

Nicasio School District Board of Trustees

MINUTES

- Special Meeting -

Thursday, June 28, 2018 5 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

1. Initial Matters

- a. Call to Order at 5:02pm
- b. Roll Call In attendance: **Trustees Madeleine Sloane and Jason Snell** Absent: **Trustee Michelle Rutledge** *Also in attendance: Superintendent Nancy Neu, Principal Barbara Snekkevik and Office Manager/District Secretary Mikki McIntyre*
- c. Approval of Closed Session Agenda
Action: **M/S:Sloane/Snell** to approve and adopt Closed Session Agenda **Vote: 2/0** Ayes: Snell, Sloane; Noes: None

2. Closed Session

- a. The following Closed Session item is listed below in compliance with Government Code Section 54957 of the Brown Act:
 - i. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT Title: Job Share
- b. Public Comment on Items on the Closed Session Agenda
- c. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda

3. Reconvene to Open Session

4. Open Session Agenda

- a. Patriotic Moment in honor of Independence Day
- b. Report Out Announcement of any reportable action take during Closed Session: There was no reportable action taken.
- c. Approval and Adoption of Open Session Agenda
Action: **M/S: Snell/Sloane** to approve and adopt Open Session Agenda **Vote: 2/0** Ayes: Sloane, Snell; Noes: None

5. Public Comment

- a. A member of the public wished everyone a "happy summer".

6. Consent Agenda

- a. Approve Minutes: May 9, 2018 Special Meeting and June 7, 2018 Regular Meeting of Board of Trustees
- b. Approve Warrants Paid: May 31-Jun 21, 2018

- c. 2018-19 Local Control Accountability Plan (LCAP) Federal Addendum
Action: **M/S: Snell/Sloane** to approve and adopt Consent Agenda **Vote: 2/0** Ayes: Sloane, Snell; Noes: None

7. Finance/Business Services

- a. Consider Approval of 2018-19 Local Control Accountability Plan (LCAP)
Action: **M/S: Snell/Sloane** to Approve 2018-19 LCAP **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- b. Consider Approval of 2018-19 Budget Adoption Reserve Form
Action: **M/S: Snell/Sloane** to Approve 2018-19 Budget Adoption Reserve Form **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- c. Consider Adoption of 2018-19 Budget
Action: **M/S: Snell/Sloane** to Adopt 2018-19 Budget **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- d. Consider Approval of 2018-19 Consolidated Application
Action: **M/S: Snell/Sloane** to Approve 2018-19 Consolidated Application **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- e. Consider Approval of Resolution 2017-18 #5 Tax Anticipation Note (TAN)
Action: **M/S: Snell/Sloane** to Approve Resolution 2017-18 #5 TAN (Roll Call Vote) **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- f. Consider Approval of Resolution 2017-18 #6 Regarding the Education Protection Account (EPA) for 2018-19
Action: **M/S: Snell/Sloane** to Approve Resolution 2017-18 #6 Regarding the EPA for 2018-19 (Roll Call Vote) **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- g. Consider Approval of Resolution 2017-18 #7 Regarding Budget Transfer of Funds for Year End Closing
Action: **M/S: Snell/Sloane** to Approve Resolution 2017-18 #7 Regarding Budget Transfer of Funds for Year End Closing (Roll Call Vote) **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- h. Consider Approval of Marin County Aeries SIS Consortium 2018-19 Contract Services for Basic Aeries Hosting Services
Action: **M/S: Snell/Sloane** to Approve Marin County Aeries SIS Consortium 2018-19 Contract Services for Basic Aeries Hosting Services **Vote: 2/0** Ayes: Sloane, Snell; Noes: None

8. Personnel

- a. Accept Letter of Resignation of Classified Employee Monica Snell effective June 14, 2018
Discussion: The Board expressed their gratitude and appreciation to Monica for her many years joyful service at Nicasio School, noting that she will be sorely missed.

- b. Accept Letter of Resignation of Classified Employee Jenna D-Anna effective June 14, 2018 *Discussion:* The trustees expressed appreciation to Jenna for her contributions to Nicasio School and wished her well.
- c. Consider Approval of .5 FTE Certificated Teacher Personal Leave of Absence without Pay for 2018-19 *Discussion:* Supt. Neu said the position is being reduced as part of a proposal to create a job share between two teachers in the 3/4/5 classroom. She said she feels the students and school community will benefit from this arrangement, and that the two teachers will make a great team. She added that this is a one year proposal.
Action: **M/S: Snell/Sloane** to Approve .5 FTE Certificated Teacher Personal Leave of Absence without Pay for 2018-19 **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- d. Consider Approval to Hire .5 FTE Certificated Teacher for 2018-19 *Discussion:* Supt. Neu referenced the previous agenda item.
Action: **M/S: Snell/Sloane** to Approve Hire of .5 FTE Certificated Teacher for 2018-19 **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- e. Consider Approval of 2018-19 Contract Services Agreement with Marin County Office of Education for Support of Superintendent for Business Services (July 1, 2018-June 30, 2019) *Discussion:* The Board expressed gratitude to both Margie and MCOE for the business services support.
Action: **M/S: Snell/Sloane** to Approve 2018-19 Contract Services Agreement with Marin County Office of Education for Support of Superintendent for Business Services (July 1, 2018-June 30, 2019) **Vote: 2/0** Ayes: Sloane, Snell; Noes: None
- f. Consider Approval of Principal Contract for 2018-19
Action: **M/S: Snell/Sloane** to Approve Principal Contract for 2018-19 **Vote: 2/0** Ayes: Sloane, Snell; Noes: None

9. Administrative/Governance

- a. Consider Approval of IDT Renewal Requests Into NSD for 2018-19
 - i. IDT 18-19-11
 - ii. IDT 18-19-12
 - iii. IDT 18-19-13

Discussion: It was noted that the IDT requests listed are new requests, not renewals, as erroneously listed on the agenda.

Action: **M/S: Snell/Sloane** to Approve NEW IDT Request #'s 18-19-11, 18-19-12 and 18-19-13 **Vote: 2/0** Ayes: Sloane, Snell; Noes: None

10. Conclusion

- a. Agenda Planning
 - o Water System Upgrade Update
 - o Approval to Hire Art Specialist

- Tentative Budget Workshop Sept. 5, 2018 4-6pm
- Board Meeting Sept. 5, 2018 new start time: 6pm

- b. Adjournment *Discussion*: Prior to adjournment of the meeting, Supt. Neu noted that with regard to a new ruling regarding union fees, the District does have one certificated staff person who that would affect.

Action: **M/S: Snell/Sloane** to adjourn meeting at 5:53pm **Vote: 2/0** Ayes: Sloane, Snell;
Noes: None

Respectfully submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Madeleine Sloane, Board Clerk