

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, Board President ~ Daniel Ager, Trustee ~ Mark Burton, Trustee

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, June 17, 2021 4:50pm

5555 Nicasio Valley Road, California

This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information will be posted on the District website: <http://www.nicasioschool.org/index.php/school-board/board-meetings>

1. Opening Business

- a. Call to Order at 4:53pm
- b. Roll Call *Present* (via videoconference): **Trustees Elaine Doss, Mark Burton,** and (*arrived to meeting in progress*) **Daniel Ager.** Also in attendance (via videoconference): **Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, Chief Business Officer Margie Bonardi and District Secretary Mikki McIntyre**
- c. Patriotic Moment in honor of this date in 1885 when the Statue of Liberty was delivered to New York Harbor in 350 pieces, and the fact that she still stands proudly in that harbor.
- d. Approval of Closed Session Agenda
Action: M/S: Burton/Doss to approve and adopt Closed Session Agenda Vote: 2/0 Ayes: Burton and Doss; Noes: None
- e. Public Comment on Closed Session Topic(s)
 - i. There were no public comments.

2. CLOSED SESSION

- a. The following Closed Session item is listed below in compliance with Government Code 54957.6 of the Brown Act:
 - i. CONFERENCE WITH LABOR NEGOTIATORS
- b. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda at 4:56pm

3. Reconvene in OPEN SESSION

- a. Adjourn Closed Session and Reconvene Open Session at 5:19pm
- b. Report Out: The Board announced approval of 2021-22 Principal Contract from .6 FTE to .8FTE, noting that the increase is "well deserved." Principal Snekkevik thanked the Board.

4. Approval and Adoption of Open Session Agenda

Action: M/S: Burton/Ager to approve and adopt Agenda Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None

5. Reports/Presentations

- a. Trustee/Superintendent/Principal Announcements
 - i. *Interim Supt. Neu reported the following:*
 - o Interim Supt. Neu said it was a pleasure to attend the 8th grade graduation on June 10th, describing it as beautiful and heartfelt. The ceremony was held outdoors, behind the MPR. Decorations, coordinated by Lillian Ayroso, were very festive.

Board President Elaine Doss' wonderful speech included a personalized message to each student addressed his/her individual goals for success in the future. Principal Snekkevik's affection and concern for the graduates was apparent in her speech and everyone in attendance felt embraced by her.

- Interim Supt. Neu attended the recent public health meeting for the community at which it was reported that 95% of schools in Marin County have returned to in-person instruction. She credited the collaborative efforts of the team led by Mary Jane Burke and Dr. Lisa Santora for that success rate. New CDC guidelines are coming out and Marin County schools will follow the state's COVID protocols. Masks will be required indoors, students and staff can be mask-free outdoors, and students will also be able to mix at recess and at lunch. Schools will be required to create 10-point Covid Safety Plans (CSP) for 2021-22. Key among the new plan will be washing hands, staying home if sick, wearing masks indoors, and weekly testing of unvaccinated staff. The school can and will require vaccinations for all new hires and parent volunteers. Another public health meeting for the community will be held in August.
- On a legal note, the Brown Act's temporary allowance of remote Board meetings will expire September 30. The October Board meeting will be held in-person.
- ii. *Principal Snekkevik reported the following:*
 - Events & Activities: May Life Skill – Grit; ;CAASPP testing, May 3-6, 11-12; Sex Ed (grades 7/8), May 10-21; Marin Ballet Movement classes, 3 sessions with K/1/2; Principal's Chat, May 25; National Greek Mythology Exam awards ceremony, May 25; Spirit Day: Decades Day, May 28; Virtual Assembly, June 2; Hungry Owl Box visitors, June 3; Heart of Nicasio NSF fundraiser, June 5; Drug education presentation by Mike & Monica Seybold (grades 6/7/8), June 7; Last day of school/Field Day, June 10; 8th Grade Promotion Ceremony, June 10
 - Staff Updates: On-going Public Health Liaison meetings (weekly); Golden Bell Award- recognizing ALL staff and community partners, May 20; MCOE Summer Institute- "The U.S. Is Racist" with Point Made Learning's Catherine Wigginton Greene (Barbara)
 - Site Updates: Meeting re: Water Project DSA certification, May 11; Window replacement, June 14 & 15
 - Upcoming Events: Additional staff professional development, Aug. 9 & 10; Campus Clean-up, TBD; Welcome/Move-Up Day, Aug. 16; First Day of School, Aug. 18

6. **Public Comment** There was no public comment.

