

**NICASIO SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

**Tuesday, June 14, 2016 5:00 PM**

*~ Continuance of June 2, 2016 Regular Meeting ~*

**Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA**

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1. **Call to Order** at 5:06pm
  - a. **Patriotic Moment** was observed in honor of those impacted by the terrible acts that took place in Orlando, FL on June 12<sup>th</sup>.
  - b. **Roll Call** In attendance: **Trustees Michelle Rutledge, Madeleine Sloane and Jason Snell.**  
*Also in attendance: Superintendent Tom Lohwasser, Principal Christy Stocker, Office Manager Mikki McIntyre and Chief Business Official Cheryl Robbins*
  
2. **Continuation of June 2, 2016 Regular Board Meeting**  
*At the June 2, 2016 Regular Board meeting, the trustees determined that two items slated for Public Hearing - the Local Control and Accountability Plan (LCAP) and the 2016-17 Proposed Budget - had not been made available to the public at least 72 hours prior to the meeting, as required. Therefore, they agreed to continue the meeting to June 14, 2016 at 5pm in order to provide sufficient public access to the documents. Following is a continuation of the June 2, 2016 Board Meeting agenda:*
  
3. **Public Hearing on the Nicasio School District 2016-17 Local Control Accountability Plan (LCAP) (June 2, 2016 Meeting Agenda Item #6)**  
The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in Nicasio School District's 2016-17 Local Control and Accountability Plan.

*PREVIOUS DISCUSSION* (from June 2, 2016 Meeting):

- {Principal Stocker provided a brief summary of the 2016-17 LCAP: She explained that one of the more substantive changes this year was the consolidation of the District's goals from seven to five in order to make the document more efficient to complete. She also noted that the teachers and staff provided considerable input on refining the metrics for measuring the goals. In terms of parent engagement in the LCAP, Principal Stocker said that due to an unfortunate convergence of circumstances, the parent meeting had to be rescheduled, and a result, only four parents were able to participate (compared with 10 or 11 parents last year).

*NEW DISCUSSION* (June 14, 2016):

- The public hearing was opened at 5:09pm. The LCAP and LCAP assumptions were reviewed and discussed among members of the governance team. Numerous discrepancies between the expenditures listed on the LCAP and those listed on the assumptions were pointed. CBO Robbins stated that she had an appointment scheduled

with MCOE Senior Business Director Kate Lane on June 16<sup>th</sup>, at which time she would review the two documents and make necessary revisions. She said the final documents would be available by June 17<sup>th</sup>, allowing sufficient time for public review prior to the June 21, 2016 Special Meeting. A trustee inquired as to what the state mandates regarding Spanish translation for parents. Supt. Lohwasser said he would look into the Ed. Code requirements. Principal Stocker advised the Board to make sure that the Spanish-speaking families do not start feeling disenfranchised. She said that such a situation had existed prior to the District making it a priority to provide Spanish translation services for those families. The public hearing was closed at 6:31pm.

4. **Public Hearing on the Nicasio School District 2016-17 Proposed Budget (June 2, 2016 Meeting Agenda Item #7)**

The Board will hold a public hearing regarding the Nicasio School District 2016-17 Proposed Budget, including disclosure of the District's ending fund balance reserves and the District's statement of reasons to substantiate the need for reserves that are higher than the minimum recommended reserve.

*PREVIOUS DISCUSSION* (from June 2, 2016 Meeting):

- {CBO Robbins provided a brief summary of the 2016-17 Proposed Budget: CBO Robbins said the budget is in "crisis mode" and the District has some work to do to get it to a fiscally sound status. She said the District has increased its expenditures in programs such as special education, and in salaries and contracts. Supt. Lohwasser said he will review the proposed budget with CBO Robbins to make sure it ties into the LCAP before it is published.}

*NEW DISCUSSION* (June 14, 2016):

- The public hearing was opened at 6:32pm. CBO Robbins presented the budget narrative to the Board. The trustees asked several clarifying questions regarding the budget, which included a request for more details regarding specific expenditures and revenue. CBO Robbins will provide these details along with the budget at the June 21<sup>st</sup> meeting. The public hearing was closed at 7:36pm.

5. **Conclusion**

a. **Agenda Planning**

i. June 21, 2016

1. Nicasio School Foundation/NSD Board Workshop 12-1pm
2. Special Board Meeting 2pm

b. **Adjournment**

Action **Snell/Sloane** to adjourn meeting at 7:38pm **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

*Respectfully Submitted,*

**Mikki McIntyre**

**Unadopted**

**Adopted**

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**Madeleine Sloane, Clerk**