

Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting

Thursday, February 7, 2019 5pm

Nicasio School Library, 5555 Nicasio Valley Road, California

OPEN SESSION

1. **Call to Order** at 5:05pm
 - a. **Patriotic Moment** was observed in recognition of the State of the Union Address, with gratitude for an orderly government
 - b. **Roll Call** In attendance: **Trustees Michelle Rutledge** and **Elaine Doss** *Late arrival: Trustee Mark Burton* Also in attendance: **Interim Superintendent Jan Derby, Ed.D., Principal Barbara Snekkevik** and **District Secretary/Office Manager Mikki McIntyre**
 - c. **Trustee/Superintendent Announcements** *Interim Supt. Derby reported on the following:*
 - Upcoming workshop opportunities for trustees: Feb 28th – New Trustee Workshop; March 11th – Marin County Library Services; and March 27th – Trustee Superintendent Dinner
 - GAMUT Board Policies in Process of Review
 - Conversation with Skywalker Ranch
 - Facilities Upgrades
 - Attendance at FCMAT Workshop – Trustee Burton noted that it was good news to learn that the STRS retirement contribution has lowered.
 - d. **Principal Announcements** *Principal Snekkevik reported on the following:*
 - Winter Holiday Program and Craft Faire, December 20th
 - Student council fundraising total \$300 (50% to Red Cross for fire victims)
 - After school performing arts class, January 14th – April 4th (Monica Snell)
 - After school art class, February 6th – March 20th (Priscilla Troy)
 - San Geronimo Valley Community Café, January 30th
 - Nicasio School Kindness Week, February 11th -15th
 - Peer Summit at Dominican University (grades 7 & 8), February 15th
 - Mid-Winter Recess, February 18th -22nd
 - School Assemblies, January 9th and 30th
 - Student recognition for December life skill, *Confidence*, and January life skill, *Effort*
 - February life skill: *Kindness*
 - English Language Proficiency Assessments for California (ELPAC) administration begins 2/13
 - Next Generation Science Standards workshop, January 17th -18th (Damena Ware)
 - Courageous Conversations, Beyond Diversity workshop, January 28th -29th (Barbara)
 - January Teacher of the Month, Marla Leland

- School closure due to power outage, January 17th
- Met with Raemona Little Taylor and Annemarie Russo of West Marin Library to discuss Nicasio library update, January 17th
- Replacement of phone system
- Repair and replacement of parking lot light
- Repair and replacement of heaters (Library and Room 2)

2. **Approval and Adoption of Agenda**

Action: **M/S: Doss/Burton** to approve and adopt Open Session Agenda **Vote: 3/0** Ayes: Rutledge, Doss, Burton; *Noes: None*

3. **Public Comment**

- Stephanie Felton-Priestner of the Heartwood Educational Collaborative introduced Heartwood as an independent study charter program and outlined her organization's quest for a partner school district with which it can pool resources and/or share teachers. She passed out informational packets and said she hopes to be added to a future Board agenda.

4. **Consent Agenda**

- Approval of Minutes: December 6, 2018 Annual Organizational Meeting
- Ratify Warrants Paid: Dec. 2018 – Jan. 2019
- Quarterly Report on Williams Uniform Complaints (*Oct.-Dec. 2018*)
- 2018 SARC Report
- Marin County 2018/19 Annual Statement of Investment Policy

Action: **M/S: Doss/Burton** to approve and adopt Consent Agenda **Vote: 3/0** Ayes: Rutledge, Doss, Burton; *Noes: None*

5. **Presentations**

a. **Solar Power Update**

Kirby Wilcox, Nicasio Disaster Council Coordinator, provided an overview regarding the potential for solar power and/or generators to resolve the District's ongoing challenges with power outages and resulting loss of instructional days. Interim Supt. Derby said a recent meeting with Kirby clarified why it might be worth considering smaller scale power options than the Nicasio Volunteer Fire Department generator project, which was not feasible. Kirby noted that in addition to heat, two of the key systems necessary for school operation during power outages are the water and septic systems. Those could be addressed by solar panels with battery backup or with generators. There was discussion about the added benefit of long-term savings on utility bills should the District install solar panels. Staff will solicit competitive bids to see if solar panels would make sense for the district financially while providing a battery accessory that could prevent the loss of instructional days during power outages.

- MCOE AB1200 Review of Nicasio School District First Interim Report** *No presentation was made.*

6. **Action**

a. **2018 Audit Report / Governor's Proposed 2019-20 Budget**

Action: **M/S: Burton/Doss** to approve 2018 Audit Report **Vote: 3/0** Ayes: Rutledge, Doss, Burton; *Noes: None*

b. **Second/Final Reading: Board Policies Educational Equity for Immigrant Families (AB 699)**

- BP 1250 Community Relations
- BP 5125 Student Records

- iii. BP 5125.1 Release of Directory Information
- iv. BP 5145.11 Questioning and Apprehension by Law Enforcement
- v. BP 5145.13 Response to Immigration Enforcement
- vi. BP 5145.6 Parental Notification
- vii. BP 5145.9 Hate-Motivated Behavior

Discussion: Principal Snekkevik confirmed that she and Interim Supt. Derby have attended training sessions at MCOE that are related to the proposed policies.

Action: **M/S: Doss/Burton** to approve Board Policies Educational Equity for Immigrant Families (AB 699) with modifications as noted. **Vote: 3/0** Ayes: Rutledge, Doss, Burton; *Noes:* None

- c. **Discussion and Approval of Revisions of BP 5117 Interdistrict Transfers** *Discussion:* There was discussion about the risks and challenges of abiding by program capacities.
There was no action taken. Item will be brought back for a third reading at the March 7th Board meeting.
- d. **Nicasio School District Calendar 2019-20** *Discussion:* Interim Supt. Derby said the calendar was approved by the teachers and that it is consistent with the calendar of Drake High School.
Action: **M/S: Doss/Burton** to approve Nicasio School District Calendar 2019-20 **Vote: 3/0** Ayes: Rutledge, Doss, Burton; *Noes:* None
- d. **Nicasio School District Board Policy Review Aligned with CSBA/GAMUT** *Discussion:* Interim Supt. Derby said that although the review and alignment of District policies with CSBA/GAMUT appears to be a big task, it can be approached in manageable sections. She proposed conducting the process through spring and fall of this year. It was agreed to start with the 0000 series, followed by the 1000, 3000, and 4000 series, while postponing the 2000 series for later. The first batch of policies will be brought to the Board at the March 7th meeting, beginning at 5pm.

7. Conclusion

- a. Agenda items for upcoming Board Agenda: March 7, 2019 5pm
 - Second interim report
 - Auditor contract
 - Water system update
 - Third reading of BP/AR 5117
 - CSBA/GAMUT policies
 - J13-A Request for Allowance of Attendance

a. Adjournment

Action: **M/S: Doss/Rutledge** to adjourn meeting at 7:15pm **Vote: 3/0** Ayes: Rutledge, Doss, Burton; *Noes:* None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☒ X Adopted

Michelle Rutledge, Board President