7. **Consent Agenda**

- a. Approval of Minutes: May 6, 2021 Regular Meeting of the Board of Trustees (*Interim Supt. Neu*)
- b. Ratify Warrants Paid: May, 2021
- c. Quarterly Report on Williams Uniform Complaints: Apr-June 2021
- d. Approve Interdistrict Transfer Requests into NSD for 2021-22
 - i. IDT 21-22-01
 - ii. IDT 21-22-02
 - iii. IDT 21-22-03
 - iv. IDT 21-22-04
 - v. IDT 21-22-05
 - vi. IDT 21-22-06
 - vii. IDT 21-22-07

- viii. IDT 21-22-08
 - ix. IDT 21-22-09
 - x. IDT 21-22-11
 - xi. IDT 21-22-12
 - xii. IDT 21-22-13
- e. Approve Interdistrict Transfer Requests out of NSD for 2021-22
 - i. IDTX 21-22-01
 - ii. IDTX 21-22-02
- f. Approve 2021-22 Certificate of Signatures
Action: M/S: Burton/Ager to approve and adopt Consent Agenda Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

8. Action

- a. Consider Approval of Nicasio School District 2021-22 Local Control Accountability Plan (LCAP), LCAP Annual Update, and LCAP Budget Overview for Parents
Action: M/S: Burton/Ager to Approve Nicasio School District 2021-22 Local Control Accountability Plan (LCAP), LCAP Annual Update, and LCAP Budget Overview for Parents
 Vote: 3/0 Ayes: Burton and Doss; Noes: None
- b. Approve 2021-22 Budget Adoption Reserve Form *Discussion:* CBO Bonardi said the form shows the district's reserve and its rationale for maintaining the reserve above the required five percent. She noted that Basic Aid districts are always advised to have more than the required reserve. This is the same reserve the district has maintained for years.
Action: M/S: Burton/Ager to Approve 2021-22 Budget Adoption Reserve Form Vote: 3/0 Ayes: Burton and Doss; Noes: None
- c. Consider Adoption of Nicasio School District 2021-22 Proposed Budget *Discussion:* **Action: M/S: Burton/Ager** to Adopt Nicasio School District 2021-22 Proposed Budget Vote: 3/0 Ayes: Burton and Doss; Noes: None
- d. Consider Approval of Resolution 2020-21 #3 Regarding Budget Transfer of Funds for Year End Closing *Discussion:* CBO Bonardi explained that the District closes its books during the summer. She said the resolution permits movement of funds, so the budget isn't overspent in any area when the Board is not in session. The changes will be presented to the Board as unaudited actuals at the first meeting of new next school year.
Action: M/S: Burton/Ager to Approve Resolution 2020-21 #3 Regarding Budget Transfer of Funds for Year End Closing *Roll Call Vote* Vote: 3/0 Ayes: Burton and Doss; Noes: None
- e. Consider Approval of Resolution 2020-21 #4 Authorization to Sign on Behalf of the Governing Board for 2020-21
Action: M/S: Burton/Ager to Approve Resolution 2020-21 #4 Authorization to Sign on Behalf of the Governing Board for 2020-21 *Roll Call Vote* Vote: 3/0 Ayes: Burton and Doss; Noes: None
- f. Consider Approval of Resolution 2020-21 #5 Tax Anticipation Note (TAN)
Action: M/S: Burton/Ager to Approve Resolution 2020-21 #5 Tax Anticipation Note (TAN) *Roll Call Vote* Vote: 3/0 Ayes: Burton and Doss; Noes: None

