

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, February 2, 2023

5555 Nicasio Valley Road, California

*and **Trustee Daniel Ager** via teleconference:*

300 Nicasio Valley Road, Nicasio, CA

1. Opening Business

- a. Call to Order *at 5:09pm*
- b. Roll Call *Present Trustees Elaine Doss and (via teleconference) Daniel Ager; Absent: Trustee Mark Burton Also in attendance: Superintendent/Principal Barbara Snekkevik and District Secretary Mikki McIntyre*
- c. Patriotic Moment in honor of this day in 1887 when the first Groundhog Day celebration was held.

2. Approval and Adoption of Open Session Agenda

Action: M/S: Doss/Ager to approve and adopt Open Session Agenda **Vote: 2/0** Ayes: Doss and Ager; Noes: None

3. Reports

- a. Trustee/Superintendent/Principal Announcements
 - i. Reporting as superintendent for the first time, Supt. Snekkevik thanked the Board for the opportunity to assume her new role. She reported the following:
 - Superintendent Updates: First Superintendent/Principal cohort meeting, Jan. 13; Updates to the Brown Act - Removal of “disruptive” individuals (Aug. 2022) and updated virtual meeting requirements (Jan. 2023); and Marin County School Boards Association (MCSBA) dinner, Jan. 31 Presentation by Andrea Ball of the Ball/Frost Group
 - Events & Activities: January life skill- *caring*; Emergency school closures, Jan. 5 and 6; Off-site instructional day, Jan. 9; Spirit Day: Crazy Mismatch Day, Jan. 13; Mid-Trimester Progress Reports, Jan. 13; Principal’s Chat, Jan. 18; All-school field trip to Bolinas, Jan. 27; February life skill- *kindness*; All-school assembly, Feb. 1; Global School Play Day, Feb. 1
 - Staff Updates: TK/K Anti-Bias Network *Optimistic Leaders Journal Study* -12-weeks (Ellian); Small LEA Special Education Cyclical Monitoring completed (Barbara); Reimagining School Readiness & Mini Grant event at BADM, Jan. 7 (Barbara & Ellian)
 - Site Updates: Keenan Facilities Inspection, Jan. 26; Inspection of damaged swallow netting, potential bat exclusion by North Point Pest Solutions, Jan. 25; Marin Municipal Water District assessment of creek erosion near playground, Feb. 1
 - Upcoming Events: Kindness Week, Feb. 13-17; Principal’s Chat, Feb. 15; Mid-Winter Break, February 20-24; End of Second Trimester, March 3

4. **Public Comment** There were no public comments.

5. **Consent Agenda**

- a. Approval of Minutes: December 14, 2022 Annual Organizational Meeting of the Board of Trustees
- b. Ratify Warrants Paid: December 2022-January, 2023
- c. Quarterly Report on Williams Uniform Complaints: Oct.-Dec. 2022
- d. 2022 SARC
- e. 2022-23 Comprehensive School Safety Plan Update
- f. Year 2 of 3-Year Audit Contract with Stephen Roatch Accountancy Corp.
- g. Interdistrict Transfer Request out of NSD for 2022-23
 - i. IDTX 22-23-03

Action: M/S: Ager/Doss to approve Consent Agenda **Vote: 2/0** Ayes: Ager and Doss; Noes: None

6. **Action**

- a. Consider Acceptance of 2021-22 Audit

Action: M/S: Ager/Doss to accept 2021-22 Audit Agenda **Vote: 2/0** Ayes: Ager and Doss; Noes: None

- b. Consider Approval of 2022-23 Art and Music Discretionary Block Grant Plan

Discussion: Supt. Snekkevik reported the likelihood of a 30% reduction in the block grant funds that were promised to school districts. As a result, the plan could be very much in flux. Districts have been advised to use the funds for one-time expenses. The District's plan would prioritize purchase of the final cycle of the science curriculum kits and the upgrading of classroom libraries with structured literacy sets. Additional uses include possible funding of next year's movement program, transportation for all-school field trips, and an extension of summer enrichment programs for identified students.

Action: M/S: Ager/Doss to Approve 2022-23 Art and Music Discretionary Block Grant Plan **Vote: 2/0** Ayes: Ager and Doss; Noes: None

- c. Consider Approval of Revised 2022-23 Annual Calendar *Discussion:* Supt. Snekkevik explained that school closure days on January 5 and 6 necessitate adding two new instructional days to the calendar. She consulted with NTA members who agreed to turn the March 6 professional development day into an instructional day. This will provide higher quality instruction than if two days were tacked onto the end of the school year. The second added day will be a minimum day on June 12th. That will slide the teacher workday to Tuesday June 13. The professional development day will be fulfilled asynchronously and will focus on upgrades to the classroom libraries. Grade 8 graduation will remain as scheduled on June 9 to avoid conflicts with local high schools.

Action: M/S: Ager/Doss to Approve Revised 2022-23 Annual Calendar **Vote: 2/0** Ayes: Ager and Doss; Noes: None

- d. Second Reading BP/AR 6143 Courses of Study *Discussion:* Supt. Snekkevik said the second reading of BP/AR 6143 is to confirm the District's commitment to offering a broad course of study to its students.

Action: M/S: Ager/Doss to Approve Adoption of BP/AR 6143 Courses of Study **Vote: 2/0** Ayes: Ager and Doss; Noes: None

7. **Correspondence**

- a. 2022-23 First Interim Review, Kate Lane, Deputy Superintendent, Marin County Office of Education, January 17, 2023

8. **Conclusion**

- a. Agenda items for upcoming Board Agenda
 - i. Native Lands Acknowledgement
 - ii. Second Interim Report
 - iii. Parent Survey Results
- b. Adjournment

Action: M/S: Doss/Ager to adjourn meeting at 5:47pm **Vote: 2/0** Ayes: Ager and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☐ Adopted

Mark Burton, Board Clerk