied;

2) Maintain adequate site inventory control of tests;

3) Securely transmit copies of patient results and Participant site records, including, but not limited to quality control logs, testing personnel training records, and test inventory records, to CDPH in accordance with the operational guidelines established by the Laboratory Director, at the frequency determined by the Laboratory Director to ensure regulatory compliance, and upon the termination of the testing program, as described in Paragraph 8.H.;

4) Securely report and transmit, in accordance with the Laboratory Director's operational guidelines, patient adverse event information and suspected false negatives, suspected false positives, and any significant test performance deviations to the CDPH Ordering Physician and CDPH Laboratory Director via a secure CDPH electronic mail address to be identified by the CDPH Laboratory Director.

5) Coordinate with CDPH in arranging for additional or follow-up testing for individuals who meet specified criteria established by the Laboratory Director.

7. Payment and Billing

Unless otherwise agreed to in writing, CDPH will be responsible for the cost of tests used to detect SARS-CoV-2. The Participant may not charge for the cost of tests provided by CDPH. The parties will otherwise bear their own costs in providing services under this MOU.

8. Confidentiality of Information/Data and Privacy Use

A. Use and Disclosure of Data Set: For purposes of this MOU, "Protected Data" means any data obtained and stored by the Participant while undergoing any of the activities described in this MOU. Participant agrees to maintain the confidentiality of the Protected Data. Participant agrees not to use or disclose any Protected Data in any manner not permitted by applicable state or federal health information privacy laws and shall require that its directors, officers, employees, contractors, subcontractors and agents do not use or disclose the Protected Data in any manner that would constitute a violation of this MOU.

B. Legal Authority: Participant and CDPH have the legal authority to exchange the Protected Data pursuant to California Health and Safety Code sections 131050 and 120175.

C. Minimum Necessary Information: Participant agrees, to the extent Protected Data is shared, only the minimum necessary Protected Data for the accomplishment of CDPH and Participant's goals will be shared.

D. California Civil Code section 1798.29: CDPH and Participant agree to

comply with applicable privacy breach notification laws, including California Civil Code section 1798.29, with regard to the Protected Data. Participant agrees to notify CDPH as soon as practicable, without unreasonable delay, of any breach that triggers a response under this section.

E. Safeguards Against Misuse of Information: CDPH and Participant shall use appropriate administrative, technical, and physical safeguards to prevent use (sharing, employment, application, utilization, examination, or analysis of information) or disclosure of the Protected Data that is prohibited under applicable state and federal health information privacy laws:

- CDPH and Participant shall comply with the information security standards, which standards shall be at least as stringent as those set forth in NIST 800-53. These standards shall also include encryption of the Protected Data using a FIPS 140-2 certified algorithm, such as AES, with a 128bit key or higher when Protected Data is being sent outside Participant's network boundary.
- Each party is individually responsible for abiding by the applicable laws and regulations pertaining to the Protected Data in its possession.
- Nothing in this MOU shall relieve either party from abiding by relevant laws or regulations.

F. Agreements by Third Parties: Participant shall require each subcontractor or agent it intends to grant access to the Protected Data to agree to materially the same terms of this MOU in writing.

G. No Third-Party Beneficiaries: Nothing express or implied in the terms and conditions of this MOU is intended to confer, nor shall anything herein confer, upon any person other than CDPH or Participant and their respective successors or assignees, any rights, remedies, obligations or liabilities whatsoever.

H. Return or Destruction of Protected Data on Expiration or Termination: Upon expiration or termination of the MOU between Participant and CDPH for any reason, Participant shall securely return or destroy the Protected Data. If return or destruction is not feasible, Participant shall provide a written explanation to CDPH using the contact information listed in Paragraph 4. When the Protected Data is no longer needed, the MOU has terminated, or any retention period has expired, it must be sanitized. All electronic or

physical forms of Protected Data must be sanitized using NIST Special Publication 800-88 standard methods for data sanitization.

