

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, February 4, 2021 5pm

5555 Nicasio Valley Road, California

This meeting was held via videoconference pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Videoconference access information will be posted on the District website:

<http://www.nicasioschool.org/index.php/school-board/board-meetings>

1. **Opening Business**

- a. Call to Order 5:03pm
- b. Roll Call *Present (via videoconference): Trustees Elaine Doss and Daniel Ager Late Arrival: Trustee Mark Burton Also in attendance (via videoconference): Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, Chief Business Officer Margie Bonardi and District Secretary Mikki McIntyre*
- c. Patriotic Moment in gratitude that, despite the January 6th violence, the nation did have a transfer of power and our democracy was saved.

2. **Approval and Adoption of Open Session Agenda**

Action: M/S: Ager/Doss to approve and adopt Agenda Vote: 2/0 Ayes: Ager and Doss; Noes: None

3. **Reports**

a. **Trustee/Superintendent/Principal Announcements**

- Interim Supt. Neu reported the following:
 - Covid-19 and the reopening of schools are the biggest focus among superintendents countywide.
 - *Interim Supt. Neu shared the following highlights of a February 3rd Covid-19 Update by Dr. Lisa Santora, Marin HHS Deputy Public Health Officer:* Marin County Covid-19 cases have plateaued; the county is returning to Tier 1 (purple); gatherings and outdoor play limited to three or fewer households; no indoor playdates; no sleepovers; 10-day quarantine recommended after out of state travel; travel to Tahoe not a violation of the travel restriction; the county may soon transition to the red tier; the state and county have switched to an age-based (i.e. 75 years and above) priority for vaccinations; the educators group may re-start in mid-February; the new term for cohorts is “stable groups”; there is a big push to get students back into schools; guidelines for quarantining are changing and closure of an entire cohort will not necessarily be required for all grade levels..
 - Interim Supt. Neu also noted that Nicasio School is among the Marin schools providing the highest number of in-person student hours per day and week. There will be discussions this spring on helping students make up for learning loss, and on addressing school climate and culture before the start of the 2021-22 school year.

- Principal Snekkevik presented her report as follows:
 - Events & Activities: Instructional Make-up Day/Teacher Work Day, Jan. 4; Virtual School Assembly, Jan. 11; January Life Skill: Optimism; Spirit Day: Crazy Mismatch Day, Jan. 15; Virtual School Assembly, Feb. 2; February Life Skill: Kindness
 - Staff Updates: Weekly Public Health Liaison meetings; CAASPP/ELPAC pre-test trainings (Barbara); Open position: Classroom Instructional Assistant and Lunch Supervisor; Staff science curriculum pilot and evaluation (on-going)
 - Site Updates: Lockdown Drill, Jan. 28
 - Upcoming Events: Kindness Week, Feb. 8-12; Virtual Principal's Chat, Feb. 11; Mid-Winter Recess, Feb. 15-19

- b. Water System Update *Report*: Interim Supt. Neu said there is not much new to report on the upgrade of the water system. District representatives are in the process of working with the California Department of State Architecture. Requested archival documents have been challenging to locate, but if efforts are unsuccessful, the District may request help from the Marin County Office of Education.

4. **Public Comment** *There were no public comments.*

5. **Consent Agenda**

- a. Approval of Minutes: December 15, 2020 Annual Organizational Meeting of the Board of Trustees
- b. Ratify Warrants Paid: December 2020-January, 2021
- c. Quarterly Report on Williams Uniform Complaints (Oct.-Dec. 2020)
- d. 2020 SARC
- e. 2020-21 Comprehensive School Safety Plan Update
- f. 2020-21 Stephen Roatch Accountancy Contract (Year 3 Of 3)
- g. Marin County 2020-21 Annual Statement of Investment Policy

Action: M/S: Burton/Ager to approve and adopt Consent Agenda Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

6. **Action**

- a. **Consider Acceptance of 2019-20 Audit** *Discussion*: CBO Bonardi provided an overview of the audit, noting there was one minor, non-material finding. The District will submit a response outlining how the finding will be corrected. She said all in all, it was a very clean audit. The District is currently on year three of a three-year contract with the current auditor and will need to seek a new auditor for next year, she said. There was discussion about the District's long-term bond i.e. when it will be paid off and if it can be refinanced. CBO Bonardi will research the details of that bond for further discussion with the Board.
Action: M/S: Burton/Ager to Accept 2019-20 Audit Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None
- b. **Consider Approval of 2020-21 Board Meeting Schedule** *Discussion*: Interim Supt. Neu recommended approval of the proposed calendar through June, 2021 and bringing a new calendar for consideration by the Board in June for the 2021-22 school year. She noted that there was no LCAP last year and thus, no need for two separate meetings in June. This year, however, there will need to be an opportunity for community input between the June LCAP public hearing and its adoption.
Action: M/S: Burton/Ager to Approve 2020-21 Board Meeting Schedule Vote: 3/0 Ayes: Ager, Burton and Doss; Noes: None

- c. **Consider Approval of 2021-22 Annual Calendar** *Discussion:* Interim Supt. Neu said that due to Covid-19, the state currently requires 240 minute per day school day without any allowances for minimum days. She said the hope is to provide early release days during 2021-22, but the District is also making alternative plans in case those days are not possible. There was an inquiry as to whether the calendar aligns with that of the local feeder high school. It was determined that the dates were not aligned with the countywide calendar as intended. The calendar will be corrected and brought back to the Board for approval.
No action taken. *Item tabled until next month.*

7. **Correspondence**

- a. 2020-21 First Interim Review, Kate Lane, Assistant Superintendent, Marin County Office of Education, January 14, 2021

8. **Conclusion**

- a. Agenda items for upcoming Board Agenda
- Annual calendar revise
 - Bond update
 - Second Interim
 - Parent survey results

- b. Adjournment

Action: M/S: Burton/Doss to adjourn meeting at 6:04pm pm **Vote: 3/0** Ayes: Ager, Burton and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☒ Adopted

Mark Burton, Board Clerk