- g. Consider Approval of Resolution 2020-21 #6 Regarding the Education Protection Account (EPA) for 2020-21
Action: **M/S: Burton/Ager** to Approve Resolution 2020-21 #6 Regarding the Education Protection Account (EPA) for 2020-21 *Roll Call Vote* Vote: 3/0 Ayes: Burton and Doss; Noes: None
- h. Public Disclosure (AB1200) of Proposed NTA Collective Bargaining Agreement for the period of July 1, 2020-June 30, 2021
Action: **M/S: Burton/Ager** to approve Proposed NTA Collective Bargaining Agreement for the period of July 1, 2020-June 30, 2021 Vote: 3/0 Ayes: Burton and Doss; Noes: None
- i. Consider Approval of Revised Salary Schedules Effective July 1, 2020 for the Nicasio Teachers' Association, Unrepresented Classified Management and Unrepresented Classified Staff
Action: **M/S: Burton/Ager** to Approve Revised Salary Schedules Effective July 1, 2020 for the Nicasio Teachers' Association, Unrepresented Classified Management and Unrepresented Classified Staff Vote: 3/0 Ayes: Burton and Doss; Noes: None
- j. Consider Approval of 2021-22 Services Agreement with Capital Public Finance Group, LLC
Discussion CBO Bonardi said this is the firm that files all paperwork for the District's bond, which expires in 2024. She added that they are available to make a presentation to the Board.
Action: **M/S: Burton/Ager** to Approve 2021-22 Services Agreement with Capital Public Finance Group, LLC Vote: 3/0 Ayes: Burton and Doss; Noes: None
- k. Consider Approval of 2021-22 Memorandum of Understanding for Marin County Data Processing Consortium Financial System Reserve Fund *Discussion:* CBO Bonardi said this is third of five years that the District will be paying towards purchase of a new financial system for the county, noting that the District's allocation (based on ADA) is relatively small.
Action: **M/S: Burton/Ager** to Approve 2021-22 Memorandum of Understanding for Marin County Data Processing Consortium Financial System Reserve Fund Vote: 3/0 Ayes: Burton and Doss; Noes: None
- l. Consider Approval of Marin County Aeries SIS Consortium 2021-22 Contract Services for Basic Aeries Hosting Services
Action: **M/S: Burton/Ager** to Approve 2021-22 Marin County Aeries SIS Consortium 2021-22 Contract Services for Basic Aeries Hosting Services Vote: 3/0 Ayes: Burton and Doss; Noes: None
- m. Consider Approval of Marin County Data Processing Consortium 2021-22 QSS Business and Financial Data Processing Services
Action: **M/S: Burton/Ager** to Approve Marin County Data Processing Consortium 2021-22 QSS Business and Financial Data Processing Services Vote: 3/0 Ayes: Burton and Doss; Noes: None
- n. Consider Approval of 2021-22 Memorandum of Understanding between Nicasio School District and Bay Area Community Resources
Action: **M/S: Burton/Ager** to Approve 2021-22 Memorandum of Understanding between Nicasio School District and Bay Area Community Resources Vote: 3/0 Ayes: Burton and Doss; Noes: None

- o. Consider Approval of Science Curriculum (K-5), California Elevate Science, published by Savvas Learning Company
Action: M/S: Burton/Ager to Approve Science Curriculum (K-5), California Elevate Science, published by Savvas Learning Company Vote: 3/0 Ayes: Burton and Doss; Noes: None
- p. Consider Approval of Science Curriculum (6-8), FOSS Next Generation, published by Delta Education
Action: M/S: Burton/Ager to Approve Science Curriculum (6-8), FOSS Next Generation, published by Delta Education Vote: 3/0 Ayes: Burton and Doss; Noes: None

9. **Correspondence**

- a. Public Hearing on the Lapsation and Annexation of Lincoln School District, Terena Mares, Deputy Superintendent, Marin County Office of Education, May 4, 2021

10. **Conclusion**

- a. Agenda items for upcoming Board Agendas
 - i. Agreement between NSD and MCOE for Support from the Supt. For Business Services
 - ii. Unaudited actuals
 - iii. Personnel action
 - iv. COVID Plan
- b. Adjournment
Action: M/S: Burton/Ager to adjourn meeting at 6:04pm **Vote: 3/0** Ayes: Burton and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☒ Adopted

Mark Burton, Board Clerk