- I. **Survival:** If Participant does not return or destroy the Protected Data upon the completion or termination of the MOU, the respective rights and obligations of Participant under clauses D, E, and H of this Paragraph shall survive the completion or termination of the MOU between Participant and CDPH.
- J. **No HIPAA Business Associate Agreement or Relationship Between CDPH and Participant:** This MOU and the relationship it memorializes between CDPH and Participant do not constitute a business associate agreement or business associate relationship pursuant to Title 45 of the Code of Federal Regulations, Part 160.103 (definition of "business associate"). Accordingly, this MOU is neither intended to, nor at any time shall result in, nor shall be interpreted or construed by the parties as to create a business associate relationship between CDPH and Participant. By signing this MOU, CDPH and Participant expressly disclaim the existence of any business associate relationship.

9. Indemnification

Participant agrees to indemnify, defend, and save harmless the State of California, CDPH, and CDPH K-12 School Laboratories and their respective officers, agents and employees from any and all claims and losses accruing or resulting from Participant's breach of this MOU, or Participant's negligence or willful misconduct related to the performance of this MOU.

10. Avoidance of Conflict of Interest by Participant:

- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Participant, subcontractors, or employees, officers and directors of the Participant or subcontractors. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Participant to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
- B. Conflicts of interest include, but are not limited to:

1. An instance where the Participant or any of its subcontractors, or any employee, officer, or director of the Participant or subcontractor has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under this MOU would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of this MOU.
 2. An instance where the Participant's or any subcontractor's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Participant will be given an opportunity to submit additional information or to resolve the conflict. A Participant with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating this MOU. CDPH may, at its discretion upon receipt of a written request from the Participant, authorize an extension of the timeline indicated herein.

11. Dispute Resolution

Any dispute concerning a question of fact arising under the terms of this MOU that is not disposed of within fifteen (15) calendar days by the Participant and State employees normally responsible for the administration of this MOU shall be brought to the attention of the designated representative for the Participant and the Deputy Director CDPH (or designated representative) for joint resolution.


12. Execution

This MOU may be executed in counterparts with the same force and effectiveness as though executed in a single document. The parties agree that an electronic copy of a signed agreement, or an electronically signed agreement, has the same force and legal effect as an agreement executed with an original ink signature. The term "electronic copy of a signed agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed agreement in a portable document format. The term "electronically signed agreement" means an agreement that is executed by applying an electronic signature using technology approved by the State. The provisions of this MOU supersede any previous Agreement entered into between the Participant and CDPH.

In witness whereof, this Memorandum of Understanding has been executed by the parties hereto:

California Department of Public Health

Name Sabel Davis

Signature  9688CD77075A4FD...


Title Testing Task Force Lead Contract

Date 9/13/2021

Participant

Participant's full legal name

Barbara Snekkevik

Signature  A3F9D06254C54AE...

Title Principal/Superintendent Designee

Date 9/13/2021

April 15, 2022

Agenda Item # 7i

Management and Governing Board of
Nicasio School District
5555 Nicasio Valley Rd.
P.O. Box 711
Nicasio, CA 94946

Year 1 of 3-year contract

This letter confirms that Nicasio School District has requested our firm to perform only the audit services described in this letter and has not requested our firm to provide any specific internal control review or fraud audit service. This letter also confirms our understanding of the terms and objectives of our audit engagement and the nature and limitations of the services we will provide.

We are pleased to confirm our understanding of the services we are to provide Nicasio School District for the years ending June 30, 2022, June 30, 2023, and June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the disclosures, which collectively comprise the basic financial statements of Nicasio School District as of and for the year ending June 30, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Nicasio School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Nicasio School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison information
3. Schedules of the proportionate share of the net pension liabilities
4. Schedules of contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Nicasio School District's financial statements. We will subject the supplementary information (combining nonmajor fund financial statements, reconciliation of annual financial and budget report with audited financial statements, and supporting schedules) to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

Audit Scope and Objectives (Concluded)

The Schedule of Financial Trends and Analysis will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second and third paragraphs when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2021-22 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*, prescribed in the *California Code of Regulations*, Title 5, section 19810 and following, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements (Concluded)

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions, as applicable. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

The anticipated significant risks of material misstatement are based on areas identified in the prior year's audit, which may be modified once the planning for the current year's audit is completed, are: 1) Accounts Receivable (Revenues) and 2) Accounts Payable.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Nicasio School District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes, management's discussion and analysis, budgetary comparison information, depreciation schedule, schedules of the proportionate share of the net pension liabilities, schedules of contributions, and supplementary schedules and information (nonaudit services), as applicable, of Nicasio School District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services (management's discussion and analysis, budgetary comparison information, depreciation schedule, schedules of the proportionate share of the net pension liabilities, schedules of contributions, and supplementary schedules and information, as applicable) we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and any other nonaudit services we provided and that you have reviewed and approved the financial statements and related notes and any other nonaudit services we provided prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements.

