

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Dan Ager, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Annual Organizational Meeting of the Nicasio School District Board of Trustees

Wednesday, December 14, 2022 5pm

Nicasio School, 5555 Nicasio Valley Road, California

1. Opening Business

- a. Call to Order at 5:02pm by Board President Elaine Doss
- b. Roll Call *Present* **Trustees Mark Burton and Elaine Doss** *Absent: Trustee Daniel Ager* *Also in attendance: Principal Barbara Snekkevik, Chief Business Official Margie Bonardi, District Secretary Mikki McIntyre and Laura Trahan, MCOE Assistant Superintendent – Education Services*
- c. Patriotic Moment in recognition of the National Day of the Horse on December 13, a day honoring the contributions of horses to the nation's economy, history and character.

2. Approval and Adoption of Open Session Agenda

Action: M/S: Burton/Doss to approve and adopt Open Session Agenda **Vote: 2/0** Ayes: Burton and Doss; Noes: None

3. Reports

- a. Trustee/Superintendent/Principal Announcements
 - i. Asst. Supt. Trahan reported the following:
 - At the recent superintendents meeting, changes to the Brown Act were discussed, including new guidelines for virtual meetings.
 - The 2022 California School Dashboard, which serves as the accountability system for education in the state, will soon be released by the CDE.
 - ii. Principal Snekkevik reported the following:
 - Events & Activities: Walk-A-Thon, Nov. 7; Principal's Chat, Nov. 9; Lockdown drill, Nov. 9; Emergency communication system test for families; Nov. 9, End of Trimester 1, Nov. 10; Puberty Talk (grades 5 & 6) and Teen Talk (grades 7 & 8), Nov. 14-18; Fall Festival presented by grades 6/7/8; Nov. 16 benefiting American Red Cross; Parent/Teacher Conferences, Nov. 30 & Dec. 1; Assembly, Nov. 30; December life skill- *respect*
 - Staff Updates: TK/K Anti-Bias Network *Optimistic Leaders Journal Study* -12-weeks (Ellian); Small LEA Special Education Cyclical Monitoring (Barbara)
 - Site Updates: Meeting with California Water Boards representatives, Nov. 8; Heater repairs, Dec. 2; Fire Alarm Inspection, Dec. 6; COVID-19 Testing Plan posted to school website (required by SB 1479)
 - Upcoming Events: Winter Performance, Dec. 15; All-school waffle breakfast and pajama day, Dec. 16; Teacher Work Day, Jan. 2; Students return to school, Jan. 4; Reimagining School Readiness & Mini Grant event at BADM, Jan. 7 (Barbara & Ellian); Mid-trimester Progress Reports, Jan. 13; Principal's Chat, Jan. 18

4. Governance

- a. Oath of Office for Incoming Trustees Mark Burton and Elaine Doss
 - i. Oath of Office was administered to Trustees Mark Burton and Elaine Doss by Asst. Supt. Trahan.
- b. Annual Organizational Meeting of the Board of Trustees in Accordance with Ed. Code #35143
 - i. Election of Officers to the Board of Trustees *Discussion: MB move to keep same roles*
 - President
 - Clerk
 - Designation of Trustee Representative to the Marin County School Board Assoc.

Action: M/S: Burton/Doss to maintain the same roles currently held by the trustees i.e. Elaine Doss, President; Mark Burton, Clerk, and Daniel Ager, MCSBA Representative **Vote: 2/0** Ayes: Burton and Doss; Noes: None
 - ii. Establish Regular Board of Trustees Meeting Schedule
Action: M/S: Burton/Doss to maintain the current Board of Trustees Meeting Schedule i.e. first Thursday of the month at 5pm unless otherwise noted.
Vote: 2/0 Ayes: Burton and Doss; Noes: None

5. Public Comment *There were no public comments.*

6. Consent Agenda

- a. Approval of Minutes: November 3, 2022 Regular Meeting of the Board of Trustees
- b. Ratify Warrants Paid: November, 2022
Action: M/S: Burton/Doss to approve Consent Agenda **Vote: 2/0** Ayes: Burton and Doss; Noes: None

7. Action

- a. 2022-23 First Interim Report *Discussion: CBO Bonardi presented the report. She noted a welcome 3.8% increase in property tax revenues compared to the budgeted increase of 2%. Federal revenue increases of \$8500 were primarily one-time funds to help limit the impacts of COVID. An additional \$82,000 in state revenues was due to one-time funding for the Learning Recovery Emergency Block Grant and the Expanded Learning Opportunity Program. The Art and Music Discretionary Block Grant was not included in the First Interim Report, however, the grant plan will be presented at the next Board meeting and funding included at Second Interim. There was an increase of \$9660 in certificated salary expenses; a \$4450 decrease in classified salary expenses; and a decrease of \$6853 in costs for benefits. Expenses for supplies rose by \$31,336, mostly due to the UPK one-time funding grant (\$25,548) for educationally appropriate materials. The increased services expenses (\$47,129) are one-time funds. The ending balance for MYP over the next three years will include a reserve ranging between 44-47%, which is much higher than the recommended 17-25%.*
Action: M/S: Burton/Doss to approve 2022-23 First Interim Report **Vote: 2/0** Ayes: Burton and Doss; Noes: None
- b. Public Disclosure (AB1200) of Proposed NTA Collective Bargaining Agreement for the period of July 1, 2021-June 30, 2024
Action: M/S: Burton/Doss to approve Public Disclosure (AB1200) of Proposed NTA Collective Bargaining Agreement for the period of July 1, 2021-June 30, 2024 **Vote: 2/0** Ayes: Burton and Doss; Noes: None

- c. Revised Salary Schedules Effective July 1, 2021, July 1, 2022 and July 1, 2023 for the Nicasio Teachers' Association, Unrepresented Classified Management and Unrepresented Classified Staff, and Unrepresented Administration *Discussion:*
Action: M/S: Burton/Doss to approve Revised Salary Schedules Effective July 1, 2021, July 1, 2022 and July 1, 2023 for the Nicasio Teachers' Association, Unrepresented Classified Management and Unrepresented Classified Staff, and Unrepresented Administration Vote: **2/0** Ayes: Burton and Doss; Noes: None
- d. Consider Capacities for Interdistrict Transfer Attendance into NSD for 2023-24
Action: M/S: Burton/Doss to approve Maintaining Current Capacities for Interdistrict Transfer Attendance into NSD for 2023-24 Vote: **2/0** Ayes: Burton and Doss; Noes: None
- e. First Reading BP/AR 6143 Courses of Study
No action was taken. *Item will be brought back for second reading at next meeting.*

8. **Correspondence**

- a. 2021-22 Unaudited Actuals Review and Certification, Kate Lane, Deputy Superintendent, October 17, 2022

9. **Conclusion**

- a. Agenda items for upcoming Board Agenda
 - Second reading of BP/AR 6143
 - Art and Music Discretionary Block Grant
 - SARC
 - 2021-22 Audit Report
- b. Adjournment
Action: M/S: Burton/Doss to adjourn meeting at 6:14pm **Vote: 2/0** Ayes: Burton and Doss; Noes: None

Respectfully Submitted,

Mikki McIntyre

☐ Unadopted ☒ Adopted

Mark Burton, Board Clerk