Responsibilities of Management for the Financial Statements (Continued)

You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Responsibilities of Management for the Financial Statements (Concluded)

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

In accordance with Education Code 41020, audit reports will be filed with the County Superintendent of Schools, the California Department of Education, and the State Controller's Office by December 15th following the close of the fiscal year. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Stephen Roatch Accountancy Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Controller's Office or its designee, Department of Education, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Stephen Roatch Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the State Controller's Office. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Management and Governing Board of
Nicasio School District
April 15, 2022
Page Seven of Nine

Engagement Administration, Fees, and Other (Concluded)

Stephen Roatch, Certified Public Accountant (CPA) is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. We agree that our all-inclusive fees will be **\$11,900** for the fiscal year ended June 30, 2022, **\$12,500** for June 30, 2023, and **\$13,100** for June 30, 2024. The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. An additional fee will be charged for attending meetings with the District's Board, if deemed appropriate.

Either party may terminate this agreement at any time for any reason, providing 30 days written notice is given to the other party. It is understood that payment shall be made for services rendered to the point of termination.

It is agreed that the District will withhold ten (10) percent of the audit fee until the State Controller certifies that the report conforms to the reporting provisions of the *2021-22 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*.

In accordance with Education Code Section 14505, it is further agreed that the District will withhold fifty (50) percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the *2021-22 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*.

The State Controller of California has required that all Districts and auditors contracting for multi-year engagements include a stipulation that the contract is null and void if the auditor is declared ineligible to perform LEA audits.

In the event that the GASB, FASB, AICPA, GAO, OMB, or the Education Audit Appeals Panel's Office issues additional standards or audit procedures that require additional work during the audit period, we will discuss these requirements with you before proceeding further. Before starting the additional work, we will prepare an estimate of the time necessary, as well as the fee for performing the additional work. Our fee for addressing the additional requirements will be our standard hourly rates for each person involved in the additional work.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information on the website with the original document.

In the event we are required to respond to a subpoena, court order or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our applicable hourly rates, for the time we expend in connection with such response, and to reimburse us for all of our out-of-pocket costs incurred in that regard.

In the event that we are or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent that such obligation is or may be a direct or indirect result of your intentional or knowing misrepresentation or provision to us of inaccurate or incomplete information in connection with this engagement, and not any failure on our part to comply with professional standards, you agree to indemnify us, defend us, and hold us harmless as against such obligations.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period, if requested. Please contact us if you would like us to provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period.

This engagement letter is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Reporting

We will issue a written report upon completion of our audit of Nicasio School District's financial statements. Our report will be addressed to the Governing Board of Nicasio School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Management and Governing Board of
Nicasio School District
April 15, 2022
Page Nine of Nine

Reporting (Concluded)

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will states that (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that Nicasio School District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to Nicasio School District and believe this letter accurately summarizes the significant terms of our engagement. If, after full consideration, you agree that the foregoing terms shall govern this engagement, please sign this letter in the spaces provided and return the original signed letter to our office, keeping a fully-executed copy for your records.

Sincerely,

STEPHEN ROATCH ACCOUNTANCY CORPORATION



Stephen Roatch, Certified Public Accountant
President

RESPONSE:

This letter correctly sets forth the understanding of Nicasio School District.

Management - Approved by:

Name: _____
Title: _____
Date: _____

Governing Board - Acknowledged by:

Board President

29 March 2022

Agenda Item # 8

Ms. Nancy Neu, Superintendent
Nicasio School District
5555 Nicasio Valley Road
Nicasio, California 94946

Sunshine Document for 2021-2024 Collective Bargaining Agreement

re: Nicasio Teachers Association

Dear Superintendent Neu,

The Nicasio Teachers Association (“the Union”) is providing this sunshine document for the 2021-2024 Collective Bargaining Agreement (“CBA”) negotiations. According to the provisions of the Educational Employment Relations Act (“EERA”) the Union seeks to bargain all matters relating to wages, hours of employment, and other terms and conditions of employment as defined by California Government Code 3543.2.

We plan to bring forward a complete proposal for a successor bargaining agreement that will address, the following articles:

ARTICLE II AGREEMENT

- We seek to update the language to reflect the new duration of the CBA.

ARTICLE VII SALARIES

- We seek to negotiate salaries that are competitive with other neighboring school districts so that our school can attract and retain educators who are dedicated to working with Nicasio students, their families, and the community.

We very much look forward to working with you all on our negotiations.

Sincerely,



Kristy Snaith
President, Nicasio Teachers Association

RESOLUTION 2021-22 # 4
OF THE GOVERNING BOARD OF THE
NICASIO SCHOOL DISTRICT

Agenda Item 9a

SPECIFICATIONS OF THE ELECTION ORDER:

RESOLVED, that pursuant to Education Code Sections 5304 and 5322, the following is specified with respect to the governing board member election of said governing body.

WHEREAS, it is the determination of said governing body that the regularly scheduled election to be held on the 8th day of November, 2022, at which election the issue to be presented to the voters shall be to elect Governing Board Members to the following terms:

Number of Regular Term Positions (4-year) 2

Number of Short Term Positions (2-year)

WHEREAS, that payment for the publication of a candidate's statement of qualifications is the responsibility of the: Candidate (*District or Candidate*)

IT IS HEREBY RESOLVED that the said governing body will hold an election on November 3, 2020, to elect member(s) to the governing board as listed, and hereby requests:

- 1) Consolidation of said election with any other applicable election conducted on the same day in the manner prescribed in Elections Code §10418;
- 2) Authorize and direct the Elections Department at District expense, to provide all necessary election services and to canvass the results of said election.

PASSED AND ADOPTED this 2nd day of June , 2022 by the following vote, to wit:

AYES:

NOES:

ABSENT:

PRESIDENT, GOVERNING BOARD

ATTEST: _____

Clerk of the Governing Board

RESOLUTION 2021-22 #5
of the Governing Board of the

Agenda Item # 9bi

NICASIO School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

NICASIO, California

JUNE 2, 2022

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period July 1, 2022-June 30, 2023 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

Margie Bonardi

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Chief Business Official

Title

Signature

Please Indicate
"Yes" or "No"

Payroll & Retirement

Overpayment / Adjustment	Yes	<input checked="" type="checkbox"/>
Retirement Election Forms	Yes	<input checked="" type="checkbox"/>
Sick Leave Transfers	Yes	<input checked="" type="checkbox"/>
Sick Leave Service Credit Calculations	Yes	<input checked="" type="checkbox"/>

Cash Receipt / Disbursement Authorization

Endorsement Checks	Yes	<input checked="" type="checkbox"/>
Journal Vouchers Requests	Yes	<input checked="" type="checkbox"/>
Loan Request –Tax Anticipation Note (TAN)	Yes	<input checked="" type="checkbox"/>
Payroll Order Certification	Yes	<input checked="" type="checkbox"/>
Vendor Payment Certification	Yes	<input checked="" type="checkbox"/>
Deposit Transmittal	Yes	<input checked="" type="checkbox"/>

Attendance Reporting

Attendance Certifications	Yes	<input checked="" type="checkbox"/>
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State and Federal Reporting

Audit Findings-Certification of Corrective Action	Yes	<input checked="" type="checkbox"/>
Certification of Federal Funds	Yes	<input checked="" type="checkbox"/>
Independent Auditor Selection Form	Yes	<input checked="" type="checkbox"/>
Salary and Benefit Schedule (J90).....	Yes	<input checked="" type="checkbox"/>

Other (Please Specify).....

Signed by a majority of trustees:

_____	_____	_____
_____	_____	_____
_____	_____	_____

RESOLUTION 2021-22 #5
of the Governing Board of the

Agenda Item # 96ii

NICASIO School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

NICASIO, California

JUNE 2, 2022

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period July 1, 2022-June 30, 2023 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

Nancy Neu

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Interim Superintendent

Title

Signature

Please Indicate
"Yes" or "No"

Payroll & Retirement

Overpayment / Adjustment	Yes	<input type="checkbox"/>
Retirement Election Forms	Yes	<input type="checkbox"/>
Sick Leave Transfers	Yes	<input type="checkbox"/>
Sick Leave Service Credit Calculations	Yes	<input type="checkbox"/>

Cash Receipt / Disbursement Authorization

Endorsement Checks.....	Yes	<input type="checkbox"/>
Journal Vouchers Requests.....	Yes	<input type="checkbox"/>
Loan Request –Tax Anticipation Note (TAN)	Yes	<input type="checkbox"/>
Payroll Order Certification	Yes	<input type="checkbox"/>
Vendor Payment Certification	Yes	<input type="checkbox"/>
Deposit Transmittal	Yes	<input type="checkbox"/>

Attendance Reporting

Attendance Certifications	Yes	<input type="checkbox"/>
---------------------------------	-----	--------------------------

State and Federal Reporting

Audit Findings-Certification of Corrective Action	Yes	<input type="checkbox"/>
Certification of Federal Funds	Yes	<input type="checkbox"/>
Independent Auditor Selection Form	Yes	<input type="checkbox"/>
Salary and Benefit Schedule (J90).....	Yes	<input type="checkbox"/>

Other (Please Specify).....

Signed by a majority of trustees:

_____	_____	_____
_____	_____	_____
_____	_____	_____

RESOLUTION 2021-22 #5
of the Governing Board of the

Agenda Item # 9biii

NICASIO School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

NICASIO, California

JUNE 2, 2022

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period July 1, 2022-June 30, 2023 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

Mikki McIntyre

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Office Manager/District Secretary

Title

Signature

Please Indicate
"Yes" or "No"

Payroll & Retirement

Overpayment / Adjustment	No	<input type="checkbox"/>
Retirement Election Forms	No	<input type="checkbox"/>
Sick Leave Transfers	No	<input type="checkbox"/>
Sick Leave Service Credit Calculations	No	<input type="checkbox"/>

Cash Receipt / Disbursement Authorization

Endorsement Checks	Yes	<input type="checkbox"/>
Journal Vouchers Requests	No	<input type="checkbox"/>
Loan Request –Tax Anticipation Note (TAN)	No	<input type="checkbox"/>
Payroll Order Certification	No	<input type="checkbox"/>
Vendor Payment Certification	No	<input type="checkbox"/>
Deposit Transmittal	No	<input type="checkbox"/>

Attendance Reporting

Attendance Certifications	No	<input type="checkbox"/>
---------------------------------	----	--------------------------

State and Federal Reporting

Audit Findings-Certification of Corrective Action	No	<input type="checkbox"/>
Certification of Federal Funds	No	<input type="checkbox"/>
Independent Auditor Selection Form	No	<input type="checkbox"/>
Salary and Benefit Schedule (J90)	No	<input type="checkbox"/>

Other (Please Specify).....

Signed by a majority of trustees:

_____	_____	_____
_____	_____	_____
_____	_____	_____

RESOLUTION 2021-22 #5
of the Governing Board of the

Agenda Item # 9biv

NICASIO School/College District
County of Marin, State of California

AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD

NICASIO, California

JUNE 2, 2022

City

Date

Pursuant to the provisions of Education Code Section 42630 to 42633 (School Districts) and 85230 to 85233 (Community College Districts) and other legal provisions, the members of the governing board of the above-named school/college district hereby authorize the officer or employee whose name and signature appear below to sign orders and other documents on behalf of the governing board of said school/college district during the period July 1, 2022-June 30, 2023 (not to exceed one fiscal year), subject to further board action limiting or extending this authority and notification to the County Superintendent and the County Auditor of such action.

Barbara Snekkevick

IS AUTHORIZED TO SIGN THE FOLLOWING ON BEHALF OF THE BOARD:

Name (Typed)

Principal

Title

Signature

Please Indicate
"Yes" or "No"

Payroll & Retirement

Overpayment / Adjustment	Yes	<input checked="" type="checkbox"/>
Retirement Election Forms	Yes	<input checked="" type="checkbox"/>
Sick Leave Transfers	Yes	<input checked="" type="checkbox"/>
Sick Leave Service Credit Calculations	Yes	<input checked="" type="checkbox"/>

Cash Receipt / Disbursement Authorization

Endorsement Checks.....	Yes	<input checked="" type="checkbox"/>
Journal Vouchers Requests.....	Yes	<input checked="" type="checkbox"/>
Loan Request –Tax Anticipation Note (TAN)	Yes	<input checked="" type="checkbox"/>
Payroll Order Certification	Yes	<input checked="" type="checkbox"/>
Vendor Payment Certification	Yes	<input checked="" type="checkbox"/>
Deposit Transmittal	Yes	<input checked="" type="checkbox"/>

Attendance Reporting

Attendance Certifications	Yes	<input checked="" type="checkbox"/>
---------------------------------	-----	-------------------------------------

State and Federal Reporting

Audit Findings-Certification of Corrective Action	Yes	<input checked="" type="checkbox"/>
Certification of Federal Funds	Yes	<input checked="" type="checkbox"/>
Independent Auditor Selection Form	Yes	<input checked="" type="checkbox"/>
Salary and Benefit Schedule (J90).....	Yes	<input checked="" type="checkbox"/>

Other (Please Specify).....

Signed by a majority of trustees:

_____	_____	_____
_____	_____	_____
_____	_____	_____



MARIN COUNTY

OFFICE OF EDUCATION

Agenda Item # 10a.

1111 LAS GALLINAS AVENUE/P.O. BOX 4925
SAN RAFAEL, CA 94913-4925
marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

RECEIVED

APR 20 2022

by Nicasio School/District

April 15, 2022

Ms. Elaine Doss
Nicasio School District
PO Box 711
Nicasio CA 94946

Dear President Doss,

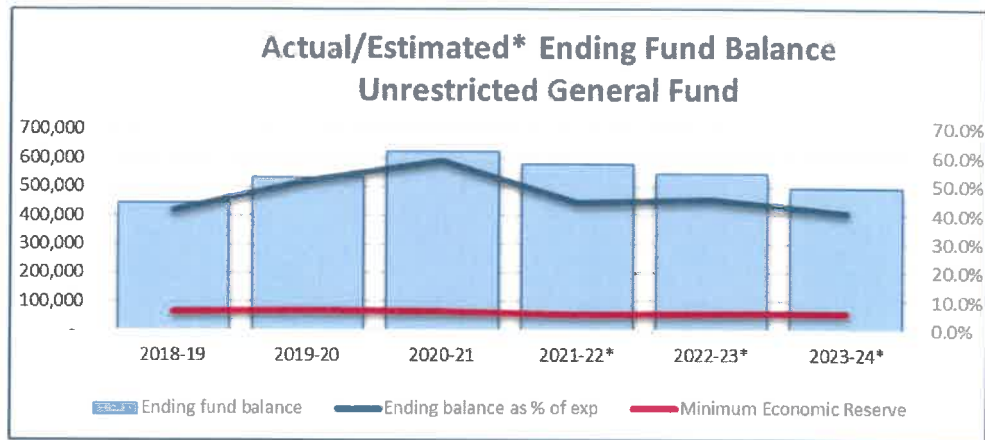
Our office has completed its review of the Nicasio School District's second interim budget report for 2021-22 in compliance with the provisions of Education Code 42131(a)(2). The Governing Board approved the budget with a positive certification that the district will be able to meet its financial obligations for the current and subsequent two (2) years.

The Code requires the County Superintendent to approve or change interim report certifications after examining the report to determine whether it complies with the standards and criteria established pursuant to Education Code 33127 and determining whether the interim budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

Based upon our review, the Board's POSITIVE certification of the second interim budget report has been approved.

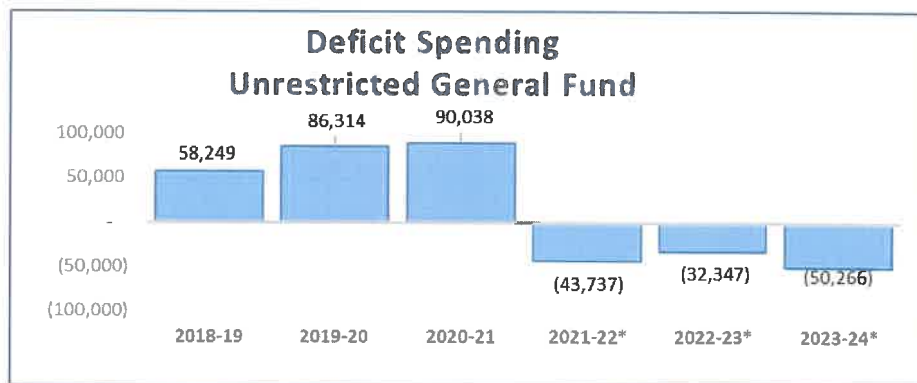
BUDGETARY POSITION FOR NICASIO SCHOOL DISTRICT

The district's second interim budget and multi-year projection reflects a slight decline in budgetary position when compared to the first interim budget. The following graph depicts the district's estimated ending balance in the second interim budget and multi-year projection for the unrestricted general fund with both the state required minimum reserve and the district's actual reserve as a percentage of total expenditures. The district's multi-year projection reflects ending reserves of \$0.5 million or 41% of general fund expenditures as of June 30, 2024, exceeding the minimum reserve requirement in the current and both subsequent years.



OPERATING DEFICITS

The district's second interim budget and multi-year projection reflects an operating deficit in all three years of the multi-year projection as displayed in the chart below. In addition, we note the district has not yet settled with any of the bargaining units: Absent offsetting cost reductions, salary increases will exacerbate deficit spending.



The cumulative impact of this projected deficit spending is a 20% decline in fund balance over the current plus two (2) subsequent years, leaving the district with reserves of \$0.5 million or 41% of general fund expenditures as of June 30, 2024. We understand deficit spending in the current year is a result of one-time costs from prior year funding sources, however, ongoing deficits threaten a school district's future educational programs. Districts that wait too long to address and correct structural deficits are forced to make dramatic corrections all at once. In contrast, carefully planned and phased-in structural corrections lessen the impact on children.

FEDERAL BUDGET

The Administration released its FY2023 budget proposal on March 28, 2022, which as proposed makes historic investments in K-12 schools and higher education. The budget proposal more than doubles funding for Title I compared to the 2021 enacted level and increases support for children with disabilities by providing a \$3.3 billion increase for IDEA Grants to States – the largest two-year increase ever for the program. The budget also doubles funding for IDEA Grants for Infants and Families and proposes reforms to increase equitable access to early intervention services with a proven record for improving academic and developmental outcomes. The budget proposal also includes \$1 billion in sustainable funding to help schools increase the number of school counselors, psychologists, social workers, and other health professionals.

SALARY SETTLEMENTS

The district has not settled negotiations. If this should change, Government Code 3547.5 requires the district to publicly disclose costs related to any bargaining agreement prior to approval. Please provide a Disclosure of Collective Bargaining Agreement and multiyear projection to our office ten (10) working days prior to Board approval.

STIMULUS FUNDING

The district received a plethora of stimulus funding which is included in the current year budget as well as the subsequent year(s) of the multi-year projection. Many districts allocated existing staff salaries and/or hired additional staff to support the impacts of the pandemic; however, based on the spending deadlines, it is imperative to strategize a plan to shift salaries back to the pre-COVID funding sources, have a layoff or transition plan for the additional staff hired, and analyze the impacts to the general fund. The district's second interim budget includes \$41 thousand of expenditures against these one-time funds leaving a balance of \$2 thousand to expend by September 30, 2024. We note the district's multi-year projection includes a reduction of \$7 thousand in restricted salaries beginning in 2022-23.

RESERVES

The district maintains the state-required minimum reserve for economic uncertainty of \$71,000 in the current and two (2) subsequent years. In addition, we note the district maintains a Board reserve for economic uncertainty of \$198 thousand for a total reserve of \$270 thousand in all three (3) years of the budget and multi-year projection. All school districts, whether state aid or community funded, are well advised to establish higher than minimum reserves in order to provide for the financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs, cash flow deferrals and general economic uncertainties. Higher than minimum reserves allow the district to better ensure a consistent and stable program offering for students.

CONCLUSION

We thank district staff for the timely submission of the second interim budget using the statutorily required forms and responsiveness to the requests for information made in the course of our technical review. We appreciate your dedication and service to the children of Marin County. Your attention to good fiscal stewardship ensures the children of Marin County will continue to experience quality education now and in the future. If you have any questions, please do not hesitate to contact me at 415-499-5822.

Sincerely,

MARY JANE BURKE
Marin County Superintendent of Schools



KATE LANE
Assistant Superintendent

Cc: Nancy Neu, Interim Superintendent
Margie Bonardi, Interim Chief Business Official